	<p>City Council Study Session Muni Services SFA March 25, 2019 - 5:30 PM City Hall Council Chambers AGENDA Watch the meeting LIVE!</p> <p>Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.</p>
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I. CALL TO ORDER

- A. Roll Call

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

- A. Ordinance No.6712 BA#1 (Coleman) (10 Minutes) (5:35 p.m.)
An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6693, the 2019-2020 Biennial Operating Budget ordinance, authorizing amendment to the City of Auburn 2019-2020 budget as set forth in schedule "A" and schedule "B"
- B. 4th Quarter 2018 Financial Report (Coleman) (20 Minutes) (5:45 p.m.)
- C. Electric Vehicle Update (Gaub) (15 Minutes) (6:05 p.m.)
- D. Parks Levy (Peloza) (15 Minutes) (6:20 p.m.)
Discussion of County Executive Constantine's proposed Parks Levy

IV. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

- A. Plastic Bag Ban (Tate) (5 Minutes) (6:35 p.m.)
- B. Capital Projects Status Report (Gaub) (20 Minutes) (6:40 p.m.)
- C. Utility Undergrounding Code Revisions - Ordinance No. 6713 (Gaub) (15 Minutes) (7:00 p.m.)

V. MUNICIPAL SERVICES DISCUSSION ITEMS

- A. 2018 Inspectional Services Reports (Pierson) (15 Minutes) (7:15 p.m.)
Police Commendations, Inquiries and Investigations, and Use of Force Analysis
- B. Parks and Recreation Update (Faber) (25 Minutes) (7:30 p.m.)

VI. OTHER DISCUSSION ITEMS

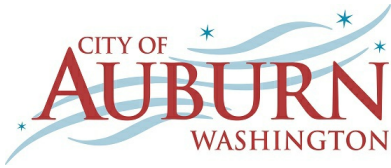
VII. NEW BUSINESS

VIII. MATRIX

A. Matrix

IX. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No.6712 BA#1 (Coleman) (10 Minutes) (5:35 p.m.)

Date:

March 14, 2019

Department:

Finance

Attachments:

[Transmittal Memo](#)

[Ordinance No. 6712](#)

[Schedule A](#)

[Schedule B](#)

Budget Impact:**Administrative Recommendation:**

City Council to introduce and adopt Ordinance No. 6712

Background Summary:

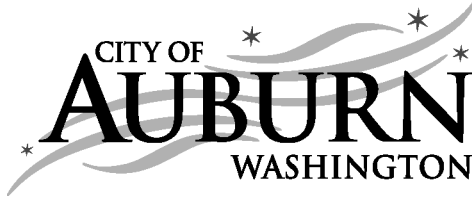
Ordinance No. 6712 (Budget Amendment #1) amends the 2019-2020 Adopted Budget as presented in the attached transmittal memorandum and supporting attachments.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 25, 2019

Item Number:



Interoffice Memorandum

To: City Council
From: Shelley Coleman, Finance Director
CC: Nancy Backus, Mayor
Date: March 20, 2019
Re: Ordinance #6712 – 2019-2020 Budget Amendment #1

Budget Amendment #1 is the first amendment of the City of Auburn's 2019-2020 biennial budget. For details on specific requests to amend the 2019 budget, please refer to the accompanying ***Schedule A, Summary of 2019 Budget Adjustments by Fund***.

The main purpose of the first budget amendment of the year is to carry forward remaining 2018 budget authority for identified programs and costs that were budgeted in 2018 but not completed. The requested unspent budget authority from 2018 to be carried forward into the 2019 budget year for all funds is \$1,308,950.

Additional items included in this amendment are recognition of new revenue, either grants or transfers in from other supporting funds, requests to change budget authority, and requests for funding for costs not anticipated in the 2019 budget.

Carryforward of unspent expenditure spending authority from 2018: This amendment enables the completion of various contracts in 2019 by carrying forward unspent resources at the end of 2018. Note that carry forwards in capital funds are not included in this budget amendment due to the adoption of multi-year capital budget, as approved in Ordinance No. 6682. Total amounts requested to be carried forward by fund are:

• General Fund (Fund 001)	\$ 539,000
• Hotel/Motel Tax Fund (Fund 104)	6,650
• Housing & Community Development Fund (Fund 119)	269,900
• BIA Fund (Fund 121)	5,400
• Water Utility (Fund 430)	115,200
• Sewer Utility (Fund 431)	12,100
• Storm Drainage Utility (Fund 432)	13,800
• Airport Fund (Fund 435)	40,000
• Facilities Fund (Fund 505)	136,000
• Innovation & Technology Fund (Fund 518)	124,500
• Equipment Rental Capital Fund (Fund 560)	<u>46,400</u>
TOTAL	\$ 1,308,950

Revenue Adjustments:

- Reduce Private Security Revenues: This amendment adjusts 2019 estimated private security revenues in the General Fund downward by \$130,000 to reflect a lower level of service being requested by area businesses. Associated overtime and related costs will also be reduced in this amendment to offset the reduction in revenues.
- New Grant Revenues: This amendment increases General Fund revenues by \$72,300 to reflect new grant awards. Associated expenditure authority is being requested to reflect the use of these funds.

Expenditure Funding Adjustments: Expenditure funding adjustment requests included in this budget amendment revise the spending authority for existing programs. Total expenditure funding adjustment requests equal \$152,100, and include:

- Increase budget for landscaping costs due to new state prevailing wage requirements: This amendment adjusts 2019 estimated expenditures upward by \$27,100 to cover unanticipated increases in landscaping services costs resulting from the new Washington State Prevailing Wage requirements.
- Provide additional funding for the Pedestrian Accessibility and Safety Program: This amendment increases budget for the design and construction of pedestrian accessibility and safety improvements by \$75,000 to address citizen requests and identified high-priority concerns.

New Funding Requests: Requests for new funding

• Accelerate funding for Academy Pump Station replacement project from 2020 to 2019; to be bond funded	\$ 285,000
• Accelerate funding for Lea Hill AC Main replacement project from 2020 to 2019; to be bond funded	235,000
• Funding for vehicles originally scheduled for replacement in 2017	178,300
• Increase funding to pay downtown development traffic impact fees in catalyst area	150,000
• Replace electrical services/panels at City Hall	104,600
• Replace patrol unit beyond useful life	58,600
• Purchase truck and provide additional funding for tractor at the Auburn Airport	36,200
• Provide additional funding for 2019 Auburn Adventure Film Festival	35,000
• Change maintenance of Airport facilities from in-house to contracted services	13,200
• Additional budget for Senior Center kitchen equipment	12,000
TOTAL	\$ 1,247,900

The following table summarizes the current and revised budget as a result of this amendment.

Table 1: 2019 Budget as Amended

2019 Adopted Budget	\$ 315,500,679
Budget Amendment #1 (Ord #6712)	<u>1,630,750</u>
Budget as Amended	\$ 317,131,429

Attachments:

- ❖ 1. Proposed Ordinance #6712 (budget adjustment #1)
- ❖ 2. Summary of proposed 2019 budget adjustments by fund and department (Schedule A)
- ❖ 3. Summary of proposed changes to adopted 2019 budget by fund (Schedule B)

ORDINANCE NO. 6712

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING ORDINANCE NO. 6693, THE 2019-2020 BIENNIAL OPERATING BUDGET ORDINANCE, AUTHORIZING AMENDMENT TO THE CITY OF AUBURN 2019-2020 BUDGET AS SET FORTH IN SCHEDULE "A" AND SCHEDULE "B"

WHEREAS, the Auburn City Council at its regular meeting of December 3, 2018, adopted Ordinance No. 6693 which adopted the City of Auburn 2019-2020 Biennial budget; and

WHEREAS, the City of Auburn deems it necessary to appropriate additional funds to the various funds of the 2019 budget as outlined in this Ordinance (BA#1); and

WHEREAS, this Ordinance has been approved by one more than the majority of all councilpersons in accordance with RCW 35A.34.200.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment of the 2019-2020 Biennial Budget. The 2019-2020 Biennial Budget of the City of Auburn is amended pursuant to Chapter 35A.34 RCW, to reflect the revenues and expenditures as shown on Schedule "A" attached hereto and incorporated herein by reference. The Mayor of the City of Auburn, Washington is hereby authorized to utilize revenue and expenditure amounts shown on said Schedule "A" and Schedule "B". A copy of said Schedule "A" and Schedule "B" is on file with the City Clerk and available for public inspection.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, MMC, City Clerk

APPROVED AS TO FORM:

Steven L. Gross, City Attorney

Published: _____

Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
General Fund (#001)				
2019 Adopted Budget	18,037,042	72,145,986	77,788,165	12,394,863
BA#1 (Ordinance #6712, Proposed):	539,000	(27,700)	538,400	(27,100)
Parks Department:				
Increase 4Culture for Local Arts grant revenue and associated expenditures	-	12,000	12,000	-
Accept and expend grant funds for Auburn International Farmers Market	-	20,000	20,000	-
Accept and expend 4Culture Historic Preservation grant funding	-	3,000	3,000	-
Accept and expend tourism grants (Transfer from F104)	-	8,500	8,500	-
Incr budget for landscaping costs due to new state prevailing wage requirements	-	-	27,100	(27,100)
Carry forward funding for façade improvement program	171,300	-	171,300	-
Carry forward funding for Auburn Way South Corridor Plan	80,000	-	80,000	-
Police Department:				
Reduce private security revenues and associated expenditures	-	(130,000)	(130,000)	-
Carry forward funding for automatic vehicle locator system (T/F to F568)	22,500	-	22,500	-
Carry forward funding for electronic parking ticket system	43,000	-	43,000	-
Public Works Department:				
Carry forward funding for 15th Street NE/NW Preservation project (cp1521)	36,500	-	36,500	-
Administration Department:				
Accept and expend federal Emergency Management Performance Grant	-	28,800	28,800	-
Carry forward budget for Buy Local Auburn Program (from BA#5) (T/F from F518)	-	30,000	30,000	-
Collaborative / Multi-Departmental:				
C/F funds to implement Crime Prevention through Environmental Design proj	28,600	-	28,600	-
Carry forward budget for evaluation of commercial properties	30,000	-	30,000	-
Non-Departmental:				
C/F funding for cyber security management system project (Transfer to F518)	35,500	-	35,500	-
Carry forward funding for CRM system projects (Transfer to F518)	41,600	-	41,600	-
Carry forward funding for LEOFF1 reimbursement of long-term care expenses	50,000	-	50,000	-
Revised 2019 Budget - Fund 001	18,576,042	72,118,286	78,326,565	12,367,763

Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
Arterial Street Fund (#102)				
2019 Adopted Budget	1,492,777	1,633,100	1,781,400	1,344,477
BA#1 (Ordinance #6712, Proposed):	-	-	75,000	(75,000)
Provide additional funding for Pedestrian Accessibility and Safety Program	-	-	75,000	(75,000)
Revised 2019 Budget - Fund 102	1,492,777	1,633,100	1,856,400	1,269,477
Hotel/Motel Tax Fund (#104)				
2019 Adopted Budget	108,571	153,600	160,050	102,121
BA#1 (Ordinance #6712, Proposed):	6,650	-	41,650	(35,000)
C/F and provide additional funding for 2019 Auburn Adventure Film Festival	6,650	-	41,650	(35,000)
Accept and expend tourism grants (Transfer to General Fund)	-	-	-	-
Revised 2019 Budget - Fund 104	115,221	153,600	201,700	67,121
Housing & Comm Develop Fund (#119)				
2019 Adopted Budget	36,458	590,000	590,000	36,458
BA#1 (Ordinance #6712, Proposed):	269,900	-	269,900	-
Carry forward unspent CDBG grant funds	269,900	-	269,900	-
Revised 2019 Budget - Fund 119	306,358	590,000	859,900	36,458
BIA Fund (#121)				
2019 Adopted Budget	109,473	55,200	90,000	74,673
BA#1 (Ordinance #6712, Proposed):	5,400	-	5,400	-
C/F funds to implement Crime Prevention through Environmental Design proj	5,400	-	5,400	-
Revised 2019 Budget - Fund 121	114,873	55,200	95,400	74,673

Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
Mitigation Fees Fund (#124)				
2019 Adopted Budget	10,886,137	1,196,200	2,980,350	9,101,987
BA#1 (Ordinance #6712, Proposed):	-	150,000	-	150,000
Incr funding to pay downtown development traffic impact fees in catalyst area	-	150,000	-	150,000
Revised 2019 Budget - Fund 124	10,886,137	1,346,200	2,980,350	9,251,987
Capital Improvements Fund (#328)				
2019 Adopted Budget	10,404,627	5,775,300	8,500,550	7,679,377
BA#1 (Ordinance #6712, Proposed):	-	54,000	204,000	(150,000)
C/F remaining budget for Senior Center kitchen equipment (T/F from F505)	-	54,000	54,000	-
Incr funding to pay downtown development traffic impact fees in catalyst area	-	-	150,000	(150,000)
Revised 2019 Budget - Fund 328	10,404,627	5,829,300	8,704,550	7,529,377
Water Fund (#430)				
2019 Adopted Budget	3,787,175	15,678,500	14,334,065	5,131,610
BA#1 (Ordinance #6712, Proposed):	115,200	-	115,200	-
Carry forward funds for hydraulic modeling	100,000	-	100,000	-
C/F funding for cyber security management system project (Transfer to F518)	7,000	-	7,000	-
Carry forward funding for CRM system projects (Transfer to F518)	8,200	-	8,200	-
Revised 2019 Budget - Fund 430	3,902,375	15,678,500	14,449,265	5,131,610
Sewer Fund (#431)				
2019 Adopted Budget	4,267,149	9,104,200	7,842,663	5,528,686
BA#1 (Ordinance #6712, Proposed):	12,100	-	12,100	-
C/F funding for cyber security management system project (Transfer to F518)	5,600	-	5,600	-
Carry forward funding for CRM system projects (Transfer to F518)	6,500	-	6,500	-
Revised 2019 Budget - Fund 431	4,279,249	9,104,200	7,854,763	5,528,686

Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
Storm Drainage Fund (#432)				
2019 Adopted Budget	2,859,814	10,156,900	8,865,312	4,151,402
BA#1 (Ordinance #6712, Proposed):	13,800	-	13,800	-
C/F funding for cyber security management system project (Transfer to F518)	6,400	-	6,400	-
Carry forward funding for CRM system projects (Transfer to F518)	7,400	-	7,400	-
Revised 2019 Budget - Fund 432	2,873,614	10,156,900	8,879,112	4,151,402
Airport Fund (#435)				
2019 Adopted Budget	434,633	1,218,600	1,353,493	299,740
BA#1 (Ordinance #6712, Proposed):	40,000	-	53,200	(13,200)
Carry forward funding for tree trimming, currently in permitting process	40,000	-	40,000	-
Change maintenance of Airport facilities from in-house to contracted services	-	-	13,200	(13,200)
Revised 2019 Budget - Fund 435	474,633	1,218,600	1,406,693	286,540
Water Capital Fund (#460)				
2019 Adopted Budget	138,010	9,037,400	6,612,686	2,562,724
BA#1 (Ordinance #6712, Proposed):	-	-	520,000	(520,000)
Move funding for Lea Hill AC Main repl. from 2020 to 2019; to be bond funded	-	-	235,000	(235,000)
Move funding for Academy Pump Sta. repl. from 2020 to 2019; to be bond funded	-	-	285,000	(285,000)
Revised 2019 Budget - Fund 460	138,010	9,037,400	7,132,686	2,042,724
Airport Capital Fund (#465)				
2019 Adopted Budget	146,405	2,093,700	2,140,500	99,605
BA#1 (Ordinance #6712, Proposed):	-	-	36,200	(36,200)
Purchase truck and provide additional funding for tractor at the Auburn Airport	-	-	36,200	(36,200)
Revised 2019 Budget - Fund 465	146,405	2,093,700	2,176,700	63,405

Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
Facilities Fund (#505)				
2019 Adopted Budget	1,412,874	3,532,500	3,894,563	1,050,811
BA#1 (Ordinance #6712, Proposed):	136,000	(31,400)	288,000	(183,400)
Change maintenance of Airport facilities from in-house to contracted services	-	(31,400)	-	(31,400)
C/F remaining budget for Senior Center kitchen equipment (Transfer to F328)	42,000	-	54,000	(12,000)
Replacement of electrical services/panels at City Hall	-	-	140,000	(140,000)
Carry forward funding for demolition of caretaker home at Game Farm Park	94,000	-	94,000	-
Revised 2019 Budget - Fund 505	1,548,874	3,501,100	4,182,563	867,411
Innovation & Technology Fund (#518)				
2019 Adopted Budget	2,573,504	6,429,110	6,437,640	2,564,974
BA#1 (Ordinance #6712, Proposed):	124,500	118,200	242,700	-
C/F funding for cyber security management system project (T/F from various funds)	-	54,500	54,500	-
Carry forward funding for CRM system projects (Transfer from various funds)	-	63,700	63,700	-
C/F budget for Buy Local Auburn Program (from BA#5) (T/F to General Fund)	30,000	-	30,000	-
C/F Multimedia funding to publish the quarterly Auburn Magazine in-house	94,500	-	94,500	-
Revised 2019 Budget - Fund 518	2,698,004	6,547,310	6,680,340	2,564,974
Equipment Rental Fund (#550)				
2019 Adopted Budget	3,091,626	2,007,606	2,746,591	2,352,641
BA#1 (Ordinance #6712, Proposed):	-	-	104,600	(104,600)
Funding for replacement of 24 golf carts beyond useful life - fully paid in	-	-	104,600	(104,600)
Revised 2019 Budget - Fund 550	3,091,626	2,007,606	2,851,191	2,248,041

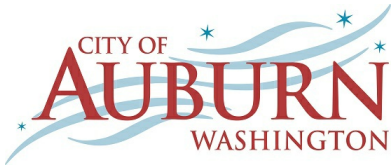
Schedule A
Summary of 2019 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6712)

	Beg. Fund Balance	2019 Revenues	2019 Expenditures	Ending Fund Balance
Equipment Rental Capital Fund (#560)				
2019 Adopted Budget	3,663,110	2,741,994	3,102,450	3,302,654
BA#1 (Ordinance #6712, Proposed):	46,400	36,200	319,500	(236,900)
Funding for vehicles originally scheduled for replacement in 2017	46,400	-	224,700	(178,300)
Funding to replace patrol unit beyond useful life - fully paid in	-	-	58,600	(58,600)
Purchase truck and provide additional funding for tractor at the Auburn Airport	-	36,200	36,200	-
Revised 2019 Budget - Fund 560	3,709,510	2,778,194	3,421,950	3,065,754
IT Capital Fund (#568)				
2019 Adopted Budget	1,169,997	-	869,300	300,697
BA#1 (Ordinance #6712, Proposed):	-	22,500	22,500	-
Carry forward funding for automatic vehicle locator system (T/F from Gen'l Fund)	-	22,500	22,500	-
Revised 2019 Budget - Fund 568	1,169,997	22,500	891,800	300,697
Grand Total - All Funds				
2019 Adopted Budget	121,191,833	194,308,846	207,147,258	108,353,421
TOTAL BA#1 (Ordinance #6712, Proposed)	1,308,950	321,800	2,862,150	(1,231,400)
Revised 2019 Budget	122,500,783	194,630,646	210,009,408	107,122,021
		317,131,429		317,131,429

Schedule B

2019 Appropriations by Fund

Fund	2019 Adopted Budget	BA#1 (Ord #6712)	Revised Budget
General Fund (#001)	90,183,028	511,300	90,694,328
Arterial Street Fund (#102)	3,125,877	-	3,125,877
Local Street Fund (#103)	3,562,780	-	3,562,780
Hotel Motel Fund (#104)	262,171	6,650	268,821
Arterial Street Preservation Fund (#105)	4,541,657	-	4,541,657
Drug Forfeiture Fund (#117)	531,497	-	531,497
Housing & Community Development Grant Fund (#119)	626,458	269,900	896,358
Recreation Trails Fund (#120)	71,426	-	71,426
Business Improvement Area Fund (#121)	164,673	5,400	170,073
Cumulative Reserve Fund (#122)	10,304,512	-	10,304,512
Mitigation Fees Fund (#124)	12,082,337	150,000	12,232,337
1998 Library Fund (#229)	-	-	-
2010 Annex A&B Bond Debt Fund (#230)	1,664,900	-	1,664,900
2010 C&D Local Revitalization Debt Fund (#231)	601,696	-	601,696
SCORE Debt Service Fund (#238)	2,129,800	-	2,129,800
LID Guarantee Fund (#249)	1,648	-	1,648
LID #350 (#275)	16,059	-	16,059
Golf/Cemetery 2016 Refunding (#276)	374,100	-	374,100
Municipal Park Construction Fund (#321)	2,380,772	-	2,380,772
Capital Improvements Fund (#328)	16,179,927	54,000	16,233,927
Local Revitalization Fund (#330)	484,500	-	484,500
Water Fund (#430)	19,465,675	115,200	19,580,875
Sewer Fund (#431)	13,371,349	12,100	13,383,449
Storm Drainage Fund (#432)	13,016,714	13,800	13,030,514
Sewer Metro Fund (#433)	21,556,967	-	21,556,967
Solid Waste Fund (#434)	21,805,275	-	21,805,275
Airport Fund (#435)	1,653,233	40,000	1,693,233
Cemetery Fund (#436)	1,628,060	-	1,628,060
Water Capital Fund (#460)	9,175,410	-	9,175,410
Sewer Capital Fund (#461)	11,945,391	-	11,945,391
Storm Drainage Capital Fund (#462)	13,898,388	-	13,898,388
Airport Capital Fund (#465)	2,240,105	-	2,240,105
Cemetery Capital Fund (#466)	394,037	-	394,037
Insurance Fund (#501)	1,949,070	-	1,949,070
Workers Compensation Self Insurance Fund (#503)	3,300,188	-	3,300,188
Facilities Fund (#505)	4,945,374	104,600	5,049,974
Innovation and Technology Fund (#518)	9,002,614	242,700	9,245,314
Equipment Rental Fund (#550)	5,099,232	-	5,099,232
Equipment Rental Capital Fund (#560)	6,405,104	82,600	6,487,704
IT Capital Fund (#568)	1,169,997	22,500	1,192,497
Fire Pension Fund (#611)	2,326,269	-	2,326,269
Cemetery Endowment Fund (#701)	1,862,409	-	1,862,409
Total	315,500,679	1,630,750	317,131,429



AGENDA BILL APPROVAL FORM

Agenda Subject:

4th Quarter 2018 Financial Report (Coleman) (20 Minutes) (5:45 March 14, 2019 p.m.)

Date:**Department:**

Finance

Attachments:

[Q4 Financial Report](#)

Budget Impact:**Administrative Recommendation:****Background Summary:**

The quarterly financial report summarizes the general state of Citywide financial affairs and highlights significant items or trends that the City Council should be aware of. The attachment provides the year to date through December 2018 status report based on financial data available as of January 23, 2019 for the period ending December 31, 2018 and sales tax information representing business activity that occurred through October 2018.

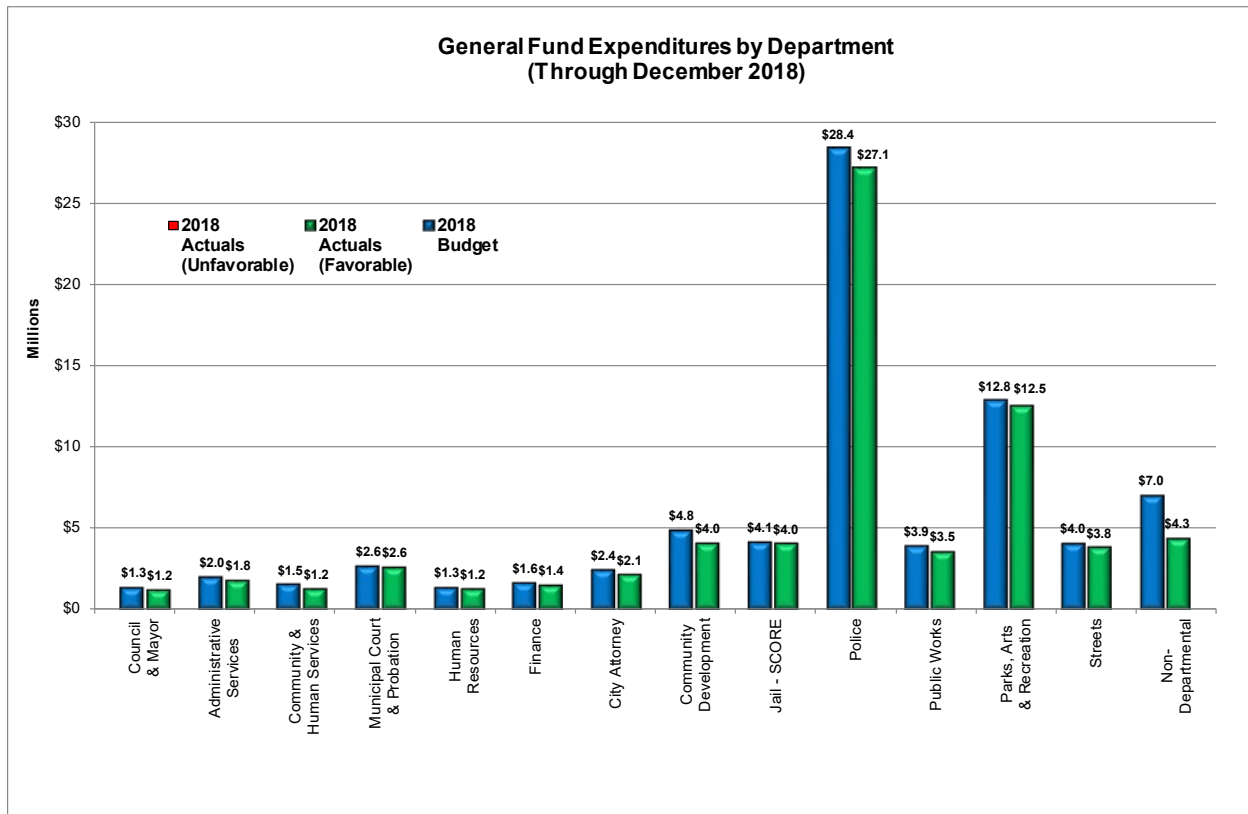
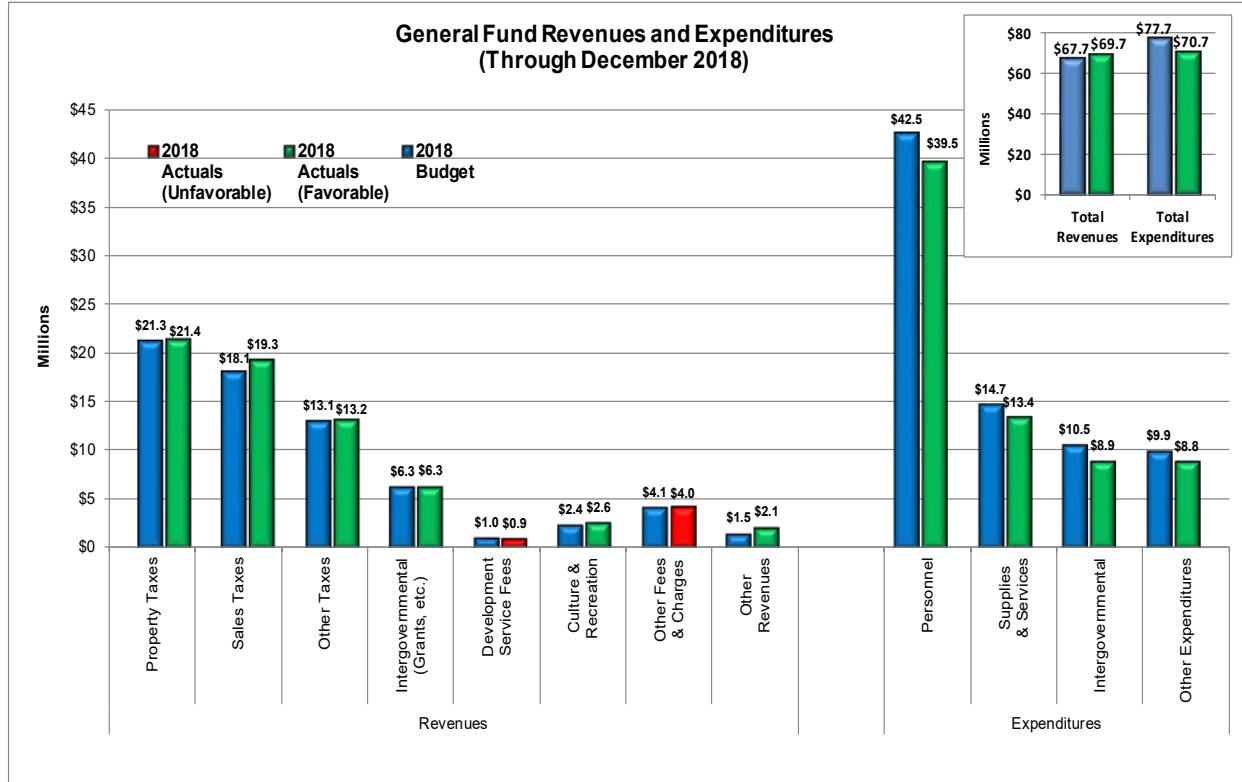
Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 25, 2019

Item Number:

General Fund Summary



General Fund Summary of Sources and Uses	Page Ref	2018			2017	2018 YE Budget vs. Actual	
		Annual Budget	YE Budget	YE Actual	YE Actual	Favorable (Unfavorable) Amount	Percentage
Operating Revenues							
Property Tax	7	\$ 21,281,000	\$ 21,281,000	\$ 21,422,752	\$ 20,837,874	\$ 141,752	0.7 %
Sales Tax	8-9	14,893,500	14,893,500	15,888,667	14,949,407	995,167	6.7 %
Sales Tax - Pierce County Parks		77,250	77,250	104,158	95,750	26,908	34.8 %
Sales Tax - Annexation Credit		1,250,000	1,250,000	1,056,364	2,085,949	(193,636)	(15.5) %
Criminal Justice Sales Tax		1,908,300	1,908,300	2,265,557	2,038,296	357,257	18.7 %
Brokered Natural Gas Tax		353,600	353,600	152,561	176,067	(201,039)	(56.9) %
City Utilities Tax	10-11	3,991,000	3,991,000	3,750,955	3,890,304	(240,045)	(6.0) %
Admissions Tax		317,000	317,000	470,370	422,280	153,370	48.4 %
Electric Tax	11	3,577,800	3,577,800	3,708,104	3,694,954	130,304	3.6 %
Natural Gas Tax	11	1,006,200	1,006,200	1,022,753	1,072,751	16,553	1.6 %
Cable Franchise Fee	12	986,100	986,100	951,973	1,009,432	(34,127)	(3.5) %
Cable Utility Tax - New in 2017	13	1,000,000	1,000,000	1,017,825	801,150	17,825	1.8 %
Cable Franchise Fee - Capital		67,200	67,200	62,941	66,428	(4,259)	(6.3) %
Telephone Tax	11	1,408,200	1,408,200	1,278,757	1,379,949	(129,443)	(9.2) %
Garbage Tax (external)	11	-	-	136,883	129,831	136,883	N/A %
Leasehold Excise Tax		40,000	40,000	203,350	203,034	163,350	408.4 %
Gambling Excise Tax		303,180	303,180	412,547	324,309	109,367	36.1 %
Taxes sub-total		\$ 52,460,330	\$ 52,460,330	\$ 53,906,517	\$ 53,177,765	\$ 1,446,187	2.8 %
Business License Fees	14	\$ 223,200	\$ 223,200	\$ 352,880	\$ 163,347	\$ 129,680	58.1 %
Building Permits	15	1,653,750	1,653,750	920,305	1,191,974	(733,445)	(44.4) %
Other Licenses & Permits		543,000	543,000	580,369	551,475	37,369	6.9 %
Intergovernmental (Grants, etc.)	16	6,269,050	6,269,050	6,321,332	6,104,610	52,282	0.8 %
Charges for Services:	17-20						
General Government Services	17	61,300	61,300	74,301	72,710	13,001	21.2 %
Public Safety	18	756,000	756,000	1,133,972	887,535	377,972	50.0 %
Development Services Fees	18-19	1,019,100	1,019,100	903,884	906,687	(115,216)	(11.3) %
Culture and Recreation	20	2,366,680	2,366,680	2,550,075	2,375,807	183,395	7.7 %
Fines and Penalties	21-22	885,300	885,300	920,187	882,255	34,887	3.9 %
Fees/Charges/Fines sub-total		\$ 13,777,380	\$ 13,777,380	\$ 13,757,305	\$ 13,136,398	\$ (20,075)	(0.1) %
Interest and Investment Earnings	22	\$ 68,000	\$ 68,000	\$ 415,348	\$ 237,532	\$ 347,348	510.8 %
Rents and Leases	22	856,100	856,100	991,469	879,059	135,369	15.8 %
Contributions and Donations	22	53,200	53,200	51,400	47,926	(1,800)	(3.4) %
Other Miscellaneous	22-23	236,800	236,800	357,075	308,578	120,275	50.8 %
Transfers In		144,300	144,300	92,117	79,000	(52,183)	(36.2) %
Insurance Recoveries - Capital & Operating		105,000	105,000	165,212	134,103	60,212	57.3 %
Other Revenues sub-total		\$ 1,463,400	\$ 1,463,400	\$ 2,072,622	\$ 1,686,198	\$ 609,222	41.6 %
Total Operating Revenues		\$ 67,701,110	\$ 67,701,110	\$ 69,736,443	\$ 68,000,361	\$ 2,035,333	3.0 %
Operating Expenditures							
Council & Mayor		\$ 1,332,443	\$ 1,332,443	\$ 1,159,695	\$ 1,136,527	\$ 172,748	13.0 %
Administration		1,963,814	1,963,814	1,767,999	1,434,930	195,815	10.0 %
Community & Human Services		1,488,828	1,488,828	1,190,641	1,076,539	298,187	20.0 %
Municipal Court & Probation		2,644,145	2,644,145	2,575,638	2,465,944	68,507	2.6 %
Human Resources		1,315,663	1,315,663	1,195,959	1,279,436	119,704	9.1 %
Finance		1,565,731	1,565,731	1,435,401	1,433,788	130,330	8.3 %
City Attorney		2,398,550	2,398,550	2,082,324	2,038,930	316,226	13.2 %
Community Development		4,826,325	4,826,325	4,046,469	4,225,865	779,857	16.2 %
Jail - SCORE		4,099,465	4,099,465	3,997,671	3,794,872	101,794	2.5 %
Police		28,354,695	28,354,695	27,105,538	24,947,225	1,249,157	4.4 %
Public Works		3,864,132	3,864,132	3,529,830	2,957,741	334,302	8.7 %
Parks, Arts & Recreation		12,821,406	12,821,406	12,481,642	12,030,393	339,764	2.6 %
Streets		4,039,204	4,039,204	3,769,988	3,677,312	269,216	6.7 %
Non-Departmental		6,983,343	6,983,343	4,343,574	4,327,753	2,639,769	37.8 %
Total Operating Expenditures		\$ 77,697,744	\$ 77,697,744	\$ 70,682,368	\$ 66,827,255	\$ 7,015,376	9.0 %

Executive Summary

This Executive Summary provides an overview of the City's overall financial position for the fiscal period ending December 31, 2018, reflecting financial data available as of January 23, 2019.

General Fund:

Through December 2018, General Fund revenues totaled \$69.7 million compared to a budget of \$67.7 million, and were \$2.0 million (3.0%) higher than budget expectations. Some notable variances to budget in 2018 include:

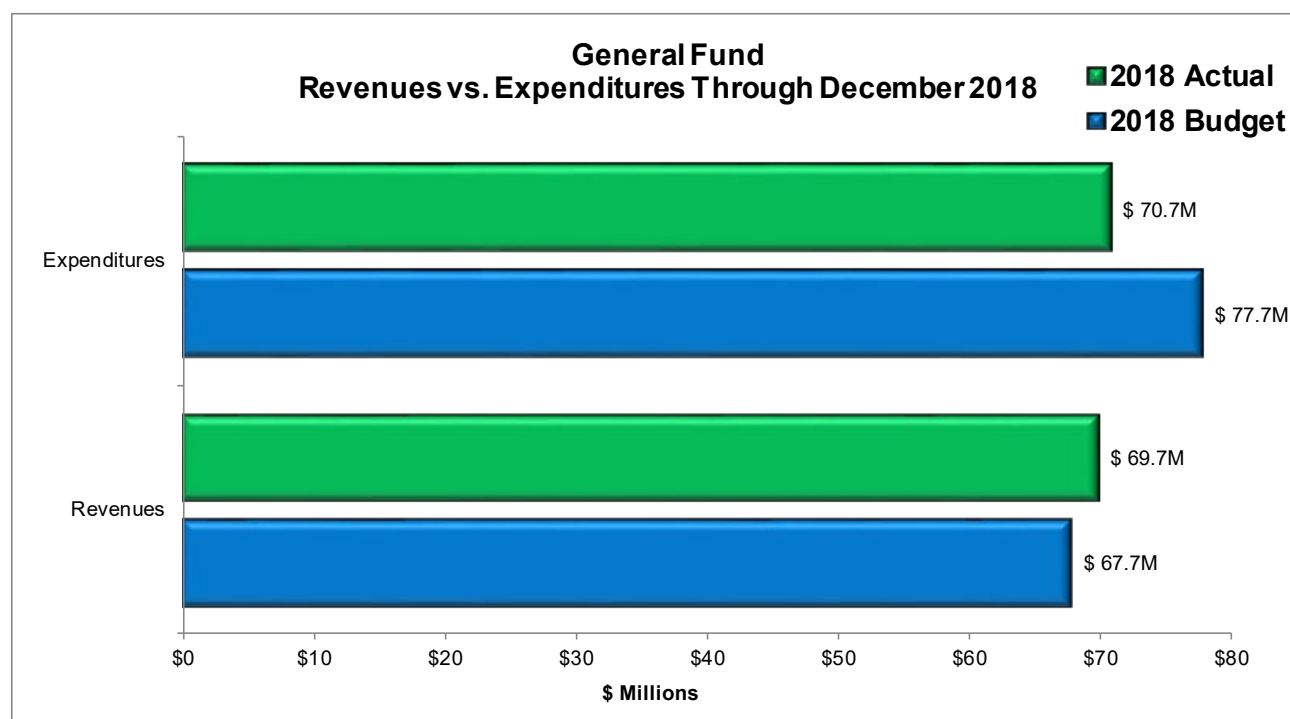
- Property tax collections in 2018 totaled \$21.4 million, which was \$142,000 higher than budget expectations and exceeded 2017 collections by \$585,000. **[page 7]**
- General Fund retail sales tax revenues totaled \$15.9 million, exceeding budget by 6.7% or \$995,000. Due to the Marketplace Fairness Act (MFA) which became effective on January 1, 2018, retail sales taxes collected in 2018 included \$232,000 from retail sales taxes collected on internet sales. (Note: This is collected as retail sales tax revenue and is deducted from the amount the City receives for streamlined sales tax revenue.) Overall, the primary areas of significant increase in retail sales activity compared to collections in 2017 were in the services, automotive, and retail trade categories. **[pages 8-9]**
- The other taxes category performed favorably to budget in 2018, with revenues totaling \$13.2 million compared to a budget of \$13.1 million. Leasehold excise tax revenues collected in 2018 exceeded budget by \$163,000 due to a one-time tax receipt for the Emerald Downs property. Admission taxes collected in 2018 were \$48,000 higher than what was collected in 2017 and gambling excise tax revenues collected in 2018 were \$88,000 higher than what was collected in 2017 largely due to new revenues generated from amusement games at Dave and Busters. These revenues were somewhat offset by unfavorable variances in City utility tax revenues and brokered natural gas tax revenues of \$240,000 and \$201,000 respectively. **[pages 10-13]**
- Building permit revenue collected in 2018 totaled \$920,000, compared to a budget of \$1.7 million, representing \$733,000 variance to budget. The number of building permits issued in 2018 was 535, which represents a 21.3% decline from the number of permits issued in 2017. **[page 15]**
- Intergovernmental revenues collected totaled \$6.3 million and exceeded budget expectations by \$52,000, or 0.8%. **[page 16]**
- Public safety revenues collected in 2018 totaled \$1.1 million compared to a budget of \$756,000 mainly due to \$341,000 in additional contracted police officer extra duty security services (which are reimbursed by the hiring contractor). **[page 18]**
- Development services revenues collected in 2018 totaled \$904,000 and were \$115,000, or 11.3%, unfavorable to budget. This variance was predominately due to plan check revenues not meeting budget expectations. **[page 18-19]**

Ending 2018 fund balances will not be finalized until approximately June 2019 pending final year-end adjustments and certification by the State Auditor's Office. Once the final ending 2018 fund balances are available, budgeted beginning 2019 fund balances will be reconciled and adjusted accordingly.

General Fund expenditures in 2018 totaled \$70.7 million compared to a budget of \$77.7 million, representing a 9.0% favorable variance to budget. All departments operated within their allocated budget in 2018. Significant variances include savings in salaries and benefits largely due to vacancies and savings in professional service contracts and miscellaneous expenditures.

General Fund expenditures in 2018 were \$3.9 million, or 5.8% higher than in 2017. Salary and benefit costs increased by \$2.9 million, or 7.9% compared to 2017. This year-over-year increase was primarily due to an increase in Council Approved FTEs (Full Time Equivalents), increases for cost of living adjustments (COLAs), and increased costs associated with pensions and healthcare. In addition, charges for services increased by \$0.9 million, or 7.9%, due primarily to increased costs paid to Valley Communications for 911 services, replacements of street poles, cabinets and guardrails, as well as the cost of paying Auburn Valley Humane Society for managing the Pet Licensing Program.

Lastly, payments made to SCORE (South Correctional Entity) for correctional services increased by \$203,000 in 2018.



The quarterly reports focus not on the financial position of the City but rather on the budget status over the period being reported. We look at the adopted budget and the actual activity against it to see if revenues are tracking and if expenditure budgets are within Council's appropriation. What is missing from this report is the actual position of the funds. In this particular case it is the General Fund we are looking at.

We must always be mindful of the cash position of a given fund. The cash position tells if there are surplus funds or a shortage of funds. For the general government, we look at the General Fund (checking account) and the Cumulative Reserve Fund (savings account). From time to time Council authorizes transfers between these funds. Just like transfers from a savings account to the checking account and vice versa, therefore we must look at them together.

Over the past several years, there have been increases to the cash position due to levying banked property tax capacity, increasing utility tax (cable), and a strong development cycle (2013-2016). All these factors have enabled the City to maintain funding for the services provided.

This schedule shows a downturn of the cash position at the end of 2018. 2018 development fees were less than 50% of those collected in 2013 and 2016. 2018 also had the sunset (6/30/2018) of the annexation sales tax credit revenue. All the banked or excess property tax has been levied and the growth of this revenue is now limited to 1% + new construction.

2019 will further strain the cash position with increased public safety costs (contracts with SCORE, Valley Communications, King County District Court), homeless and human service needs, and staffing costs (salary and benefits).

We can always look at financial statements and review the health of the fund, but the best way to measure health is looking at the cash.

Cash Position History as of December 31 (Period 12)					
Year	General Fund	Cumulative Reserve Fund	Total	Change	Comments
2015	\$ 17,940,290	\$ 8,215,082	\$ 26,155,372		
2016	19,744,123	8,742,100	28,486,223	2,330,851	Development Fees \$1M +
2017	21,765,660	9,804,051	31,569,711	3,083,488	Levied \$2M banked capacity (Property Taxes)
2018	20,061,756	10,145,241	30,206,997	(1,362,714)	Annexation Sales Tax ended 6/30/2018

Street Funds:

The City's three street funds are special revenue funds wherein the revenue sources and expenditures are legally restricted. These funds are used for street capital construction projects, local street repair, and arterial street repair and preservation projects. In 2018, **Arterial Street Fund** revenues totaled \$3.4 million as compared to collections of \$8.4 million in 2017, while expenditures totaled \$4.2 million as compared to expenditures of \$9.7 million spent last year. The Operator's Union strike began in August and lasted several weeks, delaying the schedule of many of the City's projects. This was especially impactful to street projects—some expenditures anticipated to occur in 2018 will move into 2019 because of this. [pages 26–27]

Local Street Fund revenues of \$2.5 million exceeded the annual budget by \$617,000, or 32.3%, due to higher than anticipated sales tax revenues from local construction projects. Last year's collections totaled \$2.8 million. 2018 expenditures through the fourth quarter were \$2.7 million as compared with \$2.2 million in 2017. [pages 28–29]

Lastly, **Arterial Street Preservation Fund** revenues totaled \$4.2 million through Q4-2018, which was approximately \$312,000 higher than revenues in 2017. Expenditures totaled \$4.9 million versus \$5.0 million in 2017. Historically, the majority of expenditures in all three street funds occur during the second half of the year when weather conditions are optimal for pavement construction. [pages 30–31]

Enterprise Funds:

The City's enterprise funds account for operations with revenues primarily provided from user fees, charges or contracts for services.

