



**Junior City Council
February 27, 2019 - 5:00 PM
Council Chambers
AGENDA**

I. CALL TO ORDER

A. Roll Call

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

III. AGENDA MODIFICATIONS

IV. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. March 19, 2018 Meeting Minutes

Jr. Council to approve the March 19, 2018 meeting minutes.

V. COMMITTEE REPORTS/EVENTS

VI. DISCUSSION ITEMS

A. 2019 NLC Conference in Washington DC

VII. OLD BUSINESS

A. Jr. Council Ordinance Update

VIII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



I. CALL TO ORDER

A. Roll Call - Sign In

Chair Mary Riel called the meeting to order at 5:04 p.m. in Council Chambers, City Hall, 25 W Main Street in Auburn.

Junior City Councilmembers present: Mary Riel, Jon Kosaka, Phoebe Galito, Eunice Ugaddan, Cheyanne Gaines, Diego Izquierdo and Tanner Johnson. Brandon Berend and Ethan Thomas were absent.

Staff members present: Mayor Nancy Backus, Deputy Mayor Bob Baggett, Director of Administration Dana Hinman, City Attorney Dan Heid and Council Assistant Antoinette Manthey.

B. Announcements

Welcome from Mayor Backus

Mayor Backus gave her welcome and thanked the members of the Junior City Council for their commitment to their community. Mayor Backus expressed her excitement about the future of the Junior City Council and the projects they will be working on.

New Format for the Junior City Council

Director Hinman introduced herself to the Junior City Council and explained that there will be a new format and a change to the logistics of the operation of the Junior City Council. She explained that the Junior City Council was intended to work alongside the City Council and have a voice on city issues. Director Hinman shared that there will be more staff support to help with the continuity of efforts and success of the Junior City Council.

II. CONSENT AGENDA

There were no items on the Consent Agenda.

III. ACTION ITEMS

Teen Homelessness

The Junior City Council started a project in April 2017 focused on teen homelessness. They were to present their project to the City Council, but due to the lack of information at the time, the presentation never took place. Chair Riel suggested the Junior Council revisit the project, gather the needed information on teen homelessness and present it to the City Council in the near future.

Meeting Frequency

In September 2017, the Junior City Council voted to increase monthly meetings to twice a month, but due to the lack of attendance, Chair Riel suggested keeping their regularly scheduled meeting dates to once a month. In addition to the regular meeting, the Junior City Council will meet via Skype or conference call to stay updated on tasks and ideas. Member Ugaddan recommended holding the Skype or conference calls on the weekends so that meetings do not interrupt school and extracurricular activities.

Vice Chair Izquierdo suggested that the Junior City Council focus on the details of the new format before deciding on meeting frequency.

IV. DISCUSSION ITEMS

A. Junior City Council/City Council Integration

Chair Riel recommended that the Junior City Council start attending more City Council meetings so they can discuss the issues and bring them back to the Junior Council meetings.

Member Johnson suggested the Junior City Councilmembers meet and brainstorm before attending City Council meetings so they are prepared to give the City Council input and to make sure they are updated on city issues.

Chair Riel stated that the Junior City Council will form subcommittees to complete special tasks and coordinate certain events as they arise.

B. Preferred Communication Methods

Director Hinman proposed using other methods of communication so the Junior City Council is able to receive information from Administration promptly and effectively. Some ideas were text messaging, social media and Remind.com. Parent permission will be required for Junior Councilmembers to use text messaging and social media outlets. The Junior City Council will decide which method of communication they prefer and Administration will enact it as soon as possible.

C. Junior Council Rules & Procedures

City Attorney Heid introduced himself to the Junior City Council and presented them with an informational packet on the Public Records Act for their review. He discussed the policies and procedures of being on the Junior City Council, the Open Public Meetings Act and the rules of meeting in a quorum.

V. REPORT FROM DEPUTY MAYOR

Deputy Mayor Baggett thanked the Junior Council for their service and expressed that he is looking forward to working with them. He explained that the Mayor, City Council and city staff receive a weekly projected agenda of the topics being discussed at future Council meetings and study sessions. Deputy Mayor Baggett would like the Junior City Council to receive the projected agendas and select any topics they may find interesting and may want to work on.

VI. ADJOURNMENT

There being no further business to come before the Junior City Council, the meeting adjourned at 5:53 p.m.

