	<p style="text-align: center;">City Council Meeting March 18, 2019 - 7:00 PM City Hall Council Chambers AGENDA Watch the meeting LIVE!</p> <p style="text-align: center;">Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.</p>
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I. CALL TO ORDER

- A. **Pledge of Allegiance**
- B. **Roll Call**

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

- A. Chief of Police Presentation
- B. Recognition of Auburn Mountainview High School Cheer Team
- C. Theatre in Our Schools Month Proclamation
Mayor Backus to proclaim March 2019 as "Theatre in Our Schools Month" in the city of Auburn.

III. APPOINTMENTS

- A. Airport Advisory Board
City Council to confirm the appointment of Joseph Nessel to the Airport Advisory Board for a three-year term to expire December 31, 2021.

(Recommended Action: Move to approve the Appointment to the Airport Advisory Board.

IV. AGENDA MODIFICATIONS

V. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

- A. **Public Hearings - (No public hearing is scheduled for this evening.)**
- B. **Audience Participation**

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

- C. **Correspondence - (There is no correspondence for Council review.)**

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council

Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Wales)

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the April 23, 2018, June 25, 2018 February 25, 2019 Study Session
- B. Minutes of the March 4, 2018 Special City Council Meeting
- C. Minutes of the March 4, 2019 Regular City Council Meeting
- D. Claim Vouchers (Coleman)
Claims voucher numbers 452866 through 453018 in the amount of \$3,398,102.21 and four wire transfers in the amount of \$448,471.20 and dated March 18th, 2019.
- E. Payroll Vouchers (Coleman)
Payroll check numbers 538370 through 538385 in the amount of \$236,761.31, electronic deposit transmissions in the amount of \$1,962,532.78 for a grand total of \$2,199,294.09 for the period covering February 28, 2019 to March 13, 2019.

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. RESOLUTIONS

- A. Resolution No. 5402 (Gaub)
A Resolution of the City Council of the City of Auburn, Washington, approving the 2019 Stormwater Management Program Plan and authorizing the Mayor to provide the program plan in the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit annual report for 2018 to the Washington State Department of Ecology

(RECOMMENDED ACTION: Move to adopt Resolution No. 5402.)

- B. Resolution No. 5412 (Hinman)
A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute a fourth amendment to the lease agreement between the City of Auburn and Central Puget Sound Regional Transit Authority

(RECOMMENDED ACTION: Move to adopt Resolution No. 5412.)

- C. Resolution No. 5413 (Gaub)
A Resolution of the City Council of the City of Auburn, Washington, amending Section B, 5. Franchise Agreements Fees, of the current City of Auburn Master Fee Schedule

(RECOMMENDED ACTION: Move to adopt Resolution No. 5413.)

XI. MAYOR AND COUNCILMEMBER REPORTS

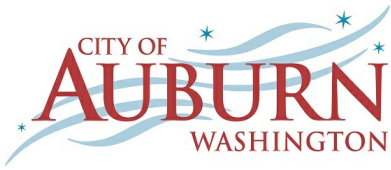
At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

B. From the Mayor

XII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the April 23, 2018, June 25, 2018 February 25, 2019 Study Session

Date:

March 4, 2019

Department:

City Council

Attachments:

[04-23-2018 Minutes](#)

[06-25-2018 Minutes](#)

[02-25-2019 Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: March 18, 2019

Staff:

Item Number: CA.A



**City Council Study Session PWCD SFA
April 23, 2018 - 5:30 PM
Council Chambers - City Hall
MINUTES**

📺 Watch the meeting LIVE!

📺 Watch the meeting video

Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

Deputy Mayor Baggett called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bob Baggett, Larry Brown, Claude DaCorsi, John Holman, Bill Peloza, Councilmember Yolanda Trout-Manuel and Largo Wales was excused.