All City utilities transitioned to a monthly billing cycle starting in January 2019. In order to achieve standardization in the billing cycles, additional days were added to the January 2019 billing, which brought all customers current through December 31, 2018. This one-time occurrence increased both the Q4-2018 billing revenue and necessitated that a larger than usual amount of revenue be accrued back to 2018 from the first billing of 2019, giving the appearance of lower overall revenue. The numbers below are prior to the accrual; see pages 32–35 for more information.

In 2018 the **Water Fund** experienced operating income before depreciation of \$5.8 million compared to \$5.7 million during the same period last year. The **Sewer Fund** ended 2018 with operating income before depreciation of \$1.8 million versus \$2.2 million in 2017. The **Stormwater Fund** ended the third quarter with operating income before depreciation of \$2.2 million compared to \$2.6 million in 2017. The **Solid Waste Fund** ended 2018 with operating income of \$206,000 compared to \$612,000 in 2017. [pages 33–36]

Internal Service Funds:

Internal service funds provide services to other City departments and include functions such as Insurance, Worker's Compensation, Facilities, Innovation and Technology, and Equipment Rental. All funds had sufficient revenues to cover year-end expenditures. [page 37]

Investment Portfolio:

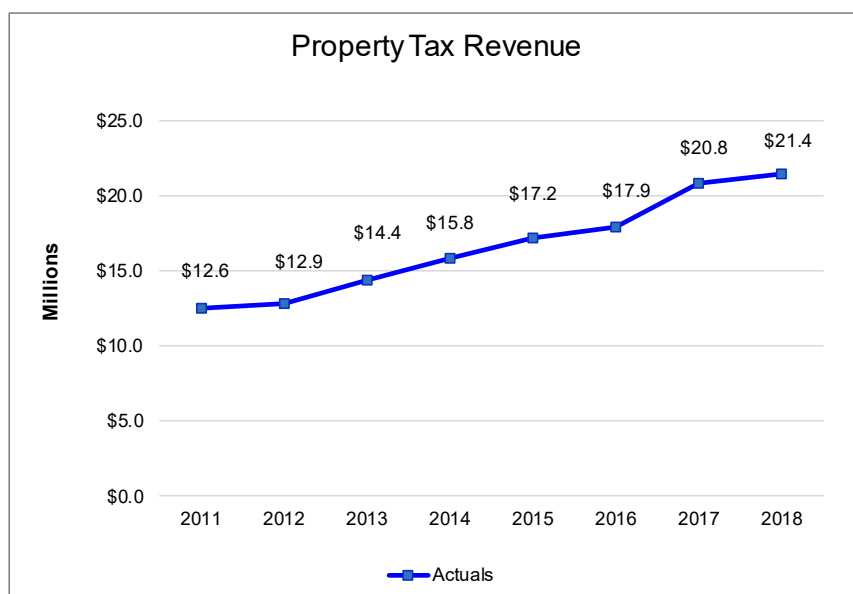
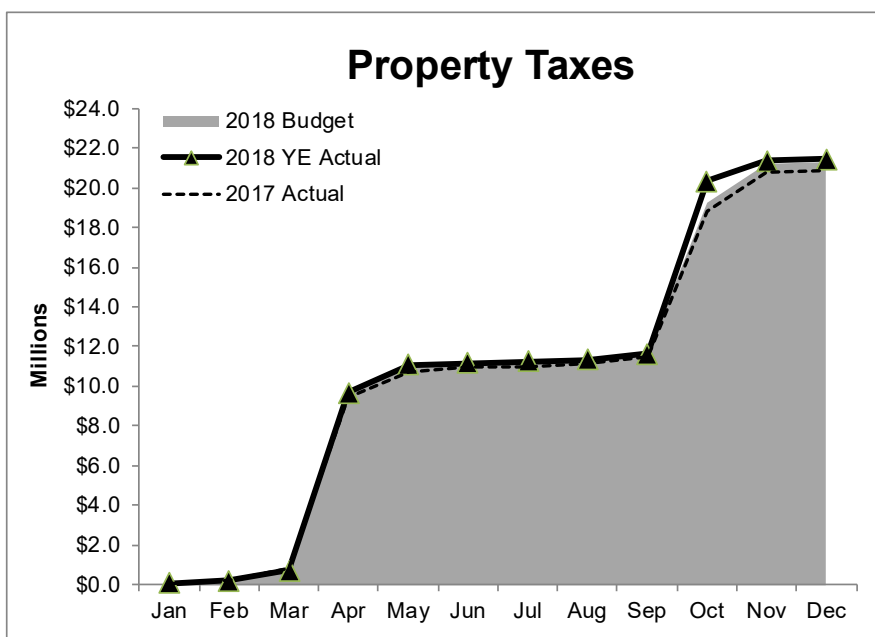
The City's total cash and investments at the end of the Q4-2018 totaled \$141.0 million, and compares to \$138.3 million at the end of Q3-2018. [attachment]

General Fund

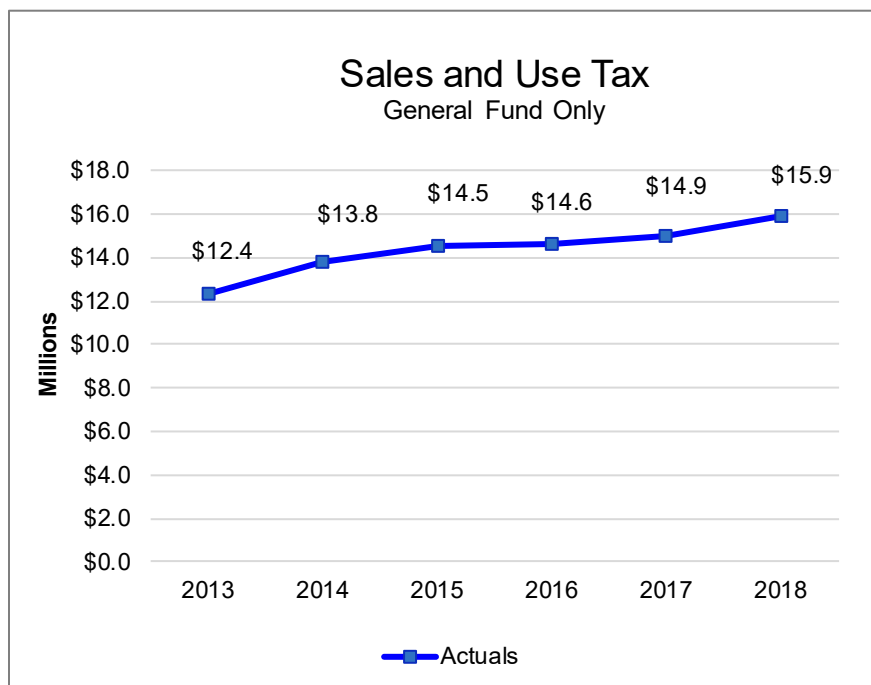
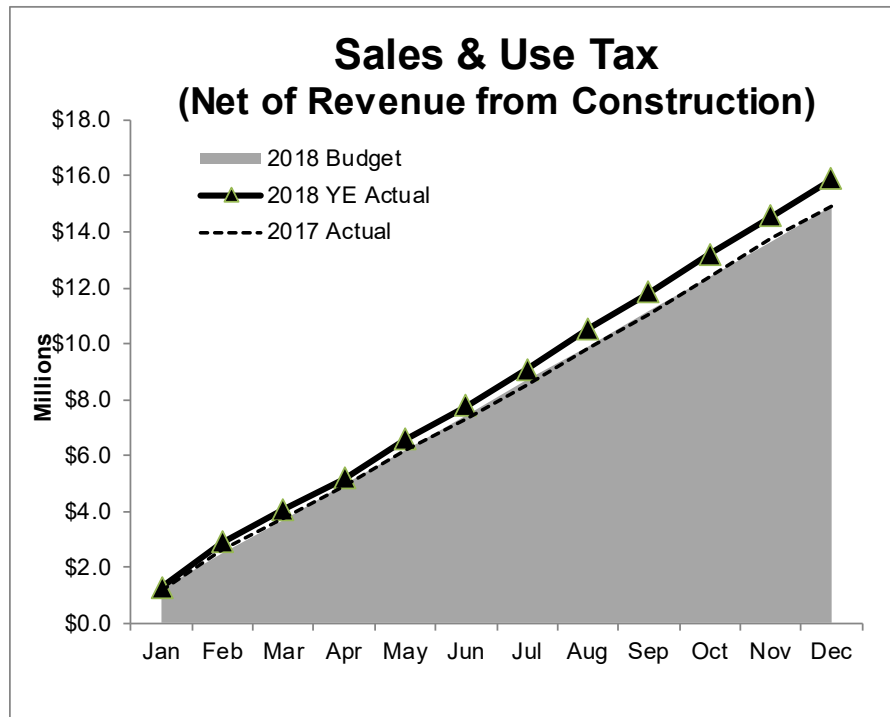
Revenues

The combined total of property, sales/use, utility, gambling, and admissions taxes provides approximately 80% of all resources supporting general governmental activities. The following section provides additional information on these sources.

Property Tax collections in 2018 totaled \$21.4 million and were \$142,000, or 0.7% above budget expectation. Property tax revenue collected in 2018 exceeded collections in 2017 by \$585,000, or 2.8%. The year-over-year increase in property tax collections was attributed to an increase in the assessed valuation. The majority of property taxes are collected during the months of April and October, coinciding with the due dates for the County property tax billings.



Sales tax collected in 2018 totaled \$18.2 million, of which \$15.9 million was distributed to the General Fund and \$2.3 million was distributed to the Local Street Fund (SOS) program as per current financial practice; this will be discontinued starting in 2019. Total sales tax revenue distributions to the General Fund in 2018 exceeded budget expectations by \$995,000, or 6.7%, and were \$939,000 higher than what was collected in 2017. Of the retail sales taxes collected in 2018, \$232,000 represented new revenues collected on internet sales due to Marketplace Fairness Act legislation, which was effective January 1, 2018.

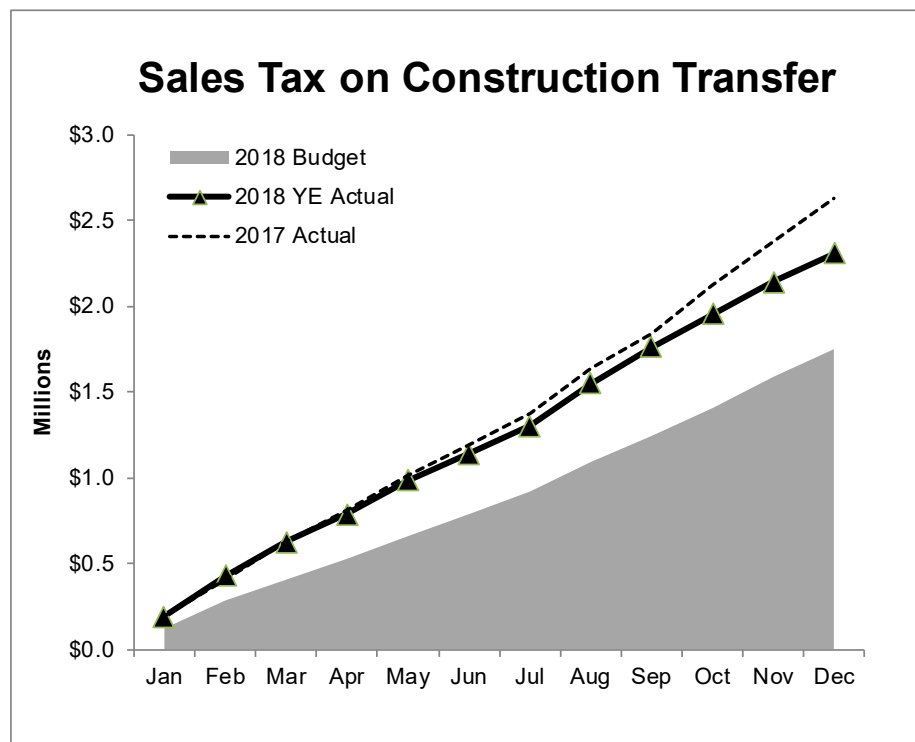


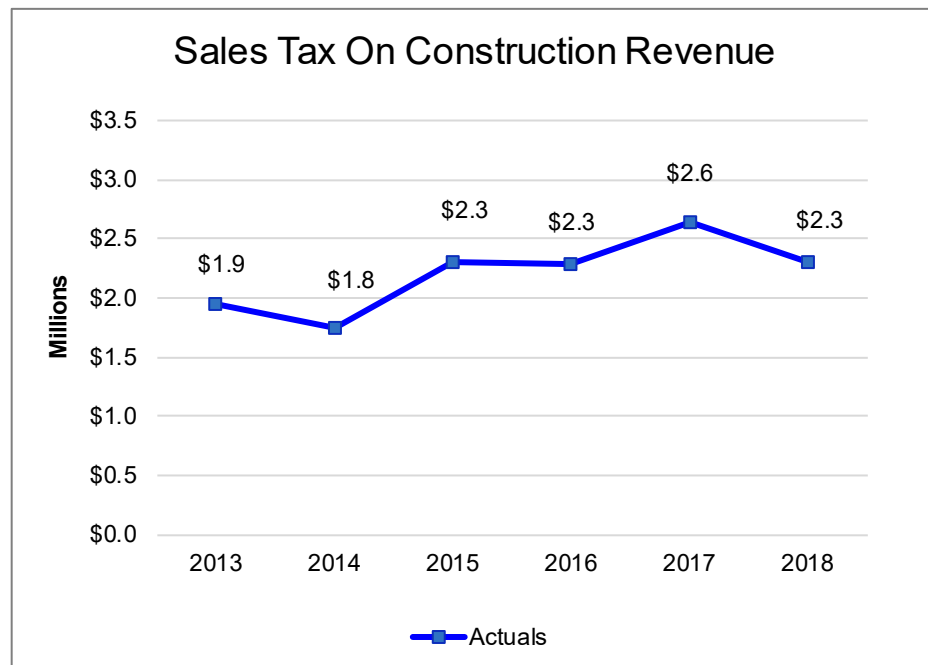
The following table breaks out the City's base sales taxes, excluding Pierce County Parks sales tax, Criminal Justice sales tax, and Annexation Credit sales tax, by major business sector.

Comparison of Sales Tax Collections by Group Through December				
Component Group	2017 Actual	2018 Actual	Change from 2017	
			Amount	Percentage
Construction	\$ 2,632,107	\$ 2,309,617	\$ (322,490)	(12.3) %
Manufacturing	677,596	754,285	76,690	11.3 %
Transportation & Warehousing	88,502	120,208	31,706	35.8 %
Wholesale Trade	1,363,083	1,469,017	105,934	7.8 %
Automotive	3,971,531	4,121,791	150,259	3.8 %
Retail Trade	4,871,580	5,040,912	169,332	3.5 %
Services	3,911,740	4,228,822	317,082	8.1 %
Miscellaneous	65,374	153,632	88,258	135.0 %
YE Total	\$ 17,581,514	\$ 18,198,285	\$ 616,771	3.5 %

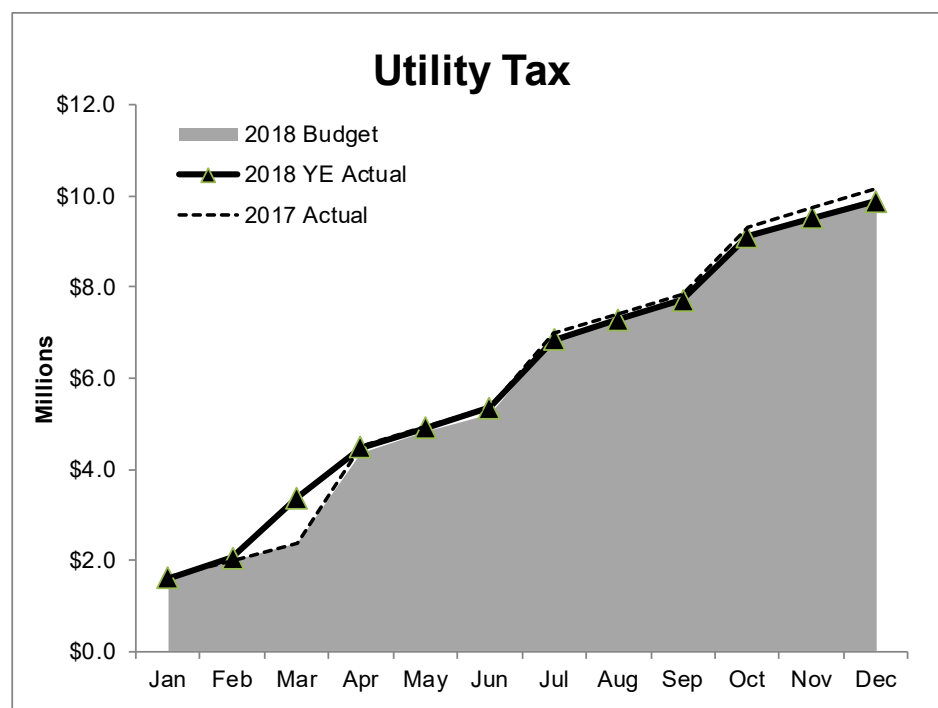
Total sales tax revenue collected in 2018 exceeded prior year collections by \$617,000, or 3.5%. The business sectors showing the largest dollar increase in revenues compared to last year were the services, automotive, and retail trade industries, while construction declined 12.3%.

Sales tax revenue on construction is transferred to the Local Street Fund (Fund 103) for local street repair and maintenance. As noted above, this practice will be discontinued starting in 2019. In 2018, the total amount of sales tax on construction revenue collected was \$2.3 million, which was \$322,000 less than was collected in 2017, and exceeds the 2018 budget by \$560,000.



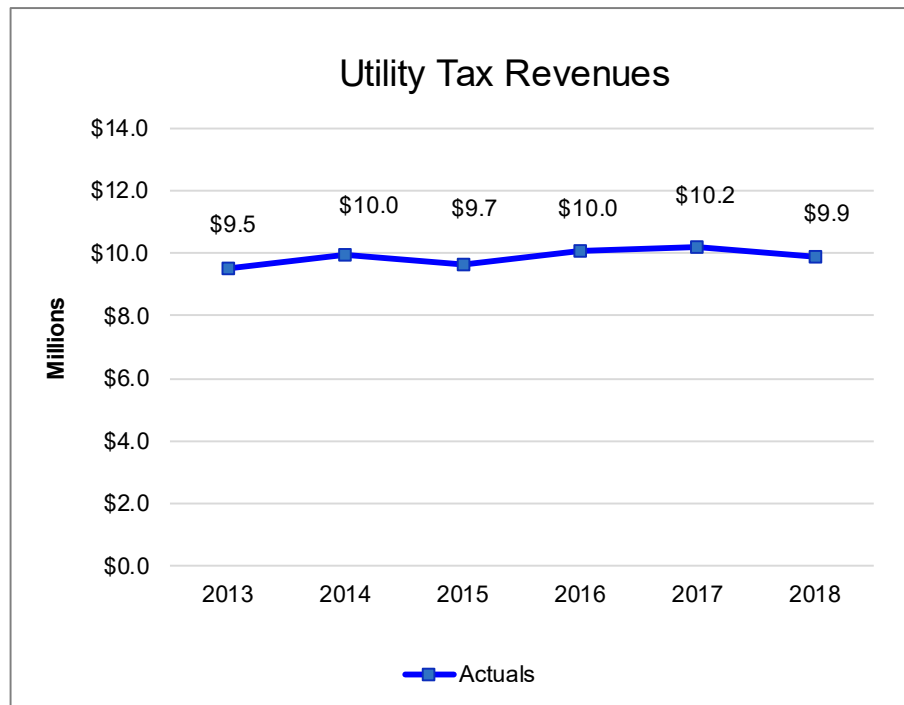


Utility Taxes consist of interfund taxes on City utilities (Water, Sewer, Storm and Solid Waste) and taxes on external utilities (Electric, Natural Gas, Telephone and Solid Waste). Utility taxes collected in 2018 totaled \$9.9 million and were \$86,000, or 0.9% less than budget expectations.

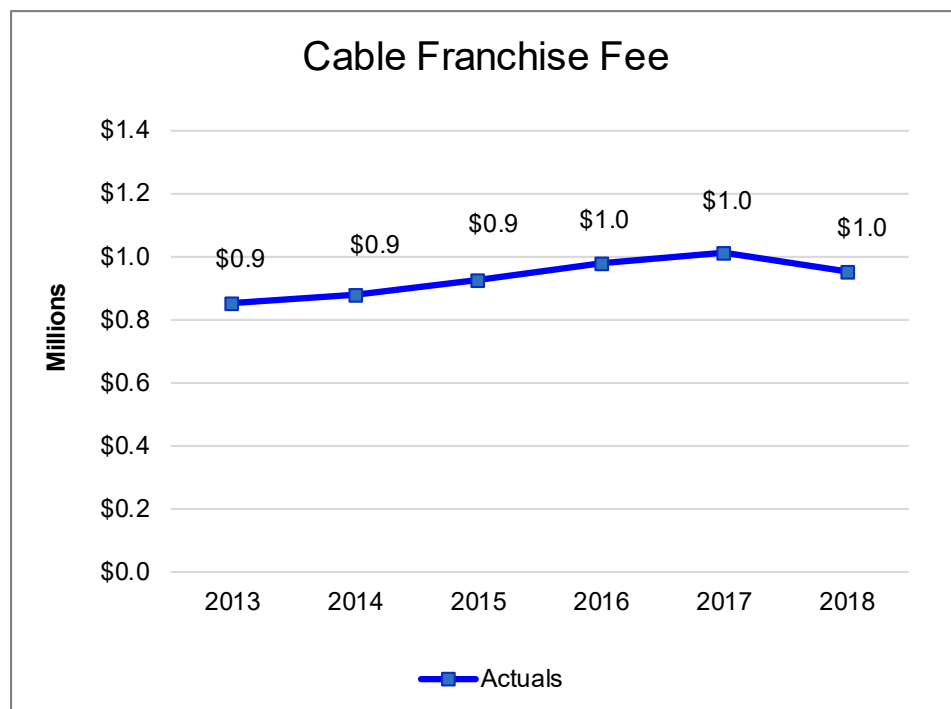
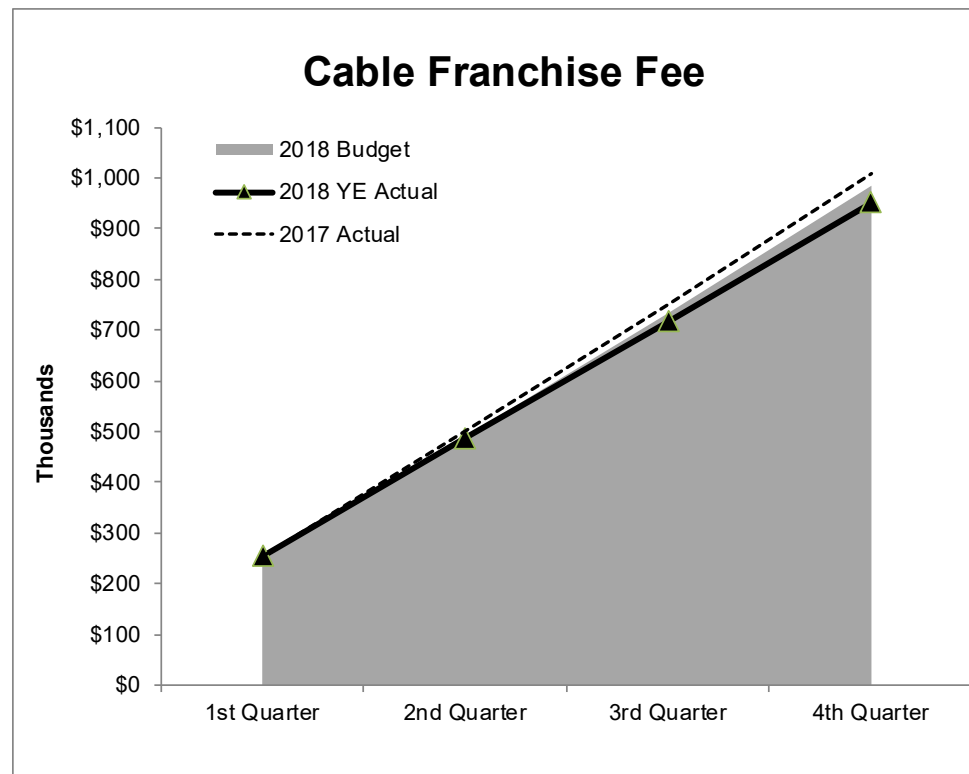


Favorable variances in electric and solid waste revenues offset lower collections in City utility taxes and telephone tax revenues. Note: Whereas previously utility bills were billed bi-monthly, effective January 2019 utility bills are billed monthly. This transition required additional days to be added to the Q4-2018 utility billings on a one-time basis to standardize all billing cycles. Due to this change, a larger than normal proportion of utility revenue was billed in January 2019 and then accrued back to 2018. This also impacted utility tax revenue, making collections in Q4-2018 appear lower than normal.

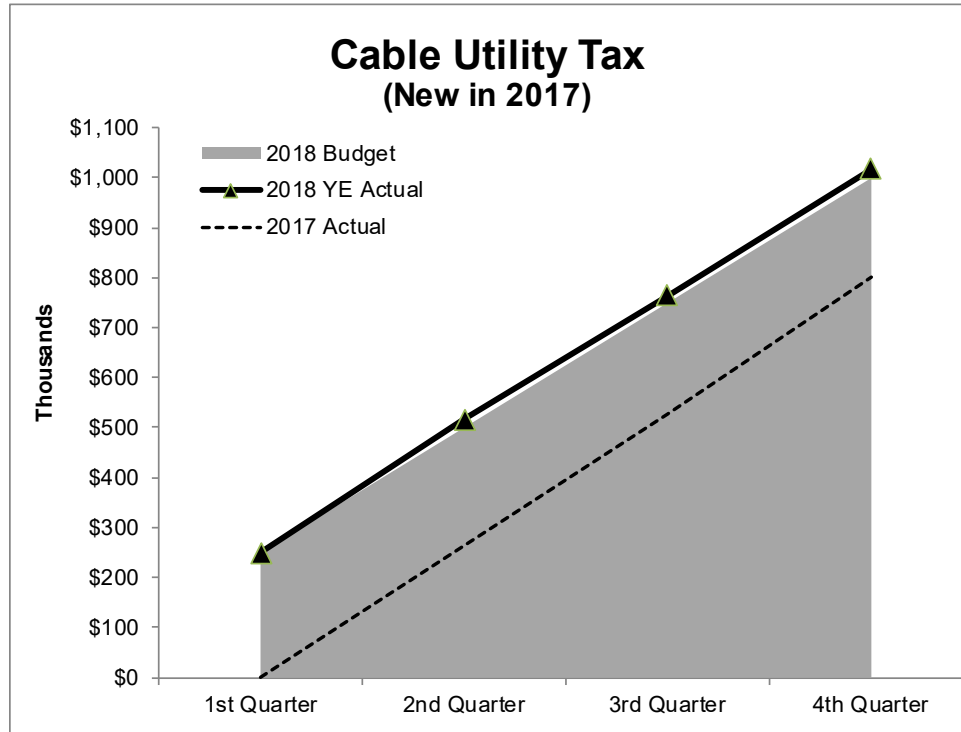
Utility Tax by Type Through December 2018							
Utility Tax Type	2017 YE Actual	2018 YE Budget	2018 YE Actual	2018 vs. 2017 Actual		2018 vs. Budget	
				Amount	Percentage	Amount	Percentage
City Interfund Utility Taxes	\$ 3,890,304	\$ 3,991,000	\$ 3,750,955	\$ (139,350)	(3.6) %	\$ (240,045)	(6.0) %
Electric	3,694,954	3,577,800	3,708,104	13,151	0.4 %	130,304	3.6 %
Natural Gas	1,072,751	1,006,200	1,022,753	(49,998)	(4.7) %	16,553	1.6 %
Telephone	1,379,949	1,408,200	1,278,757	(101,193)	(7.3) %	(129,443)	(9.2) %
Solid Waste (external)	129,831	0	136,883	7,051	5.4 %	136,883	N/A %
YE Total	\$ 10,167,789	\$ 9,983,200	\$ 9,897,451	\$ (270,338)	(2.7) %	\$ (85,749)	(0.9) %



Cable Franchise Fees, which are collected quarterly, totaled \$952,000 and were \$34,000, or 3.5%, unfavorable to budget.

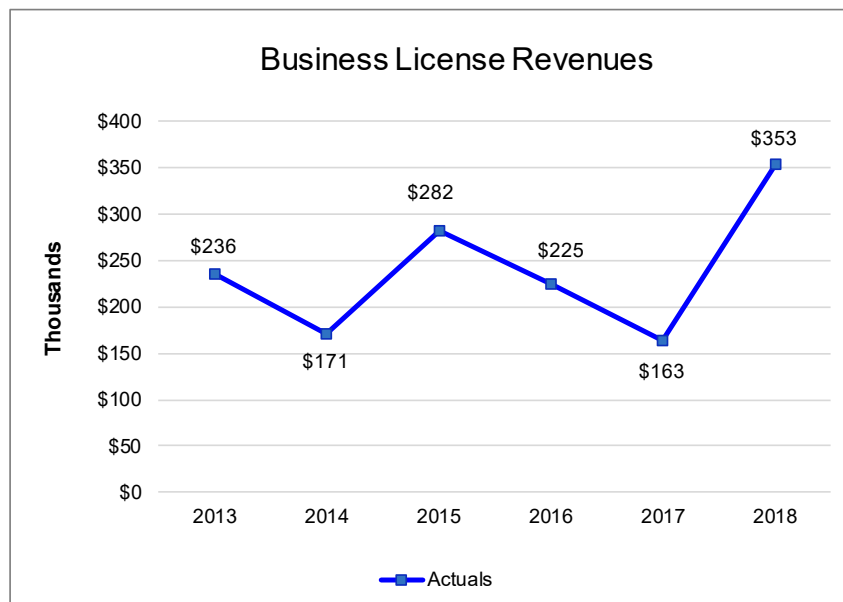
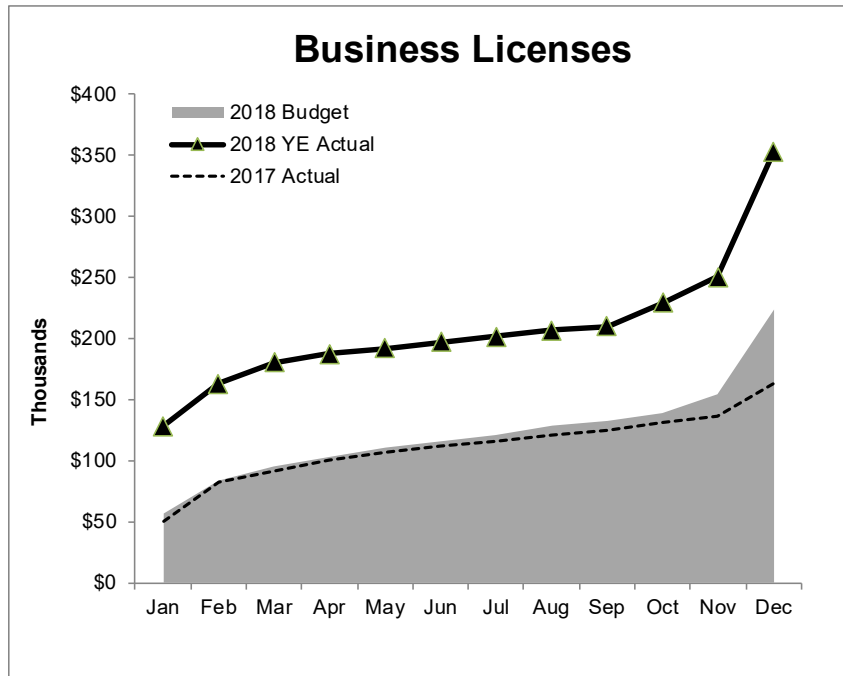


Cable Utility Tax. In September 2016, City Council increased the Cable Utility Tax from 1.0% to 6.0%, with the entirety of the new tax amount benefitting the General Fund. This tax became effective on January 1, 2017 and is collected quarterly. Total cable utility tax revenue collected in 2018 was \$1,018,000 and exceeded budget expectations by \$18,000, or 1.8%.



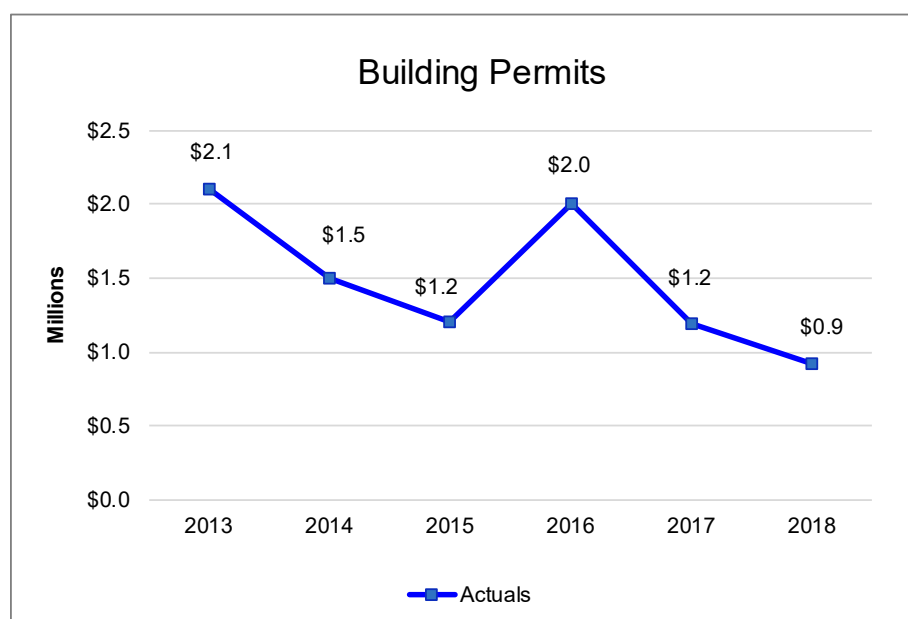
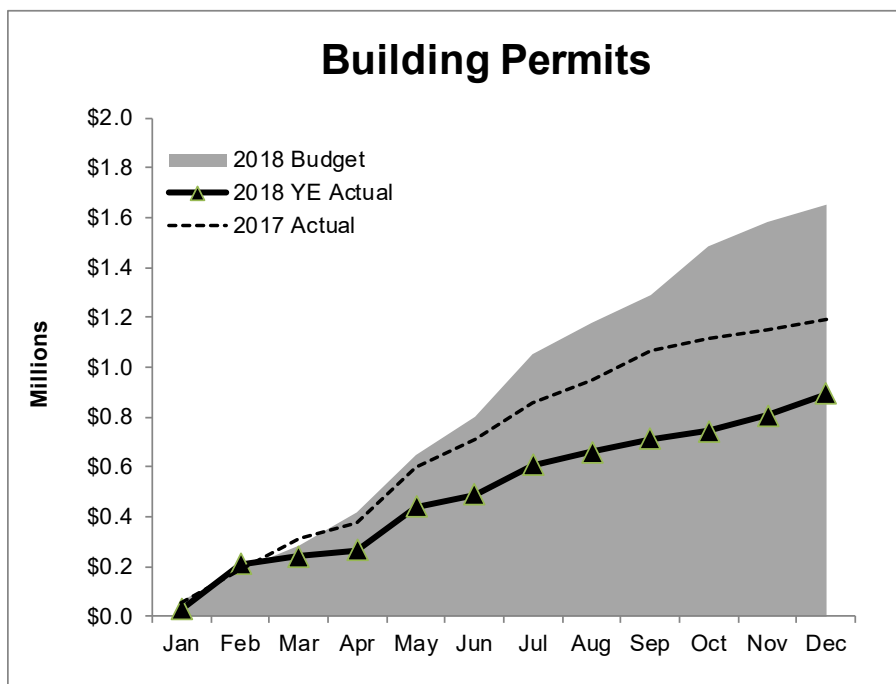
Licenses and Permits include business licenses, building permits, plumbing, electric and other licenses and permit fees. Building permit fees and business licenses make up about 70% of the annual budgeted revenue in this category.

Business license revenues collected in 2018 totaled \$353,000 as compared to \$163,000 collected in 2017. The primary reason for this year-over-year increase in revenues is the timing of when business license renewal notices were sent to businesses and paid. The majority of businesses paid their 2018 business licenses in early 2018 and paid their 2019 business licenses in December 2018. In addition, due to compliance efforts initiated by the City, there has been an increase in the number of licenses sold.



Building permit revenues collected in 2018 totaled \$920,000 as compared to 2017 collections of \$1.2 million. This year-over-year decline is a result of a decrease in the number of building permits issued. A total of 535 building permits were sold in 2018 as compared to 680 sold in 2017, representing a 21.3% reduction. Of the permit revenues collected in 2018, 57% was attributable to commercial projects and the remaining 43% was predominately single family housing permits.

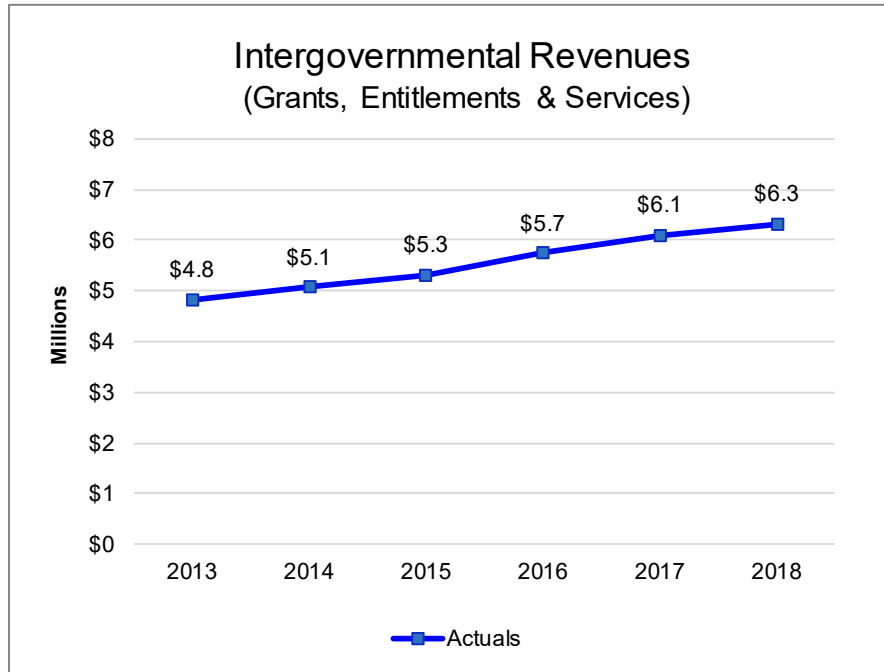
Major projects contributing to building permit revenues in 2018 include permits issued for the Hudson Distribution Center, over 30 single family homes in the Wyncrest housing development, the Olympic Middle School Reconstruction Project, multiple projects at Boeing, and construction of The Auburn Apartments.



Intergovernmental revenues include grants (direct and indirect federal, state and local), compact revenue from the Muckleshoot Indian Tribe (MIT), intergovernmental service revenues, and state shared revenues. Collections in 2018 totaled \$6.3 million and were \$52,000, or 0.8%, favorable to budget.

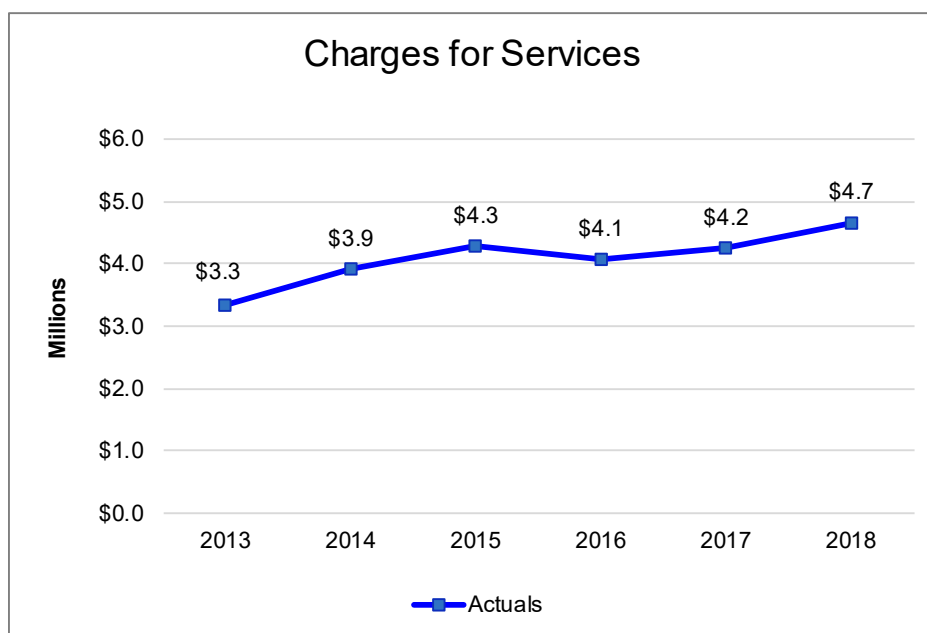
The favorability to budget was mainly seen in revenues collected from Muckleshoot for reimbursement of services provided to the casino, as well as increases in marijuana excise tax revenues received from the state. These favorable variances to budget were somewhat offset by lower than budgeted collections from streamlined sales tax revenues, as this revenue was reduced by \$232,000 due to the Marketplace Fairness Act. The Marketplace Fairness Act (MFA), which was effective January 1, 2018, is intended to capture the retail sales tax lost on internet sales. MFA revenues are collected as retail sales tax revenues, which then reduces the amount the City receives in streamlined sales tax revenues. In addition, grant revenues collected were unfavorable to budget by \$280,000 through December 2018 – although this will be largely offset by \$206,000 that will be collected in 2019 for 2018 activity.

Intergovernmental Revenues (Grants, Entitlements & Services)							
Through December 2018							
Revenue	2017	2018	2018	2018 vs. 2017 Actual		2018 vs. Budget	
	YE Actual	YE Budget	YE Actual	Amount	% Change	Amount	% Change
Federal Grants	\$ 241,952	\$ 506,850	\$ 344,731	\$ 102,780	42.5 %	\$(162,119)	(32.0) %
State Grants	189,238	244,000	191,270	2,032	1.1 %	(52,730)	(21.6) %
Interlocal Grants	96,322	217,600	152,205	55,882	0.0 %	(65,395)	(30.1) %
Muckleshoot Casino Services	855,302	650,000	1,035,459	180,156	21.1 %	385,459	59.3 %
State Shared Revenues:							
Streamlined Sales Tax	1,908,971	1,888,600	1,699,909	(209,063)	(11.0) %	(188,691)	(10.0) %
Motor Vehicle Fuel Tax	1,153,061	1,287,500	1,191,433	38,372	3.3 %	(96,067)	(7.5) %
Criminal Justice - High Crime	391,027	192,000	218,832	(172,195)	(44.0) %	26,832	14.0 %
Criminal Justice - Population	21,787	25,000	22,896	1,109	5.1 %	(2,104)	(8.4) %
Criminal Justice - Special Prog.	79,077	82,500	82,756	3,679	4.7 %	256	0.3 %
Marijuana Revenues	56,069	65,000	236,951	180,882	322.6 %	171,951	264.5 %
State DUI	11,678	12,000	11,673	(6)	(0.1) %	(327)	(2.7) %
Fire Insurance Tax	78,078	75,000	79,798	1,720	2.2 %	4,798	6.4 %
Liquor Excise	371,440	375,000	399,164	27,725	7.5 %	24,164	6.4 %
Liquor Profit	650,607	648,000	654,256	3,649	0.6 %	6,256	1.0 %
Total State Shared:	4,721,796	4,650,600	4,597,667	(124,129)	(2.6) %	(52,933)	(1.1) %
YE Total	\$ 6,104,610	\$ 6,269,050	\$ 6,321,332	\$ 216,722	3.6 %	\$ 52,282	0.8 %



Charges for Services consist of general governmental service charges, public safety charges, development service fees, and cultural & recreation fees. Total charges for services collected in 2018 totaled \$4.7 million, which is \$419,000 higher than revenues collected in 2017 and \$459,000, or 10.9%, favorable to budget in 2018. While development services revenues in 2018 were \$115,000, or 11.3%, unfavorable to budget due to plan check revenues having declined year-over-year, this was more than offset by increased revenues in public safety and culture and recreation revenues as explained below.

