



**City Council Study Session Muni  
Services SFA  
June 10, 2024 - 5:30 PM  
City Hall Council Chambers  
MINUTES**

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Meeting videos are not available until 72 hours after the meeting has concluded.

**I. CALL TO ORDER**

Councilmember Rakes called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

**II. PUBLIC PARTICIPATION**

**A. Public Participation**

The City Council Meeting was held in person and virtually.

**B. Roll Call**

Councilmembers present: Hanan Amer, Kate Baldwin, Cheryl Rakes, and Tracy Taylor. Deputy Mayor Brown and Councilmembers Clinton Taylor and Yolanda Trout-Manuel were excused.

Mayor Nancy Backus and the following staff members present included: Acting City Attorney Doug Ruth, Assistant Chief of Police Samuel Betz, Director of Public Works Ingrid Gaub, Director of Administration Dana Hinman, Director of Human Resources and Risk Management Candis Martinson, Emergency Management Coordinator Tyler Turner, Airport Manager Tim Mensonides, Right-of-Way Specialist Amber Olds, Business Systems Analyst Chrissy Malave, and City Clerk Shawn Campbell.

**III. AGENDA MODIFICATIONS**

The Airport Advisory Board Annual Update was added to the agenda.

**IV. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

**A. Briefing - Comprehensive Emergency Management Plan (CEMP) (Hinman) (30 Minutes)**

Director Hinman and Coordinator Turner provided Council with a presentation on the Comprehensive Emergency Management Plan (CEMP) including the supplies provided to employees for an emergency. They reviewed what the Division of Emergency Management is, the

Emergency Management Program areas, the legislative history of Emergency Management Division, the National Incident Management System (NIMS) Compliance, the City's Emergency Plans, a CEMP snapshot, the role of Council in Emergency Management, the Emergency Operations Center (EOC) makeup and purpose, recent EOC activations, and the 2025 CEMP Update timeline.

Council discussed hiring vacant positions, partnering with the Boeing Firefighters, and Community Emergency Response Team (CERT) Training.

B. REDI Report Out

Councilmember Baldwin provided an update on the Racially Equitable, Diverse Inclusive (REDI) Coalition.

C. Airport Advisory Board Annual Update

Manager Mensonides and Airport Board Chair Andrea Prasses reviewed the 2023 accomplishments, the 2023 Airport Advisory Work Plan, and the 2024 Auburn Airport Day.

Council discussed flights for special needs people, the makeup and purpose of the Airport Advisory Board, and airport safety.

V. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6942 (Gaub) (5 Minutes)

An Ordinance granting to Zayo Group, LLC, a Delaware Limited Liability Company, a Franchise for Wireline Telecommunications

Specialist Olds provided Council with an overview of Ordinance No. 6942 regarding the proposed Zayo Group Franchise Agreement.

VI. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 6:24 p.m.

APPROVED this 17th day of June 2024.

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LARRY BROWN, DEPUTY MAYOR

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Shawn Campbell, City Clerk

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