Mayor Nancy Backus and the following department directors and staff members were present: Police Commander Dan O'Neil, Assistant City Engineer Jacob Sweeting, Assistant Director Innovation & Technology Ashley Riggs, City Attorney Daniel B. Heid, Human Resources and Risk Management Director Rob Roscoe, Customer Care Manager Brenda Goodson-Moore, Finance Director Shelley Coleman, Community Development and Public Works Director Kevin Snyder, Engineering Manager Lisa Tobin, Assistant Director of Community Development Services Jeff Tate, Assistant Director of Engineering Services City Engineer Ingrid Gaub, Solid Waste & Recycling Supervisor Joan Nelson and Deputy City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There was no announcement, report, or presentation.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Airport Facilities Condition Assessment (Gaub) (30 Minutes)

Assistant Director of Engineering Sweeting introduced Project Manager Sarah Partap with MENG Analysis, who presented Council with an update on the Airport Facilities Condition Assessment Study and discussed key terminology, key findings of the Facility Condition Index (FCI), short term deficiencies, long term key findings and replacement and upgrade opportunities.

Council discussed the age of the buildings, how the building electrical system is wired and roof leaks. Ms Partap confirmed the

buildings are from the 1960's, she didn't have any data about the wiring and verified that there are some leaks in the roof.

B. CP1516 Airport Runway Enhancement Project Update (Gaub) (15 Minutes)

Assistant Director Gaub and Assistant City Engineer Sweeting provided Council with an update on the Airport Runway Enhancement Project, including the concerns raised by the Federal Aviation Administration (FAA) on the length of the runway. The FAA is only willing to allow grant dollars for a 3600 foot runway, versus the proposed 4000 foot runway in the Airport Master Plan. Assistant Director Gaub reviewed three options to move forward with this project and the advantages and disadvantages of each option and advised Council the Airport Board wanted to go with option 3, which is to leave the runway as it is for now and try to gain support with the FAA to do a 4000 foot runway at a later date.

Council discussed the FAA had previously agreed to the 4000 foot runway and then changed their decision with the new administration and wanted to know if the City has any legal recourse. City Attorney Heid advised Council he would look at their agreement.

C. Solid Waste Contract Procurement (Coleman) (15 Minutes)

Director Coleman, Manager Goodson-Moore and Supervisor Nelson presented Council with options for the procurement of the next solid waste contract and options for future services. Supervisor Nelson advised Council the current contract expires in 2019 and the City has the option to negotiate a new contract with the current vendor, do an extension of the existing contract for two years or solicit bids from other providers. Supervisor Nelson also reviewed current services, service enhancements, and additional service options.

Council discussed service and pricing options, the advantages and disadvantages of staying with the current provider and the option of all residents paying the same price for services.

D. Utility Rate Study Presentation (Coleman) (30 Minutes)

Director Coleman introduced Vice President Angie Sanchez Viroche and Project Manager Sergey Tarasove with the FCS Group, who presented Council with the results of the Cost of Service Study for water, sewer, and stormwater utilities and discussed the ratemaking goals, revenue requirement analysis, cost of service analysis, rate design goals, the three revenue requirements for each utility and asked Council for direction for potential rate increases.

Council discussed the rates for single family customers versus multifamily and commercial customers and confirmed with Director Coleman that the current rates are covering the annual depreciation, but additional funds will be required to fund future capital projects.

IV. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. Private Service Line Warranty Program (Gaub) (10 Minutes)

Deputy Mayor Baggett called for a 7 minute recess at 7:23 p.m. the meeting reconvened at 7:30 p.m.

Director Gaub, Director Roscove, Director Coleman and Manager Tobin reviewed the previous discussion, questions and concerns related to the Service Line Warranty Program (SLWP) and advised Council that the staff does not recommend this program.

Council discussed their concern with other companies using the City's logo, sharing customer information and the lack of participation from other cities to use this program.

B. Development Incentives (Tate) (20 Minutes)

Assistant Director Tate presented Council with information on the City's development incentives, how Auburn compares to neighboring cities, the best way to structure an incentive package, incentive requirements and revenue opportunities in commercially zoned areas.

Council discussed the importance of looking at future needs for the City, the option of focusing on work force housing and having an expedited permit review process.

C. SEPA Categorical Exemptions (Tate) (10 Minutes)

Assistant Director Tate reviewed the State Environmental Policy Act (SEPA) Categorical exemptions, the SEPA determinations, existing and allowed regulations, threshold limits, the requirements that must be met in order to increase the threshold limits and reviewed the projects in the last five years that would have benefited from an increased threshold limit.