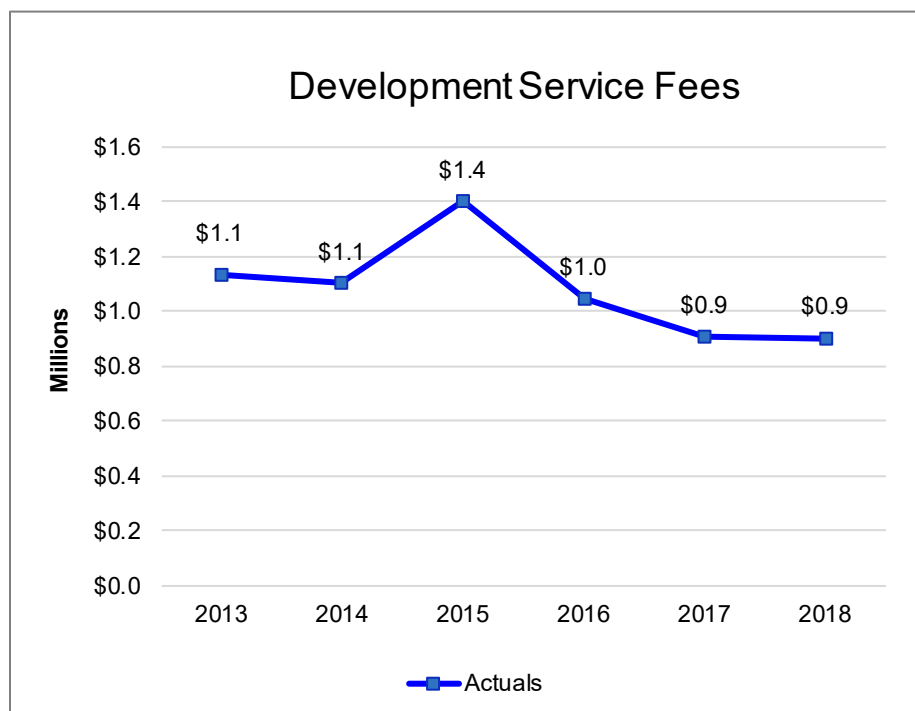
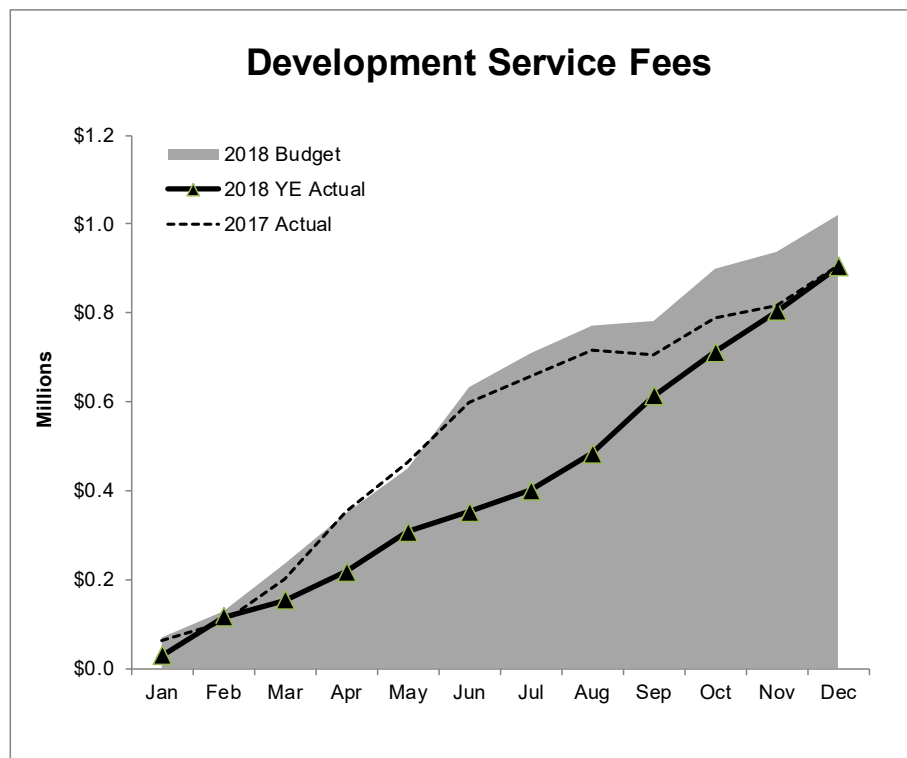
Charges for Services by Type Through December 2018							
Revenue	2017 YTD Actual	2018 YTD Budget	2018 YTD Actual	2018 vs. 2017 Actual		2018 vs. Budget	
				Amount	Percentage	Amount	Percentage
General Government	\$ 72,710	\$ 61,300	\$ 74,301	\$ 1,591	2.2 %	\$ 13,001	21.2 %
Public Safety	887,535	756,000	1,133,972	246,438	27.8 %	377,972	50.0 %
Development Services	906,687	1,019,100	903,884	(2,802)	(0.3) %	(115,216)	(11.3) %
Culture & Recreation	2,375,807	2,366,680	2,550,075	174,268	7.3 %	183,395	7.7 %
YE Total	\$ 4,242,738	\$ 4,203,080	\$ 4,662,233	\$ 419,495	9.9 %	\$ 459,153	10.9 %



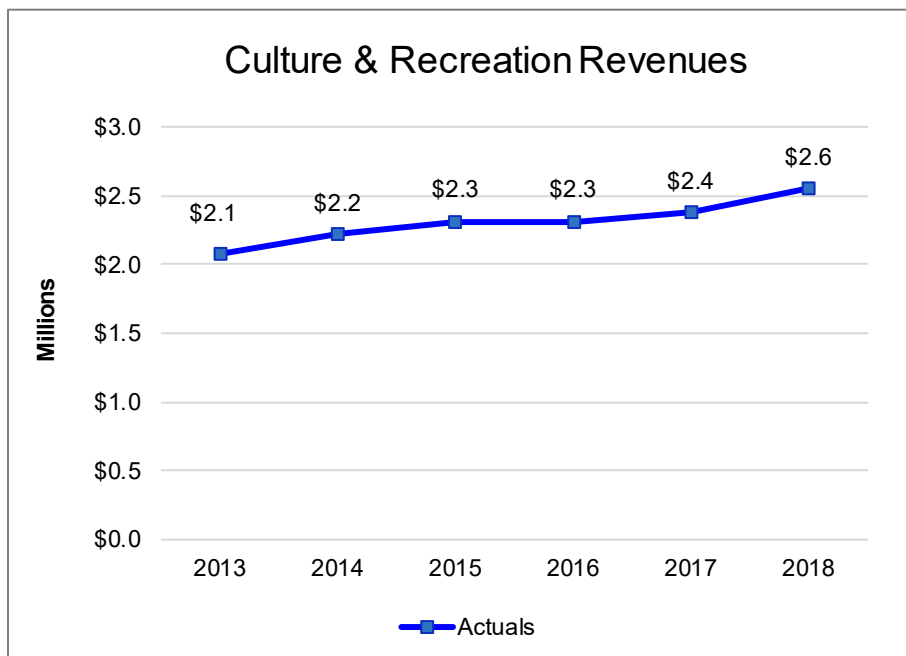
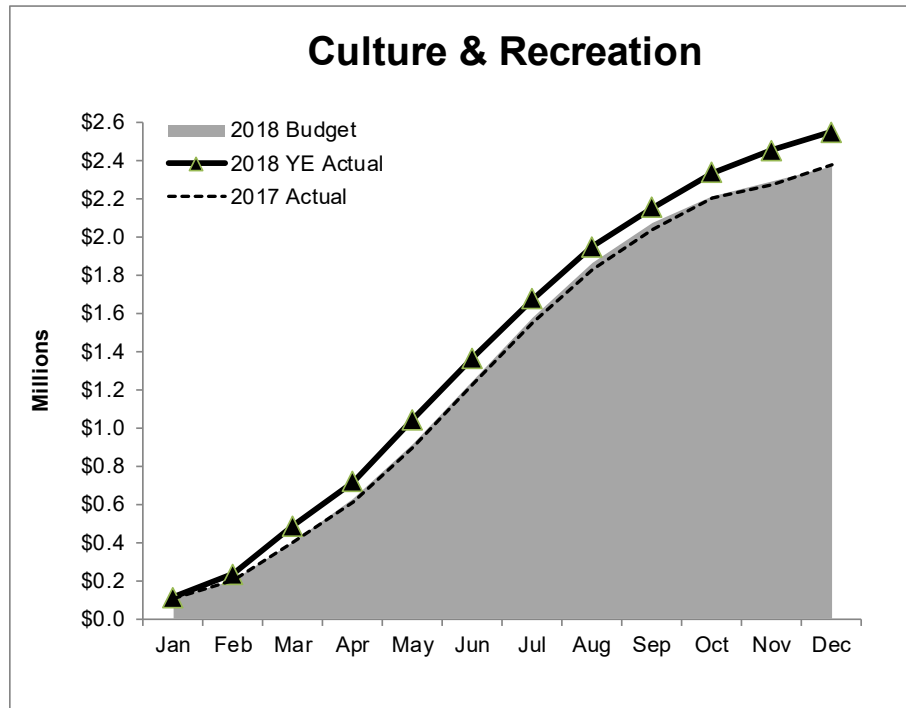
General governmental charges for service collected in 2018 totaled \$74,000 compared to a budget of \$61,000. The favorability to budget was mostly seen in passport services.

Public safety revenues consist of revenues received for police officer extra duty security services – whereby officers are contracted for and reimbursement is made by the hiring agency. This also includes reimbursements from the Muckleshoot Indian Tribe (MIT) for a full-time dedicated police officer and associated expenditures as well as monies collected from the Auburn School District and the Criminal Justice Training Commission (CJTC) for services rendered. Public safety revenues collected in 2018 totaled \$1.1 million and compare to a budget of \$756,000. The majority of the favorability seen in this revenue source is due to extra duty overtime reimbursements exceeding budget expectations as a result of increased requests for police officer security services.

Development services fee collections, which primarily consist of plan check fees, totaled \$904,000 and ended the year \$115,000, or 11.3%, under budget expectations. Total plan check revenues collected in 2018 totaled \$488,000 as compared to \$664,000 collected in 2017; this represents a 26.6% year-over-year decline in revenues. Plan check revenues collected in 2018 were from numerous commercial and residential projects including projects at Boeing, the Dick Scobee Elementary School Replacement Project, The Auburn Apartments, the Wyndham Hotel and single-family houses in the Hastings housing development.

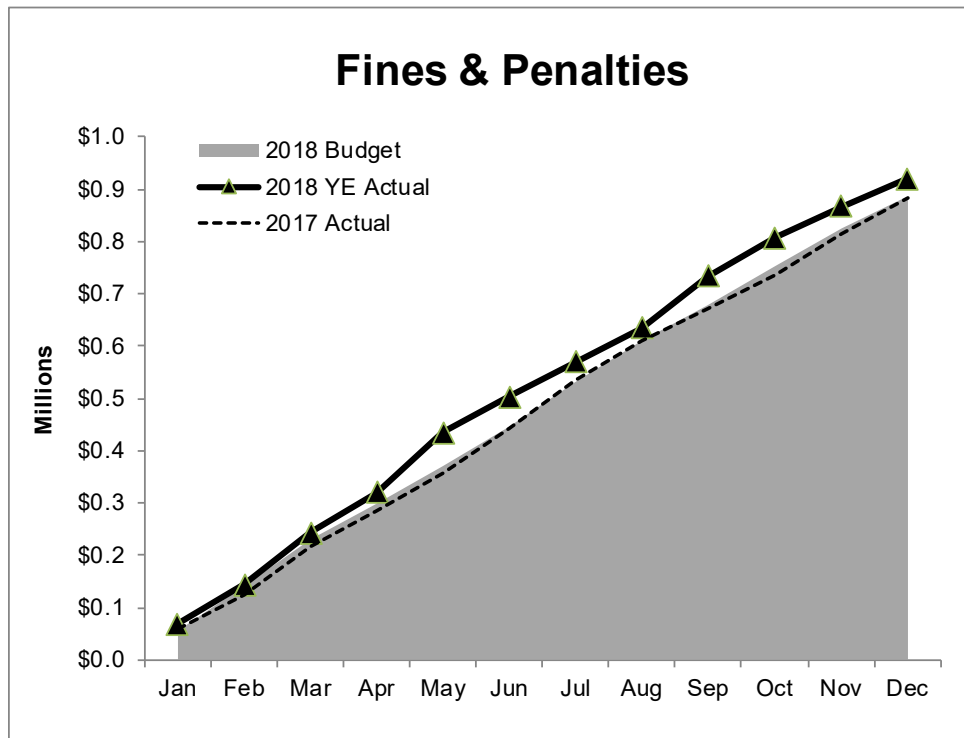


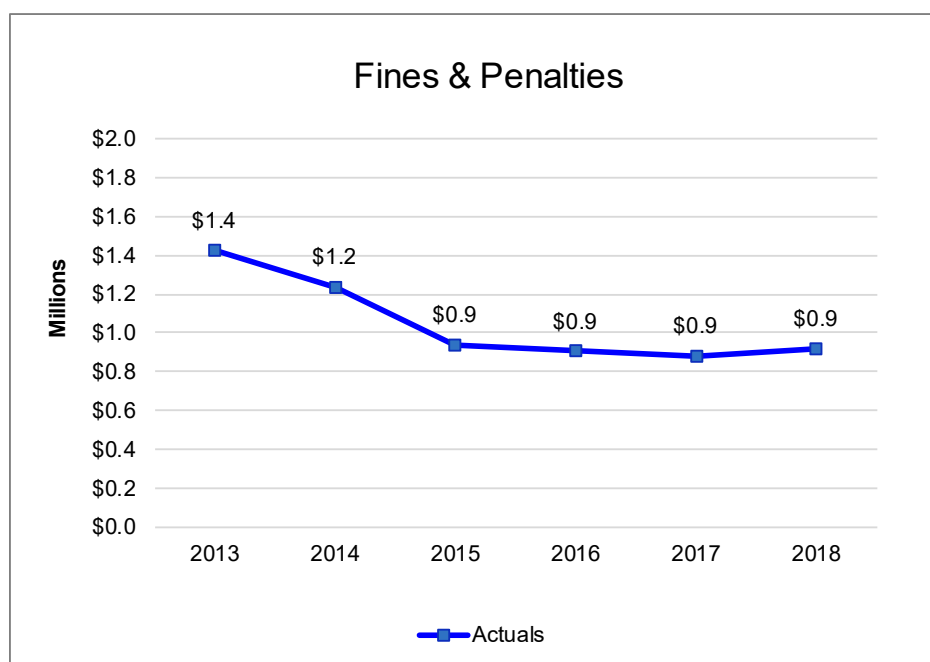
Culture and recreation revenues collected in 2018 totaled \$2.6 million, and exceeded budget by \$183,000, or 7.7%. Collections in 2018 increased by \$174,000, or 7.3%, compared to collections in 2017, which was primarily due to an increase in revenues collected for summer camps, green fees and Pro-Shop sales at the Auburn Golf Course, and Special Events revenue due to new sponsorship revenue collected for the annual Veteran's Day Parade.



Fines & Penalties include traffic and parking infraction penalties, criminal fines (including criminal traffic, criminal non-traffic and other criminal offenses) as well as non-court fines such as false alarm fines. Total revenues collected in 2018 totaled \$920,000, compared to a budget of \$885,000. As seen in the table below, civil penalty revenues collected in 2018 were \$69,000 higher than 2017 collections. This year-over-year increase was due to revenues collected for code compliance penalties, which are unbudgeted. Code compliance penalties are revenues collected from banks on vacant bank-owned properties that are neglected and in non-compliance with City code. Non-court fines and penalties ended the year under budget expectations by \$34,000, primarily due to false alarm fines ending the year under budget expectations.

Fines & Penalties by Type Through December 2018							
Month	2017 YE Actual	2018 YE Budget	2018 YE Actual	2018 vs. 2017 Actual		2018 vs. Budget	
				Amount	Percentage	Amount	Percentage
Civil Penalties	\$ 28,346	\$ 12,000	\$ 97,242	\$ 68,896	243.1 %	\$ 85,242	710.4 %
Civil Infraction Penalties	457,818	472,600	463,432	5,614	1.2 %	(9,168)	(1.9) %
Redflex Photo Enforcement	10,773	0	7,335	(3,438)	(31.9) %	7,335	N/A %
Parking Infractions	148,260	146,800	129,752	(18,508)	(12.5) %	(17,048)	(11.6) %
Criminal Traffic Misdemeanor	73,578	51,300	52,090	(21,487)	(29.2) %	790	1.5 %
Criminal Non-Traffic Fines	31,077	44,300	50,375	19,298	62.1 %	6,075	13.7 %
Criminal Costs	46,394	42,800	38,135	(8,259)	(17.8) %	(4,665)	(10.9) %
Non-Court Fines & Penalties	86,009	115,500	81,825	(4,184)	(4.9) %	(33,675)	(29.2) %
YE Total	\$ 882,255	\$ 885,300	\$ 920,187	\$ 37,932	4.3 %	\$ 34,887	3.9 %





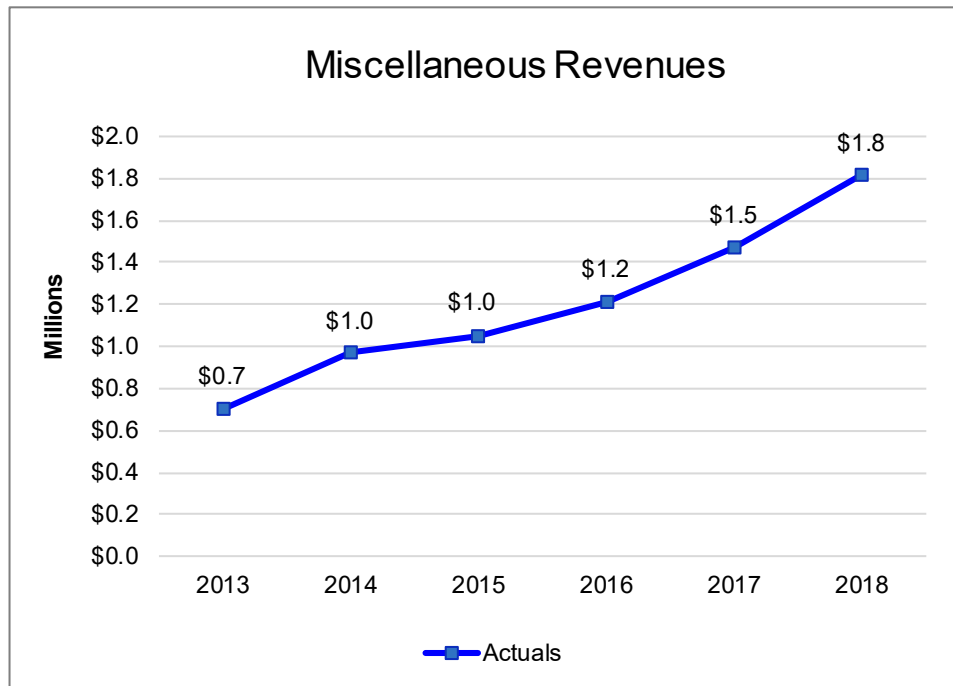
Miscellaneous revenues consist of investment earnings, income from facility rentals, contributions & donations, and other income including the quarterly purchasing card (P-card) rebate monies. Revenues collected in this category in 2018 totaled \$1.8 million and exceeded budget expectations by \$601,000. The majority of the increase in revenues was seen in interest and investments as well as the rents and leases category.

Miscellaneous Revenues by Type Through December 2018							
Month	2017 YE Actual	2018 YE Budget	2018 YE Actual	2018 vs. 2017		2018 vs. Budget	
				Amount	Percentage	Amount	Percentage
Interest & Investments	\$ 237,532	\$ 68,000	\$ 415,348	\$ 177,816	74.9 %	\$ 347,348	510.8 %
Rents & Leases	879,059	856,100	991,469	112,410	12.8 %	135,369	15.8 %
Contributions & Donations	47,926	53,200	51,400	3,474	7.2 %	(1,800)	(3.4) %
Other Miscellaneous Revenue	308,578	236,800	357,075	48,497	15.7 %	120,275	50.8 %
YE Total	\$ 1,473,095	\$ 1,214,100	\$ 1,815,292	\$ 342,197	23.2 %	\$ 601,192	49.5 %

Interest and investments revenues collected in 2018 exceeded budget expectations by \$347,000, and were \$178,000 more than what was collected in 2017. This year-over-year increase in investment revenue is primarily due to the increase in the State Investment Pool interest rate.

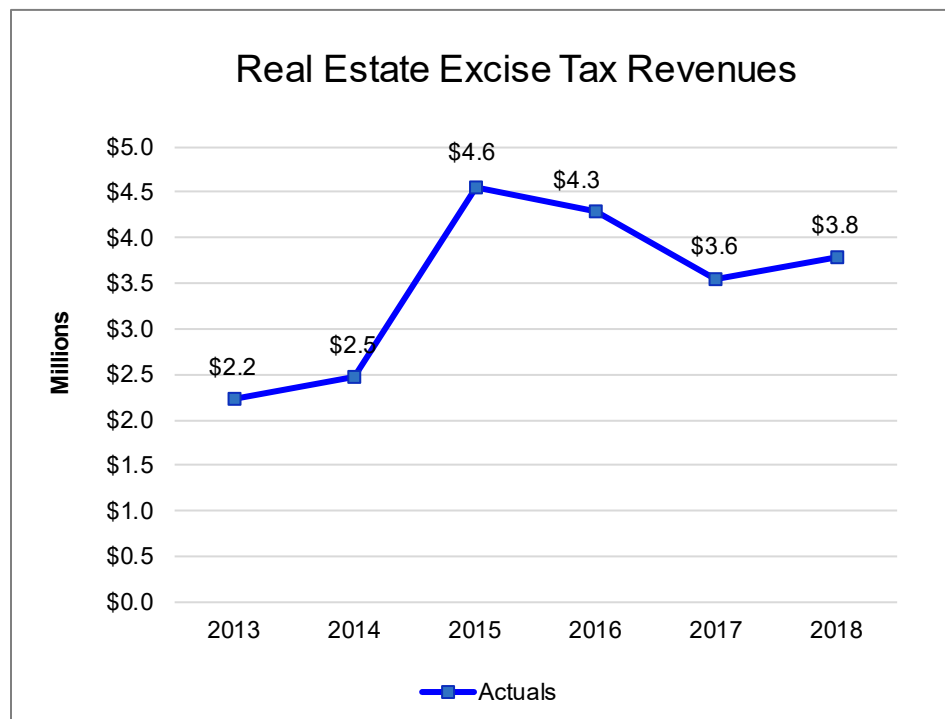
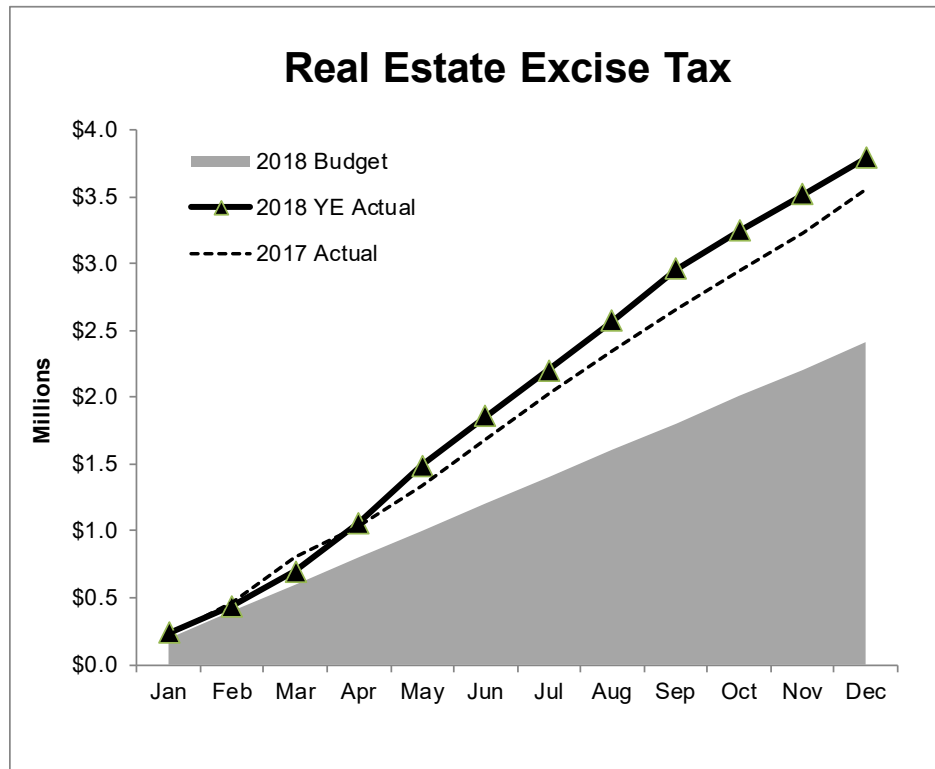
Rents and lease revenue collected in 2018 totaled \$991,000 and was \$112,000 higher than 2017 collections. This year-over-year increase was primarily related to facility rental revenues, miscellaneous parks unearned revenue (deposits), and golf cart rental revenues. In 2018, the facility rental revenues increased \$43,000 compared to revenues collected in 2017, which were primarily due to greater rental revenue generated at the Auburn Community and Events Center and at Game Farm Wilderness Campground. Miscellaneous parks unearned revenue (facility deposits) and golf cart rental revenues increased \$35,000 and \$31,000 respectively, over revenues collected in 2017.

Lastly, other miscellaneous revenues exceeded budget expectations by \$120,000 mainly due to revenues collected for code compliance property abatements and sales of unclaimed property.



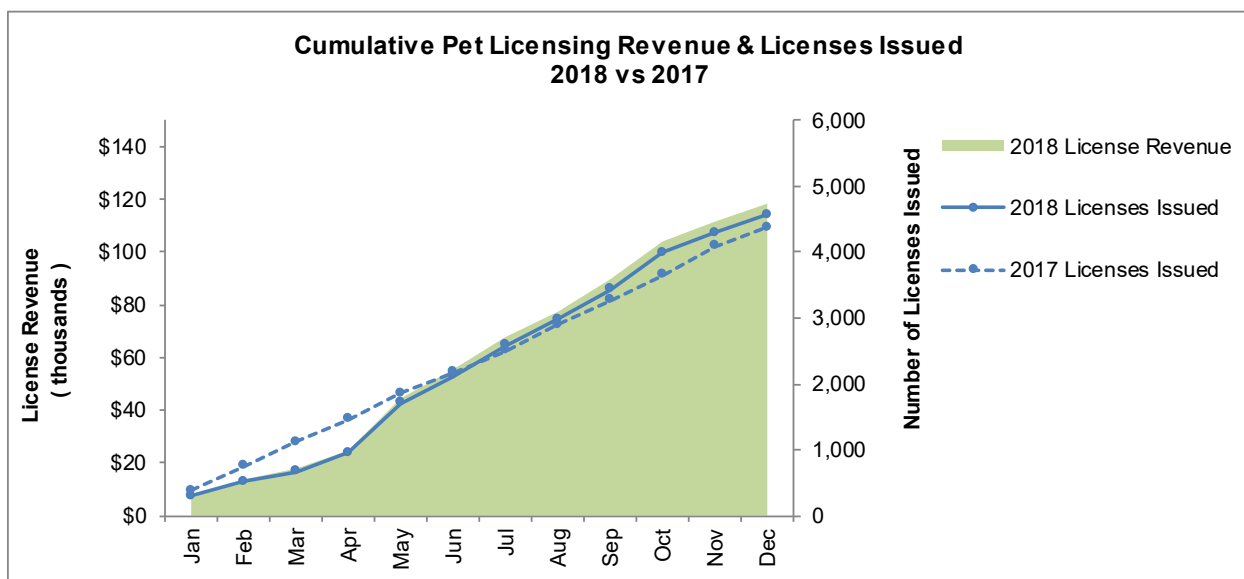
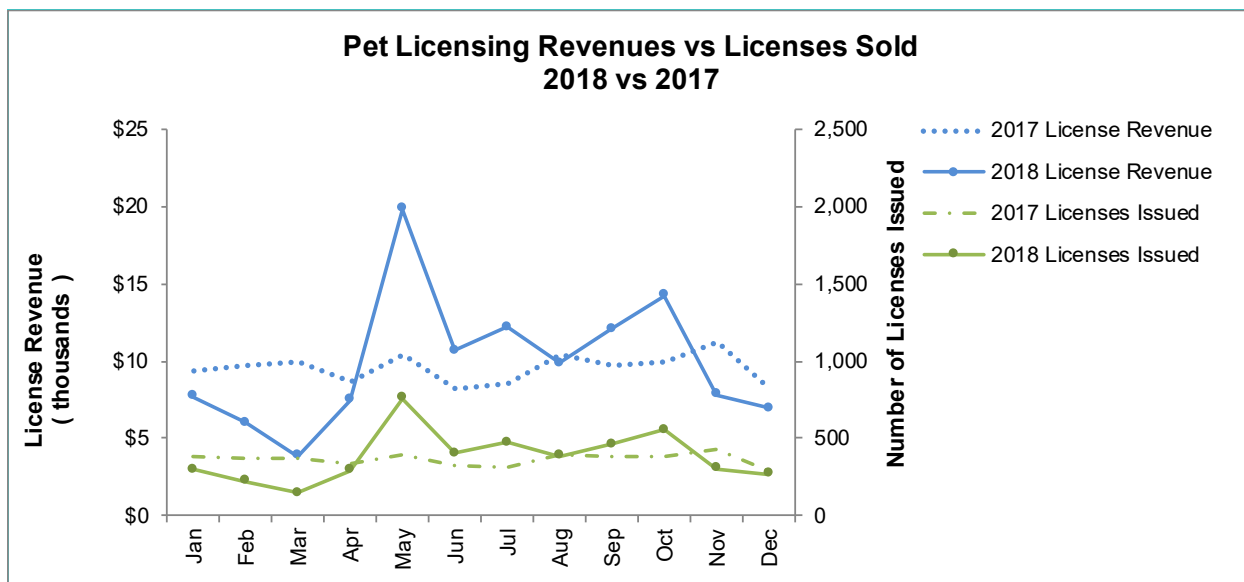
Real Estate Excise Tax (REET) revenue is receipted into the Capital Improvement Projects Fund and is used for governmental capital projects. REET revenues collected in 2018 totaled \$3.8 million, exceeding budget expectations by \$1.4 million and exceeding prior year collections by \$236,000, or 6.6%. Real estate sales in 2018 represent the sale of both commercial properties and single-family residences. Commercial sales in 2018 included the sale of several multi-family properties, the sale of two hotels, commercial and warehousing space, offices, manufacturing businesses and vacant land.

Real Estate Excise Tax Revenues							
December 2018							
Month	2017 Actual	2018 Budget	2018 Actual	2018 vs. 2017		2018 vs. Budget	
				Amount	Percentage	Amount	Percentage
Jan	\$ 224,044	\$ 200,800	\$ 240,414	\$ 16,371	7.3 %	\$ 39,614	19.7 %
Feb	249,683	200,800	200,783	(48,899)	(19.6) %	(17)	(0.0) %
Mar	326,044	200,800	255,218	(70,826)	(21.7) %	54,418	27.1 %
Apr	234,480	200,800	362,999	128,519	54.8 %	162,199	80.8 %
May	299,251	200,800	427,054	127,803	42.7 %	226,254	112.7 %
Jun	353,807	200,800	371,816	18,009	5.1 %	171,016	85.2 %
Jul	330,707	200,800	342,006	11,299	3.4 %	141,206	70.3 %
Aug	325,936	200,800	373,889	47,954	14.7 %	173,089	86.2 %
Sep	309,422	200,800	387,673	78,251	25.3 %	186,873	93.1 %
Oct	286,675	200,800	285,967	(708)	(0.2) %	85,167	42.4 %
Nov	289,045	200,800	272,195	(16,850)	(5.8) %	71,395	35.6 %
Dec	325,309	201,200	270,161	(55,149)	(17.0) %	68,961	34.3 %
YE Total	\$ 3,554,404	\$ 2,410,000	\$ 3,790,176	\$ 235,772	6.6 %	\$ 1,380,176	57.3 %



Pet Licensing

In 2018, 4,564 pet licenses were sold, resulting in \$118,660 in revenue. In 2017, 4,378 licenses were sold, resulting in \$114,265 in revenue. As of March 2018, pet licensing services are provided by the Auburn Valley Humane Society; previously, these services were provided by PetData, Inc.



Street Funds

This section provides a financial overview of the City's three street funds for the quarter ending December 31, 2018. The City's three street funds include the Arterial Street Fund (Fund 102), the Local Street Fund (Fund 103), and the Arterial Street Preservation Fund (Fund 105).

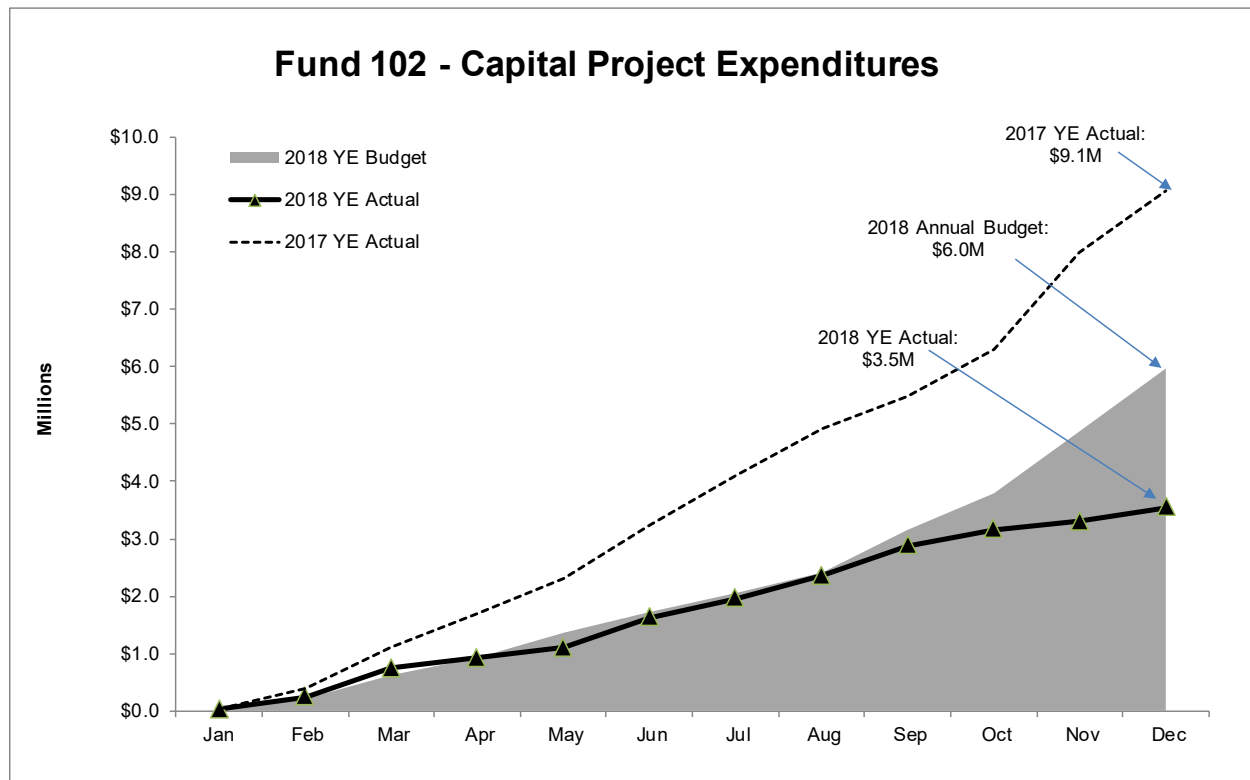
Fund 102 – Arterial Street Fund

The Arterial Street Fund is a special revenue fund that is funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, developer contributions, and other sources. As of December 31, 2018 there were 25 separate street projects budgeted in this fund.

In 2018, revenues collected totaled \$3.4 million as compared with collections of \$8.4 million in 2017. Total expenditures in 2018 were \$4.2 million as compared to \$9.7 million expended in 2017. Variances in revenues and expenditures are largely due to the timing of capital expenditures and any subsequent reimbursement via grants and/or operating transfers. Expenditure timing is generally determined by the current phase of each individual capital project; expenditures tend to increase as projects move from design phase into construction. Additionally, the Operator's Union strike impacted several projects in 2018 and delayed their anticipated expenditures and reimbursement revenue.

Fund 102 - Arterial Street Summary of Sources and Uses Report Period: December 2018	2018			2017	2018 YE Budget vs. Actual	
	Annual Budget	YE Budget	YE Actual	YE Actual	Favorable (Unfavorable)	
					Amount	Percentage
Revenues						
Federal Grants	\$ 2,247,600	\$ 2,247,600	\$ 1,307,081	\$ 2,991,037	\$ (940,519)	(41.8) %
State Grants	176,500	176,500	180,627	2,339,312	4,127	2.3 %
Motor Vehicle Fuel and Multimodal Taxes	585,000	585,000	641,109	590,141	56,109	9.6 %
Developer Contributions	-	-	-	369,382	-	
Miscellaneous Revenue	466,200	466,200	545,707	-	79,507	17.1 %
Operating Transfer In	1,833,417	1,833,417	716,050	2,092,291	(1,117,367)	(60.9) %
Investment Income	2,600	2,600	32,750	11,173	30,150	1159.6 %
Total Revenues	\$ 5,311,317	\$ 5,311,317	\$ 3,423,325	\$ 8,393,335	\$ (1,887,992)	(35.5) %
Expenditures						
Salary and Benefits	\$ 551,000	\$ 551,000	\$ 360,370	\$ 618,410	\$ 190,630	34.6 %
Capital Outlay	5,408,300	5,408,300	3,184,052	8,452,526	2,224,248	41.1 %
Subtotal - Capital Project Expenditures	5,959,300	5,959,300	3,544,422	9,070,936	2,414,878	40.5 %
Services and Charges	405,200	405,200	363,312	329,980	41,888	10.3 %
Interfund Payments for Services	78,859	78,859	78,864	76,680	(5)	(0.0) %
Debt Service Principal and Interest	208,818	208,818	208,817	209,511	1	0.0 %
Operating Transfer Out	95,615	95,615	25,615	7,015	70,000	73.2 %
Total Expenditures	\$ 6,747,792	\$ 6,747,792	\$ 4,221,030	\$ 9,694,122	\$ 2,526,762	37.4 %
Net Change in Fund Balance	\$ (1,436,475)	\$ (1,436,475)	\$ (797,705)	\$ (1,300,786)	\$ 638,770	(44.5) %

Beg. Fund Balance, January 2018	\$ 2,584,136
Net Change in Fund Balance, December 2018	(797,705)
Ending Fund Balance, December 2018	\$ 1,786,431
2018 Budgeted Ending Fund Balance	\$ 1,147,661



This table presents the status of the projects with the most significant budget impact on the fund:

Fund 102 - Arterial Street			
Capital Projects Status *			
Name	Annual Budget	YE Actual	Remaining
22nd St NE & I St NE Intersection	\$1.1M	\$1.0M	\$0.1M
AWS Corridor Safety Improvements	\$0.8M	\$0.7M	\$0.2M
A St SE & 37th St SE	\$0.8M	\$0.6M	\$0.2M
All Other Projects (21 Others Budgeted)	\$3.2M	\$1.3M	\$1.9M
Total	\$6.0M	\$3.5M	\$2.4M

*Components may not sum to total due to rounding.

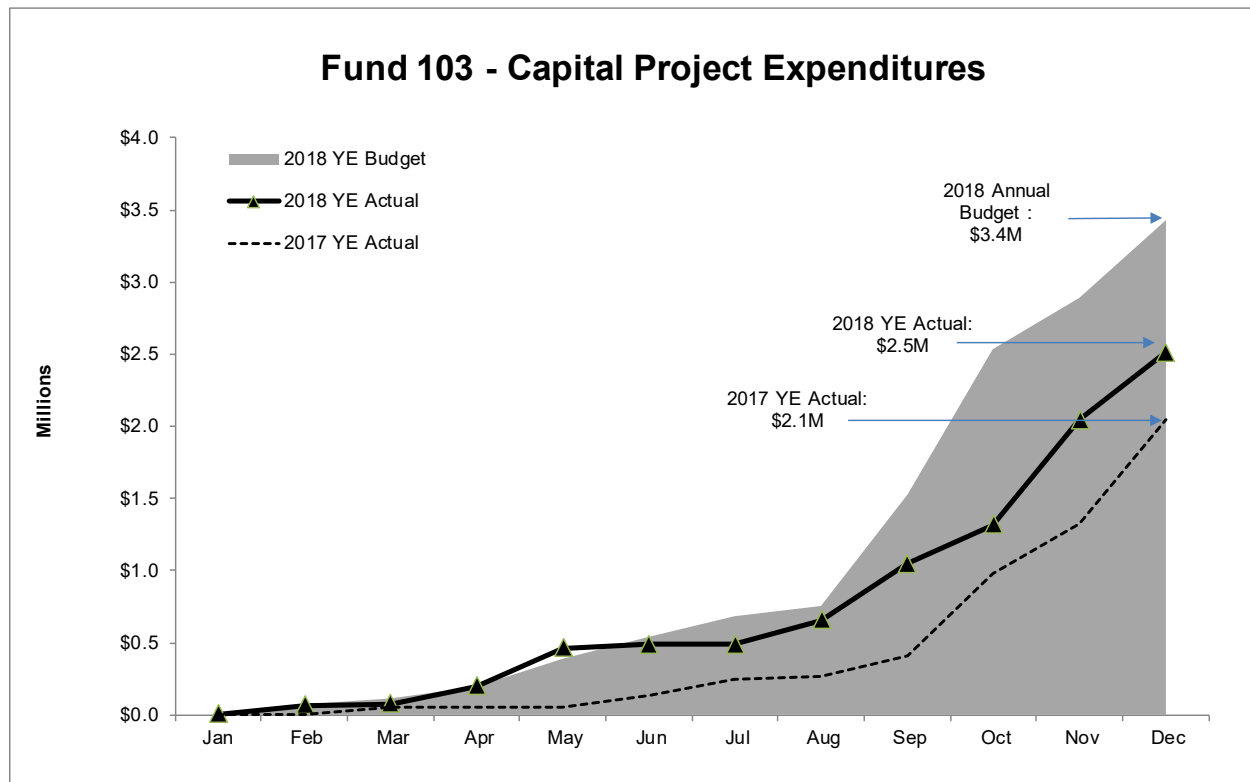
Notes:

- Several street projects were delayed by the Operator's Union strike and the lack of natural gas during the 3rd and 4th quarters of 2018, which will move some expenditures into 2019.

Fund 103 – Local Street Fund

The Local Street Fund is a special revenue fund that is currently funded from sales taxes on construction, and used for local street repair. In 2018, revenues in this fund totaled \$2.5 million, exceeding budget expectations by \$617,000 due to higher than anticipated sales tax revenues from local construction projects. This compares to collections of \$2.8 million in 2017. Total expenditures in 2018 were \$2.7 million and compare to expenditures of \$2.2 million in 2017. Historically, well over half of this fund's annual expenditures occur in the final four months of each year due to the weather sensitivity of pavement construction (this work needs to be done primarily in the summer and early fall). Highlighted in the table below and shown in the following graph are the fund's total expenditures related to capital projects.