APPROVED this____day April, 2018

Mary Riel, Chair

Antoinette Manthey, Council Assistant

ORDINANCE NO. 6 6 5 3

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING SECTIONS 2.07.060 AND 2.07.070 OF THE AUBURN CITY CODE RELATING TO THE JUNIOR CITY COUNCIL

WHEREAS, the current provisions of the Auburn City Code provide for a Junior City Council with certain duties and responsibilities of the members thereof; and

WHEREAS, among the duties and responsibilities of members of the Junior City Council is attendance at Junior City Council meetings; and

WHEREAS, in order for the members of the Junior City Council to more effectively accomplished the projects and tasks with which they are involved, it would be appropriate for the Junior City Council to meet twice a month, rather than the current one time per month schedule; and

WHEREAS, in order for the members of the Junior City Council to better understand the myriad of issues facing the City, it would be advantageous for them to be able to participate as ex officio members in the activities and functions of other City boards and commissions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Amendment to City Code. That section 2.07.060 of the City Code be, and the same hereby is, amended to read as follows:

2.07.060 Responsibilities.

A. The Auburn junior city council shall be responsible for:

1. Holding regular public meetings ~~at least once a month~~, in accordance with section 2.07.070 of this chapter, and pursuant to a regular agenda, and to keep a written record of its proceedings which shall be a public record, all in accordance with state law;
2. Serving as youth advisors to the city council and the city council's various boards, commissions and task forces;
3. Adopting bylaws for the regular operation of the junior council;
4. Providing outreach to the community in an effort to place youth issues before our citizens in a positive manner; and

5. Forwarding to the city council copies of the minutes of its meetings, to be delivered along with an oral report by the deputy mayor or designee describing the junior city council meetings and activities.

B. Members of the junior city council are expected to attend meetings of the junior city council. Failure to attend meetings may result in a member's dismissal or removal from the junior city council, in accordance with the provisions of chapter 2.30 the city code.

C. Members and alternate members of the junior city council are encouraged to attend meetings of the city council as well as meetings of the various boards and commissions of the city.

D. Members of the junior city council may also be appointed by the mayor, subject to confirmation by the city council, to serve on other boards and commissions of the city, as non-voting ex-officio members. Such members shall be entitled to participate in discussions and deliberations of matters coming before the boards and commissions, but shall not be counted for purposes of a quorum of such boards or commissions. (Ord. 6594 § 3, 2016; Ord. 6441 § 1, 2013.)

Section 2. Amendment to City Code. That section 2.07.070 of the City Code be, and the same hereby is, amended to read as follows:

2.07.070 Meetings.

A. The regular meetings of the junior city council shall be scheduled to be held once twice per month, at a regularly scheduled date and time on the first and third Mondays of each month, in advance of the regular meetings of the Auburn city council, provided, however, that when the day fixed for a meeting of the junior city council falls upon a day designated by law as a legal or national holiday, such meetings shall be held at the same hour on the next succeeding day not a holiday, and Unless specifically scheduled to be held at a different location, meetings of the junior city council shall be held in the Auburn city council chambers at City Hall.

B. The chairperson shall preside over the meetings of the junior city council. In the absence of the chairperson at a meeting, the members of the junior city council shall select a member of the junior city council to preside over such meeting.

C. All meetings of the junior city council shall be open to the public, except as provided by law.

D. In the meetings of the junior city council there shall be the opportunity for public comment. Such public comment shall usually be limited to three minutes per person; provided, that the chairperson may, in his/her discretion, allow more time.

E. Members of the junior city council shall display mutual courtesy, patience and appropriate behavior in all meetings of the junior city council, and in any interactions with city staff.

F. *Robert's Rules of Order*, Newly Revised, current Edition, shall be used as the basis for parliamentary procedure at all meetings of the Auburn junior city council and any of its subcommittees.

G. Any action taken by the junior city council shall be reduced to writing and shall be forwarded to the Auburn city council, via appropriate city staff.

H. Alternate members to the junior city council shall act as members of the council for all purposes except they may not vote, unless appointed to serve in the place of an absent member. Alternate members are required to attend all council meetings, unless excused. (Ord. 6594 § 4, 2016; Ord. 6441 § 1, 2013.)

Section 3. Implementation. That the Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 4. Severability. That the provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 5. Effective date. This Ordinance shall be in full force and effect five (5) days after publication.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

CITY OF AUBURN

ATTEST:

NANCY BACKUS, MAYOR

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

Daniel B. Heid, City Attorney

Published: _____

Ordinance No. 6653
May 2, 2017
Page 3