Council discussed the advantages and disadvantages of increasing the thresholds, how increasing the threshold impacts the tribe and developers and if other cities have moved forward with these amendments, which Assistant Director Tate confirmed the City of Kent has.

V. OTHER DISCUSSION ITEMS

There was no other discussion.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

A. Matrix

Council discussed the matrix, no changes were made.

VIII. ADJOURNMENT

There being no further discussion, the meeting adjourned at 8:39 p.m.

APPROVED this 18th day of March, 2019.

BILL PELOZA, DEPUTY MAYOR Shawn Campbell, Deputy City Clerk

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**City Council Study Session PWCD SFA
June 25, 2018 - 5:30 PM
Council Chambers - City Hall
MINUTES**

📺 Watch the meeting LIVE!

📺 Watch the meeting video

Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

Councilmember DaCorsi called the meeting to order at 5:43 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Larry Brown, Claude DaCorsi, Yolanda Trout-Manual and Largo Wales. Deputy Mayor Baggett, John Holman and Bill Peloza were excused.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Steve Gross, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Street Systems Engineer Jai Carter, Assistant Director of Community Development and Public Works Jeff Tate, and Code Compliance Officer Chris Barack.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There was no announcement, report or presentation.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

There was no items for Council discussion.

IV. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. Draft 2016 – 2017 State of Our Streets Report (Gaub) (20 Minutes)

Assistant Director Gaub and Engineer Carter provided Council with an update on the Draft 2016 - 2017 State of Our Streets (SOS) Report. Engineer Carter reviewed the SOS Report Highlights including: the Arterial and Local Street Pavement Preservation Programs, the accomplishments of the Street Preservation programs, Arterial and Local Street Preservation funding, how streets are rated, reviewed the maps and the construction report, pavement conditions index, and future program needs and goals.

Council discussed the final cost for the B Street improvements, if 4th Street is on the map for planned improvements and the impact that trucks and busses have on the road service. Engineer Carter believes the final

cost for the B Street improvements was 2.6 million dollars and confirmed that trucks and busses cause the most damage to the road surface. Assistant Director Gaub explained the process for deciding how and when streets are scheduled for improvements or reconstruction.

B. King County-Cities Climate Collaboration (Tate) (10 Minutes)

Presentation of the initiative and options to support

Assistant Director Tate presented Council with an overview of the King County-Cities Climate Collaboration (K4C) initiative and asked if Council was interested in joining. Assistant Director Tate discussed the purpose of the initiative, what Auburn's involvement in K4C will look like, the annual fee to join K4C is based on the City's population and would be \$2500 per year for the City of Auburn, joint action opportunities, and requires that the Mayor enter into an interlocal agreement with King County.

Council discussed what the City would be required to do in order to join, the types of projects the City would take on and requested that King County comes out to provide additional information. Assistant Director Tate advised Council that in order to join K4C it would require a staff representative, a backup representative, attending a once a month meeting and that the elected officials attend one or two conferences or summits per year. Potential projects include; green house gas inventory, energy audits and the possibility of the City purchasing electric vehicles.

C. Code Enforcement Presentation (Tate) (20 Minutes)

Assistant Director Tate and Code Compliance Officer Barack presented Council with information on Code Enforcement Reactive and Proactive Enforcement, the work each code enforcement officer does and code enforcement goals. Code Compliance Officer Barack discussed how reactive and proactive code enforcement works, how code compliance cases were tracked prior to 2017 versus now; where cases are now opened on all code enforcement interactions which include investigations, pro-active, social service and violation type cases.

Council discussed who paid to remove the house at 906 Harvey Road, how pleased they were to see it gone and thanked code enforcement for the work they do. Code Compliance Officer Barack verified it was the property owner who paid to have the house on Harvey road removed and cleaned up.

D. Temporary Signs (Tate) (10 Minutes)

Overview of regulations that govern temporary signs

Assistant Director Tate reviewed the three different types of temporary signs: exempt signs, temporary signs and real estate signs and the requirements for the signs.