Fund 103 - Local Street Fund Summary of Sources and Uses Report Period: December 2018	2018			2017	2018 YE Budget vs. Actual	
	Annual	YE	YE	YE	Favorable (Unfavorable)	
	Budget	Budget	Actual	Actual	Amount	Percentage
Revenues						
Sales Tax on Construction	\$ 1,750,000	\$ 1,750,000	\$ 2,309,617	\$ 2,632,107	\$ 559,617	32.0 %
Operating Transfer In	150,000	150,000	150,000	150,000	-	0.0 %
Interest Earnings	9,100	9,100	\$ 65,988	32,475	56,888	625.1 %
Total Revenues	\$ 1,909,100	\$ 1,909,100	\$ 2,525,605	\$ 2,814,582	\$ 616,505	32.3 %
Expenditures						
Salary and Benefits	\$ 148,817	\$ 148,817	\$ 124,191	\$ 124,325	\$ 24,626	16.5 %
Capital Project Expenditures	3,429,298	3,429,298	2,510,696	2,050,006	918,602	26.8 %
Services and Charges	700	700	2,592	23,703	(1,892)	(270.3) %
Interfund Payments for Services	12,239	12,239	12,240	11,916	(1)	(0.0) %
Operating Transfer Out	516	516	317	5,825	199	38.6 %
Total Expenditures	\$ 3,591,570	\$ 3,591,570	\$ 2,650,036	\$ 2,215,775	\$ 941,534	26.2 %
Net Change in Fund Balance	\$ (1,682,470)	\$ (1,682,470)	\$ (124,431)	\$ 598,807	\$ 1,558,039	(92.6) %
Beg. Fund Balance, January 2018	\$ 2,943,350					
Net Change in Fund Balance, December 2018	(124,431)					
Ending Fund Balance, December 2018	\$ 2,818,919					
2018 Budgeted Ending Fund Balance	\$ 1,260,880					



This table presents the status of the projects with the most significant budget impact on the fund:

Fund 103 - Local Street			
Capital Projects Status*			
Name	Annual Budget	YE Actual	Remaining
2018 Local Street Pavement Reconstruction	\$1.8M	\$1.5M	\$0.3M
2018 Citywide Pavement Patching & Overlay	\$0.9M	\$0.4M	\$0.5M
2017 Local Street Reconstruction & Preservation	\$0.7M	\$0.5M	\$0.2M
All Other Projects (1 Other Budgeted)	\$0.1M	\$0.1M	\$0.0M
Total	\$3.4M	\$2.5M	\$0.9M

*Components may not sum to total due to rounding.

Notes:

- Several projects were impacted by the Operator's Union strike and the lack of natural gas in the region, which impacted progress on these projects in the 3rd and 4th quarters of 2018.

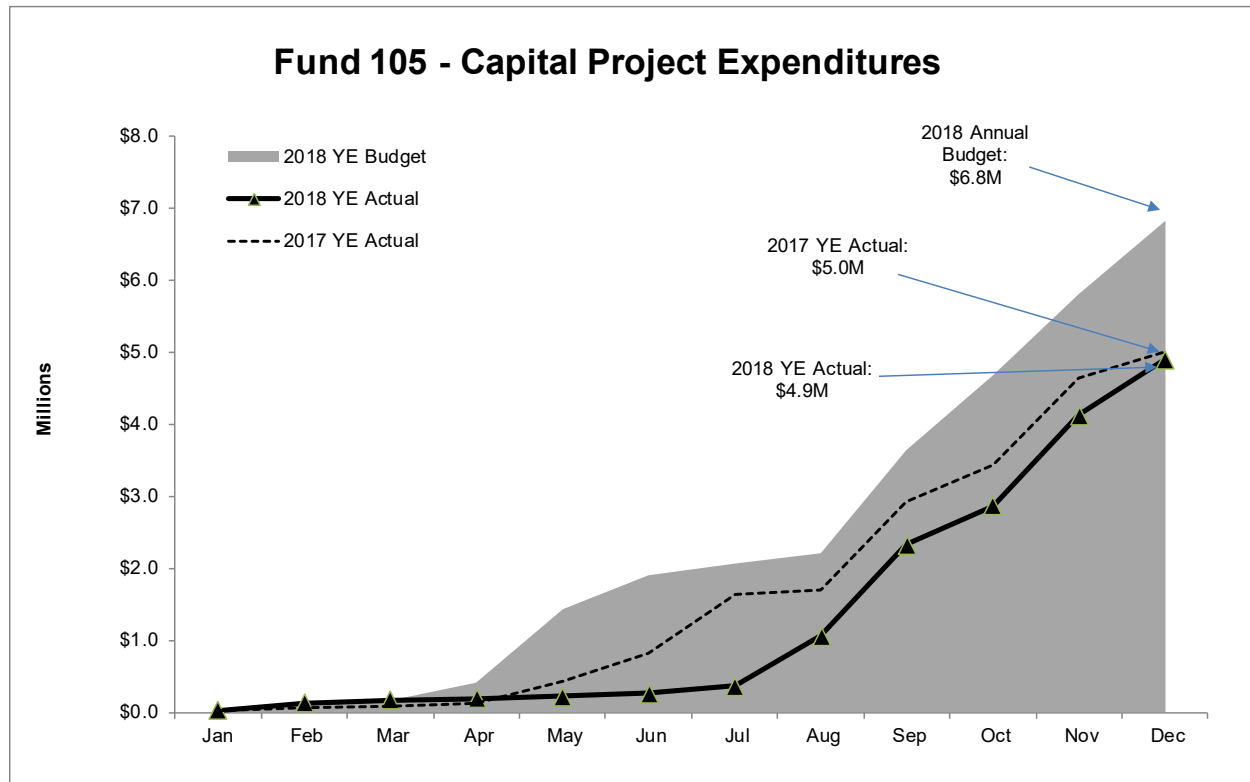
Fund 105 – Arterial Street Preservation Fund

The Arterial Street Preservation Fund is a special revenue fund that is primarily funded by a 1.0% utility tax that was adopted by Council in 2008; these utility tax revenues are restricted for arterial street repair and preservation projects. Major projects budgeted within the Arterial Street Preservation Fund in 2018 include 15th Street NE/NW Preservation, South 277th Street Preservation, and Citywide Pavement Patching and Overlay. Through Q4-2018, revenues totaled \$4.2 million, approximately \$312,000 higher than the same period last year.

Total expenditures in 2018 were \$4.9 million as compared to \$5.0 million in 2017. Historically, the majority of this fund's expenditures occur in the second half of each year due to the weather sensitivity of pavement construction (this work needs to be done primarily in the summer and early fall). Highlighted in the table below and shown in the following graph are the fund's total expenditures related to capital projects.

Fund 105 - Arterial Street Preservation Summary of Sources and Uses Report Period: December 2018	2018			2017	2018 YE Budget vs. Actual	
	Annual Budget	YE Budget	YE Actual	YE Actual	Favorable (Unfavorable)	
					Amount	Percentage
Revenues						
City Utility Tax	\$ 700,000	\$ 700,000	\$ 625,159	\$ 648,384	\$ (74,841)	(10.7) %
Electric Utility Tax	715,600	715,600	741,621	738,991	26,021	3.6 %
Natural Gas Utility Tax	201,200	201,200	204,551	214,550	3,351	1.7 %
Cable TV Tax	197,200	197,200	203,565	211,438	6,365	3.2 %
Telephone Utility Tax	281,600	281,600	243,790	275,990	(37,810)	(13.4) %
Garbage Utility Tax (External Haulers)	-	-	22,443	21,639	22,443	
Grants	1,511,840	1,511,840	891,451	1,550,008	(620,389)	(41.0) %
Operating Transfer In	2,212,400	2,212,400	1,221,453	194,915	(990,947)	(44.8) %
Interest Earnings	4,900	4,900	39,029	25,483	34,129	696.5 %
Total Revenues	\$ 5,824,740	\$ 5,824,740	\$ 4,193,062	\$ 3,881,397	\$ (1,631,678)	(28.0) %
Expenditures						
Salary and Benefits	\$ 225,000	\$ 225,000	\$ 387,723	\$ 391,456	\$ (162,723)	(72.3) %
Capital Outlay	6,582,840	6,582,840	4,506,355	4,617,054	2,076,485	31.5 %
Subtotal - Capital Project Expenditures	6,807,840	6,807,840	4,894,078	5,008,510	1,913,762	28.1 %
Supplies	-	-	-	-	-	
Services and Charges	150,000	150,000	-	-	150,000	100.0
Operating Transfer Out	46,100	46,100	-	14,389	46,100	100.0
Total Expenditures	\$ 7,003,940	\$ 7,003,940	\$ 4,894,078	\$ 5,022,898	\$ 2,109,862	30.1 %
Net Change in Fund Balance	\$ (1,179,200)	\$ (1,179,200)	\$ (701,016)	\$ (1,141,501)	\$ 478,184	(40.6) %

Beg. Fund Balance, January 2018	\$ 2,039,837
Net Change in Fund Balance, December 2018	(701,016)
Ending Fund Balance, December 2018	\$ 1,338,821
2018 Budgeted Ending Fund Balance	\$ 860,637



This table presents the status of the projects with the most significant impacts on the fund:

Fund 105 - Arterial Street Preservation			
Capital Projects Status*			
Name	Annual Budget	YE Actual	Remaining
15th St NE/NW Preservation	\$2.7M	\$2.5M	\$0.2M
S 277th Street Preservation	\$1.4M	\$0.8M	\$0.5M
2018 Citywide Pavement and Patching Overlay	\$1.7M	\$0.9M	\$0.9M
All Other Projects (4 Others Budgeted)	\$1.0M	\$0.6M	\$0.3M
Total	\$6.8M	\$4.9M	\$1.9M

*Components may not sum to total due to rounding.

Notes:

- Several projects were impacted by the Operator's Union strike and the lack of natural gas in the region, which impacted progress on these projects in the 3rd and 4th quarters of 2018.

Fund 124 – Mitigation Fees

The Mitigation Fees Fund is a special revenue fund funded from revenues from fees for new development that are assessed at the time applications are received for development activity. These funds are used to address costs associated with City growth.

The fund houses two types of revenues: mitigation fees and impact fees. Mitigation fees are variable charges collected as a result of State Environmental Policy Act (SEPA) reviews and the City's determination that a project must pay additional fees to compensate for a unique effect that it has on the community. Impact fees are set charges collected automatically for a variety of projects. These fees are adopted annually by the City Council based on projects anticipated in the Capital Facilities plan over the next six years.

In 2018, revenues were 27.4% below budget expectations. This variance is largely due to a decrease in single-family housing development, which is the source of parks impact fees and a significant source of transportation impact fees. Additionally, the remaining balance of the budgeted transfer-in of \$400,000 from the Capital Improvement Projects fund will be carried forward to 2019. This transfer is to pay for traffic impact fees associated with two multifamily development proposals: Auburn Apartments and Auburn Senior Living. Expenditures were also below budget due to the timing of capital projects funded by these revenues.

Fund 124 - Mitigation Fees Summary of Sources and Uses Report Period Through: December 2018	BUDGET			YE Actuals		
			Ending			Ending
	Revenues	Expenditures	Fund Balance	Revenues	Expenditures	Fund Balance
Transportation Impact Fees	\$ 800,000	\$ 1,498,517	\$ 4,517,955	\$ 457,831	\$ 598,350	\$ 5,075,950
Transportation Mitigation Fees	-	188,800	45,505	-	117,700	116,605
Fire Impact Fees	100,000	50,000	136,373	192,135	50,000	228,508
Fire Mitigation Fees	-	-	81	-	-	81
Parks Impact Fees	600,000	1,177,000	4,753,136	390,250	210,447	5,509,939
Parks Mitigation Fees	-	-	335,302	-	-	335,302
School Impact Admin Fees	12,000	-	68,115	9,369	-	65,484
Wetland Mitigation Fees	-	31,600	38,061	-	-	69,661
Interest and Investment Income	8,200	-	8,200	211,060	-	211,060
Fees in Lieu of Improvements	-	100,000	23,313	-	-	123,313
Operating Transfers-In	400,000	-	400,000	133,800	-	133,800
Total	\$ 1,920,200	\$ 3,045,917	\$ 10,326,041	\$ 1,394,445	\$ 976,498	\$ 11,869,702

Beginning Fund Balance, January 2018	\$ 11,451,755
Net Change in Fund Balance, December 2018	417,947
Ending Fund Balance, December 2018	\$ 11,869,702
2018 Budgeted Ending Fund Balance	\$ 10,326,041

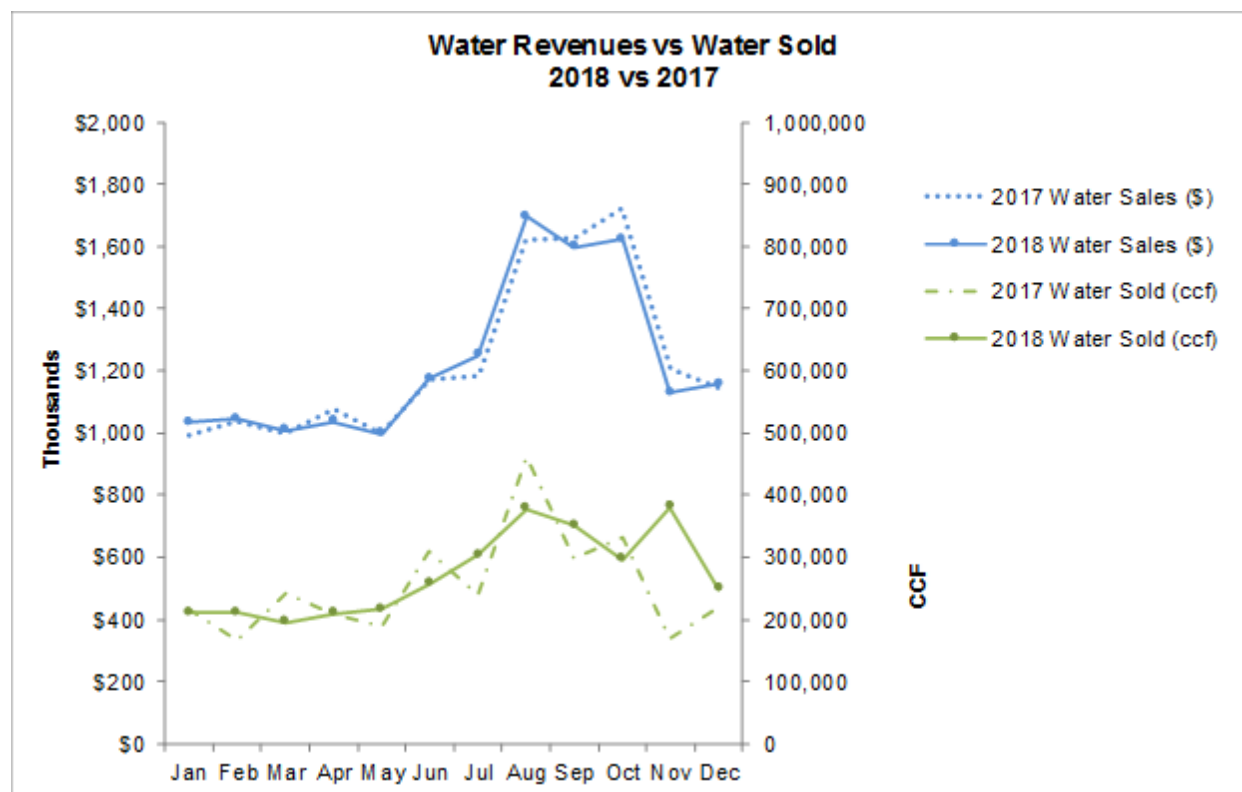
Enterprise Funds

Detailed income and expense statements for Enterprise and Internal Service funds can be found in an attachment at the end of this report. The attachment provides operating and – as applicable – capital fund reports for these funds showing budget, actuals, and variances. Operating funds house all the operating costs along with debt service and financing obligations. Capital funds show costs associated with capital acquisition and construction. Both the operating and capital funds have a working capital balance. This approach isolates those funds available for capital and cash flow needs for daily operations, and project managers will know exactly how much working capital is available for current and planned projects.

Starting in January 2019, all City utilities transitioned to a monthly billing schedule. In order to facilitate this change, utility billing for services provided through December 2018 occurred in January 2019 and included additional days in most billing cycles than had previously been included. This resulted in higher than normal fourth quarter billings, and also resulted in a larger than usual proportion of billing revenue being accrued in 2018 from January 2019 billings. This is expected to be a one-time variance, with Q4-2019 revenue anticipated to more closely match historical performance, and net adjustments decreasing proportionately.

In 2018 the **Water Utility** had operating income before depreciation of \$5.8 million as compared with \$5.7 million during 2017. Water Fund operating revenues were about \$280,000 below expectations. Operating expenditures were about \$3.2 million below budget due primarily to \$1.4 million in budgeted Tacoma water purchases that were not needed as well as underexpenditures in professional services and miscellaneous expenses.

Water sales by volume in 2018 totaled 3.25 million hundred cubic feet (ccf), as compared to 3.05 million ccf in 2017. For many years, the Water utility has seen a general trend of decreased year-over-year consumption per account due largely to conservation efforts and appliance efficiency improvements. Additionally, the City has not provided water to Water District #111 since its take-or-pay agreement expired and the Interlocal Agreement was amended at the end of 2016. However, the overall volume of water consumption has increased due to City growth, offsetting lower per-account consumption. Also, the Q4-2018 billings saw increased consumption amounts due to additional days being included in the billing cycle as noted above. The largest growth in consumption by volume was seen in single family and manufacturing accounts. Consumption billing has also seen lower adjustments, both in number and volume, since the implementation of the Advanced Metering Infrastructure (AMI) project.



The **Sewer Utility** finished 2018 with operating income before depreciation of \$1.8 million as compared to operating income of \$2.2 million in 2017. Operating revenues were higher than projected due to increased fourth quarter billings, exceeding annual budget by about \$190,000 while expenditures were about \$640,000 below budget.

The **Stormwater Utility** ended 2018 with operating income before depreciation of \$2.2 million compared with \$2.6 million in 2017. Period 13 entries resulted in a \$600,000 favorable adjustment to working capital, of which \$330,000 was for January billings accrued back for December services. Revenues exceeded expectations, mainly due to the performance of City storm charges; investment income also performed well above budget projections.

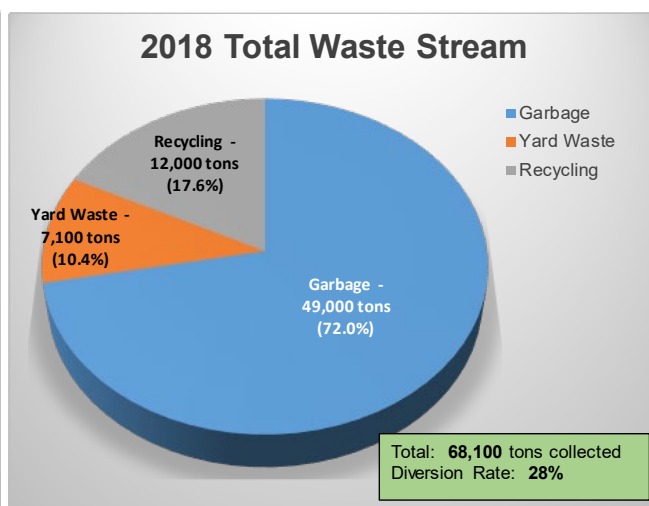
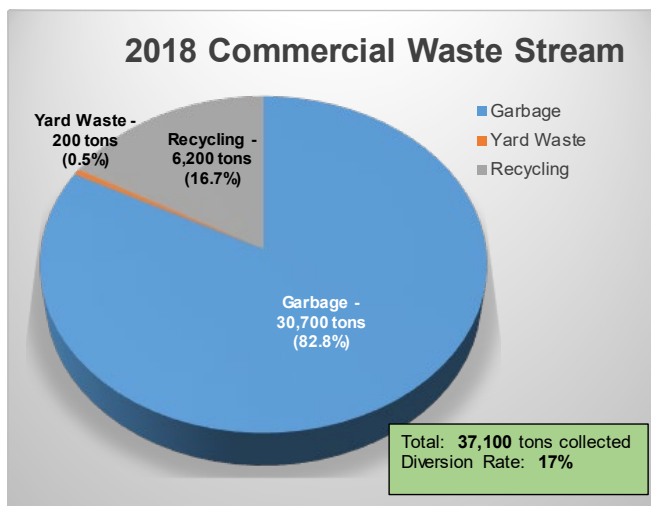
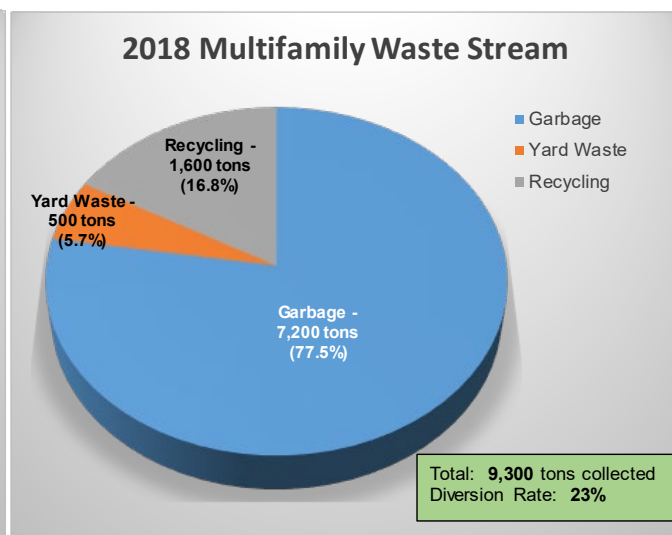
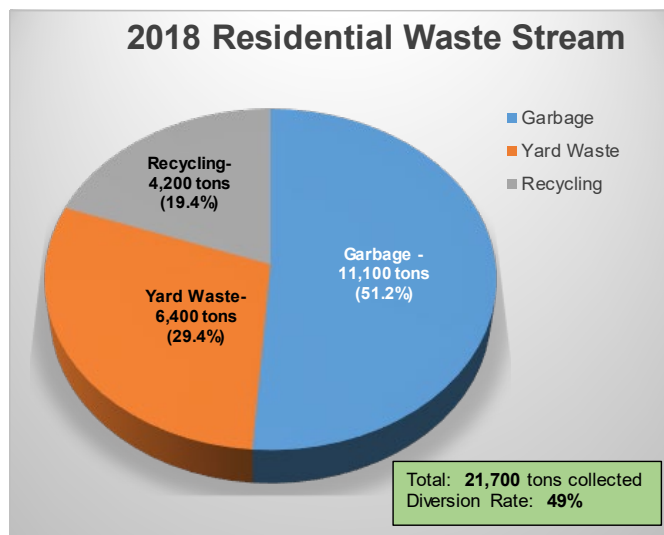
In 2018, the **Solid Waste Utility** Fund had \$15.5 million in operating revenues, compared to \$15.3 million in operating expenditures. The City of Auburn's Solid Waste services are outsourced to Waste Management and to Republic Services, who manages the contract for the annexed areas. As of December 2018, Waste Management serviced 15,474 customers (79% of customers) and Republic Services serviced 4,103 customers (21% of customers).

The current mix of customer account types is:

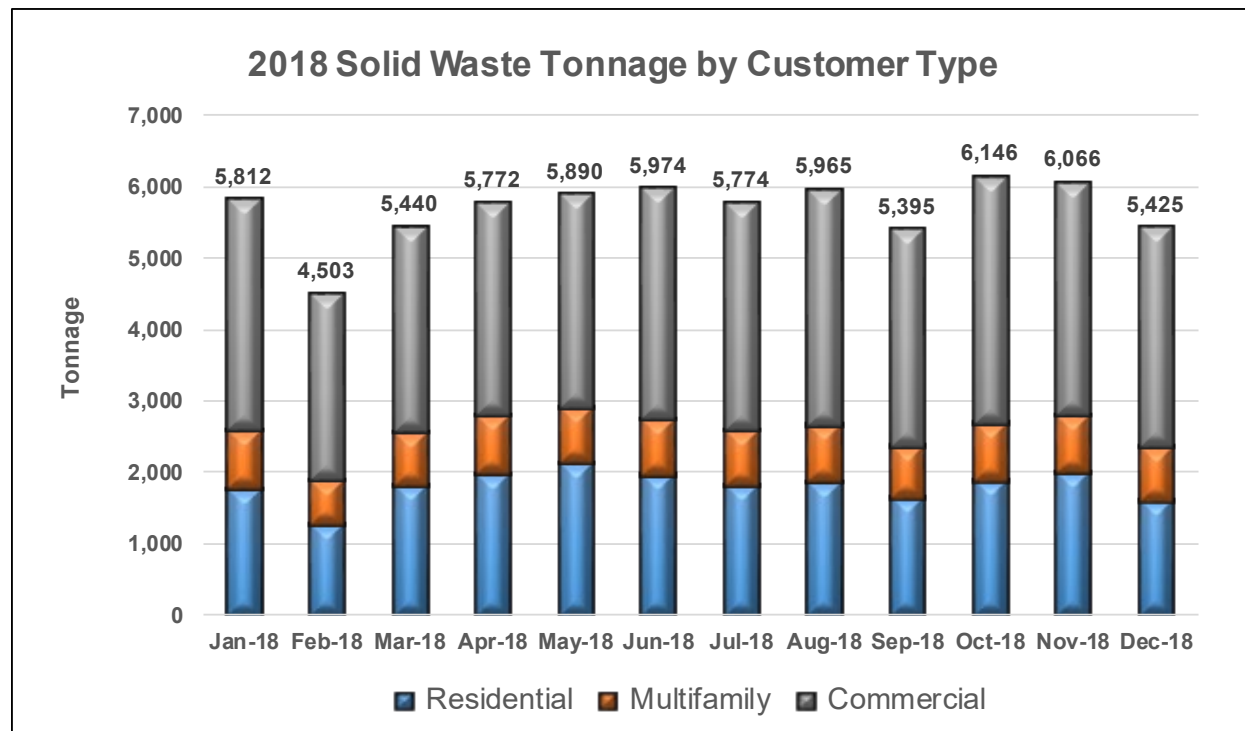
- 90% Residential
- 8% Commercial
- 2% Multifamily

The “diversion rate” is a measure of how much generated waste is not sent to the landfill; i.e., waste that is either recycled or collected yard waste. Through Q4-2018, the total diversion rate was 28%, which represents a total of 19,100 tons of waste that was diverted from landfills.

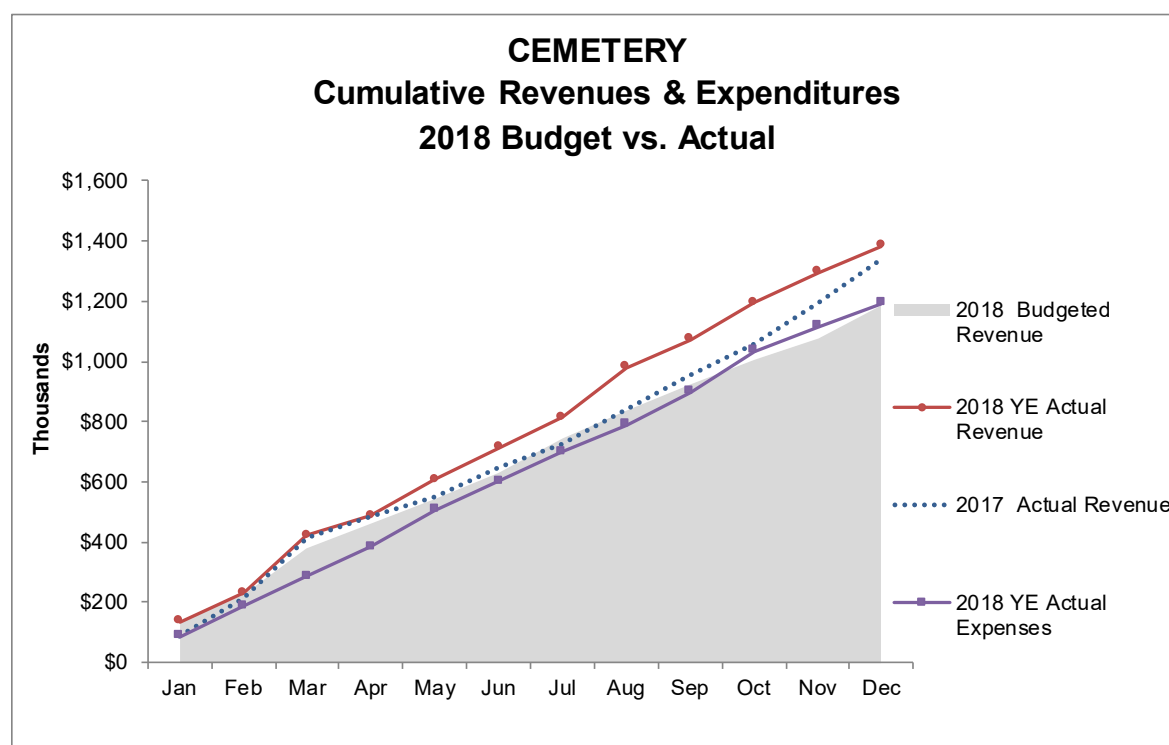
2018 Tons Collected and Diversion Rates:



Of the total tonnage collected through Q4-2018, 32% was collected from residential customers, 14% from multifamily customers, and 54% from commercial customers, as shown in the following graph.



In 2018 the **Cemetery Fund** experienced operating income of \$190,000, as compared with an operating income of \$220,000 in 2017, mainly due to increased operating expenditures in 2018. In 2018, revenues for the fund were nearly \$450,000 over budget expectations.



Internal Service Funds

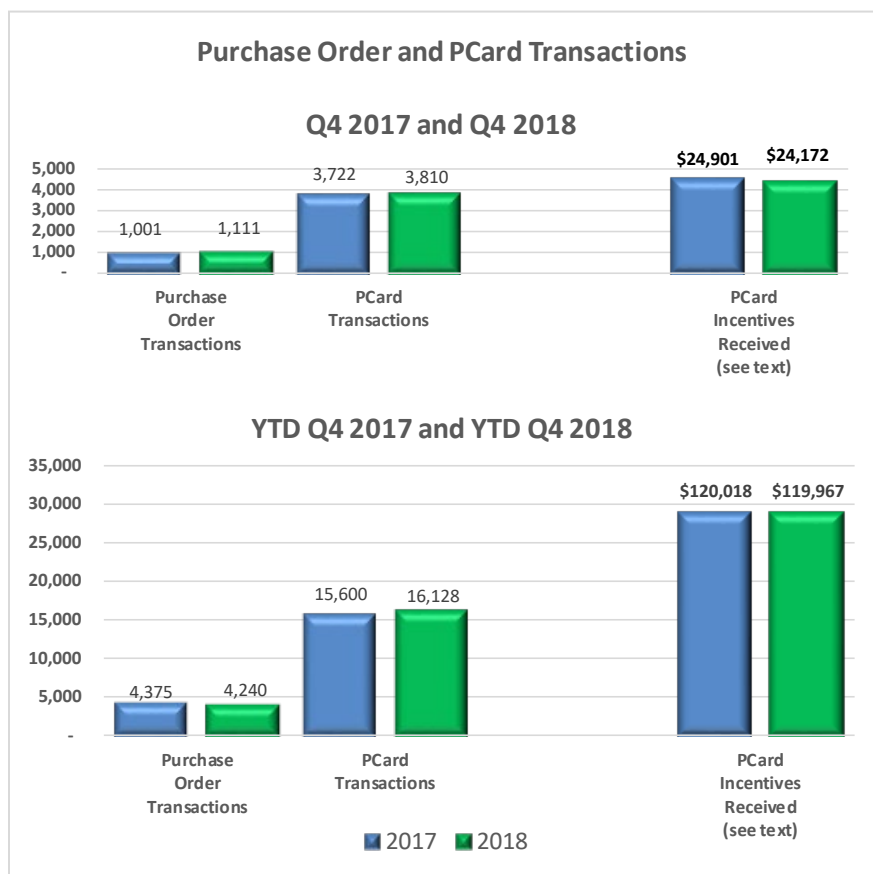
Operating expenditures within the **Insurance** Fund represent the premium cost pool that will be allocated monthly to other City funds over the course of 2018. As a result, the expenditure balance gradually diminishes each month throughout the year. In 2018, unemployment claims were about \$180,000, or 75.8%, below budget.

No significant variances are reported in the **Workers' Compensation, Facilities, Innovation & Technology**, or **Equipment Rental** Funds.

P-Card Statistics

The City has been actively promoting the use of P-Cards in lieu of purchase orders to minimize effort and maximize incentive payments from the vendor and the State. In Q4-2018, 3,810 P-Card transactions were processed as compared with 1,111 purchase order transactions. A comparison of transactions continues to show increasing use of P-Cards relative to purchase orders.

Total incentive payments received from US Bank in Q4-2018 totaled \$24,172. These are estimated payments since the quarterly rebate checks are not actually received until the next quarter. Additionally, there is an annual incentive payment from the State that is received in Q2 of each year. The annual State incentive payment for 2017 was \$24,693 and was received in April of 2018.



Contact Information

This report is prepared by the Finance Department. Additional financial information can also be viewed at our website: <http://www.auburnwa.gov/>. For any questions about this report please contact Shelley Coleman at scoleman@auburnwa.gov.

City of Auburn
Investment Portfolio Summary
December 31, 2018

Investment Type	Purchase Date	Purchase Price	Maturity Date	Yield to Maturity
State Investment Pool	Various	\$ 101,513,214	Various	2.37%
KeyBank Money Market	Various	6,517,960	Various	0.15%
OpusBank Public Interest Acct	Various	10,218,137	Various	2.45%
FNMA	3/11/2016	998,844	2/22/2019	1.20%
FHLB	2/28/2018	2,000,000	2/28/2023	2.65%
FFCB	5/21/2018	2,000,000	10/21/2019	2.48%
FAMCA	6/27/2018	2,000,000	7/16/2020	2.50%
FFCB	7/16/2018	2,000,000	7/16/2020	2.60%
TX ST-BABs-A	8/8/2018	1,769,425	4/1/2020	2.68%
FFCB	8/27/2018	1,999,360	2/23/2021	2.70%
RFCSP	10/5/2018	4,999,846	10/15/2019	2.69%
RFCSP	12/14/2018	4,999,181	7/15/2020	2.73%
Total Cash & Investments		<u><u>\$ 141,015,967</u></u>		<u><u>2.309%</u></u>

Investment Mix	% of Total	Summary	
State Investment Pool	72.0%	Current 6-month treasury rate	2.54%
KeyBank Money Market	4.6%	Current State Pool rate	2.37%
OpusBank Public Interest Acct	7.2%	KeyBank Money Market	0.15%
FNMA	0.7%	OpusBank Public Interest Acct	2.45%
FHLB	1.4%	Blended Auburn rate	2.31%
FFCB	4.3%		
FAMCA	1.4%		
TX ST-BABs-A	1.3%		
RFCSP	7.1%		
	<u><u>100.0%</u></u>		

SALES TAX SUMMARY

DECEMBER 2018 SALES TAX DISTRIBUTIONS (FOR OCTOBER 2018 RETAIL ACTIVITY)

NAICS	CONSTRUCTION	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
236	Construction of Buildings	1,503,231	1,503,231	1,257,918	-16.3%
237	Heavy and Civil Construction	209,928	209,928	170,543	-18.8%
238	Specialty Trade Contractors	918,947	918,947	881,157	-4.1%
TOTAL CONSTRUCTION		\$ 2,632,107	\$ 2,632,107	\$ 2,309,617	-12.3%
Overall Change from Previous Year				\$ (322,490)	

NAICS	MANUFACTURING	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
311	Food Manufacturing	4,642	4,642	7,745	66.8%
312	Beverage and Tobacco Products	7,842	7,842	12,379	57.9%
313	Textile Mills	264	264	559	112.0%
314	Textile Product Mills	1,501	1,501	1,860	24.0%
315	Apparel Manufacturing	227	227	347	52.8%
316	Leather and Allied Products	46	46	221	383.2%
321	Wood Product Manufacturing	16,528	16,528	16,224	-1.8%
322	Paper Manufacturing	15,254	15,254	12,982	-14.9%
323	Printing and Related Support	54,391	54,391	46,020	-15.4%
324	Petroleum and Coal Products	1,040	1,040	9,780	840.5%
325	Chemical Manufacturing	15,982	15,982	12,512	-21.7%
326	Plastics and Rubber Products	8,856	8,856	8,844	-0.1%
327	Nonmetallic Mineral Products	17,749	17,749	21,776	22.7%
331	Primary Metal Manufacturing	818	818	4,065	397.0%
332	Fabricated Metal Product Manufacturing	28,618	28,618	26,115	-8.7%
333	Machinery Manufacturing	18,216	18,216	24,283	33.3%
334	Computer and Electronic Product	32,957	32,957	7,184	-78.2%
335	Electric Equipment, Appliances	1,103	1,103	791	-28.3%
336	Transportation Equipment Manufacturing	385,842	385,842	488,093	26.5%
337	Furniture and Related Products	34,157	34,157	19,899	-41.7%
339	Miscellaneous Manufacturing	31,567	31,567	32,607	3.3%
TOTAL MANUFACTURING		\$ 677,596	\$ 677,596	\$ 754,285	11.3%
Overall Change from Previous Year				\$ 76,690	

NAICS	TRANSPORTATION AND WAREHOUSING	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
481	Air Transportation	2	2	3	27.1%
482	Rail Transportation	20,972	20,972	25,453	21.4%
484	Truck Transportation	4,014	4,014	26,564	561.8%
485	Transit and Ground Passengers	-3,390	-3,390	56	-101.7%
488	Transportation Support	51,246	51,246	52,211	1.9%
491	Postal Service	274	274	1,007	267.8%
492	Couriers and Messengers	1,859	1,859	1,359	-26.9%
493	Warehousing and Storage	13,526	13,526	13,554	0.2%
TOTAL TRANSPORTATION		\$ 88,502	\$ 88,502	\$ 120,208	35.8%
Overall Change from Previous Year				\$ 31,706	

NAICS	WHOLESALE TRADE	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
423	Wholesale Trade, Durable Goods	1,080,558	1,080,558	1,147,872	6.2%
424	Wholesale Trade, Nondurable	278,097	278,097	315,956	13.6%
425	Wholesale Electronic Markets	4,428	4,428	5,189	17.2%
TOTAL WHOLESALE		\$ 1,363,083	\$ 1,363,083	\$ 1,469,017	7.8%
Overall Change from Previous Year				\$ 105,934	

Includes Adjustments in excess of +/- \$10,000.

a. WA State Dept of Revenue audit adjustment to sales tax returns for period of April 2017 (adjustment: - \$29,746).

b. WA State Dept of Revenue audit adjustment to sales tax returns for period of October 2017 (adjustment: \$36,668).

NAICS	AUTOMOTIVE	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
441	Motor Vehicle and Parts Dealer	3,703,385	3,703,385	3,843,704	3.8%
447	Gasoline Stations	268,146	268,146	278,087	3.7%
TOTAL AUTOMOTIVE		\$ 3,971,531	\$ 3,971,531	\$ 4,121,791	3.8%
Overall Change from Previous Year				\$ 150,259	

NAICS	RETAIL TRADE	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
442	Furniture and Home Furnishings	197,226	197,226	209,879	6.4%
443	Electronics and Appliances	211,036	211,036	229,028	8.5%
444	Building Material and Garden	580,347	580,347	576,468	-0.7%
445	Food and Beverage Stores	368,971	368,971	387,928	5.1%
446	Health and Personal Care Store	368,699	368,699	420,087	13.9%
448	Clothing and Accessories	1,118,980	1,118,980	1,170,083	4.6%
451	Sporting Goods, Hobby, Books	199,717	199,717	220,869	10.6%
452	General Merchandise Stores	992,858	992,858	870,096	-12.4%
453	Miscellaneous Store Retailers	463,719	463,719	689,386	48.7%
454	Nonstore Retailers	370,027	370,027	267,088	-27.8%
TOTAL RETAIL TRADE		\$ 4,871,580	\$ 4,871,580	\$ 5,040,912	3.5%
Overall Change from Previous Year				\$ 169,332	

NAICS	SERVICES	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
51*	Information	662,460	662,460	637,625	-3.7%
52*	Finance and Insurance	122,200	122,200	140,135	14.7%
53*	Real Estate, Rental, Leasing	367,828	367,828	367,824	0.0%
541	Professional, Scientific, Tech	238,617	238,617	253,684	6.3%
551	Company Management	13	13	16	22.5%
56*	Admin. Supp., Remed Svcs	276,380	276,380	423,760	53.3%
611	Educational Services	55,506	55,506	47,224	-14.9%
62*	Health Care Social Assistance	74,678	74,678	93,420	25.1%
71*	Arts and Entertainment	109,577	109,577	119,180	8.8%
72*	Accommodation and Food Svcs	1,276,310	1,276,310	1,435,327	12.5%
81*	Other Services	546,059	546,059	560,054	2.6%
92*	Public Administration	182,112	182,112	150,574	-17.3%
TOTAL SERVICES		\$ 3,911,740	\$ 3,911,740	\$ 4,228,822	8.1%
Overall Change from Previous Year				\$ 317,082	

NAICS	MISCELLANEOUS	2017 Annual Total (Nov '16-Oct '17)	2017 YTD (Nov '16-Oct '17)	2018 YTD (Nov '17-Oct '18)	YTD % Diff
000	Unknown	0	0	0	
111-115	Agriculture, Forestry, Fishing	6,486	6,486	3,656	-43.6%
211-221	Mining & Utilities	26,023	26,023	26,370	1.3%
999	Unclassifiable Establishments	32,865	32,865	123,605	276.1%
TOTAL SERVICES		\$ 65,374	\$ 65,374	\$ 153,632	135.0%
Overall Change from Previous Year				\$ 88,258	

GRAND TOTAL	\$ 17,581,514	17,581,514	18,198,285	
Overall Change from Previous Year			616,771	3.5%

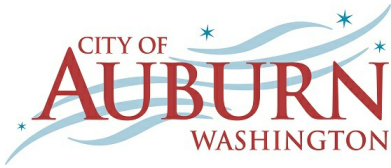
Total December 2018 Sales Tax Distributions	\$ 1,506,629
Dollar Increase from December 2017	\$ 77,849
Percent Increase from December 2017	5.4%