Council discussed how commercial signs are approved, the option

of limiting reality signs and sandwich boards and asked Director Tate to develop some uniform sign regulations on sandwich boards. Assistant Director Tate explained the process for applying and approving a sign permit, that some commercial signs may be on private property that the City has limited control to regulate, and explained that some communities are now providing specific guidelines regarding sandwich boards and the City can take a look at what they are doing and possibly create specific requirements for sandwich boards.

V. OTHER DISCUSSION ITEMS

There was no other discussion.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

A. Matrix

Council discussed the matrix and removed item number two and three, Community Sustainability Series and Sign Requirements from the matrix.

VIII. ADJOURNMENT

There being no further discussion, the meeting was adjourned at 7:20 p.m.

APPROVED this 18th day of March, 2019.

BILL PELOZA, DEPUTY MAYOR Shawn Campbell, Deputy City Clerk

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	<p>City Council Study Session Finance, Technology and Economic Development Special Focus Area February 25, 2019 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting LIVE!</p> <p>Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.</p>
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I. CALL TO ORDER

Deputy Mayor Peloza called the meeting to order at 5:33 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Peloza, Bob Baggett, Larry Brown, Claude DaCorsi, John Holman, Yolanda Trout-Manuel and Largo Wales.

Mayor Nancy Backus and the following directors and staff were in attendance: Director of Public Works Ingrid Gaub, Director of Innovation & Technology David Travis, Assistant Director of Innovation & Technology Ashley Riggs, Assistant City Attorney Doug Ruth, Police Chief Bill Pierson, Director of Finance Shelley Coleman, Assistant Director of Finance Keven Fuhrer, Director of Human Resources and Risk Management Candis Martinson, Planner Cecile Malik, Water Quality Program Coordinator Chris Thorn, Storm Drainage Engineer Tim Carlaw and City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. King County Metro Presentation - RapidRide (Gaub) (30 Minutes) (5:30 p.m.)

Planner Malik introduced Robyn Austin and Greg McKnight from King County Rapid Ride. Ms. Austin reviewed what Rapid Ride is, the services they provide, Metro Connects Vision, the delivery schedule for the new I Line and the timeline for completion of the project.

Mr. McKnight reviewed the Rapid Line I Line. The new line will go between Renton, Kent and Auburn. He explained the Transit Authority is looking to acquire grant funding to assist with the capital investment needed for the new line. He reviewed the timeline for the new line, how the line location and route had been formed and the plan to develop the I Line in conjunction with a mobility plan for the region. He also reviewed the community engagement process for the project. King County anticipates

returning to Council for an update in the summer of 2019.

Council discussed grant funding options and the possibility of expediting the project.

B. Racial Equity Presentation (Martinson) (15 Minutes) (6:00 p.m.)

Director Martinson introduced Bernardo Ruiz from Racial to Equity Consulting Group. Mr. Ruiz presented Council with a proposed work plan for working with the City on Racial Equity. He explained why it is important to start working on racial equity, spoke about how culture makes a difference in the outcomes of people's lives, how their company will help the City and what they will do. He also reviewed the statistics regarding race and housing, education, health, employment and entrepreneurship, the proposed work plan, the proposed data analysis tool, the accountability and evaluation process for the program, the racial equity and inclusion continuum, the national effective practice for racial equity, the three year proposed plan and a model of racial equity and social justice.

Council discussed the importance of making all citizens feel like they belong and they discussed the difference between racial equity and social justice.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. NPDES Annual Report and Stormwater Management Program Plan (Gaub) (30 Minutes) (6:15 p.m.)

Program Coordinator Thorn and Engineer Carlaw presented Council with the National Pollutant Discharge Elimination System (NPDES) permit annual report. They reviewed the program elements, the public education and outreach program, the illicit discharge detection and elimination program, the process for controlling runoff from new developments, municipal operations and maintenance, the anticipated new permit conditions and the schedule for the approval process.

Deputy Mayor Pelosa called for a 10 minute recess at 6:52 p.m. the meeting reconvened at 7:00 p.m.

IV. FINANCE, TECHNOLOGY AND ECONOMIC DEVELOPMENT DISCUSSION ITEMS

A. New Revenue Options (Coleman) (30 Minutes) (6:45 p.m.)

Councilmember Wales opened the Finance, Technology and Economic Development Special Focus Area portion of the meeting.

Director Coleman reviewed the revenue options under Council authority and voter approved options. She shared the amount the City receives from each dollar of property tax assessed to a property owner, which jurisdictions are taxing authority for property taxes, changes in property taxes and a comparisons of the different types of levy LID lifts.

B. SCORE Update (Coleman) (10 Minutes) (7:15 p.m.)

Director Coleman presented Council with the Score update. She reviewed the Member City Adult Daily Population report and the contract agencies that use SCORE. She explained the SCORE Executive Board has formed a committee to oversee a financial Alternative Study and they have voted to refinance the debt. The SCORE administration is in discussion with the Department of Corrections regarding the rate they pay per day for an inmate at SCORE. She stated the City of Federal Way has given notice that they intend to withdraw from SCORE.

C. IT Status Update (Travis) (15 Minutes) (7:25 p.m.)

Director Travis and Assistant Director Riggs provided Council with an update for the Innovation and Technology Department. Director Travis reviewed the department focus for 2019 including security, connectivity, culture and Geographic Information Systems (GIS).

Councilmember Holman stated he does not believe the Council formally abandoned the Digital Parity project. Council discussed the project and had consensus that the City will not move forward with the Digital Parity project.

V. OTHER DISCUSSION ITEMS

There were no other discussion items.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

A. Matrix

Council discussed the matrix. There was consensus to add an update on the Sundown and Ray of Hope Homeless shelters.

VIII. ADJOURNMENT

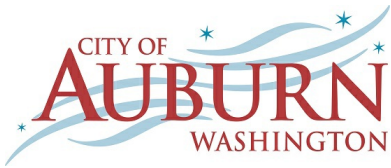
There being no further discussion, the meeting was adjourned at 8:12 p.m.

APPROVED this 18th day of March, 2019.

BILL PELOZA, DEPUTY MAYOR

Shawn Campbell, City Clerk

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the March 4, 2018 Special City Council Meeting

Department:

Administration

Attachments:

[03-04-2019 Special Meeting Minutes](#)

Date:

March 10, 2019

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

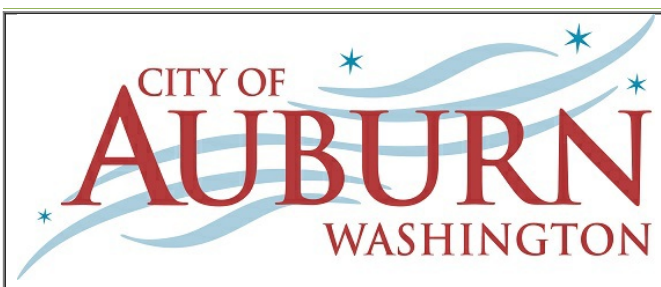
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: March 18, 2019

Staff:

Item Number: CA.B



**Special City Council Meeting
March 4, 2019 - 6:00 PM
City Hall Council Chambers
MINUTES**

I. CALL TO ORDER

Mayor Nancy Backus called the meeting to order at 6:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bill Pelozza, Bob Baggett, Claude DaCorsi, John Holman and Yolanda Trout-Manuel. Councilmembers Larry Brown and Largo Wales were excused.

Department directors and staff members present included: City Attorney Steve Gross, Director of Finance Shelley Coleman, Assistant Finance Director Kevin Fuhrer, BOB BROOKS, Police Chief Bill Pierson, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Director of Parks, Art and Recreation Daryl Faber, Director of Innovation and Technology David Travis, Human Resources and Risk Management Candis Martinson and City Clerk Shawn Campbell.

II. DISCUSSION ITEMS

A. New Revenue Options

Continue new revenue option discussion.

Director Coleman and Manager Brooks presented Council with a short review of a budget six year forecast, an amended six year forecast based on Council action and new information from collective bargaining agreements that have now been approved by both the City and the represented groups. The changes included business license increase, increases to development fees, salary adjustments, increases to SCORE expenses, residual fund balances, interest earnings, and changes to property taxes.

Manager Brooks shared a interactive tool that Council can use to explore what funds various changes in a revenue stream will produce.