Comparisons:	
December 2017	\$ 1,428,780
December 2016	\$ 1,352,227

OPERATING & CAPITAL FUNDS				ENTERPRISE FUNDS								
Cash Basis through December 2018	WATER			SEWER			SEWER METRO			STORM		
	YE			YE			YE			YE		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
OPERATING FUND:												
OPERATING REVENUES												
Charges For Service	15,203,431	14,737,073	(466,358)	8,142,100	8,264,733	122,633	18,189,923	17,039,551	(1,150,372)	9,242,676	9,475,305	232,629
Grants			-			-			-	-	-	-
Interest Earnings	10,000	158,870	148,870	20,000	88,972	68,972	1,000	23,694	22,694	15,000	84,197	69,197
Rents, Leases, Concessions, & Other	219,024	251,797	32,773	75,570	71,039	(4,531)	-	-	-	63,226	87,101	23,875
TOTAL OPERATING REVENUES	15,432,455	15,147,740	(284,715)	8,237,670	8,424,745	187,075	18,190,923	17,063,245	(1,127,678)	9,320,902	9,646,603	325,701
OPERATING EXPENSES												
Salaries & Wages	2,799,131	2,615,990	183,141	1,808,531	1,787,641	20,890	-	-	-	2,716,743	2,627,378	89,365
Benefits	1,416,014	1,292,221	123,793	906,551	874,561	31,990	-	-	-	1,396,377	1,304,952	91,425
Supplies	334,244	307,781	26,463	136,550	137,874	(1,324)	-	-	-	94,550	121,820	(27,270)
Other Service Charges	5,285,350	2,908,318	2,377,032	3,070,471	2,475,370	595,101	-	-	-	1,847,779	1,478,499	369,280
Intergovernmental Services (Less Transfers Out)				9,500	13,041	(3,541)				83,000	80,670	2,330
Waste Management Payments												
Sewer Metro Services							18,250,200	17,326,799	923,401			
Debt Service Interest	1,313,575	775,845	537,730	264,928	264,927	1	-	-	-	350,697	350,697	0
Interfund Operating Rentals & Supplies	1,422,040	1,422,083	(43)	1,034,321	1,034,316	5	-	-	-	1,444,254	1,444,811	(557)
TOTAL OPERATING EXPENSES	12,570,354	9,322,237	3,248,117	7,230,852	6,587,730	643,122	18,250,200	17,326,799	923,401	7,933,400	7,408,827	524,573
OPERATING REVENUES LESS EXPENSES BEFORE DEPRECIATION	2,862,101	5,825,502	2,963,401	1,006,818	1,837,015	830,197	(59,277)	(263,553)	(204,276)	1,387,502	2,237,776	850,274
NON-OPERATING REVENUES												
Operating Transfers-in	-	-	-									
Intergovernmental Loan	1,196,600	86,332	(1,110,268)									
Other Non-Operating Revenues				-								
NON-OPERATING EXPENSES												
Transfer to Capital Subfund	3,796,600	2,686,332	1,110,268	-	-	-				1,200,000	125,000	1,075,000
Other Operating Transfers-out	279,291	64,068	215,223	253,020	45,244	207,776				369,192	157,589	211,603
Debt Service Principal	1,760,291	1,506,167	254,124	550,947	550,947	0				425,578	425,578	-
Net Change in Restricted Net Assets	-	(11,352)	11,352	-	(19,905)	19,905				-	22,404	(22,404)
Interfund Loan Repayment												
Period 13 Adjustments	-	726,016	726,016	-	522,096	522,096	-	798,015	798,015	-	599,845	599,845
BEGINNING WORKING CAPITAL - January 1, 2018	5,574,972	5,574,972	-	3,609,377	3,609,377	-	3,033,467	3,033,467	-	2,910,117	2,910,117	-
ENDING WORKING CAPITAL - December 31, 2018	3,797,491	7,967,608	4,170,117	3,812,228	5,392,202	1,579,974	2,974,190	3,567,929	593,739	2,302,849	5,017,168	2,714,319
NET CHANGE IN WORKING CAPITAL (see Note)	(1,777,481)	2,392,636	4,170,117	202,851	1,782,826	1,579,974	(59,277)	534,461	593,739	(607,268)	2,107,051	2,714,319
CAPITAL FUND:												
CAPITAL REVENUES												
Interest Revenue	-	19,401	19,401	-	213,430	213,430				-	187,463	187,463
Grants	152,600	59,093	(93,507)							210,000	24,816	(185,184)
Contributions			-	-	-	-				-	-	-
Other Non-Operating Revenue	-	-	-	-	8,749	8,749				-	-	-
Increase In Contributions - System Development	1,250,000	285,082	(964,918)	600,000	233,805	(366,195)				600,000	370,826	(229,174)
Interfund Revenues	-	-	-	-	-	-				-	-	-
Increase In Contributions - FAA	-	-	-	-	-	-				-	-	-
Proceeds of Debt Activity	2,500,000	-	(2,500,000)	-	-	-				-	-	-
Transfers In from Operating Sub-Fund	3,796,600	2,686,332	(1,110,268)	-	-	-				1,200,000	125,000	(1,075,000)
Transfer In from Other Funds	200,000	-	(200,000)	-	-	-				-	-	-
TOTAL CAPITAL REVENUES	7,899,200	3,049,908	(4,849,292)	600,000	455,983	(144,017)				2,010,000	708,106	(1,301,894)
CAPITAL EXPENSES												
Increase In Fixed Assets - Salaries	307,857	133,388	174,469	87,857	76,379	11,478				95,714	131,653	(35,939)
Increase In Fixed Assets - Benefits	123,143	61,458	61,685	35,143	34,570	573				38,286	58,112	(19,826)
Increase In Fixed Assets - Services	-	-	-	-	-	-				-	-	-
Increase In Fixed Assets - Site Improvements	-	42,752	(42,752)	-	-	-				-	-	-
Increase In Fixed Assets - Equipment	-	-	-	-	18,854	(18,854)				-	-	-
Increase In Fixed Assets - Construction	6,650,786	2,279,657	4,371,129	2,132,300	290,796	1,841,504				3,192,300	1,351,420	1,840,880
Operating Transfers Out	50,000	50,000	-	150,000	50,000	100,000				150,000	50,000	100,000
TOTAL CAPITAL EXPENSES	7,131,786	2,567,255	4,564,531	2,405,300	470,600	1,934,700				3,476,300	1,591,185	1,885,115
Period 13 Adjustments	-	688	688	-	23,007	23,007				-	25,494	25,494
BEGINNING WORKING CAPITAL - January 1, 2018	1,485,010	1,485,010	-	12,467,191	12,467,191	-				13,194,888	13,194,888	-
ENDING WORKING CAPITAL - December 31, 2018	2,252,424	1,968,351	(284,073)	10,661,891	12,475,582	1,813,691				11,728,588	12,337,303	608,715
NET CHANGE IN WORKING CAPITAL (see Note)	767,414	483,341	(284,073)	(1,805,300)	8,391	1,813,691				(1,466,300)	(857,585)	608,715
Total Change in Working Capital	(1,010,067)	2,875,977	3,886,044	(1,602,449)	1,791,217	3,393,666	(59,277)	534,461	593,738	(2,073,568)	1,249,466	3,323,034
(*) Depreciation	3,250,000	3,407,933		2,430,000	2,234,136		-	-		2,210,000	2,067,030	
Working Capital = Current Assets minus Current Liabilities												

OPERATING & CAPITAL FUNDS	ENTERPRISE FUNDS									INTERNAL SERVICE FUNDS		
Cash Basis through December 2018	SOLID WASTE			AIRPORT			CEMETERY			INSURANCE		
	YE			YE			YE			YE		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
OPERATING FUND:												
OPERATING REVENUES												
Charges For Service	15,555,350	15,379,517	(175,833)	843,300	939,741	96,441	933,000	1,367,875	434,875	-	-	-
Grants	88,600	15,862	(72,738)	-	-	-	-	-	-	-	-	-
Interest Earnings	9,000	94,592	85,592	2,500	16,129	13,629	800	13,015	12,215	1,500	27,223	25,723
Rents, Leases, Concessions, & Other	-	882	882	3,000	8,590	5,590	-	-	-	-	-	-
TOTAL OPERATING REVENUES	15,652,950	15,490,854	(162,096)	848,800	964,460	115,660	933,800	1,380,890	447,090	1,500	27,223	25,723
OPERATING EXPENSES												
Salaries & Wages	339,207	338,300	907	49,200	5,662	43,538	490,917	484,803	6,114	-	-	-
Benefits	159,496	157,456	2,040	33,700	1,869	31,831	277,863	262,143	15,720	237,000	57,248	179,752
Supplies	33,400	12,503	20,897	2,500	3,586	(1,086)	221,700	233,733	(12,033)	-	-	-
Other Service Charges	1,655,795	1,526,393	129,402	588,550	545,161	43,389	157,980	160,890	(2,910)	4,230	52,708	(48,478)
Intergovernmental Services (Less Transfers Out)	367,050	361,202	5,848	-	-	-	-	-	-	-	-	-
Waste Management Payments	12,901,000	12,774,505	126,495									
Sewer Metro Services												
Debt Service Interest	-	-	-	16,425	7,342	9,083	-	-	-	-	-	-
Interfund Operating Rentals & Supplies	114,279	114,276	3	1,500	1,500	-	48,898	48,900	(2)	-	-	-
TOTAL OPERATING EXPENSES	15,570,227	15,284,635	285,592	691,875	565,120	126,755	1,197,358	1,190,469	6,889	241,230	109,956	131,274
OPERATING REVENUES LESS EXPENSES BEFORE DEPRECIATION	82,723	206,219	123,496	156,925	399,340	242,415	(263,558)	190,421	453,979	(239,730)	(82,733)	156,997
NON-OPERATING REVENUES												
Operating Transfers-in							250,000	-	(250,000)	-	-	-
Intergovernmental Loan												
Other Non-Operating Revenues							-	3,100	3,100			
NON-OPERATING EXPENSES												
Transfer to Capital Subfund												
Other Operating Transfers-out	-	-	-	5,000	3,040	1,960	1,033	632	401			
Debt Service Principal				175,000	176,402	(1,402)	-	-	-			
Net Change in Restricted Net Assets				-	(176,886)	176,886	-	3,100	(3,100)			
Interfund Loan Repayment				40,100	40,573	(473)						
Period 13 Adjustments	-	392,966	392,966	-	(187,901)	(187,901)	-	46,081	46,081	-	(241)	(241)
BEGINNING WORKING CAPITAL - January 1, 2018	5,083,854	5,083,854	-	422,608	422,608	-	514,788	514,788	-	2,015,500	2,015,500	-
ENDING WORKING CAPITAL - December 31, 2018	5,166,577	5,683,039	516,462	359,433	590,918	231,485	500,197	750,658	250,461	1,775,770	1,932,526	156,756
NET CHANGE IN WORKING CAPITAL (see Note)	82,723	599,185	516,462	(63,175)	168,310	231,485	(14,591)	235,870	250,461	(239,730)	(82,975)	156,756
CAPITAL FUND:												
CAPITAL REVENUES												
Interest Revenue				-	4,270	4,270	-	4,807	4,807			
Grants												
Contributions				44,467	-	(44,467)	-	-	-			
Other Non-Operating Revenue				-	-	-	-	-	-			
Increase In Contributions - System Development				-	-	-	-	-	-			
Interfund Revenues				-	-	-	-	-	-			
Increase In Contributions - FAA				786,000	18,896	(767,104)	-	-	-			
Proceeds of Debt Activity				-	-	-	-	-	-			
Transfers In from Operating Sub-Fund				-	-	-	-	-	-			
Transfer In from Other Funds				-	-	-	75,000	7,558	(67,442)			
TOTAL CAPITAL REVENUES				830,467	23,166	(807,301)	75,000	12,365	(62,635)			
CAPITAL EXPENSES												
Increase In Fixed Assets - Salaries				106,429	626	105,803	-	-	-			
Increase In Fixed Assets - Benefits				42,571	234	42,337	-	-	-			
Increase In Fixed Assets - Services				-	-	-	-	33	(33)			
Increase In Fixed Assets - Site Improvements							-	-	-			
Increase In Fixed Assets - Equipment							12,000	8,207	3,793			
Increase In Fixed Assets - Construction				829,034	123,130	705,904	63,000	9,808	53,192			
Operating Transfers Out				-	-	-	-	-	-			
TOTAL CAPITAL EXPENSES				978,034	123,990	854,044	75,000	18,048	56,952			
Period 13 Adjustments				-	51,732	51,732	-	(2)	(2)			
BEGINNING WORKING CAPITAL - January 1, 2018				260,972	260,972	-	259,037	259,037	-			
ENDING WORKING CAPITAL - December 31, 2018				113,405	211,881	98,476	259,037	253,352	(5,685)			
NET CHANGE IN WORKING CAPITAL (see Note)				(147,567)	(49,091)	98,476	-	(5,685)	(5,685)			
Total Change in Working Capital	82,723	599,185		(210,742)	119,219	329,961	(14,591)	230,185	244,776	(239,730)	(82,975)	156,755
(*) Depreciation	19,500	18,819		481,000	435,848		51,000	33,212		-	-	
Working Capital = Current Assets minus Current Liabilities												

OPERATING & CAPITAL FUNDS				INTERNAL SERVICE FUNDS								
Cash Basis through December 2018	WORKER'S COMPENSATION			FACILITIES			INNOVATION & TECHNOLOGY			EQUIPMENT RENTAL		
	YE			YE			YE			YE		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
OPERATING FUND:												
OPERATING REVENUES												
Charges For Service	1,008,100	1,006,588	(1,512)	3,463,200	3,587,430	124,230	6,212,031	6,230,043	18,012	2,260,325	2,266,258	5,933
Grants			-	49,900	-	(49,900)			-			-
Interest Earnings	2,600	35,623	33,023	8,800	39,431	30,631	5,500	41,568	36,068	-	62,112	62,112
Rents, Leases, Concessions, & Other	93,000	23,473	(69,527)	-	-	-	-	1,248	1,248	-	164,934	164,934
TOTAL OPERATING REVENUES	1,103,700	1,065,684	(38,016)	3,521,900	3,626,861	104,961	6,217,531	6,272,859	55,328	2,260,325	2,493,305	232,980
OPERATING EXPENSES												
Salaries & Wages	80,132	77,782	2,350	678,651	631,792	46,859	1,909,554	1,819,243	90,311	628,983	607,588	21,395
Benefits	367,336	170,680	196,656	383,710	353,073	30,637	887,603	832,179	55,424	331,116	309,540	21,576
Supplies	-	-	-	140,220	119,274	20,946	464,650	320,465	144,185	1,081,000	798,391	282,609
Other Service Charges	415,215	267,948	147,267	2,196,862	1,710,362	486,500	3,035,130	2,531,735	503,395	435,180	531,694	(96,514)
Intergovernmental Services (Less Transfers Out)	-	-	-	-	-	-	-	-	-	-	-	-
Waste Management Payments												
Sewer Metro Services												
Debt Service Interest	-	-	-	-	-	-	-	-	-	2,618	2,733	(115)
Interfund Operating Rentals & Supplies	-	-	-	143,811	143,808	3	190,795	190,800	(5)	220,212	220,332	(120)
TOTAL OPERATING EXPENSES	862,683	516,410	346,273	3,543,254	2,958,309	584,945	6,487,732	5,694,422	793,310	2,699,109	2,470,279	228,830
OPERATING REVENUES LESS EXPENSES BEFORE DEPRECIATION	241,017	549,273	308,256	(21,354)	668,552	689,906	(270,201)	578,437	848,638	(438,784)	23,026	461,810
NON-OPERATING REVENUES												
Operating Transfers-in				255,000	247,266	(7,734)	1,032,496	250,430	(782,066)	150,000	150,000	-
Intergovernmental Loan												
Other Non-Operating Revenues												
NON-OPERATING EXPENSES												
Transfer to Capital Subfund												
Other Operating Transfers-out				911,939	834,590	77,349	60,500	11,617	48,883	-	-	-
Debt Service Principal										-	-	-
Net Change in Restricted Net Assets				-	300	(300)	-	-	-	-	(177,345)	177,345
Interfund Loan Repayment												
Period 13 Adjustments	-	(1,001,451)	(1,001,451)	-	11,145	11,145	-	172,009	172,009	-	(38,331)	(38,331)
BEGINNING WORKING CAPITAL - January 1, 2018	1,625,120	1,625,120	-	1,741,924	1,741,924	-	1,804,816	1,804,816	-	3,110,811	3,110,811	-
ENDING WORKING CAPITAL - December 31, 2018	1,866,137	1,172,942	(693,195)	1,063,631	1,833,997	770,366	2,506,611	2,794,074	287,463	2,822,027	3,422,851	600,824
NET CHANGE IN WORKING CAPITAL (see Note)	241,017	(452,178)	(693,195)	(678,293)	92,073	770,366	701,795	989,259	287,463	(288,784)	312,040	600,824
CAPITAL FUND:												
CAPITAL REVENUES												
Interest Revenue							-	30,117	30,117	-	69,825	69,825
Grants												
Contributions							-	-	-	-	-	-
Other Non-Operating Revenue							-	-	-	-	-	-
Increase In Contributions - System Development							-	-	-	-	-	-
Interfund Revenues							-	-	-	1,703,631	1,703,628	(3)
Increase In Contributions - FAA							-	-	-	-	-	-
Proceeds of Debt Activity							-	-	-	-	-	-
Transfers In from Operating Sub-Fund							-	-	-	-	-	-
Transfer In from Other Funds							172,300	4,147	(168,153)	1,035,858	244,322	(791,536)
TOTAL CAPITAL REVENUES							172,300	34,264	(138,036)	2,739,489	2,017,776	(721,713)
CAPITAL EXPENSES												
Increase In Fixed Assets - Salaries							-	-	-	-	-	-
Increase In Fixed Assets - Benefits							-	-	-	-	-	-
Increase In Fixed Assets - Services							-	-	-	-	-	-
Increase In Fixed Assets - Site Improvements												
Increase In Fixed Assets - Equipment							928,100	179,722	748,378	1,720,951	1,674,477	46,474
Increase In Fixed Assets - Construction							171,600	171,232	368	800,100	68,664	731,436
Operating Transfers Out							-	-	-	-	-	-
TOTAL CAPITAL EXPENSES							1,099,700	350,954	748,746	2,521,051	1,743,141	777,910
Period 13 Adjustments							-	5,937	5,937	-	41,689	41,689
BEGINNING WORKING CAPITAL - January 1, 2018							1,837,285	1,837,285	-	3,453,808	3,453,808	-
ENDING WORKING CAPITAL - December 31, 2018							909,885	1,526,533	616,648	3,672,246	3,770,132	97,886
NET CHANGE IN WORKING CAPITAL (see Note)							(927,400)	(310,752)	616,648	218,438	316,324	97,886
Total Change in Working Capital	241,017	(452,178)	(693,195)	(678,293)	92,073	770,366	(225,605)	678,506	904,111	(70,346)	628,364	698,710
(*) Depreciation	-	-		-	-		726,000	462,540		987,000	1,172,807	
Working Capital = Current Assets minus Current Liabilities												



AGENDA BILL APPROVAL FORM

Agenda Subject:

Electric Vehicle Update (Gaub) (15 Minutes) (6:05 p.m.)

Department:

Public Works

Attachments:

[ER Electric Vehicles Update handout](#)

Date:

March 18, 2019

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background Summary:

Update from Equipment Rental/Fleet Division on the progress of replacing the pool hybrid vehicles, purchase and installation of new charge stations, selection of a key management system, implementation timeline and additional green initiatives.

Reviewed by Council Committees:**Councilmember:**

Meeting Date: March 25, 2019

Staff:

Gaub

Item Number:

Electric Vehicle Update

- In May of last year we discussed the purchase of four Electric Vehicles to replace our aging Prius/Hybrid vehicles, to be used as pool vehicles. Today I would like to update you on the progress.

The vehicle that was selected is the Chevrolet Bolt



- The Bolt has a range of 238mi on a single charge and includes a range estimator located in the center touch screen to give an accurate amount of miles left to drive before needing a re-charge
- Holds 5 total occupants
- Very roomy and accommodating interior and is well equipped with all the comforts we are accustomed to like power windows and locks, backup camera, and Bluetooth operation
- A full charge is about 9.5 hours, however a fast charge can occur in about 1 hour
- Current delivery date is towards the end of April

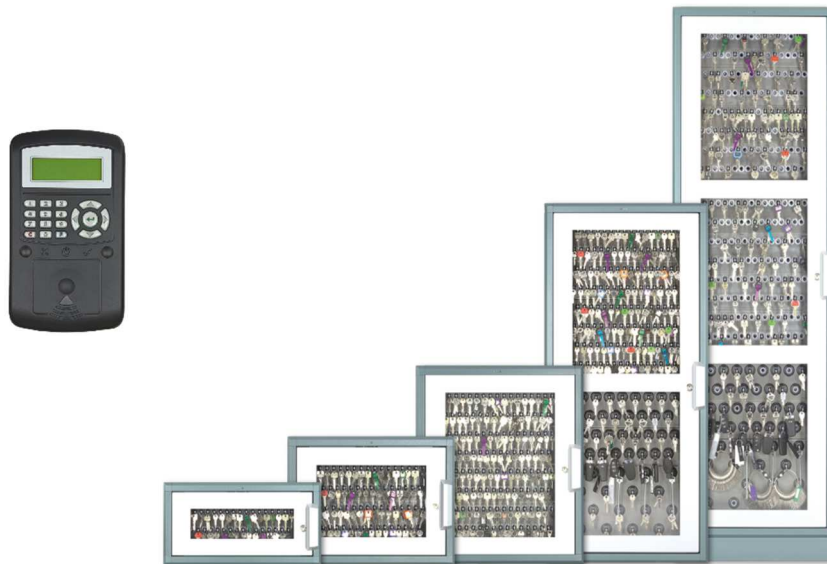
The Charging station that was selected is the ChargePoint CT4000 Dual Charger



- Each Charge station can provide charging capabilities for two vehicles
- Each Charger is a level 2 240V charger
- After parking the vehicle simply grab the charge cord and plug in the vehicle by opening the charger access door which is like a fuel door on the side of the vehicle. To unplug the charging cable simply remove from charging port on the side of the vehicle and hang at the charging tower similar to a fuel pump.

- Chargers can only be used by the approved city vehicles, and the charging cord is not powered until securely attached to the vehicle to prevent risk of shock

The Key Management System that was selected is a product by Key Tracer



- The Key Tracer KTA-1 module can accommodate up to 16 keys
- Reservations for a vehicle can be done online or through an App
- Vehicle keys can be released using the City ID Badge
- Unit will be located on the far East side of City Hall just inside the stair way access door
- There is a host of parameters that can be set to prevent overlap of reservations, to many trips in one day on a vehicle, the number of vehicles that can be booked by a user, and accommodate for a late return

Timeline

- Everything is ordered
- The complete system should be operational by the second week of May
- To include a ribbon cutting for Mayor and Council

Additional Green Initiatives

- Transition from a traditional Petroleum Diesel Fuel to a R99 (Renewable Diesel Fuel)
 - R99 is a derivative of the manufacturing process of ultra-low sulfur diesel or ULSD (Ultra Low Sulfur Diesel), and is chemically similar to ULSD but is renewable and sustainable using animal fats and plant oils to manufacture.
 - R99 is now available in the Pacific Northwest Region
- There will be changes to EPA mandates in the near future, these mandates will require fleets to abide by specific greenhouse gas regulations that require agencies to lower its overall carbon footprint, R99 is called a drop in fuel in that it takes no infrastructure changes to use it, and can lower your Carbon Footprint by as much as 66% allowing the city to work towards being compliant with current mandates and future mandates.

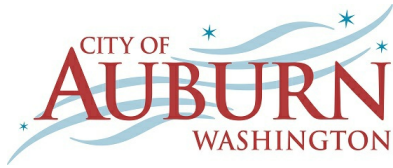


Pros

- Eliminating Tank Microbes = less tank cleaning
 - By running R99 it removes the components found in traditional ULSD that allow tiny Microbes to live in the diesel fuel. These microbes create by product that wreaks havoc on our in ground fuel system and the fuel systems of the fleet vehicles and equipment.
- Lowering Carbon Foot
- Easier on engines, and reduces need to run Regenerative Process
 - DPF (Diesel Particulate Filters) go through a regeneration process which removes soot and lowers the filter pressure. This fuel and exhaust gas mixture passes thru the Diesel Oxidation Catalyst (DOC) creating temperatures high enough to burn off the accumulated soot. Due to the City's working environment every time a vehicle needs to run through this process it has to be pulled from service and brought to the shop.

Cons

- Increase in cost per gallon
 - Although the costs are more per gallon overall it equates to a cost savings for the City
 - Currently the City pays for an annual Diesel tank cleaning, this is primarily due to the Microbes that can currently live in the ULSD that we purchase, and the bi-product they create. The annual cleaning is between \$8000 to \$12000.
 - Currently a vehicle that cannot go through the regenerative process while in service needs to be pulled from service or it will go into a power d-rate mode. This causes downtime for both operators and equipment with additional labor by the mechanics, the Street Sweepers are the most prone to this process. Many agencies locally running R99 are reporting that there vehicles no longer need to run the Regenerative Process due to how clean the fuel burns.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Parks Levy (Peloza) (15 Minutes) (6:20 p.m.)

Date:

March 20, 2019

Department:

City Council

Attachments:

[Parks Levy](#)

[2019-0084 Parks Levy Renewal 2020-2025](#)

[Parks Levy High Level Comparison Matrix](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

No Administrative Recommendation

Background Summary:

King County Executive Constantine has proposed a Parks Levy Renewal. It is currently before the King County Council as Proposed County Ordinance 2019-0084. In order to be placed on the August 6, 2019 ballot, the County Council must approve the proposition by the end of April 2019.

The County's Regional Policy Committee ("RPC") has been asked for its recommendations on the proposed levy. They will be meeting on March 28, 2019 to discuss. Deputy Mayor Peloza is Auburn's representative to the RPC.

Although Council does not vote (with limited exceptions) during Study Sessions, Council members may discuss the proposed Parks Levy and their concerns, which will allow the Deputy Mayor to convey those concerns to the RPC.

Reviewed by Council Committees:

Councilmember: Peloza

Staff:

Meeting Date: March 25, 2019

Item Number:

Item 10:
King County Parks Levy Renewal
UPDATE

SCA Staff Contact

Brian Parry, Policy Director, brian@soundcities.org, (206) 499-4159

SCA Members of the Regional Policy Committee

Councilmember John Stokes (Caucus Chair), Bellevue; Mayor Dave Hill (Caucus Vice Chair), Algonia; Deputy Mayor Austin Bell, Burien; Council President Angela Birney, Redmond; Councilmember James McNeal, Bothell; Councilmember Bill Peloza, Auburn

Update

The current King County Parks Levy will expire on December 31, 2019 unless renewed by voters. PIC was briefed on proposals under consideration to be included in the levy at the January PIC meeting. On February 21, King County Executive Dow Constantine transmitted his levy renewal proposal to the County Council for placement on the August ballot.

At the March PIC meeting, members will be briefed on the latest information about the levy renewal and have the opportunity to provide feedback on the levy proposal.

Background

The current King County Parks Levy, approved by voters in 2013, is set to expire on December 31, 2019 unless renewed before the end of the year. On February 21, King County Executive Dow Constantine transmitted Proposed Ordinance 2019-0084, which would place a proposition on the August 6, 2019 ballot authorizing a six-year, \$738 million property tax levy to support parks and to acquire and maintain open space.

The Regional Policy Committee (RPC) is currently reviewing the proposal and will discuss the levy at its next meeting on March 13. In order to be placed on the August 6 ballot, the County Council must approve the proposition by the end of April 2019.

During 2018, King County Department of Natural Resources and Parks staff met with cities, various community organizations, and stakeholders to solicit feedback on the levy and “enhancement options” under consideration at that time as compared to a “status quo” levy that would carry forward at the current rate. These options were also discussed at the January PIC meeting, and additional detail can be found in the [January 9, 2019 PIC packet](#).

Comparison of what was reviewed by PIC in January to what is in the current levy proposal is included in the levy highlights below.

Levy Highlights

Total levy and rate: The proposed levy rate is 16.82 cents per \$1,000 of assessed value beginning in 2020 and would raise approximately \$738 million. In January, PIC reviewed “enhancement options” under consideration that would have raised the total levy rate to 18 cents per \$1,000 of assessed value. The current levy was approved at a rate of 18.77 cents per \$1,000 and has reduced due to the rise in assessed values to a rate of 12.68 cents per \$1,000 in 2019. For a home valued at \$700,000, the cost of the new levy would increase from approximately \$89 per year to \$118 per year, or an increase of \$29.

Land conservation: Total funding proposed in the levy for land conservation is proposed to increase from a status quo amount of \$63 million to \$131 million. The proposal reviewed in January would have increased the funds for land conservation to a total of nearly \$200 million over the six-year levy. Of the funds dedicated to conservation and open space, approximately \$35 million is earmarked for land acquisition within cities. Eligibility for these funds has been made more flexible to include local trails; passive recreational uses (hiking, mountain biking); and property acquired for active recreation as long as at least 20% of the property remains in open space or passive recreation. This is consistent with requests made by cities to make the funds more flexible to meet the needs of cities.

City passthrough: Total funding directly to cities would be increased from \$29 million in the current levy period to \$60 million for 2020-2025. In January, PIC reviewed a proposed status quo passthrough amount of \$36 million. Under the current levy, this funding is allocated via formula based 50% on population and 50% on assessed value. Under the proposed levy, the distribution methodology is proposed to change to provide at least \$25,000 per year for cities with populations below 4,000 and at least \$100,000 per year for cities with populations greater than 4,000. The remainder of the funds allocated to cities would continue to be distributed based on population and assessed values. Proposed passthrough allocations by city are included here in [Attachment A](#).

Overall funding highlights (compared to 2014-2019 totals):

- \$277 million for operations and maintenance of King County parks (increased from \$274 million).
- \$154 million for regional trails projects (increased from \$115), which includes:
 - Eastside Rail Corridor - \$50.5 million
 - East Lake Sammamish Trail - \$32 million
 - Lake to Sound Trail - \$16 million
 - Green to Cedar Rivers Trail Extension - \$6 million
 - Interurban Trail South - \$5.5 million
 - Foothills Trail - \$5 million
 - Redmond Light Rail Extension - \$4 million
 - Wayne Golf Course Trail Connector Improvements - \$2 million
- \$131 million for open space acquisition (increased from \$63 million)
- \$44 million for active recreation repair and renovation (increased from \$27 million)
- \$60 million for city passthrough (increased from \$29 million)

- \$36 million for the Woodland Park Zoo (increased from \$30 million)
- \$8 million for a Seattle Aquarium capital project (new for this levy period)

A complete high-level breakdown of levy spending categories is included here in [Attachment B](#). This listing shows the projected levy proceeds as compared to a status quo levy that would carryforward the existing levy rate.

A countywide map of projects to be funded by the levy by type is included here in [Attachment C](#).

Next Steps

The Regional Policy Committee will discuss the proposed levy at its meeting on March 13 and is expected to take initial action prior to the end of March. In order to be placed on the August 6 ballot, the County Council must approve the proposition by the end of April 2019. Questions or feedback can be provided to SCA Senior Policy Analyst Brian Parry at brian@soundcities.org or 206-499-4159.

Attachments

- A. [Parks Levy City Allocations](#)
- B. [Levy Spending Plan](#)
- C. [Map of Proposed Projects](#)
- D. [Regional Trail System Funding](#)

**Parks Levy Estimated City Pass-Through Funding
Comparison of 2020-2025 & 2014-2019 Parks Levy**

Attachment A to the March 13, 2019 PIC Agenda Item 10

City	2020-2025 Pass-Through Funds ¹	2014-2019 Pass-Through Funds ²
Algona	\$250,000	\$40,000
Auburn	\$1,700,000	\$820,000
Beaux Arts Village	\$160,000	\$7,400
Bellevue	\$4,400,000	\$2,750,000
Black Diamond	\$700,000	\$58,000
Bothell	\$1,100,000	\$356,000
Burien	\$1,400,000	\$582,000
Carnation	\$180,000	\$23,000
Clyde Hill	\$250,000	\$100,000
Covington	\$900,000	\$224,000
Des Moines	\$1,100,000	\$349,000
Duvall	\$700,000	\$95,000
Enumclaw	\$800,000	\$133,000
Federal Way	\$2,000,000	\$1,060,000
Hunts Point	\$250,000	\$38,000
Issaquah	\$1,400,000	\$567,000
Kenmore	\$1,000,000	\$304,000
Kent	\$2,700,000	\$1,550,000
Kirkland	\$2,500,000	\$1,410,000
Lake Forest Park	\$900,000	\$191,000
Maple Valley	\$1,000,000	\$305,000
Medina	\$350,000	\$148,000
Mercer Island	\$1,400,000	\$592,000
Milton	\$170,000	\$12,000
Newcastle	\$900,000	\$179,000
Normandy Park	\$700,000	\$100,000
North Bend	\$700,000	\$91,000
Pacific	\$700,000	\$71,000
Redmond	\$2,100,000	\$1,109,000
Renton	\$2,400,000	\$1,303,000
Sammamish	\$1,900,000	\$904,000
SeaTac	\$1,200,000	\$406,000
Seattle	\$16,800,000	\$11,440,000
Shoreline	\$1,600,000	\$737,000
Skykomish	\$153,000	\$2,300
Snoqualmie	\$900,000	\$192,000
Tukwila	\$1,100,000	\$357,000
Woodinville	\$900,000	\$206,000
Yarrow Point	\$250,000	\$45,000
Total	\$60,000,000	\$29,000,000

Figures do not sum precisely due to rounding.

Note:

1. 2020-2025 levy: Of the total pass-through funding \$150,000 is distributed to each city over the six-years, and an additional \$450,000 for cities with a population greater than 4,000 (total \$600,000 over the six-years). The remainder of pass-through funding is based 50% on the city's assessed value and 50% on the city's population.
2. 2014-2019 levy: Total pass-through funding is based 50% on the city's assessed value and 50% on the city's population.

2020-2025 Parks Levy Funding Development

Option: 16.82 Cents

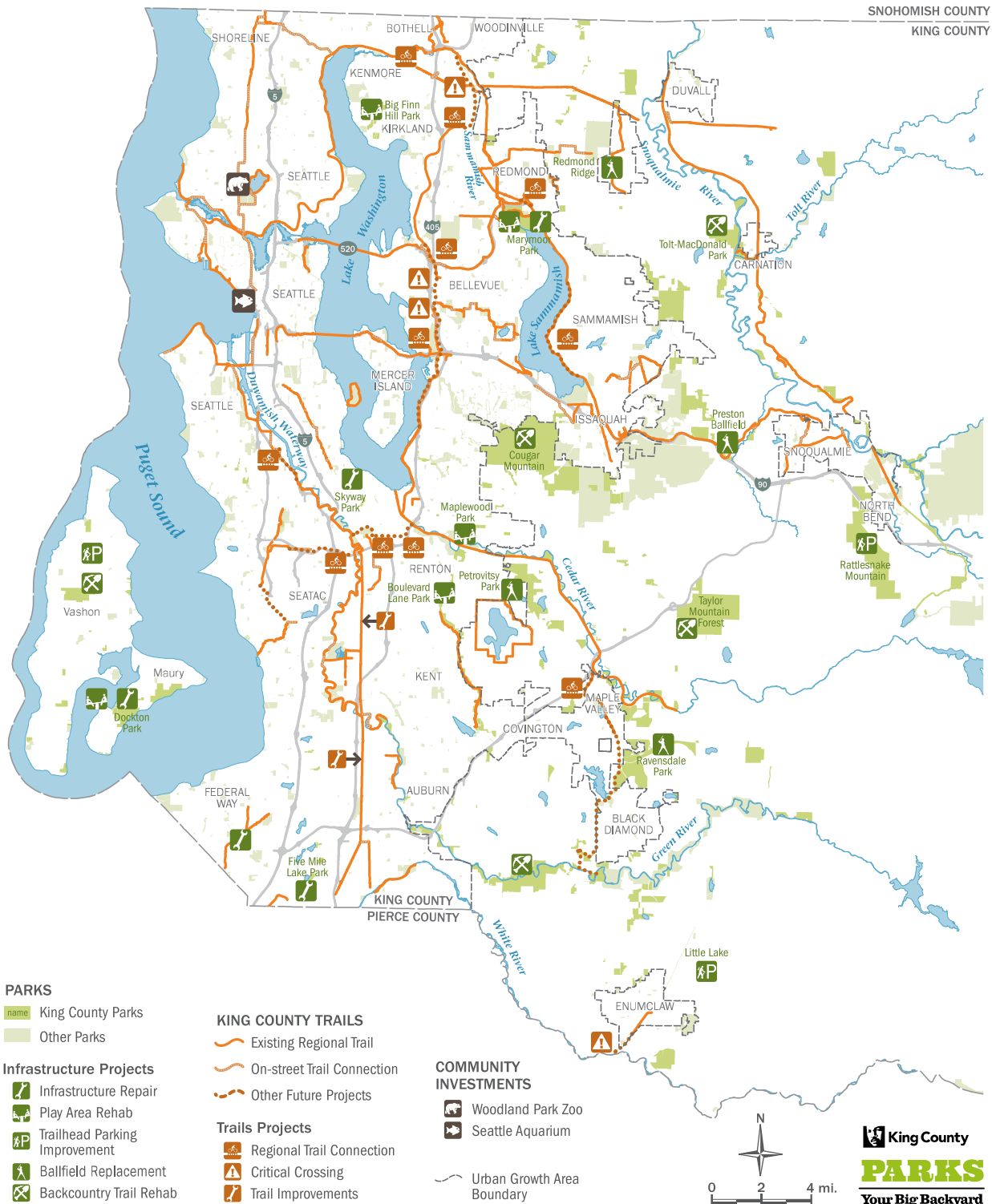
To Be Funded with Levy Proceeds (rounded):

	2020-2025 Total	2020 Levy Rate (¢) ²	Status Quo Total	Status Quo Levy Rate (¢) ²
King County Operations & Maintenance	\$277,000,000	6.31	\$275,000,000	6.24
Community and Equity Grants (County/City)	\$15,000,000	0.34	\$6,000,000	0.15
<i>Community Partnerships and Grants</i>	\$9,000,000		\$6,000,000	
<i>Equity Grants</i>	\$6,000,000		-	
Regional Trails System	\$154,000,000	3.51	\$115,000,000	2.61
<i>Eastside Rail Corridor (Bellevue, Woodinville, Kirkland)</i>	\$50,500,000		\$42,000,000	
<i>East Lake Sammamish Trail</i>	\$32,000,000		\$32,000,000	
<i>Capital Improvements to Existing Regional Trails System</i>	\$18,000,000		\$18,000,000	
<i>Lake to Sound Trail (Renton, Tukwila)</i>	\$16,000,000		\$11,000,000	
<i>Green to Cedar Rivers Trail - North A (Maple Valley)</i>	\$9,000,000		-	
<i>Green River Trail Extension - North (Seattle)</i>	\$6,000,000		-	
<i>Regional Trails Acquisition</i>	\$6,000,000		\$3,000,000	
<i>Interurban Trail South investments (Kent, Auburn)</i>	\$5,500,000		-	
<i>Foothills Trail (Enumclaw)</i>	\$5,000,000		\$5,000,000	
<i>ELST - Redmond Light Rail Extension</i>	\$4,000,000		\$4,000,000	
<i>Wayne Golf Course Trail Connector Improvements</i>	\$2,000,000			
Open Space Acquisition/Land Conservation	\$131,000,000	2.99	\$63,000,000	1.43
<i>King County Open Space (w/ Equity Lands)</i>	\$78,000,000		\$63,000,000	
<i>Cities Open Space (w/ Equity Lands)</i>	\$35,000,000		-	
<i>Stewardship of Lands Acquired (O&M)</i>	\$18,000,000		-	
Active Recreation Repair and Renovation	\$44,000,000	1.00	\$27,000,000	0.61
<i>Infrastructure Investments at Five Heavily-Used Sites</i>	\$15,000,000		\$11,000,000	
<i>Ballfield Turf Replacement</i>	\$12,500,000		\$12,500,000	
<i>Play Area Rehabilitation</i>	\$2,500,000		\$2,500,000	
<i>Trailhead Access Improvement</i>	\$3,500,000		\$1,000,000	
<i>Backcountry Trail Rehabilitation</i>	\$5,500,000		-	
<i>Other Sport Court and Ballfields Rehabilitation</i>	\$5,000,000		-	
King County Cities¹	\$60,000,000	1.37	\$36,000,000	0.82
<i>Status quo pass-through funding</i>	\$36,000,000		\$36,000,000	
<i>Additional pass-through funding</i>	\$24,000,000		-	
Woodland Park Zoo	\$36,000,000	0.82	\$36,000,000	0.82
Seattle Aquarium	\$8,000,000	0.18	-	-
Additional Costs to Include	\$13,000,000	0.30	-	-
<i>Reimbursement of Election Costs</i>	\$3,000,000			
<i>Fixed Income Exemption^{3,4}</i>	\$3,000,000			
<i>1% Levy Undercollection Assumption⁴</i>	\$7,000,000			
Total	\$738,000,000	16.82	\$558,000,000	12.68

Footnotes:

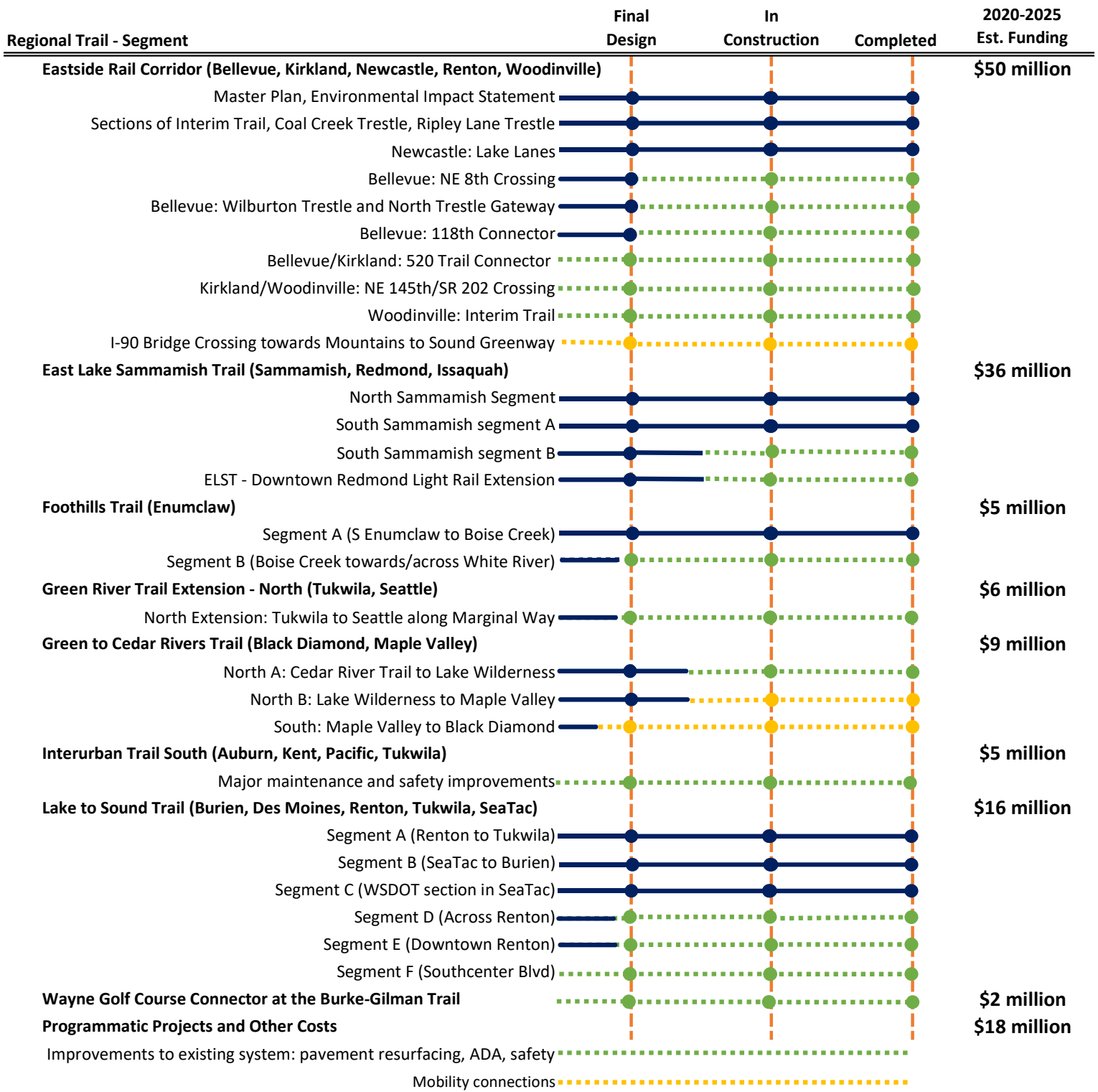
1. This is flexible funding for city parks' operational or capital needs including pools, play areas, and ballfields. The additional pass-through funding provides a minimum \$25,000 to each city and an additional \$75,000 for cities with more than 4,000 residents.
2. Effective levy rates assume a six-year levy lid lift with a growth limit factor of local inflation + population growth for 2020-2025.
3. State law now allows counties to exempt people with qualifying fixed incomes from additional levy lid lifts. The qualifications are spelled out in RCW 84.36.381 and include people who are retired and veterans with a service-connected disability.
4. The fixed income exemption and the 1% levy undercollection assumptions are displayed here as expenditures but will be realized as an absense of revenue in implementation.

PARKS & TRAILS PROJECTS



King County Regional Trail System

2014-2019 Funding and 2020-2025 Proposed Funding



Legend

- 2014-2019 Funding
- 2020-2025 Proposed
- Additional projects, not funded

**2019-0084 Parks Levy Renewal 2020-2025
Proposed Ordinance 2019-0084**

- Total collections of \$744M
- \$0.1682 per one thousand dollars of assessed value, six-year levy
- Inflator is CPI-W plus population growth
- Eligible expenditures:
 - Costs incurred by the county for the special election
 - Up to \$8 million for the Seattle Aquarium for Ocean Pavilion capital costs
 - Of the remainder of levy proceeds:
 - 40% maintenance and operations including \$6 million for targeted equity grants
 - 47% for acquisition and conservation of open space, regional trails and parks system infrastructure, including community partnerships and grants
 - 8% for cities. This includes an annual distribution of \$25,000 to each city and an additional \$75,000 annually to cities with a population greater than 4,000. Of the remainder, 50% to be distributed to cities based on population and 50% distributed based on the AV of parcels within a city.
 - 5% for Woodland Park Zoo
- The proposed levy also includes a property tax exemption as authorized by RCW 84.36.381

New proposals included in the Proposed Ordinance but not in the existing levy include:

1. Funding to pay for the special election
2. Up to \$8 million in the first four years of the levy for the Seattle Aquarium for Ocean Pavilion capital costs
3. The establishment of Targeted Equity Grants (Attachment B to the ordinance)
4. The establishment of requirements for use of levy proceeds for acquisitions of open space, natural lands and urban green space and identifies entities eligible to use this funding (Attachment A to the ordinance)
5. Minimum distributions to cities
6. Exempt seniors, veterans with disabilities, and others with disabilities from the levy, if they meet low-income requirements and receive an exemption approval from the Department of Revenue

(Continued on next page)

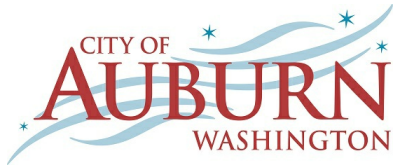
Proposals described by Executive staff, but not specified in the ordinance:

1. Funding for King County Search and Rescue and WSU Cooperative under the 40% for maintenance and operations
2. \$125.5 million in 8 new trail projects¹:
 - Eastside Rail Corridor - \$50.5 million
 - East Lake Sammamish Trail - \$32 million
 - Lake to Sound Trail - \$16 million
 - Foothills Trail - \$5 million
 - Green to Cedar Rivers Trail - \$9 million
 - Interurban Trail South - \$5.5 million
 - Green River Trail Extension North - \$6 million
 - Wayne Connector Trail - \$2 million
 - East Lake Sammamish Trail (Redmond Light Rail Extension) - \$4 million
 - Regional Trails Acquisitions - \$6 million
3. \$44 million in existing parks infrastructure rehabilitation²:
 - Play area rehabilitation - \$2.5 million
 - Ballfield turf replacement - \$12.5 million
 - Sport court and grass ballfield rehabilitation \$5 million
 - Trailhead improvements - \$3.5 million
 - Backcountry trail rehabilitation - \$5.5 million
 - Infrastructure repairs at Marymoor Park, King County Aquatics Center, Dockton Park, Five Mile Lake Park, and Skyway Park - \$15 million

¹ These project are reflected in the DNRP Allocation of Levy Proceeds to the Parks Capital Portfolio transmitted with the levy ordinance but are not specified in the ordinance itself.