Councilmember Wales asked what the percentage of the budget is the shortfall. Director Coleman explained it would depend on the year, the shortfall grows on an annual basis.

Council talked about cutting programs, benefits, discretionary funding, and

expenses. They also discussed adding revenue with a levy lid lift, and a B&O Tax.

Council asked what percent of employees are considered administration and the number of FTE's for each department that are management.

III. **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 6:58 p.m.

Approved this 18th day of March, 2019.

NANCY BACKUS, MAYOR

Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:
Minutes of the March 4, 2019 Regular City Council Meeting

Department:
Administration

Attachments:
[03-04-2019 Minutes](#)

Date:
March 10, 2019
Budget Impact:
Current Budget: \$0
Proposed Revision: \$0
Revised Budget: \$0

Administrative Recommendation:

Background Summary:

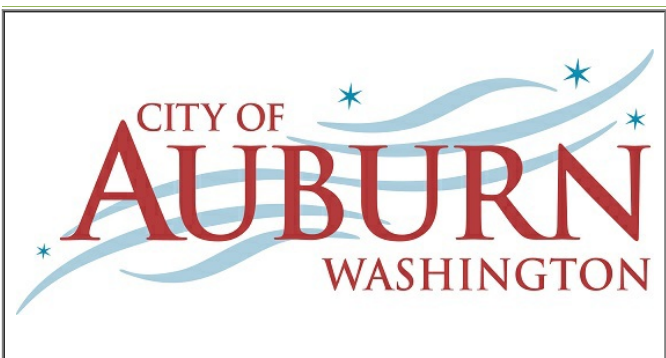
Reviewed by Council Committees:

Councilmember:

Meeting Date: March 18, 2019

Staff:

Item Number: CA.C

	<p style="text-align: center;">City Council Meeting March 4, 2019 - 7:00 PM City Hall Council Chambers MINUTES Watch the meeting LIVE!</p> <p style="text-align: center;">Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.</p>
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I. CALL TO ORDER

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:01 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

B. Roll Call

Councilmembers present: Deputy Mayor Bill Peloza, Bob Baggett, Claude DaCorsi, John Holman and Yolanda Trout-Manuel. Councilmembers Larry Brown and Largo Wales were excused.

Department directors and staff members present included: City Attorney Steve Gross, Director of Finance Shelley Coleman, Assistant Finance Director Kevin Fuhrer, Financial Planning Manager Bob Brooks, Police Chief Bill Pierson, Director of Public Works Ingrid Gaub, Utilities Engineering Manager Lisa Tobin, Director of Community Development Jeff Tate, Director of Parks, Art and Recreation Daryl Faber, Director of Innovation and Technology David Travis, Human Resources and Risk Management Candis Martinson, Director of Administration Dana Hinman, and City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

A. Goodwill Ambassadors Proclamation

Mayor Backus to proclaim the designation of Amanda Enz, Miss Auburn 2019, and Austin Douglas, Miss Auburn's Outstanding Teen 2019, as "Goodwill Ambassadors for the City of Auburn."

Mayor Backus read and presented the proclamation to Amanda Enz and Austin Douglas.

Ms. Douglas and Ms. Enz thanked the Mayor and Council for their support and the opportunity to promote their platforms.

Mayor Backus thanked Tami Bothell, Executive Director of the Miss Auburn program for her hard work and dedication to the Miss Auburn program.

III. APPOINTMENTS

A. Transportation Advisory Board Reappointments

City Council to confirm the following reappointments to the Transportation Advisory Board for three-year terms expiring December 31, 2021:

Steve Carstens
Michael Harbin Jr.

Deputy Mayor Peloza moved and Councilmember Brown seconded to confirm the reappointments to the Transportation Advisory Board.

MOTION CARRIED UNANIMOUSLY. 7-0

B. Civil Service Commission

City Council to confirm the appointment of Stan Adamski to the Civil Service Commission for a six-year term to expire December 31, 2024.

Deputy Mayor Peloza moved and Councilmember Baggett seconded to confirm the appointment to the Civil Service Commission.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Junior City Council

City Council to confirm the appointment of Jonathan Mulenga to the Junior City Council for a two-year term to expire August 31, 2020.

Deputy Mayor Peloza moved and Councilmember DaCorsi seconded to confirm the appointment to the Junior City Council.

MOTION CARRIED UNANIMOUSLY. 7-0

D. Business Improvement Area Committee of Ratepayers

City Council to confirm the appointment of John Rottle to the Business Improvement Area Committee of Ratepayers for a three-year term to expire December 31, 2021.

Deputy Mayor Peloza moved and Councilmember Wales seconded to confirm the appointment to the Business Improvement Area Committee of Ratepayers.

MOTION CARRIED UNANIMOUSLY. 7-0

IV. AGENDA MODIFICATIONS

There were no modification to the agenda.

V. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings

1. Public Hearing to Accept Comments on the Draft 2019 Stormwater Management Program Plan (Gaub)

City Council hold a public hearing to accept comments on the draft 2019 Stormwater Management Program Plan

Mayor Backus opened the public hearing at 7:15 p.m. no one came forward to speak. The hearing was closed.

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

Alyssa Johnson, 5628 305th Street South, Auburn
Ms. Johnson spoke about concerns regarding wanting additional park land on the west hill of Auburn.

Jennifer Kirby, 5610 South 301st Street, Auburn
Ms. Kirby spoke about concerns regarding wanting additional park land on the west hill of Auburn.

Bob Zimmerman, 33029 46th Place S, Auburn
Mr. Zimmerman expressed his concerns about the City Code and laws he believes need to be incorporated into City Code.

C. Correspondence

There was no correspondence for Council to review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Wales)

Councilmember Wales, Chair of the Finance ad hoc committee, reported she and Councilmember DaCorsi reviewed the claims and payroll vouchers described on the Consent Agenda this evening and recommended their approval.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the February 26, 2018 and January 28, 2019 Study Sessions

B. Minutes of the February 19, 2019 Special City Council Meeting

C. Minutes of the February 19, 2019 Regular Council Meeting

D. Claims Vouchers (Coleman)

Claim voucher numbers 452703 through 452865 in the amount of \$857,871.19 and five wire transfers in the amount of \$736,744.20 and dated March 4th, 2019.

E. Payroll Vouchers (Coleman)

Payroll check numbers 538359 through 538369 in the amount of \$559,382.42, electronic deposit transmissions in the amount of \$1,994,836.37 for a grand total of \$2,554,218.79 for the period covering February 14, 2019 to February 27, 2019.

F. Public Works Project No. CP1709

Approve Change Order No. 1 in the amount of \$87,450.00 to Contract No. 18-07 for work on Project No. CP1709, Reservoir No.1 Seismic Control Valve

Deputy Mayor Peloza moved and Councilmember Wales seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. NEW BUSINESS

There was no new business.

X. ORDINANCES

A. Ordinance No. 6709 (Gaub)

An Ordinance of the City Council of the City of Auburn, Washington, authorizing the renewal of Ordinance No. 6491 and Ordinance No. 6575 for T-Mobile West LLC, Franchise Agreement No. 13-37 for a wireless telecommunications system

Councilmember Holman moved and Councilmember Brown seconded to waive the Council rules and adopt Ordinance No. 6709.

MOTION CARRIED UNANIMOUSLY. 7-0

XI. RESOLUTIONS

A. Resolution No. 5411 (Hinman)

A Resolution of the City Council of the City of Auburn, Washington, approving the Lodging Tax Grant disbursements recommended by the Auburn Lodging Tax Advisory Committee

Councilmember Wales moved and Councilmember DaCorsi seconded to approve Resolution No 5411.

MOTION CARRIED UNANIMOUSLY. 7-0

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

Deputy Mayor Peloza reported he attended the Waste Water Treatment Division Meeting.

Councilmember Baggett reported he attended Pierce County Opioid Summit.

B. From the Mayor

Mayor Backus reported she attended the ribbon cutting for Smile Partners, a Girl Scout troop meeting, the State of the City Address for the City of Renton and the City of Federal Way, the Sound Transit Board of Directors meeting, and the DDA Car Auction,

XIII. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:43 p.m.

Approved this 18th day of March, 2019.