² As with the proposed trail projects, these allocations are not specified in the levy ordinance itself.

Current Levy (Ord 17568)	Proposed Levy (2019-0084)
2014-2019 (6 years) \$0.1877 per one thousand dollars of assessed value	2020-2025 (6 years) \$0.1682 per one thousand dollars of assessed value
No elections cost reimbursement.	Allowing levy proceeds to pay for costs of levy election.
No Aquarium allocation.	\$8M for capital costs for the Seattle Aquarium Ocean Pavilion minus admin costs.
47% for maintenance and operations; no more than one and three tenths percent of total levy proceeds is for the recreation grant program.	40% for maintenance and operations; no more than 6M for targeted equity grants.
39% 1. Acquisition, conservation and stewardship of additional open space lands, natural areas, resource or ecological lands; 2. Acquisition and development of rights of ways for regional trails; 3. Major maintenance repair, replacement and improvement of parks system infrastructure; and 4. Development of trailhead facilities to increase access to parks and trails.	47% A. Acquisition, conservation and stewardship of additional open space lands, natural areas, resource or ecological lands and urban green spaces; B. Acquisition of rights of ways and development of regional trails; C. Major maintenance repair, replacement and improvement of parks system infrastructure; and D. Community partnerships and grants program.
Section giving discretion to county council to find that annual Real Estate Excise Tax (REET) revenues have increased sufficiently that the levy amount needed for the 39% allocation can be reduced.	No reduction based on REET revenues.
7% for cities for their local parks 50% shall be distributed based on city population and 50% shall be distributed based on the assessed value of parcels within a city;	8% for cities for their local parks Minimum distribution of \$25,000 annually to each city; \$75,000 annually to cities with a population greater than 4,000; of the remainder, fifty percent shall be distributed based on city population and fifty percent shall be distributed based on the assessed value of parcels within a city;
7% for Woodland Park Zoo	5% for Woodland Park Zoo
No property tax exemption.	Provide for property tax exemption as authorized by RCW 84.36.381



AGENDA BILL APPROVAL FORM

Agenda Subject:

Plastic Bag Ban (Tate) (5 Minutes) (6:35 p.m.)

Department:

Community Development

Attachments:

[Memo To Council - Plastic Bag Ban](#)

[Exhibit A - SB5323 - Plastic Bag Ban](#)

Date:

March 19, 2019

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For Discussion Only

Background Summary:

The 2019 Washington State Legislature is entertaining a statewide law that establishes minimum standards for the use of bags at retail establishments and, more particularly, bans single use plastic bags. The attached memo provides an overview of the law, the status of the Legislature's review of the law, and the full text of SB 5323 (as of 3/18/19).

Reviewed by Council Committees:

Councilmember: DaCorsi

Staff:

Tate

Meeting Date: March 25, 2019

Item Number:



Memorandum

To: City Council Members

From: Jeff Tate, Director of Community Development

CC: Mayor Nancy Backus

Date: March 18, 2019

Re: Washington State Engrossed Substitute Senate Bill 5323

Overview of ESSB 5323 (Full Text Attached As Exhibit A)

- The law applies to following types of bags used by retailers and food establishments:
 - Single use plastic carryout bags
 - Recycled content paper carryout bag
 - Reusable carryout bag
 - Compostable film bag
- Purpose of law:
 - Reduce the impact of plastic bags on waste, litter, and marine pollution.
 - Eliminate the need for recycling centers to sort plastic bags out of the waste stream.
 - Streamline plastic bag bans because several municipalities have adopted different types of bans which results in inconsistent standards.
- Effect of law:
 - The law prohibits the use of single use plastic carryout bags.
 - The law requires a pass through charge on recycled content paper carryout bags and reusable carryout bags made of film plastic. The charge is \$0.08 for every recycled content paper carryout bag. The pass through charge is taxable.
 - Require the use of recycled content bags. The pass through charge is not charged to customers who utilize WIC, TANF, SNAP, or FAP type programs.
 - Encourage the provision of reusable and recycled content paper carryout bags by retail establishments.
- Exemptions from law:
 - Bags used for produce, bulk food, or small hardware items (e.g. nails).
 - Bags used to provide dampness or sanitation protection (e.g. frozen foods, meat/fish, flowers).
 - Bags use to contain unwrapped prepared foods or bakery goods.
 - Bags for prescription drugs.
 - Bags used for newspapers, door hangars, and laundry.
- If enacted, the effected date of the legislation is July 1, 2019. However, retailers may utilize their existing inventory of bags for 1 year after the effective date.
- Enforcement is complaint based. The enforcement agency is the Department of Ecology. A violation is subject to a \$250.00 civil penalty.

Status of Legislative Review

- SB 5323 was first introduced in the Senate on January 17, 2019 to the Senate Committee on Environment, Energy and Technology.
- On January 31, 2019 a 1st substitute was presented and passed. The 1st substitute bill was referred to the Senate Ways and Means Committee.
- On February 12, 2019 the Senate Ways and Means Committee held a public hearing.
- Following a number of executive session discussions the Senate Ways and Means Committee passed the 1st substitute bill on February 25, 2019.
- On March 5, 2019 the full Senate voted to adopt the 1st substitute bill with amendments passed on the floor of the Senate (31 yeas, 14 nays).
- On March 8, 2019 ESSB 5323 had its first reading before the House Committee on Environment and Energy.
- On March 18, 2019 the House Committee on Environment and Energy held a public hearing.

During the March 25, 2019 study session, staff will provide additional legislative updates that may occur after March 18, 2019.

Single Use Carryout Bag
(Prohibited)



Reusable Carryout Bag
(Allowed)



Compostable Film Bag
(Allowed if it meets recycled content requirements - green or brown only)



Compostable Film Bag
(Allowed if it meets recycled content requirements – not clear)



Recycled Content Paper Carryout Bag
(Allowed if it meets recycled content requirements)
(Requires \$0.08 charge per bag)



ENGROSSED SUBSTITUTE SENATE BILL 5323

State of Washington

66th Legislature

2019 Regular Session

By Senate Environment, Energy & Technology (originally sponsored by Senators Das, Carlyle, Kuderer, Palumbo, Hunt, Rolfes, Frockt, Keiser, Pedersen, and Saldaña)

READ FIRST TIME 02/01/19.

1 AN ACT Relating to reducing pollution from plastic bags by
2 establishing minimum state standards for the use of bags at retail
3 establishments; amending RCW 43.21B.110; adding a new chapter to
4 Title 70 RCW; creating a new section; and prescribing penalties.

5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

6 NEW SECTION. **Sec. 1.** (1) State policy has long placed waste
7 reduction as the highest priority in the collection, handling, and
8 management of solid waste. Reducing plastic bag waste holds
9 particular importance among state waste reduction efforts for a
10 number of reasons:

11 (a) Single-use plastic carryout bags are made of nonrenewable
12 resources and never biodegrade; instead, over time, they break down
13 into tiny particles. Single-use plastic carryout bags, and the
14 particles they break into, are carried into rivers, lakes, Puget
15 Sound, and the world's oceans, posing a threat to animal life and the
16 food chain;

17 (b) Plastic bags are one of the most commonly found items that
18 litter state roads, beaches, and other public spaces; and

19 (c) Even when plastic bags avoid the common fate of becoming
20 litter, they are a drain on public resources and a burden on
21 environment and resource conservation goals. For example, if plastic

1 bags are disposed of in commingled recycling systems rather than as
2 garbage or in retailer drop-off programs, they clog processing and
3 sorting machinery, resulting in missorted materials and costly
4 inefficiencies that are ultimately borne by utility ratepayers.
5 Likewise, when green or brown-tinted plastic bags confuse consumers
6 into attempting to dispose of them as compost, the resultant plastic
7 contamination undercuts the ability to use the compost in gardens,
8 farms, landscaping, and surface water and transportation projects.

9 (2) Alternatives to single-use plastic carryout bags are
10 convenient, functional, widely available, and measure as superior
11 across most environmental performance metrics. Alternatives to
12 single-use plastic carryout bags feature especially superior
13 environmental performance with respect to litter and marine debris,
14 since plastic bags do not biodegrade.

15 (3) As of 2019, many local governments in Washington have shown
16 leadership in regulating the use of single-use plastic carryout bags.
17 This local leadership has shown the value of establishing state
18 standards that will streamline regulatory inconsistency and reduce
19 burdens on covered retailers caused by a patchwork of inconsistent
20 local requirements across the state.

21 (4) Therefore, in order to reduce waste, litter, and marine
22 pollution, conserve resources, and protect fish and wildlife, it is
23 the intent of the legislature to:

24 (a) Prohibit the use of single-use plastic carryout bags;

25 (b) Require a pass-through charge on recycled content paper
26 carryout bags and reusable carryout bags made of film plastic, to
27 encourage shoppers to bring their own reusable carryout bags;

28 (c) Require the use of recycled content bags; and

29 (d) Encourage the provision of reusable and recycled content
30 paper carryout bags by retail establishments.

31 NEW SECTION. **Sec. 2.** The definitions in this section apply
32 throughout this chapter unless the context clearly requires
33 otherwise.

34 (1) "Carryout bag" means any bag that is provided by a retail
35 establishment at home delivery, the check stand, cash register, point
36 of sale, or other point of departure to a customer for use to
37 transport or carry away purchases.

38 (2) "Compostable" means that a product that is capable of being
39 completely broken down in a timely manner, consistent with the

1 standard specification as established in section 3(6) of this act,
2 into a material safe and desirable as a soil amendment.

3 (3) "Compostable film bag" means a compostable bag that is
4 designed and suitable only to be used once and disposed of or
5 composted.

6 (4) "Department" means the department of ecology.

7 (5) "Pass-through charge" means a charge to be collected and
8 retained by retailers from their customers when providing recycled
9 content paper carryout bags and reusable carryout bags made of film
10 plastic.

11 (6) "Recycled content paper carryout bag" means a paper carryout
12 bag provided by a store to a customer at the point of sale that meets
13 the requirements in section 3(6)(a) of this act.

14 (7) "Retail establishment" means any person, corporation,
15 partnership, business, facility, vendor, organization, or individual
16 that sells or provides food, merchandise, goods, or materials
17 directly to a customer including home delivery, temporary stores, or
18 vendors at farmers markets, street fairs, and festivals.

19 (8) "Reusable carryout bag" means a bag made of cloth or other
20 durable material with handles that is specifically designed and
21 manufactured for long-term multiple reuse and meets the requirements
22 of section 3(6)(b) of this act.

23 (9) "Single-use plastic carryout bag" means any bag that is made
24 from plastic that is designed and suitable only to be used once and
25 disposed.

26 (10) "Standard specification" means the entire American society
27 for testing and materials (ASTM) specification and associated test
28 methods that must be met for:

29 (a) ASTM D6400 - standard specification labeling of plastics
30 designed to be aerobically composted in municipal or industrial
31 facilities, as it existed as of January 1, 2019; or

32 (b) ASTM D6868 - standard specification for labeling of end items
33 that incorporate plastics and polymers as coatings or additives with
34 paper and other substrates designed to be aerobically composted in
35 municipal or industrial facilities, as it existed as of January 1,
36 2019.

37 NEW SECTION. **Sec. 3.** (1) Except as provided in this section and
38 section 4 of this act, a retail establishment may not provide to a
39 customer or a person at an event:

(a) A single-use plastic carryout bag; or
(b) A paper carryout bag or reusable carryout bag made of film plastic that does not meet recycled content requirements.

(2)(a) A retail establishment may provide a reusable carryout bag or a recycled content paper carryout bag of any size to a customer at the point of sale.

(b) A retail establishment must collect a pass-through charge of eight cents for every recycled content paper carryout bag with a manufacturer's stated capacity of one-eighth barrel (eight hundred eighty-two cubic inches) or greater or reusable carryout bag made of film plastic it provides, except as provided in subsection (5) of this section and section 4 of this act. A retail establishment may make reusable carryout bags available to customers through sale.

(c) A retail establishment must keep all revenue from pass-through charges. The pass-through charge is a taxable retail sale. A retail establishment must show all pass-through charges on any receipts provided to customers.

(3) Carryout bags provided by a retail establishment do not include:

(a) Bags used by consumers inside stores to:

(i) Package bulk items, such as fruit, vegetables, nuts, grains, candy, greeting cards, or small hardware items such as nails, bolts, or screws;

(ii) Contain or wrap items where dampness or sanitation might be a problem including, but not limited to:

(A) Frozen foods;

(B) Meat;

(C) Fish;

(D) Flowers; and

(E) Potted plants;

(iii) Contain unwrapped prepared foods or bakery goods;

(iv) Contain prescription drugs; or

(v) Protect a purchased item from damaging or contaminating other purchased items when placed in a recycled content paper carryout bag or reusable carryout bag; or

(b) Newspaper bags, door hanger bags, laundry/dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, or pet waste.

(4)(a) Any compostable film bag that a retail establishment provides to customers for products, including for products bagged in

1 stores prior to checkout, must be tinted green or brown, and be
2 labeled "compostable," as required under subsection (6)(c)(i) of this
3 section.

4 (b) A retail establishment may not use or provide polyethylene or
5 other noncompostable plastic bags:

6 (i) That are tinted green or brown for bagging of customer
7 products in stores, as carryout bags, or for home delivery;

8 (ii) To customers to bag products in stores, as a carryout bag,
9 or for home delivery that is labeled with the term "biodegradable,"
10 "compostable," "degradable," "decomposable," "oxo-degradable," or any
11 similar terms, or in any way imply that the plastic bag will break
12 down, fragment, biodegrade, or decompose in a landfill or other
13 environment.

14 (5) Except as provided by local regulations in effect as of
15 January 1, 2019, a retail establishment may provide a bag restricted
16 under subsections (1) and (4) of this section from existing inventory
17 until one year after the effective date of this section. The retail
18 establishment, upon request by the department, must provide purchase
19 invoices, distribution receipts, or other information documenting
20 that the bag was acquired prior to the effective date of this
21 section.

22 (6) For the purposes of this section:

23 (a) A recycled content paper carryout bag must:

24 (i) Contain a minimum of forty percent postconsumer recycled
25 materials;

26 (ii) Be capable of composting, consistent with the timeline and
27 specifications of ASTM D6868, as it existed as of January 1, 2019;
28 and

29 (iii) Display the minimum percentage of postconsumer content in
30 print on the exterior of the paper bag.

31 (b) A reusable carryout bag must:

32 (i) Have a minimum lifetime of one hundred twenty-five uses,
33 which for purposes of this subsection means the capacity to carry a
34 minimum of twenty-two pounds one hundred twenty-five times over a
35 distance of at least one hundred seventy-five feet;

36 (ii) Be machine washable or made from a durable material that may
37 be cleaned or disinfected; and

38 (iii) If made of film plastic:

39 (A) Be made from a minimum of forty percent postconsumer recycled
40 material;

1 (B) Display the minimum percentage of postconsumer content in
2 print on the exterior of the plastic bag;

3 (C) Have a minimum thickness of no less than 2.25 mils; and

4 (D) Display wording that the bag is reusable.

5 (c) A compostable film bag must:

6 (i) Be labeled as "compostable" consistent with green guides
7 published by the United States federal trade commission (16 C.F.R.
8 part 260, as published October 11, 2012) or similar formal guidance
9 issued by the federal trade commission regarding misleading
10 environmental claims; and

11 (ii) Meet the standard specification established in ASTM D6400,
12 as it existed as of January 1, 2019.

13 (d) Except for the purposes of subsection (4) of this section,
14 food banks and other food assistance programs are not retail
15 establishments, but are encouraged to take actions to reduce the use
16 of single-use plastic carryout bags.

17 NEW SECTION. **Sec. 4.** It is a violation of section 3 of this act
18 for any retail establishment to pay or otherwise reimburse a customer
19 for any portion of the pass-through charge; provided that retail
20 establishments may not collect a pass-through charge from anyone
21 using a voucher or electronic benefits card issued under the women,
22 infants, and children (WIC) or temporary assistance for needy
23 families (TANF) support programs, or the federal supplemental
24 nutrition assistance program (SNAP, also known as basic food), or the
25 Washington state food assistance program (FAP).

26 NEW SECTION. **Sec. 5.** (1) The department may adopt rules as
27 necessary for the purpose of implementing, administering, and
28 enforcing this chapter.

29 (2) The enforcement of this chapter must be based primarily on
30 complaints filed with the department. The department must establish a
31 forum, which may include a complaint form on the department's web
32 site, a telephone hotline, or a public outreach strategy relying upon
33 electronic social media to receive complaints that allege violations.
34 The department must provide education and outreach activities to
35 inform retail establishments, consumers, and other interested
36 individuals about the requirements of this chapter.

37 (3) The department may work with retail establishments, retail
38 associations, unions, and other organizations to create educational

elements regarding the benefits of reusable bags. Educational elements may include signage at store locations, informational literature, and employee training.

(4) Retail establishments are encouraged to educate their staff to promote reusable bags as the best option for carry-out bags and to post signs encouraging customers to use reusable bags.

(5) A violation of this chapter is subject to a civil penalty of up to two hundred fifty dollars. Each calendar day of operation or activity in violation of this chapter comprises a new violation. Penalties issued under this section are appealable to the pollution control hearings board established in chapter 43.21B RCW.

NEW SECTION. **Sec. 6.** (1) Except as provided in subsection (2) of this section, a city, town, county, or municipal corporation may not implement a local carryout bag ordinance. Any carryout bag ordinance that was not in effect as of January 1, 2019, is preempted by this chapter, as of the effective date of this section.

(2)(a) A city, town, county, or municipal corporation ordinance in effect as of January 1, 2019, that has established a pass-through charge of ten cents is not preempted.

(b) A city, town, county, or municipal corporation ordinance in effect as of January 1, 2019, is not preempted until January 1, 2020.

Sec. 7. RCW 43.21B.110 and 2013 c 291 s 34 are each amended to read as follows:

(1) The hearings board shall only have jurisdiction to hear and decide appeals from the following decisions of the department, the director, local conservation districts, the air pollution control boards or authorities as established pursuant to chapter 70.94 RCW, local health departments, the department of natural resources, the department of fish and wildlife, the parks and recreation commission, and authorized public entities described in chapter 79.100 RCW:

(a) Civil penalties imposed pursuant to RCW 18.104.155, 70.94.431, 70.105.080, 70.107.050, section 5 of this act, 76.09.170, 77.55.291, 78.44.250, 88.46.090, 90.03.600, 90.46.270, 90.48.144, 90.56.310, 90.56.330, and 90.64.102.

(b) Orders issued pursuant to RCW 18.104.043, 18.104.060, 43.27A.190, 70.94.211, 70.94.332, 70.105.095, 86.16.020, 88.46.070, 90.14.130, 90.46.250, 90.48.120, and 90.56.330.

1 (c) Except as provided in RCW 90.03.210(2), the issuance,
2 modification, or termination of any permit, certificate, or license
3 by the department or any air authority in the exercise of its
4 jurisdiction, including the issuance or termination of a waste
5 disposal permit, the denial of an application for a waste disposal
6 permit, the modification of the conditions or the terms of a waste
7 disposal permit, or a decision to approve or deny an application for
8 a solid waste permit exemption under RCW 70.95.300.

9 (d) Decisions of local health departments regarding the grant or
10 denial of solid waste permits pursuant to chapter 70.95 RCW.

11 (e) Decisions of local health departments regarding the issuance
12 and enforcement of permits to use or dispose of biosolids under RCW
13 70.95J.080.

14 (f) Decisions of the department regarding waste-derived
15 fertilizer or micronutrient fertilizer under RCW 15.54.820, and
16 decisions of the department regarding waste-derived soil amendments
17 under RCW 70.95.205.

18 (g) Decisions of local conservation districts related to the
19 denial of approval or denial of certification of a dairy nutrient
20 management plan; conditions contained in a plan; application of any
21 dairy nutrient management practices, standards, methods, and
22 technologies to a particular dairy farm; and failure to adhere to the
23 plan review and approval timelines in RCW 90.64.026.

24 (h) Any other decision by the department or an air authority
25 which pursuant to law must be decided as an adjudicative proceeding
26 under chapter 34.05 RCW.

27 (i) Decisions of the department of natural resources, the
28 department of fish and wildlife, and the department that are
29 reviewable under chapter 76.09 RCW, and the department of natural
30 resources' appeals of county, city, or town objections under RCW
31 76.09.050(7).

32 (j) Forest health hazard orders issued by the commissioner of
33 public lands under RCW 76.06.180.

34 (k) Decisions of the department of fish and wildlife to issue,
35 deny, condition, or modify a hydraulic project approval permit under
36 chapter 77.55 RCW.

37 (l) Decisions of the department of natural resources that are
38 reviewable under RCW 78.44.270.

39 (m) Decisions of an authorized public entity under RCW 79.100.010
40 to take temporary possession or custody of a vessel or to contest the

1 amount of reimbursement owed that are reviewable by the hearings
2 board under RCW 79.100.120.

3 (2) The following hearings shall not be conducted by the hearings
4 board:

5 (a) Hearings required by law to be conducted by the shorelines
6 hearings board pursuant to chapter 90.58 RCW.

7 (b) Hearings conducted by the department pursuant to RCW
8 70.94.332, 70.94.390, 70.94.395, 70.94.400, 70.94.405, 70.94.410, and
9 90.44.180.

10 (c) Appeals of decisions by the department under RCW 90.03.110
11 and 90.44.220.

12 (d) Hearings conducted by the department to adopt, modify, or
13 repeal rules.

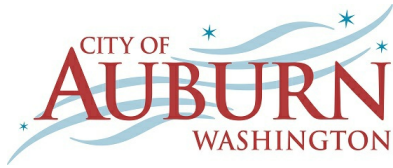
14 (3) Review of rules and regulations adopted by the hearings board
15 shall be subject to review in accordance with the provisions of the
16 administrative procedure act, chapter 34.05 RCW.

17 NEW SECTION. **Sec. 8.** If specific funding for the purposes of
18 this act, referencing this act by bill or chapter number, is not
19 provided by July 1, 2019, from the waste reduction, recycling, and
20 litter control account for purposes of implementing the education and
21 outreach activities required under section 5 of this act, then this
22 act is null and void.

23 NEW SECTION. **Sec. 9.** If any provision of this act or its
24 application to any person or circumstance is held invalid, the
25 remainder of the act or the application of the provision to other
26 persons or circumstances is not affected.

27 NEW SECTION. **Sec. 10.** Sections 1 through 6 of this act
28 constitute a new chapter in Title 70 RCW.

--- END ---



AGENDA BILL APPROVAL FORM

Agenda Subject:

Capital Projects Status Report (Gaub) (20 Minutes) (6:40 p.m.)

Date:

March 18, 2019

Department:

Public Works

Attachments:

[Capital Project Status Report](#)

[Feature Project Vicinity Map](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background Summary:

The purpose of this discussion is to inform the Council and Public of the overall status of the City's Capital Project program managed by the Engineering Services Division and to present this quarter's feature capital project, the A Street SE Preservation project (Project No. CP1819). This grant funded project will preserve the existing pavement on A Street SE between East Main Street and 17th Street SE through a grind and overlay, upgrade non-ADA compliant curb ramps, upgrade pedestrian signal infrastructure as needed to meet ADA standards, and replace the water system between 2nd Street SE and 7th Street SE. It is anticipated this project will begin construction in the spring of 2019.

The Capital Project Group of Engineering Services is currently managing 39 projects, totaling approximately \$55 million in total project costs. Of these projects, 20 are in the design phase and 19 are in some form of the construction phase. 2 Projects are currently advertising for construction bids and within the next 2 months, an additional 6 projects that are currently in design are expected to enter the construction phase this year.

Reviewed by Council Committees:**Councilmember:****Staff:**

Gaub

Meeting Date: March 25, 2019

Item Number:

Project Status: CONSTRUCTION

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1605	Les Gove Lighted Crescent This project constructs a concrete plaza area, trail, and lighting at the Les Gove Community Campus.		\$811,542 (Parks) \$111,705 (Grant)	\$923,247	\$915,010	100%	WINTER 18	100%	WINTER 19	Jacob Sweeting	Final pay processed on January 23, 2019. Project closeout underway.	Berger Group	HB Hansen
CP1709	Reservoir 1 Seismic Control Valve This project will design and construct a seismic control valve on the City's largest reservoir.	\$99,946 (Water)	\$509,017 (Federal)	\$608,963	\$599,252	100%	FALL 18	3%	SPRING 19	Jai Carter	Construction is underway. Contract taken out of suspension and work resumed on February 25, 2019.	Parametrix	RL Alia
CP1707	A St SE Corridor Signal Safety & Operations Improvements This purpose of this project is to design for and improve traffic signal timing and operations, corridor coordination, traffic signal head visibility, and pedestrian accessibility along the A St SE Corridor between 3rd St SE and East valley Highway Access Road.	\$111,400 (Street)	\$458,500 (Federal)	\$569,900	\$569,900	100%	FALL 18	30%	SPRING 19	Kim Truong	Construction is underway. Contractor installing the auxiliary signal equipment at multiple locations along A St SE.	PH Consulting, LLC & DKS Associates	Titan Earthwork
CP1718	S 277th Street Preservation Project The purpose of the project is to rehabilitate and preserve the existing pavement on S 277th between Auburn Way North and the SR167 North Bound Off Ramp.	\$702,380 (Streets)	\$662,380 (Federal)	\$1,364,760	\$1,364,760	100%	SUMMER 18	98%	WINTER 19	Luis Barba	Substantial Completion was granted on December 31, 2018. Contractor is currently addressing punch list items that were identified in final inspection. WSDOT Inspection is also underway.	N/A	Miles Resources, LLC

Project Status: CONSTRUCTION

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
MS1814	Game Farm Park Building Demolition The purpose of the project is to demolish an existing building located at 3224 V Street SE (on Game Farm Park Property). This property will become part of a dog park in the future.	\$108,000 (Facilities)		\$108,000	\$108,000	100%	WINTER 18	60%	SPRING 19	Aleksey Koshman	Construction is underway. House was taken down. Site cleanup and restoration work being completed.	Pacific Rim (Partial)	A&D Quality Constructio n Co.
CP1218	Auburn Way South Corridor Safety (Muckleshoot Plaza to Dogwood St SE) This project will construct corridor improvements to AWS between Muckleshoot Plaza and Dogwood Street SE. Improvements include designated U-turns, access management, driveway consolidation, addition of a 2nd left turn lane from eastbound AWS into the MIT Casino, bus pull-outs, medians, signal improvements, and sidewalks.	\$1,284,027 (Streets) \$1,161,340 (Water)	\$2,333,108 (Federal) \$466,191 (WSDOT) \$46,381 (Other Reimbursemen ts)	\$5,291,047	\$5,291,047	100%	WINTER 17	99%	WINTER 19	Matt Larson	Substantial completion granted. Contractor completing punchlist work.	CH2M	Miles Resources
C222A	S 277th-Auburn Way N to Green River Bridge This project will complete the widening of S 277th from the intersection of Auburn Way North to L Street NE, including the construction of a pedestrian trail and relocation of the floodway along S 277th.	\$1,591,162 (Streets) \$134,683 (Water)	\$1,020,700 (Federal) \$2,300,000 (Developer) \$3,933,990 (TIB)	\$8,974,579	\$8,808,059	100%	SPRING 16	100%	FALL 18	Kim Truong	Final pay processed on November 20, 2018. Project closeout underway.	Parametrix	Scarsella Bros.
CP1502	37th St SE and A St Traffic Signal This project will improve the safety at the intersection by installing a traffic signal, improving ADA ramps, widening the northeast corner of the intersection to accommodate U-turns, and pavement restoration.	\$236,666 (Streets)	\$792,260 (Federal)	\$1,025,306	\$1,004,321	100%	FALL 17	85%	SPRING 19	Luis Barba	Contractor has completed installation of the traffic signal, and the signal is operational. Contract is currently in suspension for weather. Work is expected to resume in early spring 2019 to complete the grind and paving of the intersection, as well as channelization.	KPG	Road Constructio n Northwest

Project Status: CONSTRUCTION

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1312	Storm Repair & Replacement This project will replace and/or repair aging and damaged storm lines throughout the City.	\$1,243,797 (Storm) \$595,650 (Water) \$46,097 (Street) \$3,000 (Arterial Street Preservation)		\$1,888,544	\$1,681,051	100%	SPRING 18	100%	WINTER 19	Seth Wickstrom	Final pay processed on January 25, 2019. Project closeout underway.	N/A	Rodarte
CP1513	22nd St NE and I St NE Intersection Improvements This project will construct a round-a-bout and complete the design of intersection bicycle and pedestrian safety improvements at 22nd St NE and I St NE.	\$318,002 (Streets) \$34,881 (Sewer) \$326,356 (Water)	\$200,000 (State Grant) \$940,000 (Federal Grant)	\$1,819,239	\$1,661,729	100%	SUMMER 17	100%	FALL 18	Seth Wickstrom	Final pay processed on November 20, 2018. Project closeout underway.	Reid Middleton	DPK, Inc.
CP1521	15th Street NE/NW Preservation Project This project will rehabilitate and preserve the existing pavement in the 15th Street NW/NE and Harvey Road SE corridor between State Route 167 and 8th Street NE. Furthermore, grind and overlay 15th Street NW/NE from State Route 167 to Auburn Way N., and grind and overlay Harvey Road NE from Auburn Way N to 8th Street NE.	\$2,236,500 (Streets) \$65,000 (Storm) \$50,000 (Sewer)	\$815,000 (Federal)	\$3,166,500	\$3,146,200	100%	SPRING 18	90%	WINTER 19	Kim Truong	Contract taken out of suspension for material procurement and work resumed on January 29, 2019. Contractor is currently completing traffic signal work.	Parametrix (partial)	ICON Materials
CP1614	2017 Local Street Reconstruction and Preservation Project This project will reconstruct the 28th St SE loop east of R St., 27th St SE, 26th St SE, S St SE, T St SE and U St SE; reconstructed 19th St SE and G St SE near Olympic Middle school, and preserve 53rd Ave S, S 302nd PI and associated cul-de-sacs in the Westhill.	\$2,761,000 (Streets) \$654,955 (Water) \$105,000 (Storm)		\$3,520,955	\$3,158,225	100%	SPRING 17	100%	WINTER 19	Jai Carter	Final pay processed on February 12, 2019. Project closeout underway.	Jacobs Engineering	Tucci and Sons

Project Status: CONSTRUCTION

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Budget	Total Estimated Costs	Design	Construction			Project Manager	Status	Design Consultant	Contractor
			Other				% Complete	Finish Date	% Complete	Finish Date				
CP1717	2018 Local Streets Pavement Reconstruction This project will reconstruct/overlay selected local streets, improve City owned utilities, and rebuild curb ramps to meet ADA standards. The work at each location varies and may include water, sanitary sewer, and storm drainage improvements as needed for each project street. Improvements are proposed at the following locations: 17th Street NE between Auburn Way N and I St NE; K Street NE between 12th St NE and 14th St NE; 122nd Ave SE south of SE 316th St; and SE 286th St east of 112th Ave SE.	\$1,871,201 (Streets) \$369,598 (Water) \$138,075 (Sewer) \$326,300 (Storm)		\$2,705,174	\$2,396,768	100%	SUMMER 18	100%	WINTER 19	Matt Larson	Final pay processed on February 8, 2019. Project closeout underway.	Jacobs Engineering	Tucci & Sons	
CP1114	WSDOT SR164 Overlay - SR18 to 17th St SE This is a WSDOT project that will replace the roadway surface on Auburn Way South from SR-18 to 17th St SE. WSDOT is also constructing City requested and funded improvements at 12th St SE (Project CP1114). City improvement include reconstructing the 'pork chop' islands, new ADA curb ramps and pedestrian pushbuttons, and pavement restriping.	\$200,000 (Streets)	\$213,600 (WSDOT)	\$413,600	\$413,600	100%	SPRING 18	99%	WINTER 19	Jacob Sweeting	Punchlist work is underway.	WSDOT	Tucci	
CP1725	2018 Citywide Patching and Overlay Project Pavement preservation for Arterial & Local streets. Streets to be grind & overlayed: Auburn W N - 45th St NE to S 277th St; Terrace Dr - R St NW to W St NW; 8th Street NE - Auburn W N to M St NE; & R Street SE - E Main St to T St SE. Streets to be thin overlayed: Vista View in West Hill; Lea Hill Village in Lea Hill. Street to be patched - Lakeland Hills W SE - Mill Pond Dr SE to 57th Dr SE. Also to be addressed limited sidewalk repairs, curb & gutter repairs, & upgrading 47 curb ramps	\$1,700,000 (Arterial Street Preservation) \$850,000 (Local Street Preservation)		\$2,550,000	\$2,571,500	100%	SPRING 18	55%	SPRING 19	Jai Carter	Construction is underway. Contract has been placed into suspension due to weather until Spring 2019.	N/A	Lakeside Industries	
CP1825	2018 Re-Channelization of Multiple Sites This project will re-channelize multiple locations throughout the city. Work will include removal of paint and thermoplastics. The scope also includes the removal and installation of traffic signage, thermoplastic symbols and stop bars, paint, raised pavement markers, and delineators.	\$105,000 (Streets)		\$105,000	\$105,000	100%	FALL 18	55%	SPRING 19	Aleksey Koshman	Construction has begun and is weather dependent. The 3 priority sites are complete (37th St NE Railroad Crossing; S 300th St/64th Ave S Intersection; and R St NE/4th St NE Intersection). The remaining sites will be completed in early Spring 2019 when weather is more suitable for striping.	N/A	Northwest Traffic, Inc.	

Project Status: CONSTRUCTION

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1824	44th & Interurban RRFB This project constructed a Rectangular Rapid Flashing Beacon (RRFB) at the crossing of the InterUrban trail and 44th St. NW in North Auburn.	\$40,000 (102 Fund)		\$40,000	\$40,000	100%	WINTER 18	100%	WINTER 19	Aleksey Koshman	Physical completion granted on February 8, 2019. Final pay in process.	N/A	All Stripes, LLC
CP1814	Mini Traffic Circle - Elm Street SE & 22nd Street SE This project built a mini traffic circle at the intersection of Elm Street SE and 22nd Street SE.	\$38,000 (328 Fund)		\$38,000	\$38,000	100%	FALL 18	100%	FALL 18	Aleksey Koshman	Final pay processed on February 5, 2019. Project closeout underway.	None	All Stripes, LLC
CP1815	2018 Citywide ADA Sidewalk Project The project will repair and/or replace damaged sidewalk and upgrade or install curb ramps to meet ADA requirements. The project will also build new sidewalk segments to fill gaps in the pedestrian network.	\$298,100 (328 Fund) \$40,000 (Water) \$20,000 (IT)	\$146,867 (Federal)	\$504,967	\$504,967	100%	WINTER 18	0%	SPRING 19	Aleksey Koshman	Contract awarded to Transportation Systems, Inc. on February 19, 2019. Preconstruction meeting is scheduled for March 14, 2019.	N/A	Transportati on Systems, Inc.
CP1416	F St SE Non-Motorized Improvements This project will reconstruct F St SE from 4th St SE to Auburn Way South, including adding new sidewalks, curb and gutter, bike lanes, wayfinding signage, street lighting, streetscape elements, and safety improvements, and will include bike boulevard components. Some ROW acquisition is necessary. Some sections of water and sewer lines will be replaced on F St SE between 4th St SE and Auburn Way S.	\$1,433,979 (Streets) \$350,880 (Water) \$115,663 (Sewer)	\$2,520,000 (Federal)	\$4,420,552	\$4,420,552	90%	SPRING 21	0%	FALL 21	Seth Wickstrom	Design and property acquisition work is underway. City has been awarded a Federal Grant for construction funding which will be available in 2021.	Jacobs	TBD

Project Status: DESIGN

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1516	Auburn Municipal Airport Runway Enhancements The purpose of the project is to improve safety and the ability to accommodate the current and forecast fleet of multi-engine piston aircraft for both takeoff and accelerate-stop distances at the Auburn Municipal Airport by extending both ends of Runway 16/34.		\$124,269 (Airport) \$120,495 (State) \$2,170,253 (Federal)	\$2,415,018	\$2,405,586	50%	SUMMER 19	0%	WINTER 19	Seth Wickstrom	Design underway. For property acquisition status see MS1811. Agreement with FAA reached regarding runway length.	CenturyWest	TBD
CP1603	Coal Creek Springs Transmission Main Repair The project will construct a second, parallel transmission pipeline over the White River suspended from a new pedestrian bridge, inspect the existing steel transmission main for possible leaks and repair the leaks, if any.	\$300,000 (DWSRF Loan) \$250,000 (Water)		\$550,000	\$2,700,000	30%	SPRING 22	0%	WINTER 22	Seth Wickstrom	Consultant scope/fee renegotiations underway to design pedestrian bridge with a new 24-inch transmission suspended underneath. Project Budget Total reflects design costs only. Construction funding for the project is not yet secured.	Jacobs Engineering	TBD
CP1705	Auburn Way South (SR164) Sidewalk Improvements This project will construct the missing gap of sidewalk along the north side of Auburn Way South between the existing sidewalk terminations near 17th St SE to the west and Muckleshoot Plaza to the east. The project length is approximately 1,700 feet.	\$430,000 (Streets)	\$400,000 (TIB)	\$830,000	\$830,000	93%	SPRING 19	0%	SUMMER 19	Matt Larson	Design Underway; Received verbal approval from WSDOT for preliminary design and speed reduction. Coordinating with WSDOT for channelization plan review and approval. Schedule updated for continued coordination with WSDOT.	N/A	TBD
CP1719	Sewer Pump Station Telemetry (SCADA) Improvements This project will add telemetry and SCADA capabilities to the 22nd Street NE and R Street NE Sewer Pump Stations.	\$324,956 (Sewer)		\$324,956	\$548,677	96%	SPRING 19	0%	SUMMER 19	Luis Barba	Design is underway. Value engineering being conducted and/or scope reduction discussions are in progress in an effort to reduce costs, though a funds transfer is likely to cover the budget shortfall.	Parametrix	TBD

Project Status: DESIGN

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1802	Green River Pump Station Emergency Power This project will provide back up power and upgrade 2 pumps from fixed speed to variable speed at the existing Green River Pump Station located at Isaac Evans Park.	\$1,000,000 (Water)	N/A	\$1,000,000	\$1,000,000	95%	SPRING 19	0%	FALL 19	Luis Barba	Design is underway. Final Contract documents being prepared.	BHC	TBD
CP1724	37th St NW Flood Control The purpose of the project is to alleviate significant annual flooding at the 1000 block of 37th St NW of Auburn, Washington, by upgrading the drainage system with a box culvert.	\$81,000 (Storm)	\$200,000 (KC Grant)	\$291,000	\$218,942	20%	SPRING 19	0%	FALL 19	Luis Barba	Design is underway. Completing storm modeling in support of the design effort. Coordinating with Ecology, Army Corps, and MIT regarding environmental concerns and permitting requirements.	N/A	TBD
CP1804	AWN Sidewalk Improvement Project The purpose of the project is to construct two missing sections of sidewalk, construct ADA improvements, construct a Rectangular Rapid Flashing Beacon (RRFB) at the intersection of Auburn Avenue and 5th Street NE, and install LED lighting along Auburn Way North between E Main St and 5th St NE	\$247,750 (Streets) \$76,000 (Storm)	\$263,250 (TIB)	\$587,000	\$586,718	99%	SPRING 19	0%	SUMMER 19	Luis Barba	Design is underway. Budget was revised to reflect in-fund adjustments which were processed to cover increased estimated construction costs. Final Contract documents being prepared.	N/A	TBD
CP1726	2019 Local Street Reconstruction Reconstruct selected streets that are in very poor condition, as well as improve utilities, and rebuild curb ramps to meet ADA standards. The improvement at each project sites varies and may include a potential sewer Local Improvement District, storm drainage and water improvements. Improvements are proposed at the following streets: 4th St NE (R St to 4th PI NE), 4th PI NE, M St SE (25th St SE to 28th St SE), 28th St SE (M St SE to R St SE), O St SE, Pike St SE	\$1,960,000 (Streets) \$1,000,000 (Water) \$1,117,000 (Storm)		\$4,077,000	\$3,804,254	60%	SPRING 19	0%	FALL 19	Kim Truong	Design is underway. Conducting an analysis of the necessary storm improvements at each site.	KPG	TBD

Project Status: DESIGN

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1812	Sewer Pump Station Electrical Improvements The purpose of this project is to update the electrical systems at sewer pump stations throughout the City to meet current electrical code, improve safety and increase the efficiency of maintenance.	\$641,000 (Sewer)		\$641,000	\$641,000	0%	SPRING 19	0%	FALL 19	Luis Barba	Consultant selection services for design underway.	TBD	TBD
MS1811	Auburn Airport Runway Extension - Property Acquisition Phase Acquire a portion of the King County Park & Ride as part of the Auburn Airport Runway Enhancement Project (Project Number CP1516).		\$500,000 (Federal Grant) \$55,600 (Airport Fund)	\$555,600	\$555,600	50%	SPRING 19	0%	SUMMER 19	Seth Wickstrom	Property appraisal underway.	Balbridge Property Advisors	N/A
CP1807	Water Meter Vaults and Lids Replacement Replace 8 large water meter vaults and 1 large water meter vault lid.	\$1,300,000 (Water)		\$1,300,000	\$1,300,000	10%	WINTER 19	0%	SUMMER 19	Seth Wickstrom	Design is underway.	N/A	TBD
CP1805	2019 Sewer Repair and Replacement This project will repair and/or replace portions of the sanitary sewer pipe system at 21 different sites throughout the City that have deteriorated and are in need of repair. The project scope has been split into two project phases due to the costs of the repairs at various sites. The 2019 project will construct a Cured-In-Place Pipe liner at 4 projects sites and the rest of the 17 project sites will be constructed in 2021 under a new project.	\$1,800,000 (Sewer)		\$1,800,000	\$1,800,000	18%	SPRING 19	0%	FALL 19	Jai Carter	Design is underway. The project has been split into 2 phases due to budget constraints. 4 sites will move forward with a Cured-In-Place Pipe liner for construction in 2019, and the 17 remaining sites will be constructed in 2021. The estimated cost was updated accordingly.	BHC, Inc.	TBD

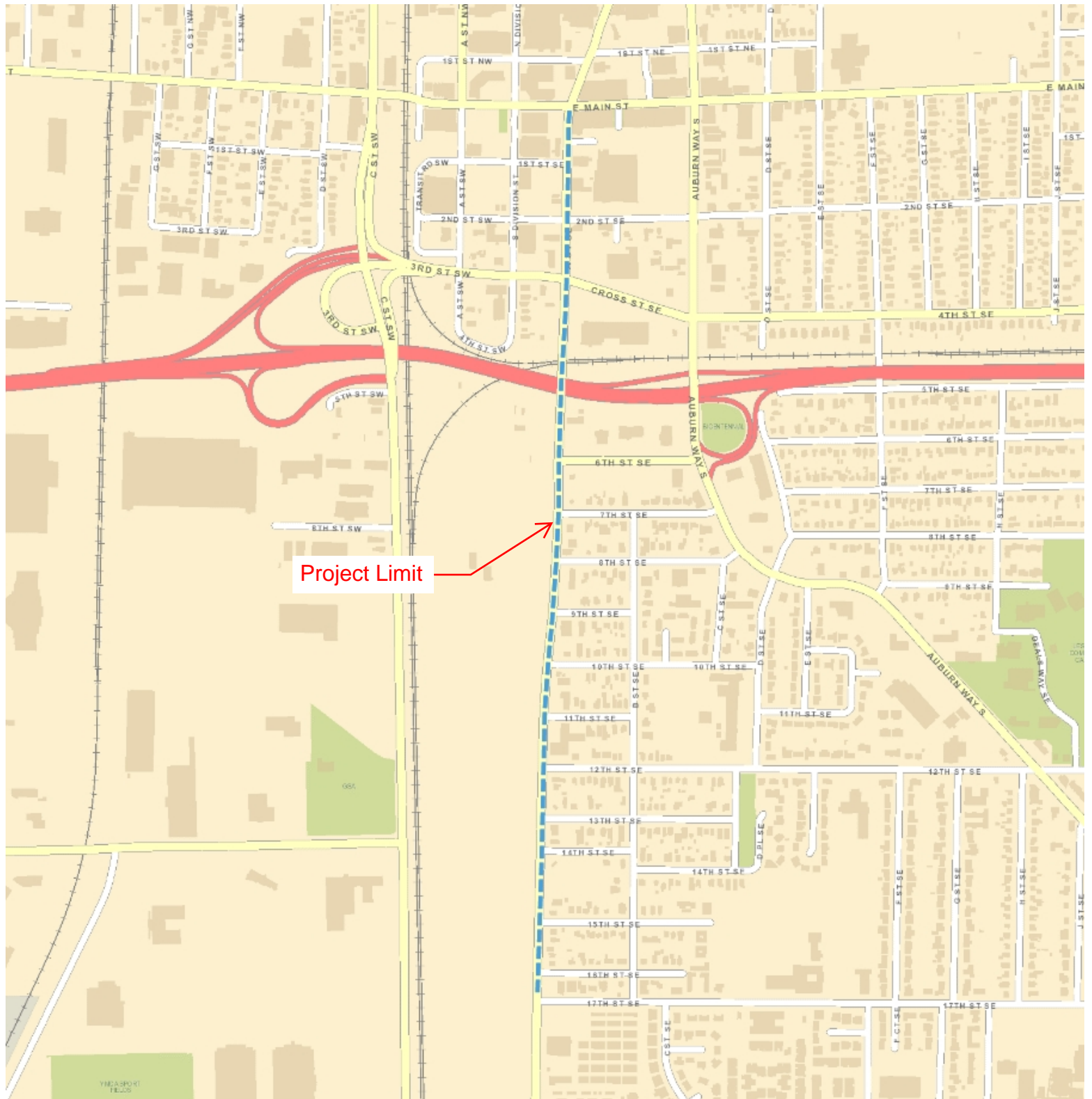
Project Status: DESIGN

Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Estimated Costs	Design % Complete	Design Finish Date	Construction % Complete	Construction Finish Date	Project Manager	Status	Design Consultant	Contractor
			Other	Total Budget									
CP1819	A Street SE Preservation The project proposes to grind, repair, and overlay the roadway; upgrade non-ADA compliant curb ramps; replace traffic loops; upgrade pedestrian signal infrastructure as needed to meet ADA standards; and replace the water main and applicable appurtenances along the A St. SE corridor between East Main St. and 17th St. SE. The project will restore 4.77 lane miles (0.95 CL Miles) of roadway, upgrade up to 42 curb ramps, and replace approximately 1,000 feet of water main.	\$881,800 (Street) \$410,000 (Water)	\$881,800 (Federal)	\$2,173,600	\$2,173,600	65%	SPRING 19	0%	FALL 19	Kim Truong	Design is underway.	N/A	TBD
CP1823	2018 Storm Repair and Replacement The purpose of this project is to replace aging storm infrastructure to the existing storm drainage system. The following sites are included in the project: I Street NE at 32nd St NE; 55th Ave S at S 288th St; out fall for Vista View neighborhood; 29th St SE at K St SE and L St SE; 6th St NE at River View Dr; 6th St NW at C St NW; Auburn Way South from Fir St to Hemlock.	\$944,000 (Storm)		\$944,000	\$944,000	30%	SUMMER 19	0%	FALL 19	Jai Carter	Preliminary Design is underway.	Murraysmith, Inc. and Brown & Caldwell, Inc.	TBD
CP1806	Lea Hill Road Corridor Study The purpose of the project is to evaluate the Lea Hill Road Corridor from M St. NE to 124th Ave SE to identify potential safety, capacity, and operational improvements. The study may also include analysis of a future roadway connection from 102nd Ave SE to 104th Ave SE and closing off 102nd Ave SE at SE 320th St. to create a cul-de-sac.	\$200,000 (Street)		\$200,000	\$200,000	40%		N/A		Kim Truong	Project study analysis work is underway following the public open house held on January 16, 2019. For more information about the project visit www.auburnwa.gov/leahillcorridor	SCJ Alliance	N/A
CP1903	Auburn Way North Preservation Phase 2 This project will grind and overlay Auburn Way N from approximately 8th Street NE to 22nd Street NE, remove unused driveways, and upgrade curb ramps and pedestrian signals as needed to meet ADA requirements.	\$738,280 (Street)	\$889,720 (Federal)	\$1,628,000	\$1,628,000	5%	SPRING 20	0%	FALL 20	Matt Larson	Design is underway.	N/A	TBD

Project Status: DESIGN

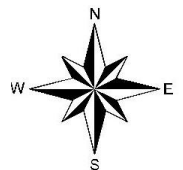
Project Number	Project Name & Description	Street/Utilities	Project Budget		Total Budget	Total Estimated Costs	Design		Construction		Project Manager	Status	Design Consultant	Contractor
			Other				% Complete	Finish Date	% Complete	Finish Date				
CP1904	Auburn Way North Preservation Phase 3 This project will grind and overlay Auburn N from approximately 4th Street SE to 8th Street NE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements.	\$975,140 (Street)	\$975,140 (Federal)	\$1,950,280	\$1,950,280	0%	SPRING 20	0%	FALL 20	Matt Larson	Design is underway.	N/A	TBD	
CP1618	Lake Tapps Parkway ITS Expansion Project Construction of new Intelligent Transportation System (ITS) infrastructure along Lake Tapps Parkway and A St SE. New infrastructure includes new communication lines, Variable Message Sign, ITS PTZ cameras, network upgrades, wireless connections, an interconnection with Sumner at 8th St E, & weather stations at Lakeland hills. The project will also replace some aerial copper communication lines along A St SE.	\$211,050.00 (Street)	\$793,950.00 (Federal)	\$1,005,000.00	\$1,005,000.00	1%	SPRING 20	0%	WINTER 20	Jai Carter	Project in predesign phase currently, working on grant funding obligation paperwork.	TBD	TBD	
CP1829	2019 Citywide Patch and Overlay Project The 2019 Citywide Patch and Overlay Project will design and construct the pavement preservation for Arterial, Collector and Local streets. Locations that will be grind and overlayed - Peasley Canyon Road, and Ellingson Rd SW. Locations that will be pavement repair patching - A St SE and W Valley Hwy	\$1,000,000.00 (Street)		\$1,000,000.00	\$1,000,000.00	40%	SPRING 19	0%	SUMMER 19	Jai Carter	Project Design underway	N/A	TBD	

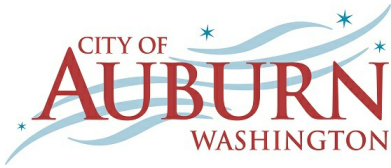
A Street SE Preservation Project - (East Main St to 17th St SE)



Printed Date: 5/4/2016
Map Created by City of Auburn eGIS

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.





AGENDA BILL APPROVAL FORM

Agenda Subject:

Utility Undergrounding Code Revisions - Ordinance No. 6713
(Gaub) (15 Minutes) (7:00 p.m.)

Date:

March 19, 2019

Department:

Public Works

Attachments:

[Ordinance No. 6713](#)

[Exhibit A](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to discuss Ordinance No. 6713.

Background Summary:

This ordinance would make revisions to Auburn City Code (ACC) 13.32A.130, Underground Wiring. The proposed revisions are to sections related to converting aerial power and communication lines to underground as part of City projects. The current code requires properties with service connections to lines that are being undergrounded as part of a City project to either pay for the cost of undergrounding their private service line connections or to disconnect and remove the private service line connections. This requirement is to allow the City to have the utility poles removed from the public right-of-way and removes potential obstructions. These two options can be problematic to property owners as undergrounding the service connections is expensive and disconnecting them would result in the property being without electricity and telephone. These challenges can delay a City project that includes undergrounding and can result in additional costs to the City and impacts to the public.

The proposed code changes would provide an option for the City to connect the property to the newly undergrounded lines when it is determined to be in the best interest of the City's infrastructure and the public. Such a connection would be located outside of any building structures.

Reviewed by Council Committees:**Councilmember:**

Meeting Date: March 25, 2019

Staff:

Gaub

Item Number:

ORDINANCE NO. 6713

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON RELATED TO UNDERGROUND UTILITIES; AUTHORIZING THE CITY TO CONSTRUCT AND PAY FOR UNDERGROUND ELECTRIC AND TELECOMMUNICATION UTILITY FACILITY CONNECTIONS, PROVIDING FOR AN APPEAL TO THE PUBLIC WORKS DIRECTOR, AND AMENDING SECTION 13.32A.130 OF THE AUBURN CITY CODE.

WHEREAS, the City's policy is to underground electric and telecommunication utility facilities whenever it is possible to reduce the number of power poles within the clear zone of a roadway and other public safety risks; and

WHEREAS, when underground utility facilities become available in the public rights-of-way, property owners must connect to the underground utility service or disconnect from the utility service; and

WHEREAS, the City Engineer has determined that it is in the best interest of the public for the City to conduct and pay for the underground electric and telecommunication utility connection to private property outside of structures when a failure to do so might result in construction delays and to avoid a temporary power structure in the clear zone; and

WHEREAS, the City will obtain additional consideration for the underground utility connection to private property through a separate agreement for the property owner to maintain their private underground power line and a construction easement, if necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Amendment to City Code. Section 13.32A.130 of the Auburn City Code is amended to read as shown in Exhibit A.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Steven L. Gross, City Attorney

Published: _____

13.32A.130

A. *City Responsibilities.*

1. When service from underground electric and telecommunication utility facilities becomes available in all or part of a conversion area, the city engineer ~~shall~~ will issue a directive to the owners of all structures or improvements with service connections to the existing or temporary overhead utility facilities in the area by means of mailing a certified notice stating that:

- ~~_____ a. S~~ service from the underground utility facilities is available and notifying the property owners of the owner's responsibilities;
- ~~_____ b. To facilitate completion of the city's project, all electric and telecommunication service connections from the existing aerial utility facilities within the area to any structure or improvement must be decommissioned, disconnected and removed within 90 calendar days after the date of mailing;~~
- ~~_____ c. Should such owner fail to complete conversion of such service connections from the aerial system to the underground system within 90 calendar days after the date of mailing, the city will order the electric and telecommunication utilities to disconnect and remove the service connections;~~
- ~~d. The owner may object to the disconnection and removal of the service lines as provided in subsection D of this section.~~
- ~~_____ 2. Time in consummating such connection and disconnection of aerial services is of the essence and such notice to the property owner or occupant of the affected premises may be mailed.~~

B. *Property Owner's Responsibilities.*

1. To facilitate completion of the city's project, all electric and telecommunication service connections from the existing aerial utility facilities within the area to any structure or improvement must be decommissioned, disconnected and removed within 90 calendar days after the date of mailing. After existing aerial utility facilities identified by the City's notice in section A have been decommissioned, disconnected, and removed, the Property Owner must:

- a. Convert the service connections from the aerial system to the underground system within 90 calendar days after the date of receipt of the notice or the City will order the electric and telecommunication utilities to disconnect and remove the service connections. If the owner has filed written objections to this disconnection and removal with the city clerk within 30 calendar days after the date of mailing, the City will not order disconnection and removal until after the appeal hearing on those objections; or

b. Notify the city engineer in writing within 30 calendar days after the date of receipt of the notice provided under Section A that the Property Owner wants to discontinue utility service; or

c. If the city engineer determines it is in the best interest of the public and the City's infrastructure system for the City to complete the service connection from the underground system to the existing aerial service point of connection and the Property Owner desires the City to do so, the Property Owner will enter into an agreement with the City within 90 calendar days after the date of mailing to provide Property access to complete the conversion.

~~Such conversion of the service connection, including installation of any underground service connections, shall be completed within 90 calendar days of the city's mailing set forth in subsection A of this section and RCW 35.96.050 that service from the underground utility facilities is available.~~

~~—2. Property owners wishing to discontinue utility service shall provide written notice of that intent to the city engineer within 30 calendar days of receipt of the city engineer's notice that the underground system is available for service.~~

~~—3. If the owner of any structure or improvement with a service connection to an existing aerial electric and/or telecommunication utility facility within a conversion area fails to convert the service connection from aerial to underground service within 90 calendar days after the date of the mailing of the notice set forth in subsection A of this section, the city engineer shall order the electric and/or telecommunication utilities to disconnect and remove all such service connection; provided, that if the owner has filed written objections to such disconnection and removal with the city clerk within 30 calendar days after the mailing, then the city shall not order such disconnection and removal until after the appeal hearing on such objections.~~

C. Financial Responsibilities.

1. For city projects, the cost of relocating existing utility aerial distribution facilities ~~shall~~will be borne by the serving utility and the city in accordance with the filed tariffs or franchise agreement. ~~In absence of a~~If there is no filed tariff or franchise agreement, the cost of the relocation of existing aerial distribution facilities ~~shall~~will be borne by the serving utility.

2. For city projects, the undergrounding of the service connections for real property served by the aerial electric or telecommunication utility facilities that are being relocated underground ~~shall~~will be at the owner(s)'s expense, including:

a. Decommission, disconnect, and remove the service connections from those utility facilities to any structures or improvements located on the property.

b. Either install underground service connections to those structures/improvements on the property or, ~~upon~~ approval of the city engineer, discontinue utility service to one or more of the structures/improvements on the property.

Services that are being connected by the city per ACC 13.32A.130(B)(1)(c) are exempted from this requirement and the City will be financially responsible for those connection costs.

3. All ~~such~~ conversion of utility facilities to underground facilities may be undertaken by local improvement district or as otherwise permitted by law and as further authorized by RCW 35.96.030 and 35.96.040.

D. *Appeal Procedures.*

1. A ~~property owner~~Property Owner may ~~object~~appeal to the public works director the disconnection and removal of an aerial service connection by filing a written objection ~~thereto~~ with the city clerk within ~~30 calendar~~20 working days after the date of the mailing of the notice set forth in subsection A of this section. Failure to file a timely written objection within such time will constitute a waiver of the owner's right ~~thereafter~~ to object to such disconnection and removal. The public works director will have 15 working days to review the appeal, decide whether to uphold or modify the city engineer's decision, and notify the property owner of such decision.

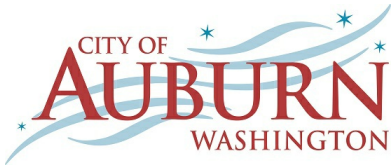
- ~~2. Upon the timely filing by the owner of an objection, the owner shall have the right to file an appeal of the city engineer's directive, which shall be heard by the city of Auburn hearing examiner.~~

- ~~32.~~ All appeals ~~filed pursuant to this section of the public works director's decision~~ must be filed in writing with the public works director within 10 working days of the public work director's decision. ~~filing date of the owner's written objection and shall~~Appeals must specify the error of law or fact, or new evidence which could not have been reasonably available at the time of the ~~city engineer~~public work director's decision, which shall constitute the basis of the complaint.

- ~~4. Upon receipt of a timely written appeal, the public works director shall review the materials submitted and prepare a written staff report detailing the rationale of the city engineer's directive and findings of fact for the hearing examiner.~~

- ~~53.~~ ~~The public works director shall schedule the hearing in accordance with Chapter 2.46 ACC and notify the contesting party of the scheduled hearing~~Appeals will be heard by the city's hearing examiner pursuant to Chapter 2.46 ACC. Decisions of the hearing examiner will be based on whether the decision being appealed was consistent with applicable state law and city codes.

- ~~4.~~ Upon receipt of a timely written appeal, the hearing examiner will review the materials submitted and prepare findings of fact. The hearing examiner decision will be final. (Ord. 6442 § 8, 2012; Ord. 6238 § 2, 2009.)



AGENDA BILL APPROVAL FORM

Agenda Subject:

2018 Inspectional Services Reports (Pierson) (15 Minutes)
(7:15 p.m.)

Date:

March 19, 2019

Department:

Police

Attachments:

[2018 CIA Report for Council](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

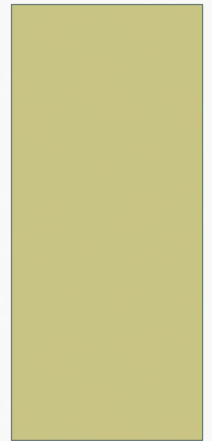
Pierson

Meeting Date: March 25, 2019

Item Number:

2018 INSPECTIONAL SERVICES REPORTS

CIA AND USE OF FORCE ANALYSIS





CIA SUMMARY

Increase/decrease from 2017

- CAD incidents – 96,884 -1%
- Case reports – 18,161 +6%
- Arrests – 5,092 -.4%
- Booked into Score – 3,218 +7.2%
- Infractions/Citations – 11,483 -4.7%



COMMENDATIONS

<i>Year</i>	<i>Total Commendations</i>	<i>Involved Employees</i>	<i>Letter of Commendation</i>	<i>Medal of Distinction</i>	<i>Life Saving</i>	<i>Medal of Valor</i>	<i>Medal of Merit</i>
2015	75	146	0	0	2		
2016	97	172	10	5	5	1	5
2017	99	153	5	0	15	0	0
2018	71	88	1	0	7	1	0

INTERNAL INVESTIGATION

- Possible violation of policy, force, bias policing, false arrest. More serious allegation.

Year	CAD Incidents	Internal Investigations	Inv. With Misconduct	Total Employees	Emp. With Misconduct	Violations Reported	Violations with Misconduct
2015	92,872	6	4	8	6	18	14
2016	94,348	8	5	9	3	12	9
2017	97,843	14	6	20	6	25	11
2018	96,884	7	6	9	7	12	7



SUPERVISORY INQUIRY

- Complaint of service delivery, demeanor, customer service, etc.

Year	Supervisory Inquiries	Inquiries with Unacceptable Performance	Violations Initially Reported	Involved Employees	Employees with Unacceptable Performance
2015	17	9	23	23	9
2016	12	7	12	10	6
2017	14	8	15	16	8
2018	20	10	26	20	12

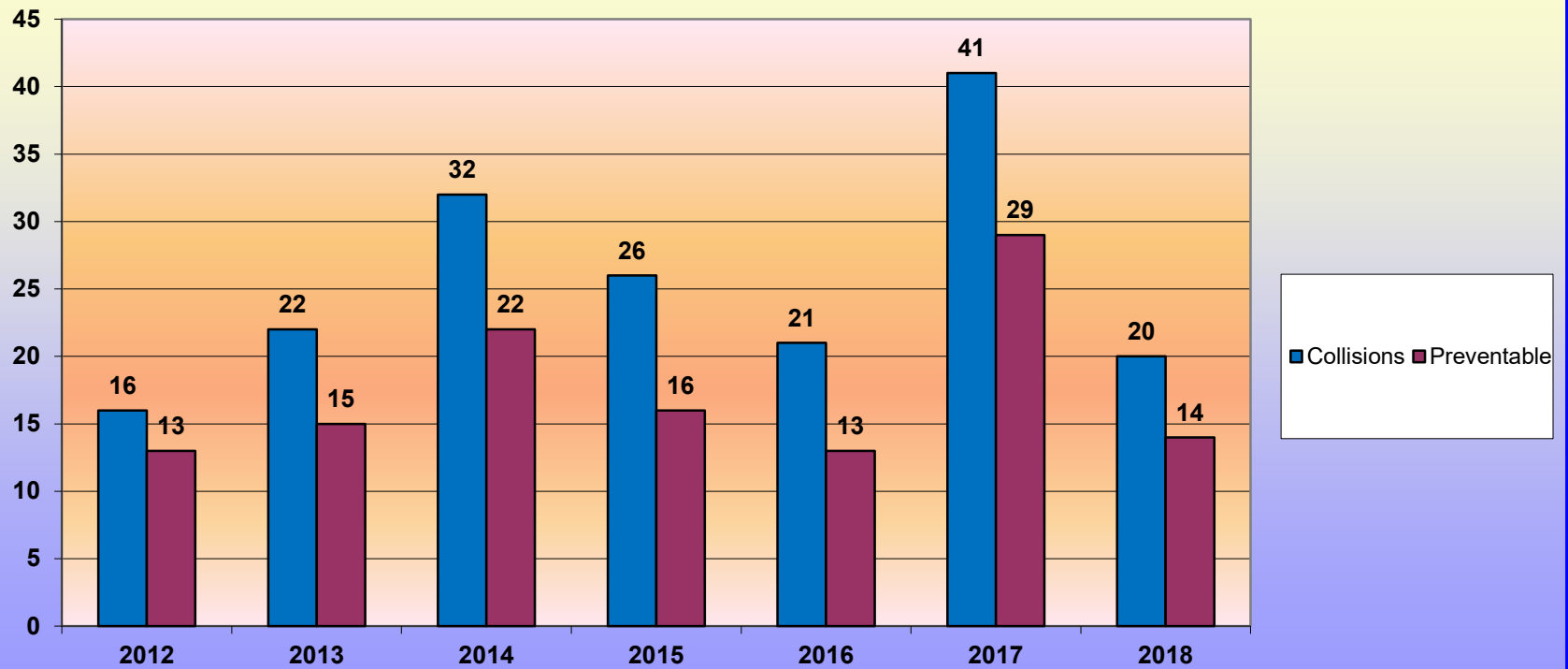
ALLEGATIONS

- Inquiries and Internal investigations combined

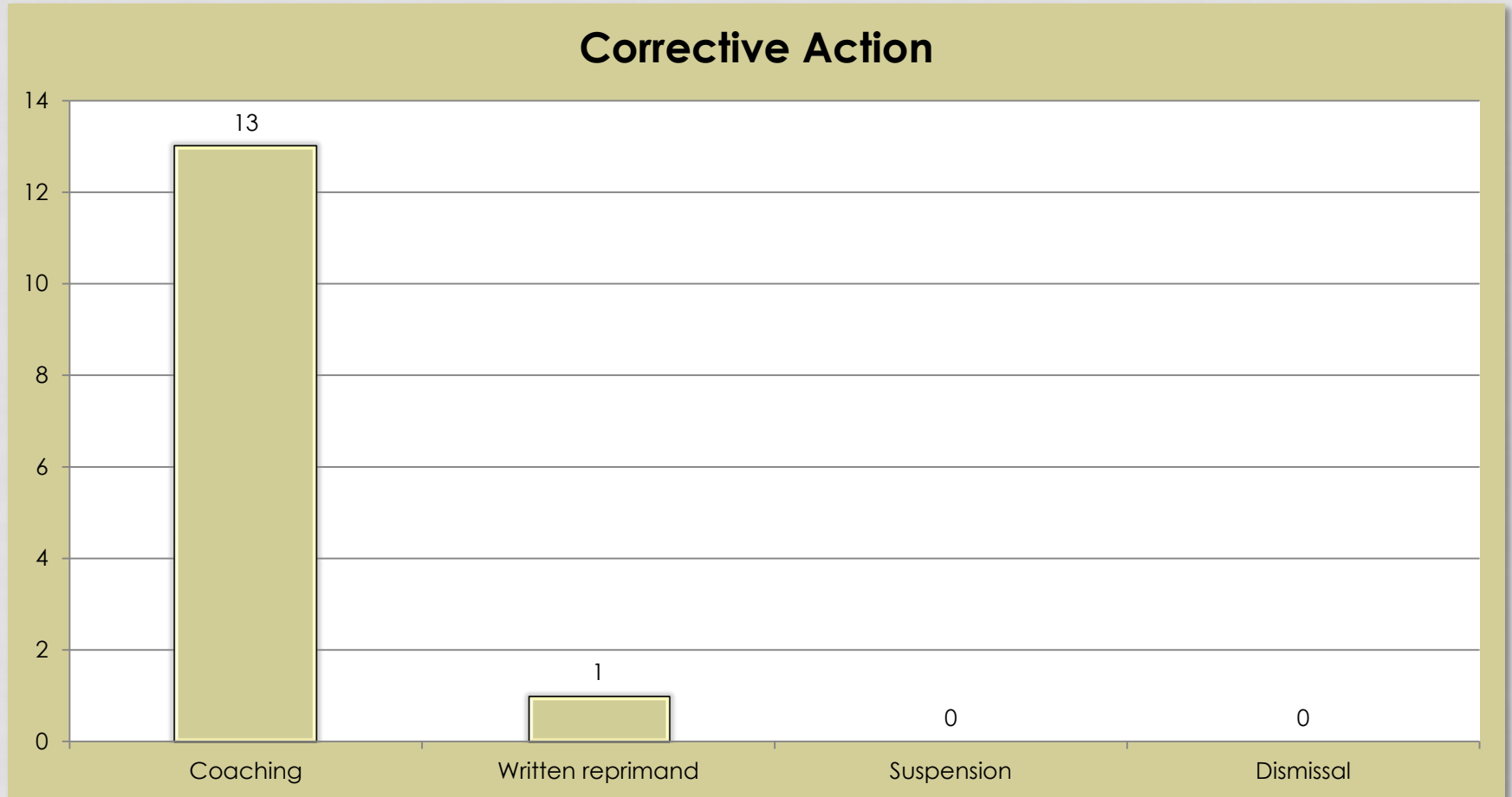
Allegation	Total	No Misconduct	Misconduct	Acceptable Performance	Unacceptable Performance	No Conclusion
Violation of General Policy	17	0	6	2	8	1
Dishonesty	2	0	1	0	0	1
Discourtesy/ Conduct Unbecoming	2	0	0	2	0	0
Neglect of Duty	1	0	0	0	1	0
Code of Conduct	2	0	0	2	0	0
Dereliction of Duty	1	0	0	0	0	1
False Arrest	2	0	0	2	0	0
Fail to Meet Expectations	2	0	0	1	1	0
Improper Evidence Handling	2	0	0	0	2	0
Excessive Force	3	2	0	1	0	0
Biased Policing/Discrimination	4	0	0	4	0	0
Totals	38	2	7	14	12	3

COLLISIONS

2012-2018 Collisions

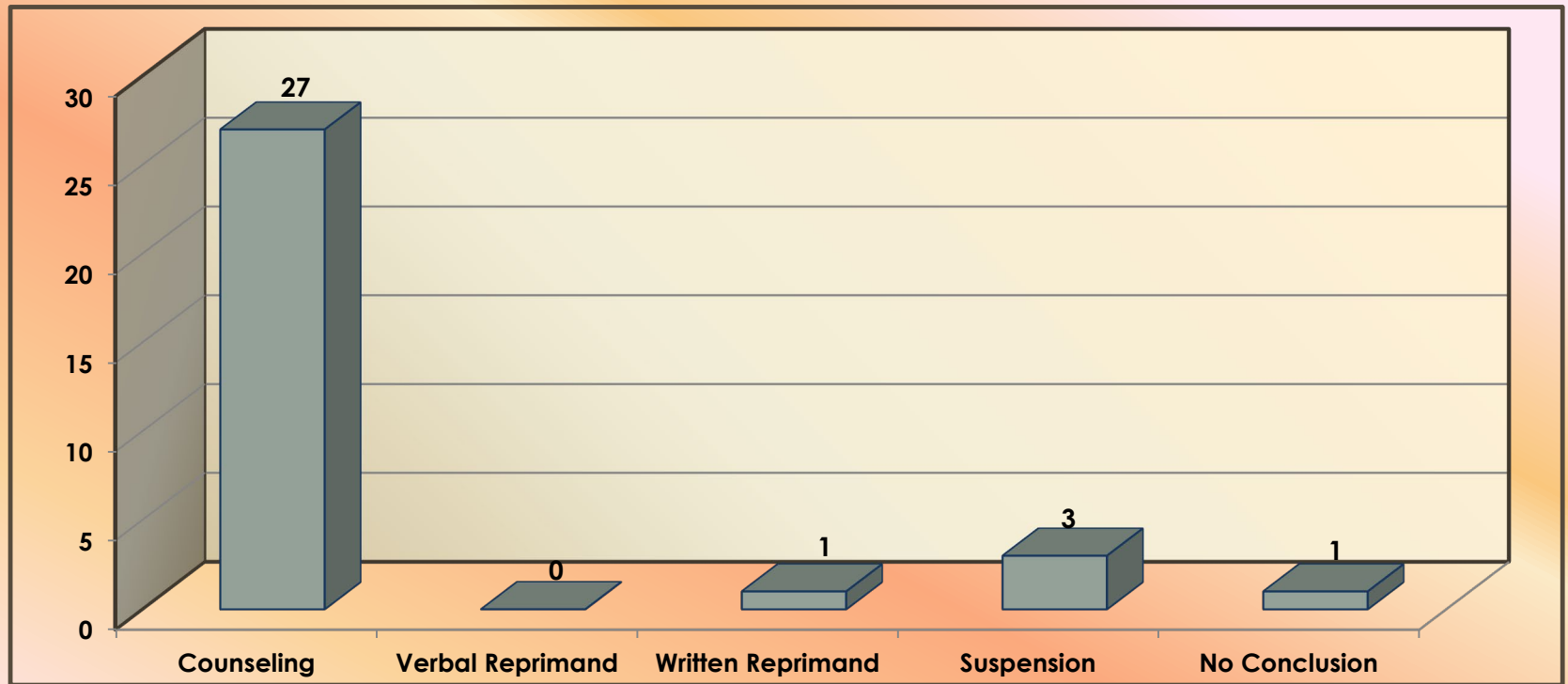


CORRECTIVE ACTION FOR COLLISIONS



COMBINED DISCIPLINE

Combined Discipline (Internals/Inquiries/Collisions)



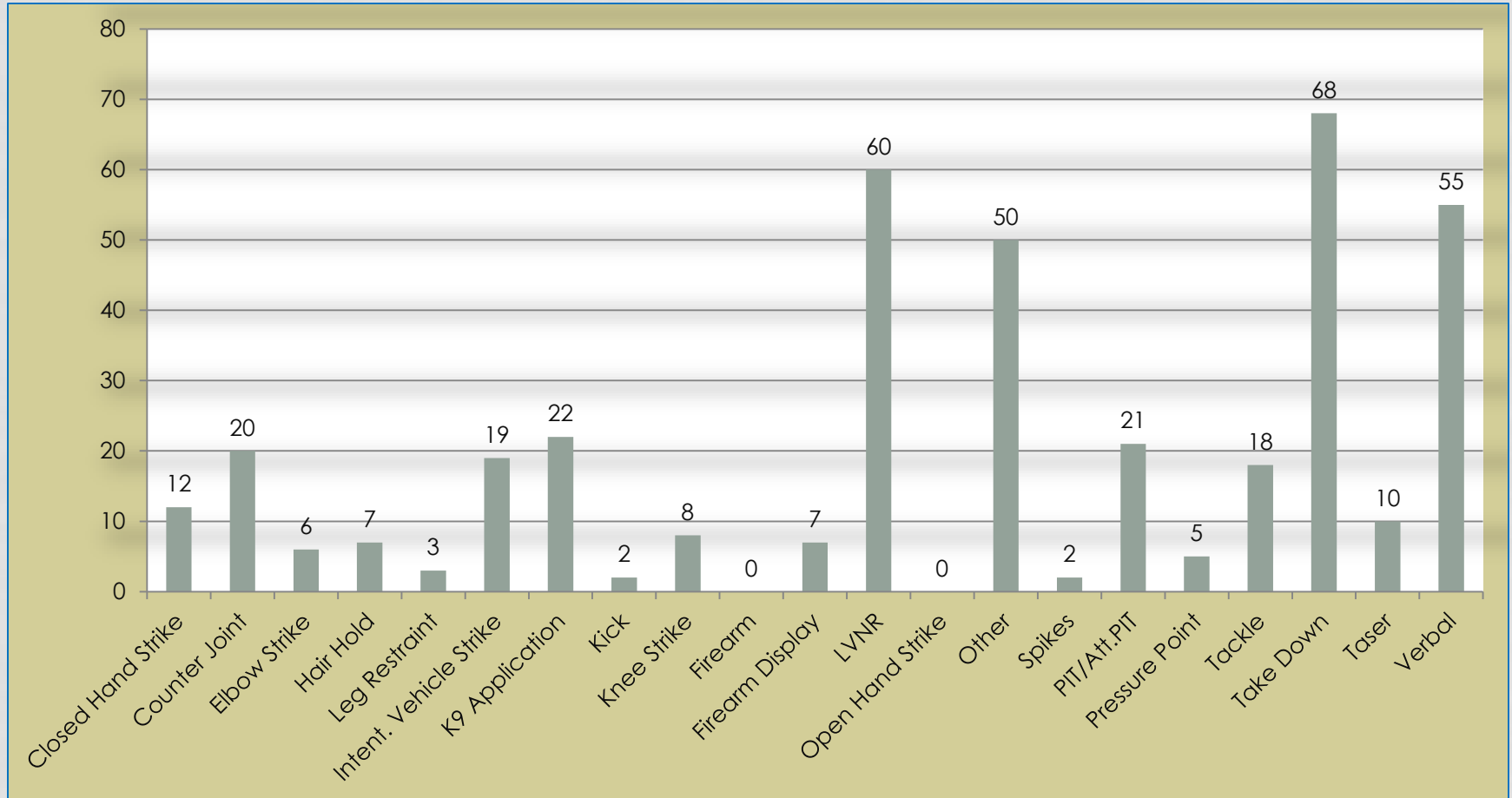


USE OF FORCE COMPARISON

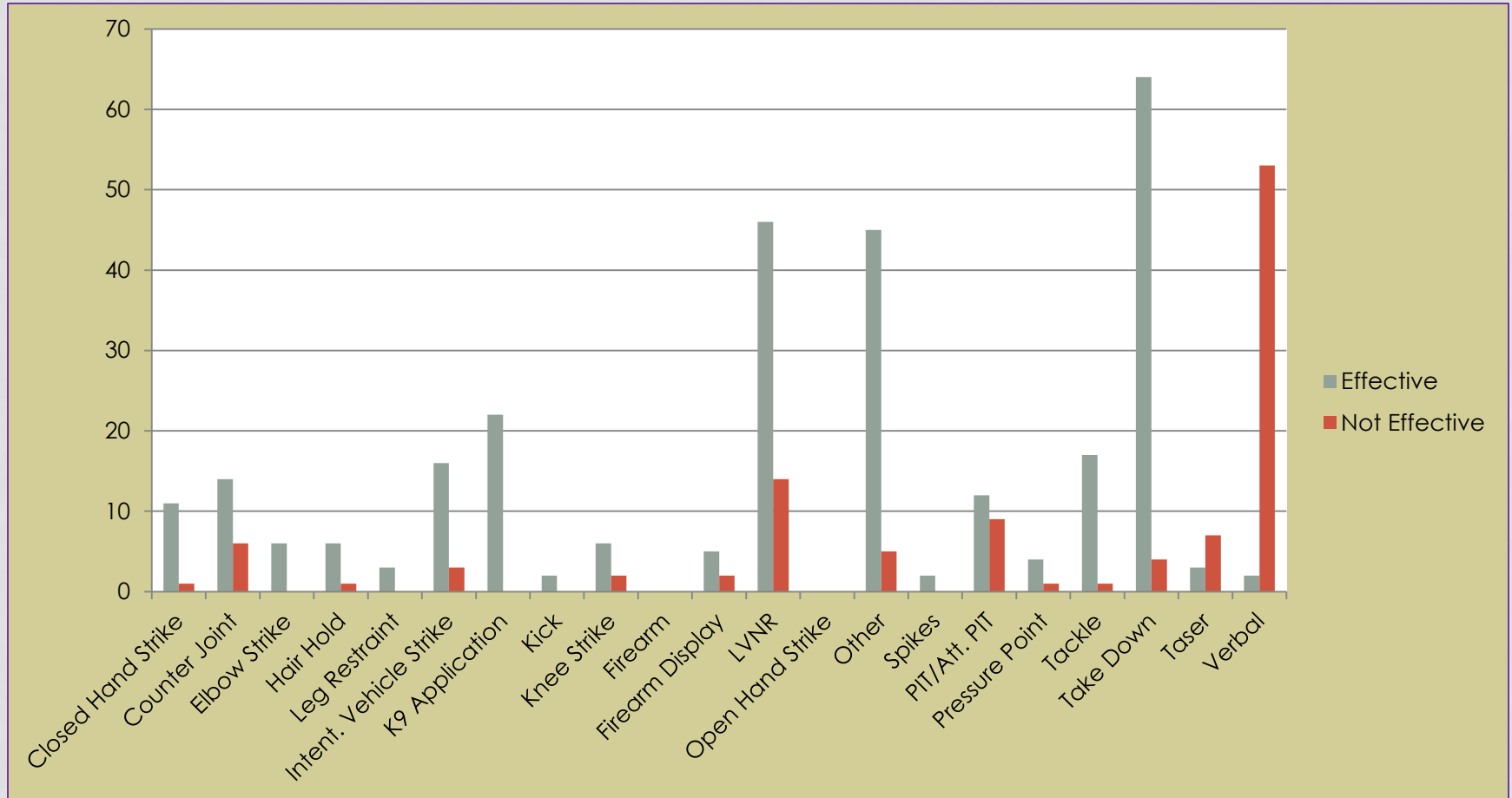
Force Reports

Year	Use of force Reports	Excessive Force Allegations	Sustained Allegations
2015	136	0	0
2016	135	3	0
2017	217	7	0
2018	252	2	0

FORCE TYPES



EFFECTIVE VS. NOT EFFECTIVE

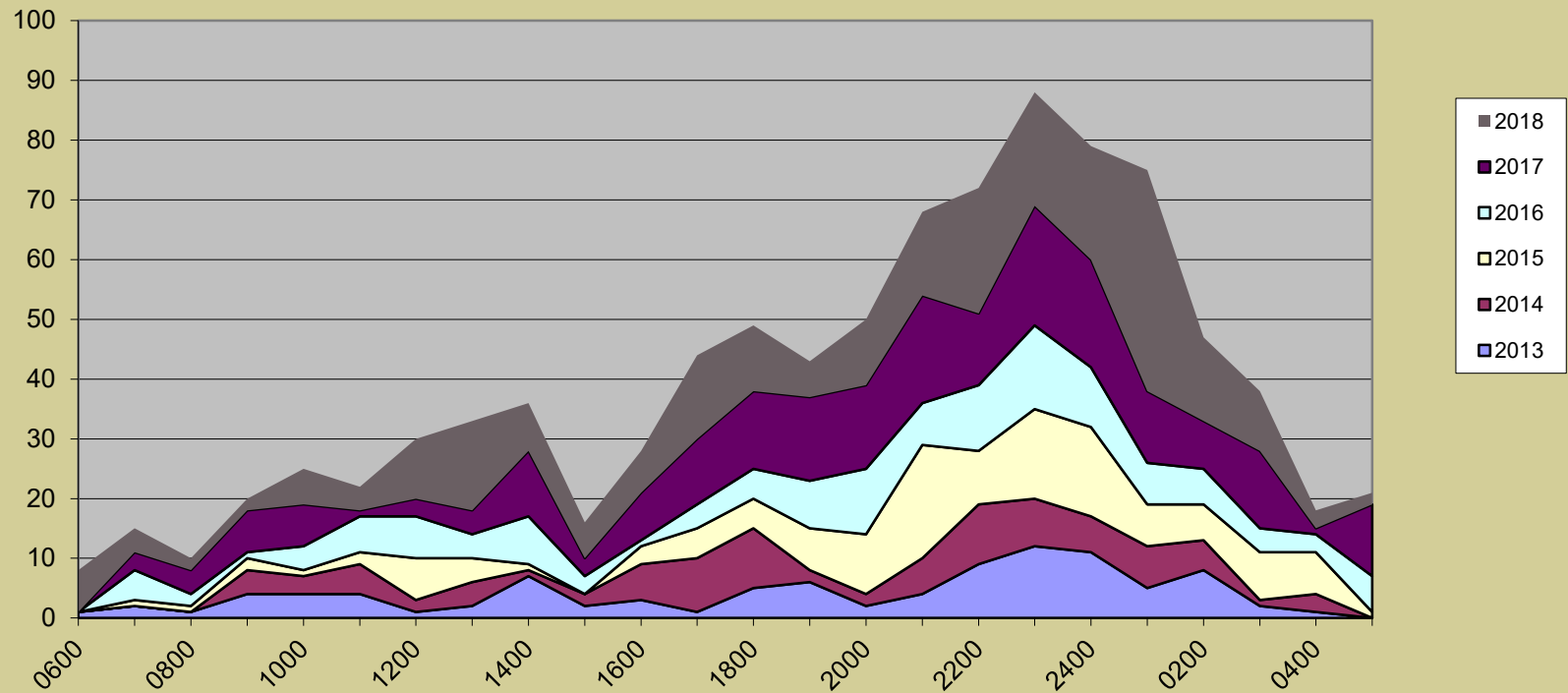


FORCE USED RESULTING IN INJURY

	Total Force Reports	Suspects Injured	Officers Injured	% of total of suspects injured
2015	136	48	17	35%
2016	135	46	15	34%
2017	217	79	23	36%
2018	252	87	35	35%

TIME OF DAY

**Force Incidents by Time of Day
2013-2018**



REASON FOR USE OF FORCE

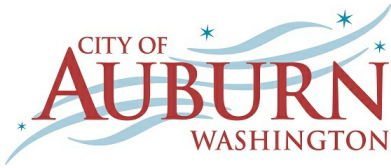
	Officer Assaulted/Threat to be Assaulted	Fighting Stance	Other About to be Assaulted	Subject With Weapon	Muscular Tension/Pulled Away	Subject Trying to Flee	Refusing Commands	Other
2015	27	16	7	0	151	52	97	27
2016	34	13	12	6	126	50	91	23
2017	52	16	14	0	219	82	162	37
2018	47	32	14	0	247	117	170	31

BIASED BASED POLICING ANALYSIS

	TOTAL Traffic Tickets Issued		Total	% of Total Tickets	2016 U.S. Census Est.	% of U.S. Census est.
	(Criminal & Infraction)					
	Female	Male				
Asian and Pacific Islander	253	397	650	9.6%	11492	14.84%
Black	308	590	898	13.27%	5654	7.30%
Hispanic	372	755	1127	16.65%	11185	14.44%
American Indian	64	72	136	2.01%	2338	3.02%
Unknown	163	239	402	5.94%	698	0.90%
White	1395	2160	3555	52.53%	46073	59.50%
TOTAL	2,555	4,213	6,768	100.00%	77,440	100.00%

QUESTIONS

?



AGENDA BILL APPROVAL FORM

Agenda Subject:

Parks and Recreation Update (Faber) (25 Minutes) (7:30 p.m.)

Date:

March 20, 2019

Department:

Parks

Attachments:

[2019 City Council PAR Dept Overview](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:**

Councilmember: Brown

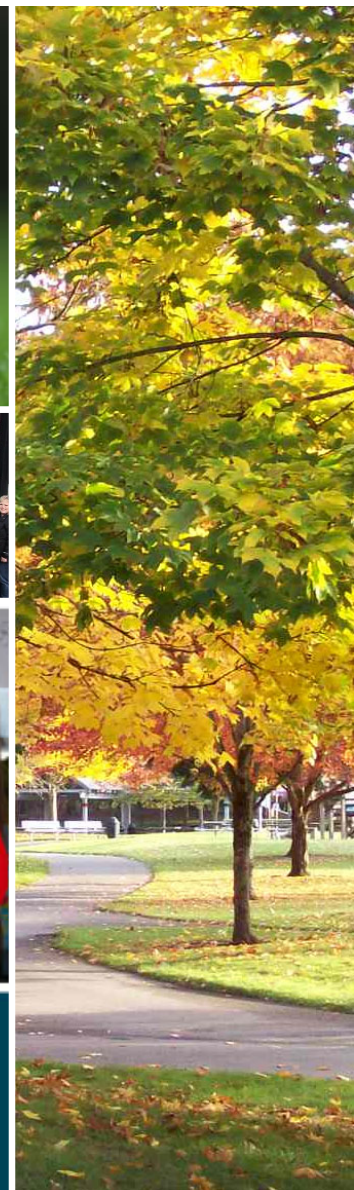
Staff:

Faber

Meeting Date: March 25, 2019

Item Number:

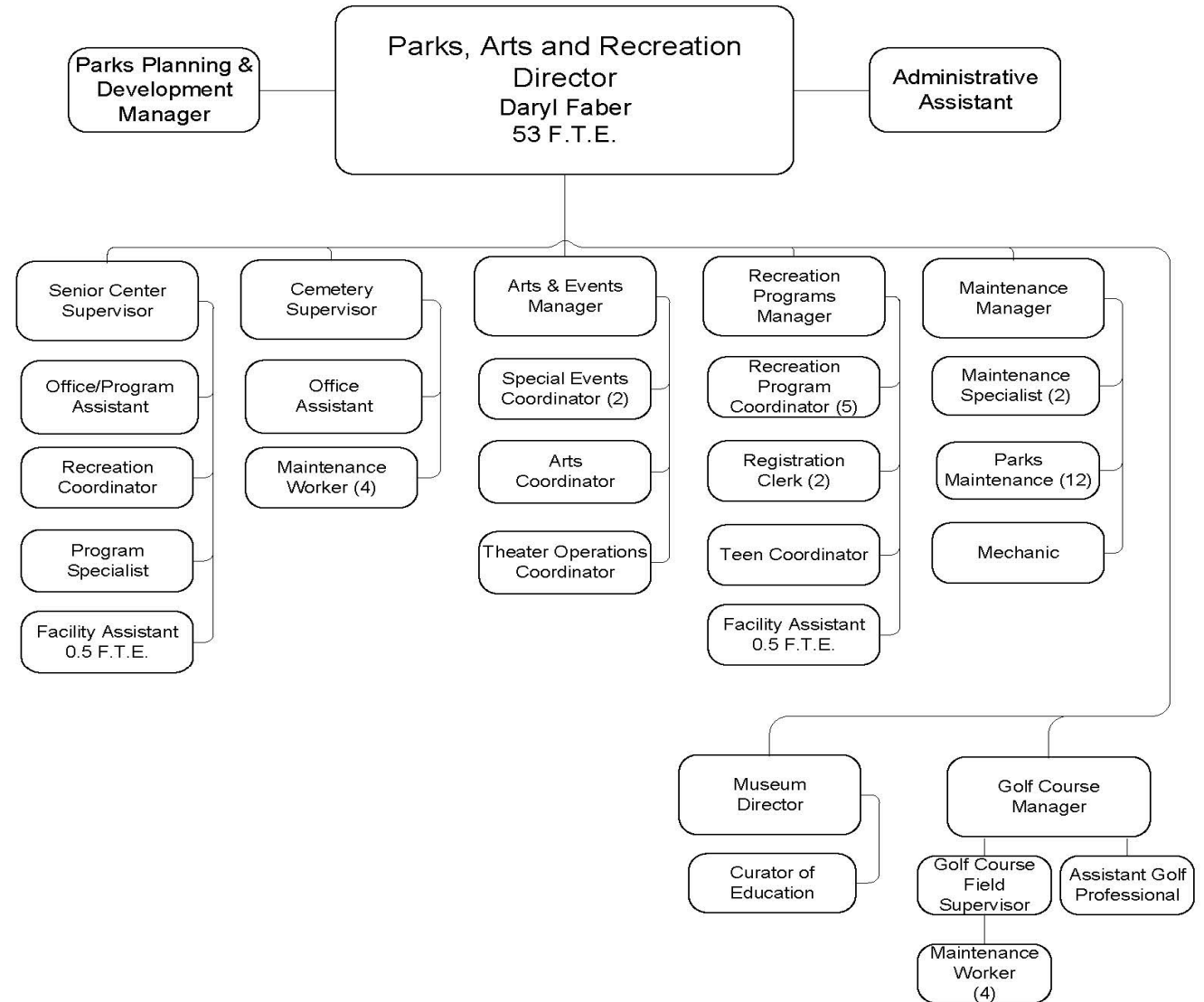
CITY OF AUBURN PARKS, ARTS & RECREATION

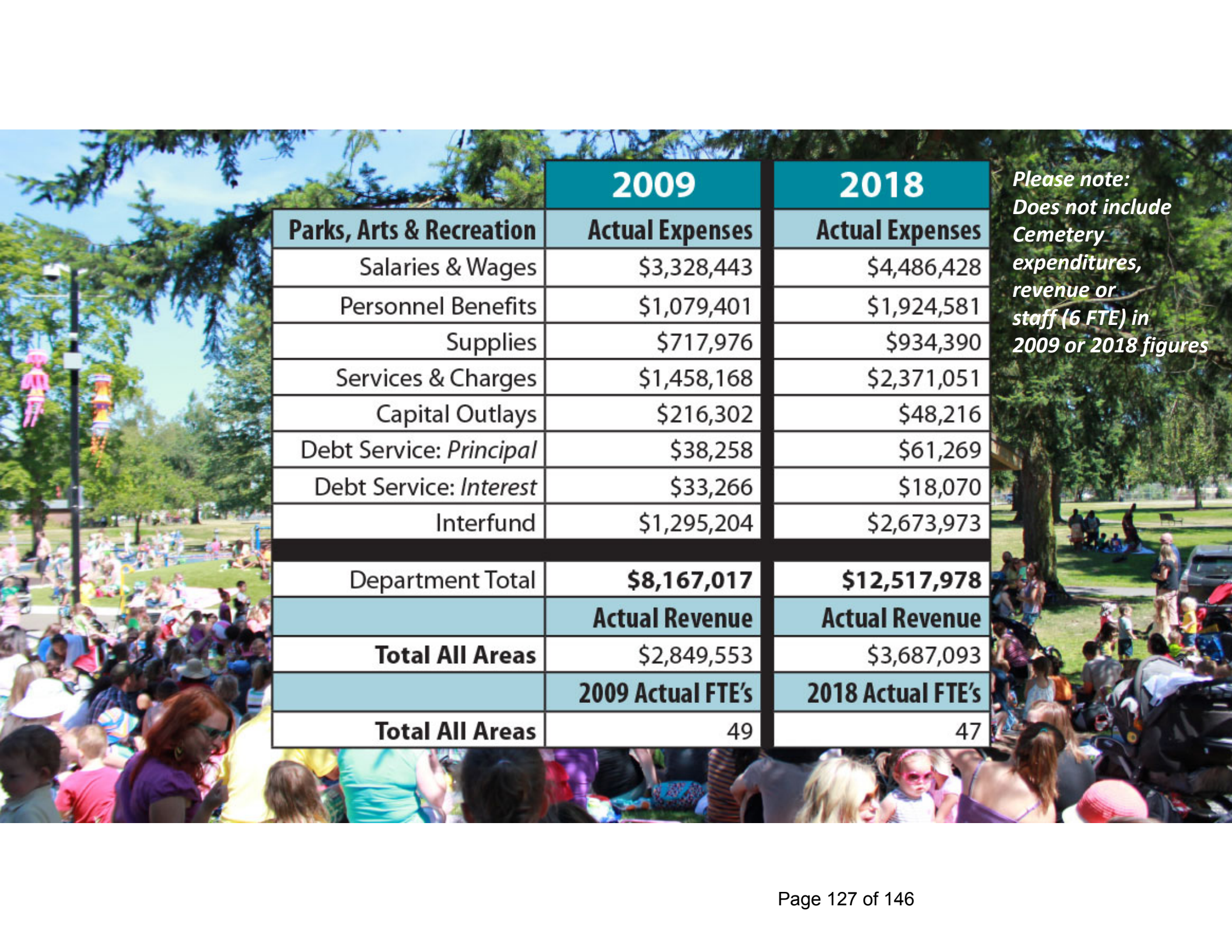


City of Auburn Parks, Arts & Recreation
253-931-3043
www.auburnwa.gov/play

AUBURN
MORE THAN YOU IMAGINED

City of Auburn Parks, Arts & Recreation – Organizational Structure





	2009	2018
Parks, Arts & Recreation	Actual Expenses	Actual Expenses
Salaries & Wages	\$3,328,443	\$4,486,428
Personnel Benefits	\$1,079,401	\$1,924,581
Supplies	\$717,976	\$934,390
Services & Charges	\$1,458,168	\$2,371,051
Capital Outlays	\$216,302	\$48,216
Debt Service: <i>Principal</i>	\$38,258	\$61,269
Debt Service: <i>Interest</i>	\$33,266	\$18,070
Interfund	\$1,295,204	\$2,673,973
Department Total	\$8,167,017	\$12,517,978
	Actual Revenue	Actual Revenue
Total All Areas	\$2,849,553	\$3,687,093
	2009 Actual FTE's	2018 Actual FTE's
Total All Areas	49	47

*Please note:
Does not include
Cemetery
expenditures,
revenue or
staff (6 FTE) in
2009 or 2018 figures*

Highlights of additions since 2009



Auburn Community & Event Center and The REC Teen Center open.⁽²⁰¹⁶⁾

Added Petpalooza and AuburnFest⁽²⁰¹⁶⁾

Expanded programming at the Auburn Ave. Theater to include two youth theater productions, a teen production; and three Auburn Community Players productions.⁽²⁰⁰⁹⁻²⁰¹⁶⁾

Auburn Int'l Farmers Market opened.⁽²⁰⁰⁹⁾



Added five new parks: Trail Run Neighborhood Park and two parks in the Kersey 3 development⁽²⁰¹⁵⁾; Lea Hill Park⁽²⁰¹³⁾; and Dorothy Bothell Park⁽²⁰⁰⁹⁾.

Purchased West Hill lake property and the 104th Street Property along the Green River for future development.⁽²⁰¹²⁾



Added Community Garden at 8th Street NE with 138 garden plots.⁽²⁰⁰⁹⁾ Added Garna Botting Jones Community Garden with 27 garden spaces. Expanded wheelchair accessible plots.⁽²⁰¹¹⁾



Officially opened the Farm to the public and established on-site guides and programs for summer weekend drop-in visitors.⁽²⁰¹¹⁾ Started Hops & Crops Brew Festival at the site.⁽²⁰¹⁰⁾

THE POWER OF PARKS



PARKS HAVE COMMUNITY POWER

Parks strengthen community ties and
bring diverse populations together.

Parks have the power to strengthen
communities, transform lives, and
protect the future.

**Parks are the most powerful
aspect of every community.**

PARKS HAVE HEALTH POWER

Increased access to places
for physical activity leads to a

25% increase

in people exercising
3 or more days a week.

PARKS HAVE ENVIRONMENTAL POWER



1 ACRE OF TREES
absorbs the carbon dioxide produced by
DRIVING A CAR 11,000 MILES.

PARKS HAVE SAFETY POWER

In Macon, GA, a revitalized park
that included new programming
and beautification efforts

**reduced incidents of
crime and violence by**

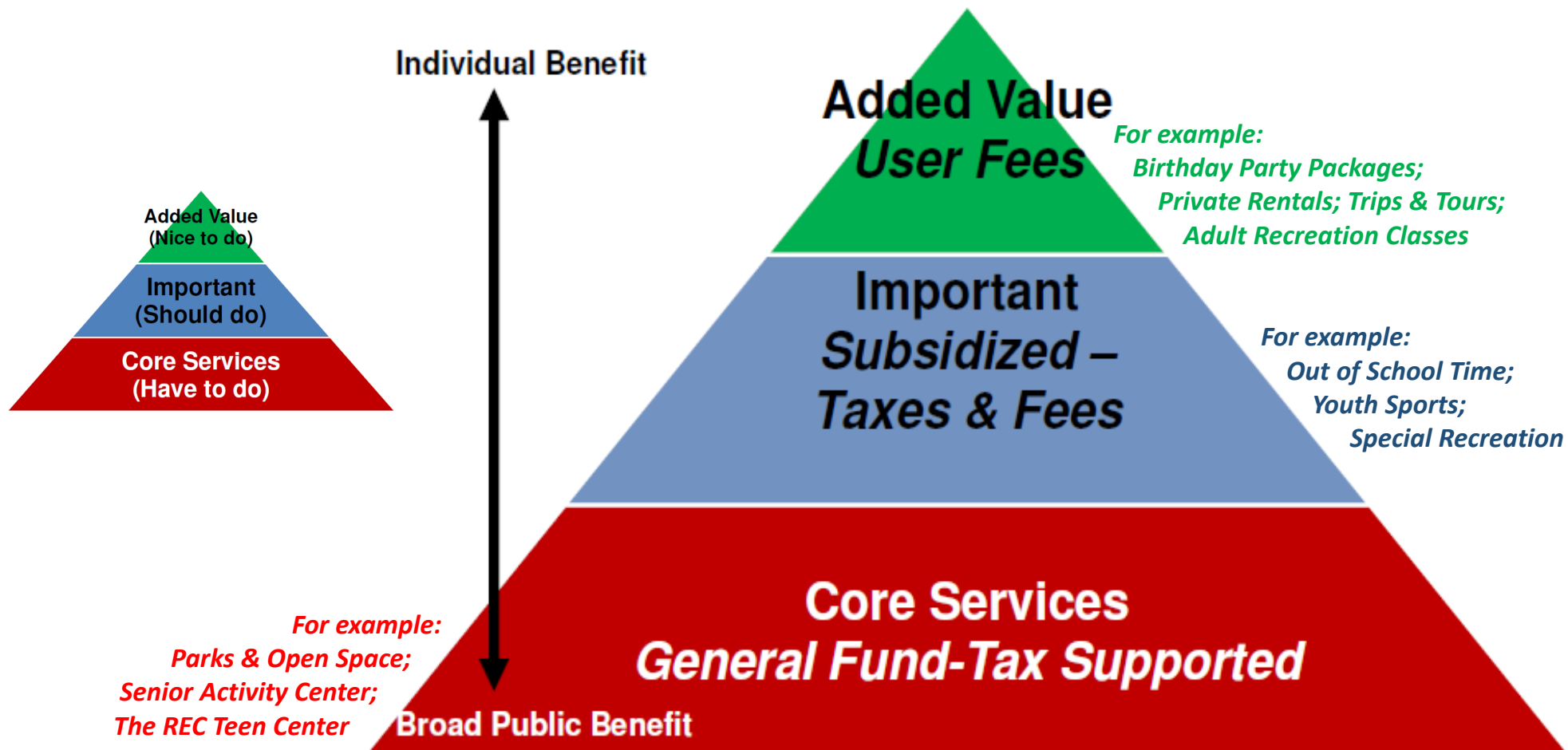
50%.

Sources:
Centers for Disease Control, Environmental Protection Agency,
American Planning Association

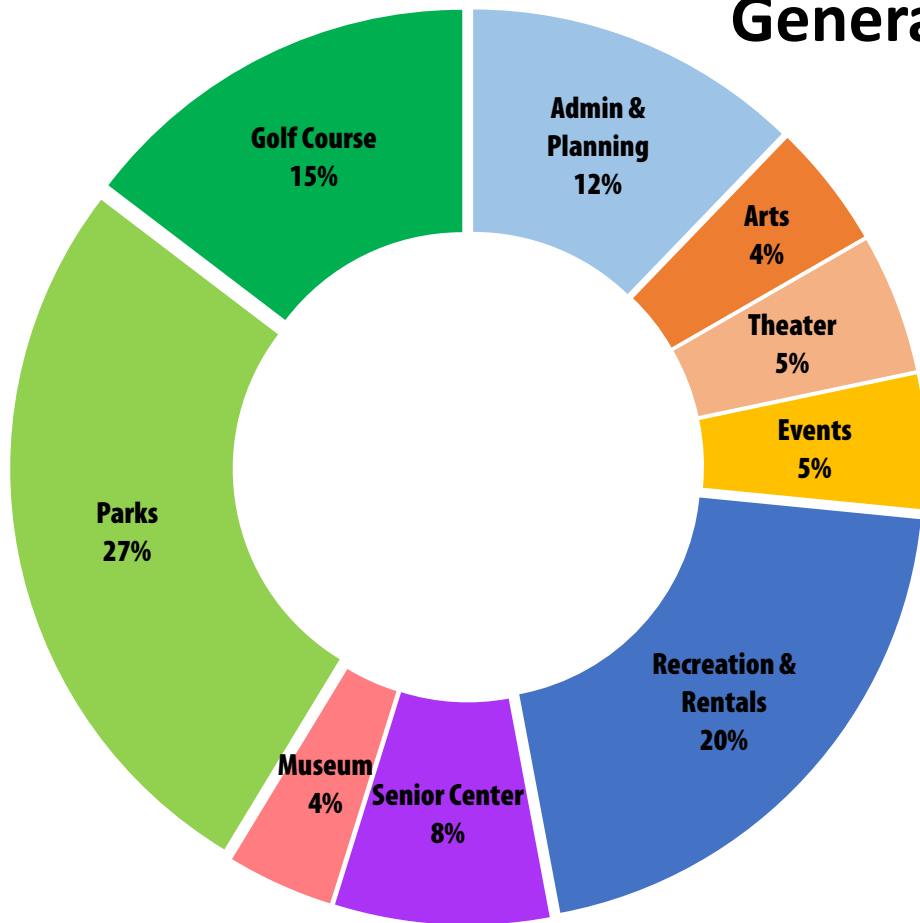


**National Recreation
and Park Association**

Services | Funding Structure



City of Auburn Parks, Arts & Recreation General Fund Expenditures | 2018 Actual



	2018 Expenditures
Admin. & Planning	\$1,527,208.35
Arts	\$562,017.84
Theater	\$626,898.45
Events	\$608,739.84
Recreation & Rentals	\$2,563,529.50
Senior Center	\$973,693.39
Museum & Farm	\$483,504.37
Parks	\$3,338,741.14
Golf Course	\$1,833,645.23

Total 2018 Expenditures.....\$12,517,978



Administration

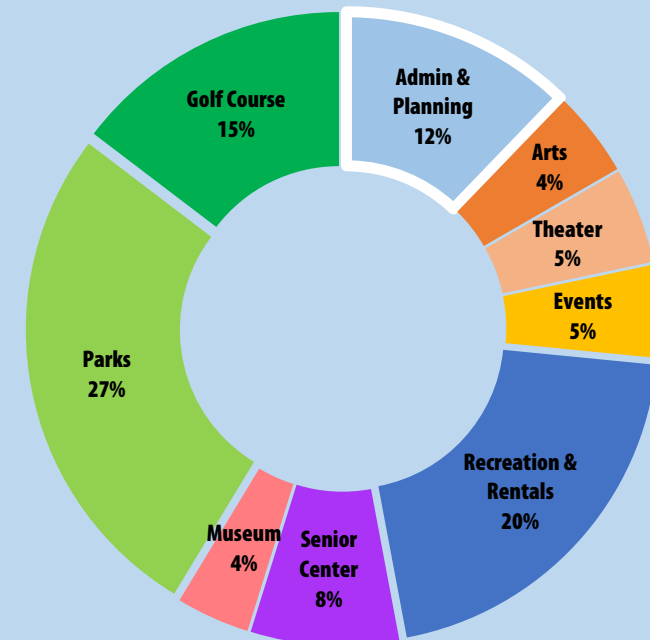
- Committed to protecting the City of Auburn's natural beauty through a vibrant system of parks, open space and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.
- One Director and one Administrative Staff
- Management and oversight of 47 FTE's (General Fund), 6 advisory boards, and community partnerships related to parks and recreation
- Management/Operations of Mountain View Cemetery & 6 Cemetery FTE's (*Enterprise Fund*)

Park Planning

- One FTE
- Short and Long-range planning for the department as well as the project management for small capital improvements.

Administration & Park Planning

3 Full Time Employees



Total 2018 Expenditures:
.....\$1,527,208.35

Arts

- Public Art; Visual Art; Literary Art; Arts Education; & Community Art
- Performing Arts at Auburn Performing Arts Ctr.

Theater

- Tribute, Comedy, Music & More
- Auburn Community Players; Teen Players; Junior Players
- Rentals

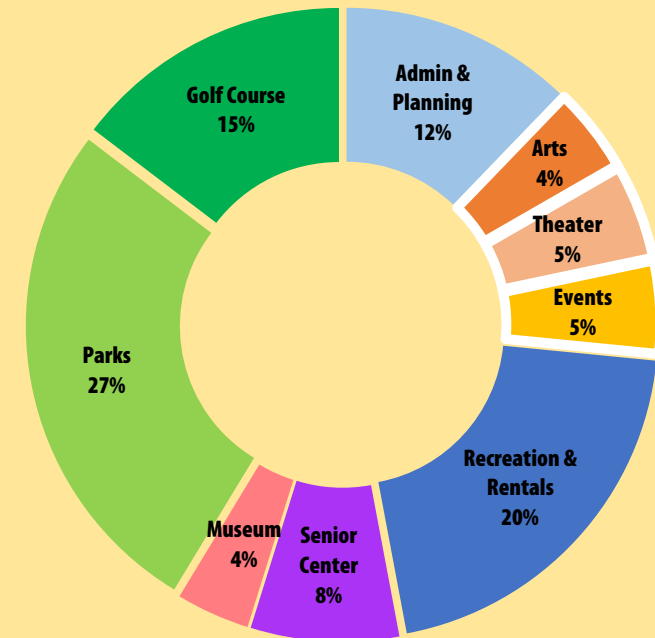
Events

- Major Special Events
Petpalooza; KidsDay; 4th of July; AuburnFest; Veterans Parade & Santa Parade
- Auburn Int'l Farmers Market
- Free smaller-scale summer events: Kids SummerStage; Summer Sounds/Cinema; Soundbites; Cruise-In's



Arts, Theater & Events Staffing Levels

5 Full Time Employees



Total 2018 Expenditures:

Arts.....\$562,017.94

Theater.....\$626,898.45

Events..... \$608,739.84

Combined 2018 Revenue... \$515,757.00

Recreation Programs

- Youth & Adult Sports
- Recreation Programming:
 - Preschool
 - Youth
 - Teens
 - Adults
 - Specialized Recreation
 - Camps

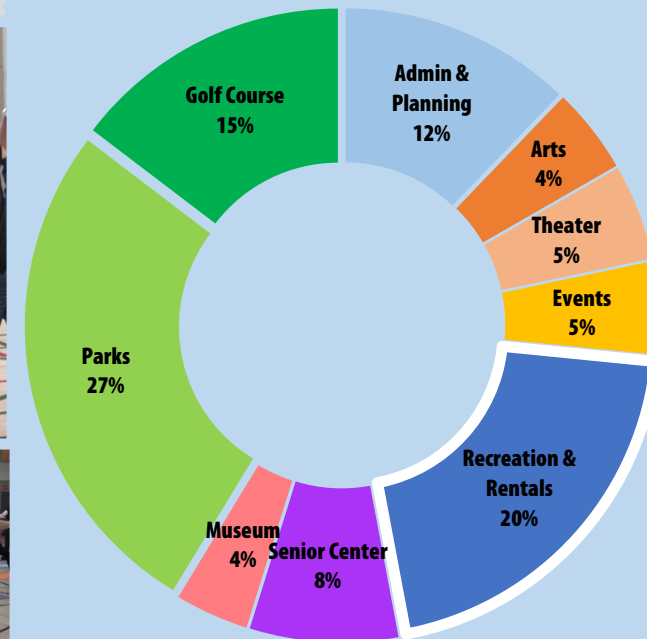
Facility Rentals

- Auburn Community & Event Center
- The REC Teen Center
- Gymnasium at Les Gove Park
- Other rental spaces
- Picnic Shelters
- Campground
- Ballfields



Recreation Programs & Facility Rentals

9.5 Full Time Employees
Dozens of variable hour employees
& hundreds of volunteers



Total 2018 Expenditures:

.....\$2,563,529.50

Total 2018 Revenue:

.....\$1,252,487.00

Senior Activity Center

Nutritional Services & Programs:

Monday-Friday lunch & salad bar; Meals on Wheels;
Monthly Food Pantry; Monthly Social Dinner

Health & Wellness Programs:

Silver Sneakers; Chair Yoga; Foot Care; Blood Pressure
Clinic; Massage; Respite Care; Veteran Services; Dental
Cleaning; Fitness Room

Recreational Programming:

Hiking & Walks; Pool tables; Volleyball; Trips & Tours;
Extended Travel; Pickle ball; Table Tennis

Educational Programming:

Driver Safety; Art Classes; Computer Lab/Tutor; Spanish;
Bible Study; Book Club; Speaker Series

Social Programming:

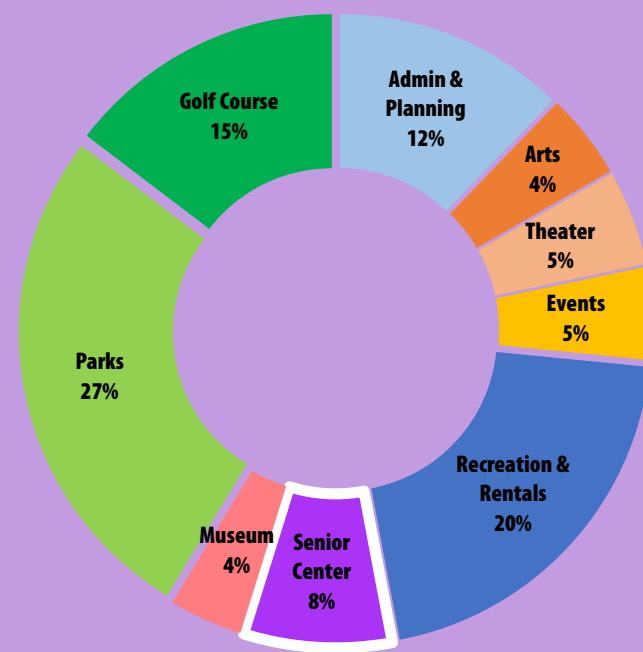
Bingo; Bridge; Bunco; Canasta; Coffee Bar; Mah Jongg;
Mexican Train Dominoes; Movies; Music and Dancing;
Pinochle; Puzzle Table; Scrabble; Special Events; Volunteer
Opportunities

Senior Activity Center

4.5 Full Time Staff + variable hour
employees & hundreds of volunteers

Business & Activities: Mon.–Fri.: 8 am-5 pm

Extended Activity Evenings: Mon.-Thurs.: 5-9 pm



2018 Expenditures...\$973,693.39

2018 Revenue..... \$156,406.00

Museum

- A private/ public partnership agreement between the White River Valley Historical Society and the City of Auburn; Governed by 17 Member Board
- Community educational institution teaching children and adults about the arts and heritage of the White River Valley.
- Features exhibits; extensive research archive; thousands of artifacts; gift shop; special events; lectures and classes.
- Each spring several thousand elementary age students tour the Museum on curriculum based fieldtrips.
- Major fundraising efforts help Museum continue to grow and prosper

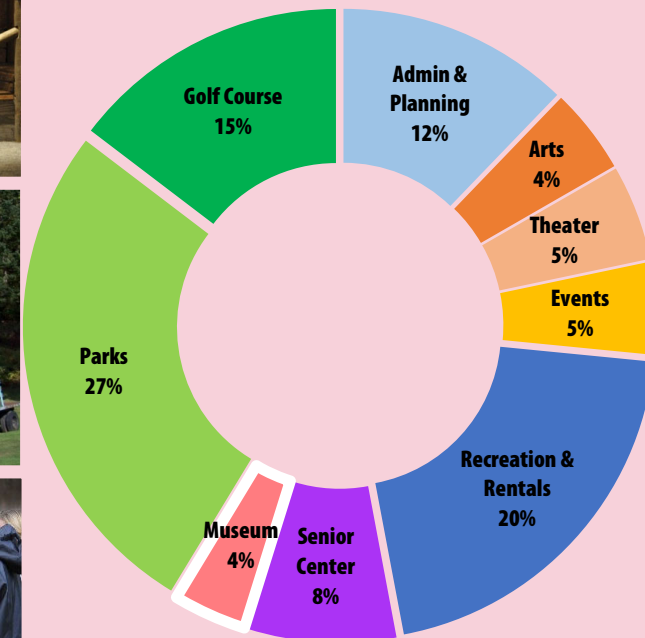
Farm

- Acquired in 1994 and opened in 2011 after years of restoration and a \$2+ million fund raising effort
- King County and City of Auburn Landmark Designation and listed on the National Register of Historic Places.
- Dates from the 1880s, and vividly portrays a working farm of the early 1900s. The 67 acre farm includes seven historic wooden buildings, a salmon bearing stream, a 100+ year old orchard, forested hillsides and acres of meadows.
- School fieldtrips, living history programs, art performances, classes, and passive recreation; a caretaker is also located on site.



White River Valley Museum & Mary Olson Farm

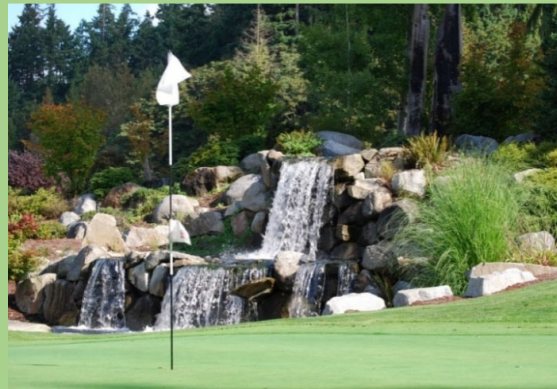
2 Full Time Staff &
variable hour employees
Additional staff funded by Society



Total 2018 Expenditures
.....\$483,504.37

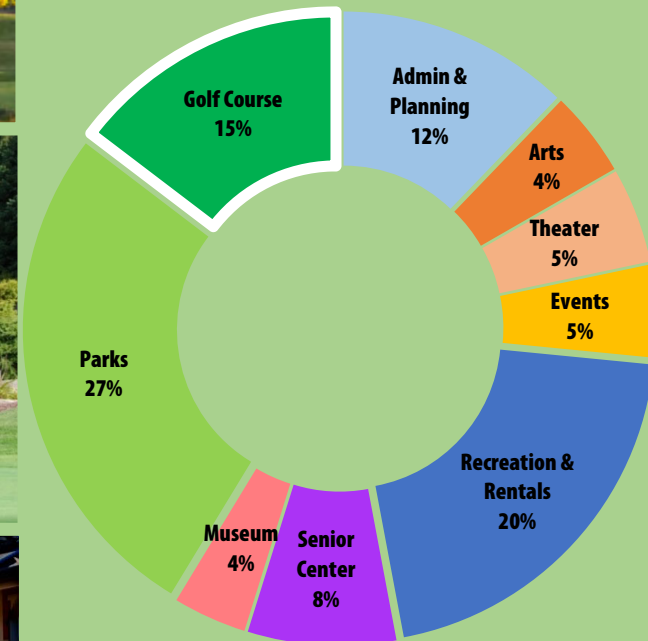
Golf Course

- 18 hole municipal golf course covering 387 acres
- Approximately 45,000 rounds/year
- Numerous special events, tournaments, clubs and leagues
- Home to 4 High School Golf Teams
- Men's Club with over 650 Members
- Bogey's Public House is the restaurant concessionaire at the Auburn Golf Course



Auburn Golf Course

7 Full Time Employees
& seasonal help during
the spring & summer



Total 2018 Expenditures:
\$1,833,645.23

Total 2018 Revenue:
\$1,670,196.00



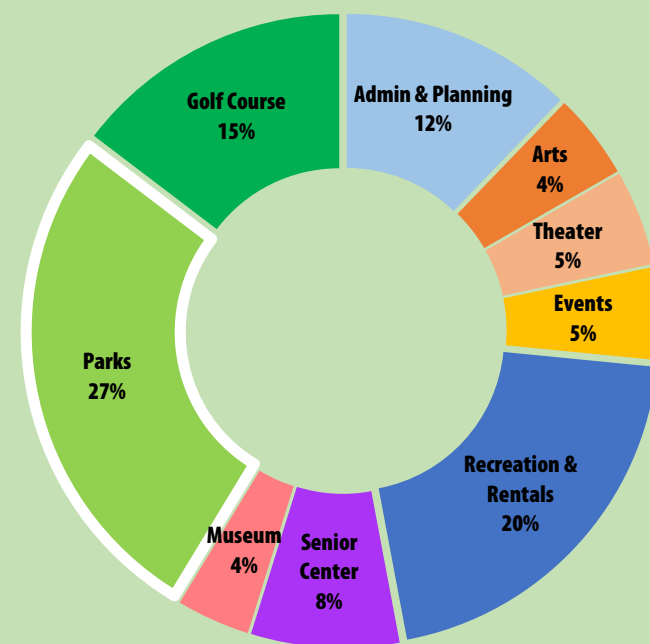
By the Numbers

387 acres of open space
 291 acres of developed parks
 255 acres of special use areas
 191 Community Garden plots
 33 Developed Parks
 21.96 Linear Miles of Trails
 30 Playgrounds
 18 Ballfields
 17 Basketball courts
 6 Pickleball courts
 6 Horseshoe pits
 5 Tennis courts
 4 Bocce courts
 4 Soccer Fields
 3 Skateparks
 1 Off-leash dog area
 1 Disc Golf Course (18 holes)

Street ROW Landscaped Areas
 Beautification Areas
 Downtown Flower Basket Program

Park Maintenance

16 Full Time Employees
 + seasonal help



Total 2018 Expenditures:
\$3,338,741.14

City of Everett | Park Maintenance Study

	Everett	Auburn	Kent	Kirkland
Number of Parks	49	34	55	55
Number of Park Maintenance FTE's**	24	16	36.5	27
Acreage Maintained / Developed Parks	259	294	404	324
Undeveloped Parkland Acreage	384	989	774	372
Cost to Maintain	\$4.6 million*	\$3.2 million	\$5.3 million	\$5.6 million
Cost Per Acre to Maintain (cost to maintain divided by developed acres)***	\$17,761	\$10,884	\$13,119	\$17,284
City Population	110,079	81,000	127,100	88,630

*Annual M&O only. Includes approx. \$500,000 in small cap projects some of which are outside M & O category - i.e. parking lot paving, etc

**Only includes FTE permanent

***Assumes cost per acre to maintain does not include capital reinvestment. (i.e. playground equipment)

PETER B. LEWIS PARK

Phase 1 (2019)

Public Access

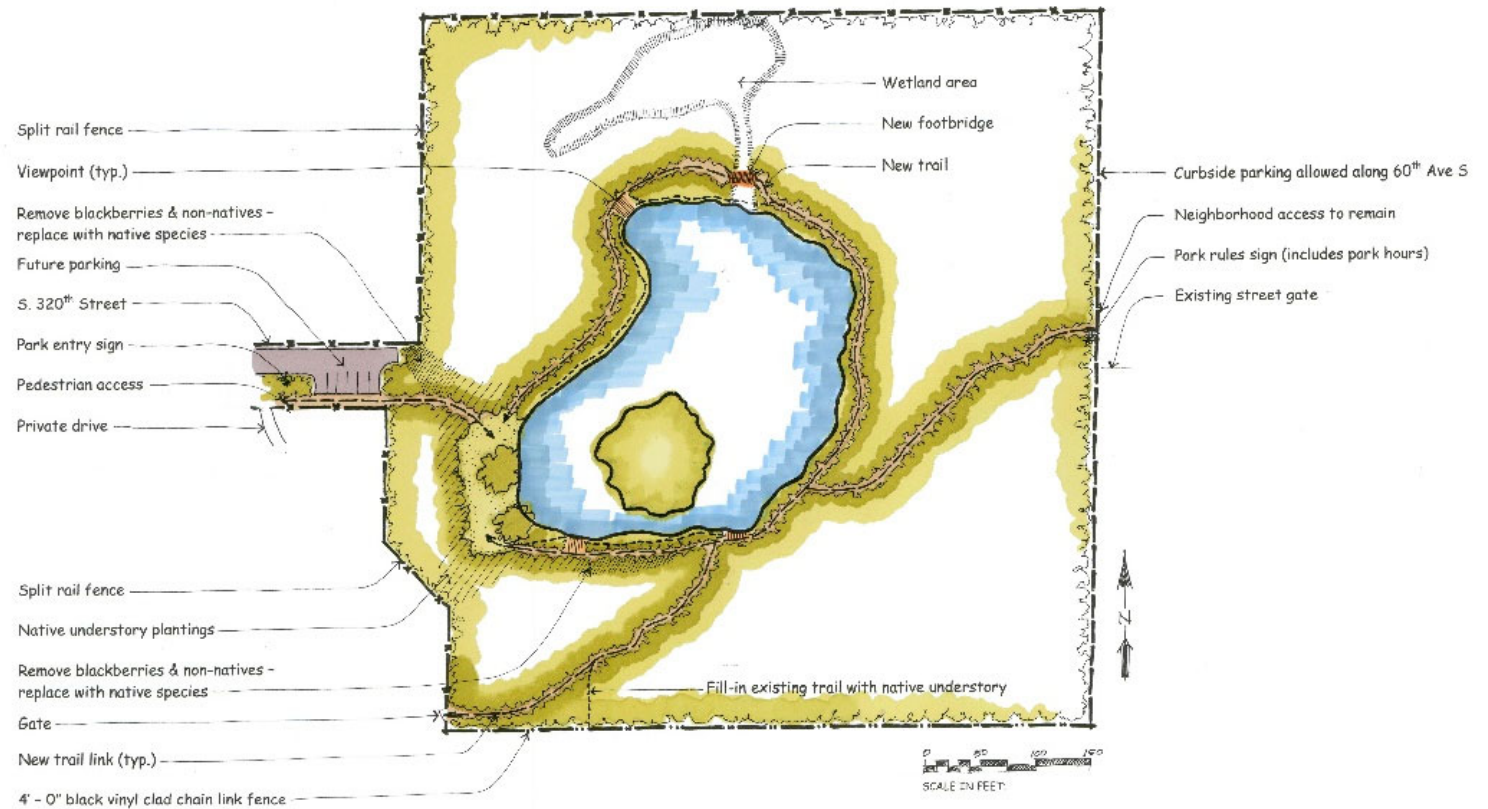
Projects:

Clear and Grub, Trail surfacing, Picnic Meadow: Wa. Conservation Corp
Walking Path Bridge and Benches/Viewpoints: Auburn Lions and Eagle Scout(s)
Tree Removal, Gravel Parking Lot, Fencing: Private Contractor

Phase 2 (2022)

Projects:

Picnic Shelter, Restroom, Improved Vehicular Access (320th Street) and Parking Lot



104TH STREET/GREEN RIVER PARK PLAN

Provides design and development framework for the 10-acre site proposed along the Green River.

Project Construction Estimate \$1.5 million

Potential Source of Funds:

Park Impact

Fees.....\$500,000

State RCO

Grant.....\$500,000

Federal Land

Water Conservation

Funds.....\$500,000



JACOBSEN TREE FARM PARK

Phased Construction: 2020-2024

Project:

Provides design and development framework for the 40-acre site located on Lea Hill. Much needed community/regional park to serve Lea Hill and all of Auburn.

Construction Estimate: \$10 million

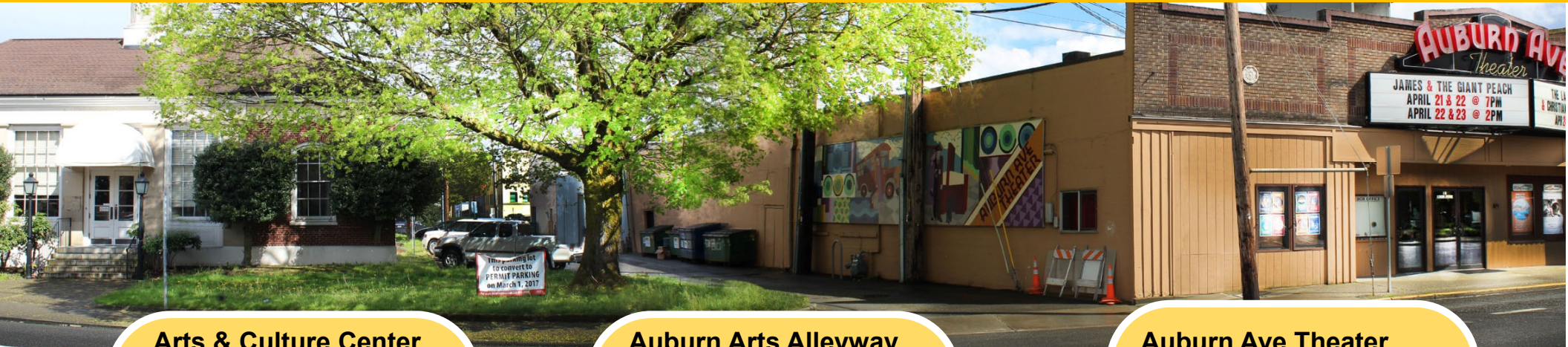
Potential Source of Funds:

Park Impact Fees.....	\$4,000,000
State RCO Grant.....	\$2,000,000
King County.....	\$500,000
Federal LWCF.....	\$2,000,000
REET(Other)	\$1,500,000

Potential for Green River College and other partnerships.



ARTS & CULTURE CENTER | AUBURN ALLEYWAY PROJECT | AUBURN AVENUE THEATER



Arts & Culture Center

Goal: Transforming the downtown 1937 historic post office into a vibrant Arts & Culture Center

Construction Estimate: \$3 million

Potential Source of Funds:
Secured Grants: \$325,000
REET/Park
Impact Fees: \$500,000
Other: \$2,175,000

Auburn Arts Alleyway

Transforming the alleyway between the Ave and the Arts & Culture Center into a space for downtown activities

City Funding: \$100,000

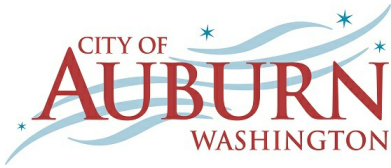


Auburn Ave Theater

Lease expires 12/31/2021

Options to Consider:

- Renegotiate current lease
- Purchase Theater and remodel or rebuild on current site
- Property Acquisition: Develop new theater in different location
- Enter into public/private partnership with potential downtown developer to include civic theater



AGENDA BILL APPROVAL FORM

Agenda Subject:

Matrix

Date:

March 20, 2019

Department:

City Council

Attachments:

[Special Focus Area Key](#)
[Matrix](#)

Budget Impact:

Current Budget: \$0
Proposed Revision: \$0
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: March 25, 2019

Staff:

Item Number:

SPECIAL FOCUS AREAS

COMMUNITY WELLNESS	FINANCE, TECHNOLOGY, & ECONOMIC DEVELOPMENT	PUBLIC WORKS & COMMUNITY DEVELOPMENT	MUNICIPAL SERVICES
PUBLIC HEALTH AND WELLNESS COMMUNITY & NEIGHBORHOOD SERVICES HOMELESSNESS & HOMELESSNESS PREVENTION HOUSING QUALITY, AFFORDABILITY & ATTAINABILITY HUMAN & SOCIAL SERVICES DOMESTIC VIOLENCE SERVICES COMMUNITY EQUITY	EQUIPMENT RENTAL FACILITIES INNOVATION & TECHNOLOGY CITY REAL PROPERTY BUSINESS DEVELOPMENT SISTER CITIES INTERNATIONAL	UTILITIES TRANSPORTATION SUSTAINABILITY ENVIRONMENTAL PROTECTION CULTURAL ARTS & PUBLIC ARTS PLANNING & ZONING PERMITS & DEVELOPMENT RIGHT OF WAY MANAGEMENT AIRPORT AIRPORT BUSINESS	POLICE SCORE JAIL DISTRICT COURT PARKS & RECREATION ANIMAL CONTROL SOLID WASTE EMERGENCY PLANNING MULTIMEDIA CEMETERY
Councilmember Trout-Manuel, Chair Councilmember DaCorsi, Vice Chair	Councilmember Wales, Chair Councilmember Holman, Vice Chair	Councilmember DaCorsi, Chair Councilmember Baggett, Vice Chair	Councilmember Brown, Chair Deputy Mayor Pelosa, Vice Chair
2019 MEETING DATES February 11, 2019 April 8, 2019 June 10, 2019 August 12, 2019 October 14, 2019 December 9, 2019	2019 MEETING DATES February 25, 2019 April 22, 2019 June 24, 2019 August 26, 2019 October 28, 2019 December 23, 2019	2019 MEETING DATES January 14, 2019 March 11, 2019 May 13, 2019 July 8, 2019 September 9, 2019 November 12, 2019	2019 MEETING DATES January 28, 2019 March 25, 2019 May 27, 2019 July 22, 2019 September 23, 2019 November 25, 2019

COUNCIL MATRIX

NO.	TOPIC	Chair	STAFF LEAD(S)	STUDY SESSION REVIEW DATE(S)	COUNCIL DISCUSSION SUMMARY	ACTION DATE
1	Capital Projects Update and Featured Capital Project Discussion	Chair DaCorsi Vice Chair Baggett	Director Gaub	3/25/2019		
2	Plastic Bag Ban	Chair DaCorsi Vice Chair Baggett	Director Tate	3/25/2019		
3	Auburn Avenue Theater	Chair DaCorsi Vice Chair Baggett	Director Faber	TBD		
4	Auburn Valley Arts Group	Chair DaCorsi Vice Chair Baggett	Director Faber	TBD		
5	Tenant Protection Measures	Chair Trout-Manuel Vice Chair DaCorsi	Director Tate	4/8/2019		
6	Multifamily Housing Protections	Chair Trout-Manuel Vice Chair DaCorsi	Director Tate	4/8/2019		
7	Domestic Violence/Advocacy Report	Chair Trout-Manuel Vice Chair DaCorsi	City Attorney Gross	4/8/2019		
8	Sundown and Ray of Hope Update	Chair Trout-Manuel Vice Chair DaCorsi	Director Hinman	4/8/2019		
9	Funding Options	Chair Wales Vice Chair Holman	Director Coleman			
10	Park and Rec Update	Chair Brown Chair Deputy Mayor Peloza Vice	Director Faber	3/25/2019		