NANCY BACKUS, MAYOR

Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claim Vouchers (Coleman)

Date:

March 10, 2019

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve payroll vouchers.

Background Summary:

Claims voucher numbers 452866 through 453018 in the amount of \$3,398,102.21 and four wire transfers in the amount of \$448,471.20 and dated March 18th, 2019.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 18, 2019

Item Number:

CA.D



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Vouchers (Coleman)

Date:

March 10, 2019

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Payroll Vouchers

Background Summary:

Payroll check numbers 538370 through 538385 in the amount of \$236,761.31, electronic deposit transmissions in the amount of \$1,962,532.78 for a grand total of \$2,199,294.09 for the period covering February 28, 2019 to March 13, 2019.

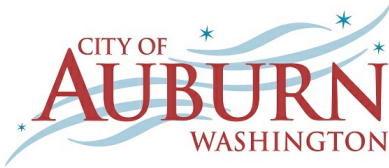
Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 18, 2019

Item Number:

CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5402 (Gaub)

Date:

March 7, 2019

Department:

Public Works

Attachments:

[Resolution No. 5402](#)

[2019 Stormwater Management Program Plan](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council adopt Resolution No. 5402.

Background Summary:

The City of Auburn was issued a municipal stormwater permit by the Washington State Department of Ecology in compliance with provisions of the State of Washington Water Pollution Control Law and the Federal Water Pollution Control Act (The Clean Water Act).

Requirements of the Permit include the development and annual update of a Stormwater Management Program Plan (SWMP Plan) which describes the actions and activities to be implemented by the City in order to reduce the discharge of pollutants.

The SWMP Plan is to include measures related to Public Education and Outreach; Public Involvement and Participation; Illicit Discharge Detection and Elimination; Controlling Runoff from New Development, Redevelopment, and Construction Sites; Municipal Operations and Maintenance; and Compliance with Total Maximum Daily Load Requirements and Monitoring. The Permit lists specific actions and methods that the City must implement through the SWMP Plan.

The City of Auburn accepted comments on the draft 2019 Stormwater Management Program Plan. Written comments were to be received by close of business on March 4, 2019. There was a public hearing at the March 4th City Council meeting where comments could also be submitted. No comments were received.

Resolution No. 5402 authorizes the adoption of the 2019 Stormwater Management Program Plan and its inclusion in the submittal of the municipal stormwater permit 2018 Annual Report to the Washington State Department of Ecology.

Reviewed by Council Committees:**Councilmember:****Staff:**

Gaub

Meeting Date: March 18, 2019

Item Number:

RES.A

RESOLUTION NO. 5402

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, APPROVING THE 2019 STORMWATER MANAGEMENT PROGRAM PLAN AND AUTHORIZING THE MAYOR TO PROVIDE THE PROGRAM PLAN IN THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT ANNUAL REPORT FOR 2018 TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY

WHEREAS, the Washington State Department of Ecology issues a National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit that regulates the discharge of stormwater from municipal stormwater systems; and

WHEREAS, the City operates a municipal stormwater system and is regulated under the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit; and

WHEREAS, the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit requires development and implementation of a Stormwater Management Program Plan; and

WHEREAS, the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit requires the submittal of the Stormwater Management Program Plan as part of the annual report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The Stormwater Management Program Plan is approved for implementation in the City of Auburn in substantial conformity with the attached Exhibit "A" that is incorporated by this reference.

Section 2. The Mayor is authorized to implement such other administrative procedures as may be necessary to carry out the directives of this legislation, including submitting a copy of the Stormwater Management Program Plan to the Washington State Department of Ecology.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2019.

CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Steven L. Gross, City Attorney

CITY OF AUBURN
2019 STORMWATER MANAGEMENT
PROGRAM PLAN

City of Auburn, WA
March 2019



TABLE OF CONTENTS

1. INTRODUCTION.....	1
1.1 Overview.....	1
1.2 Regulatory Background	1
1.3 City of Auburn Regulated Area	2
1.4 SWMP Implementation Responsibilities	2
1.5 Document Organization	2
2. STORMWATER MANAGEMENT PROGRAM ADMINISTRATION	4
2.1 Permit Requirements	4
2.2 Planned 2019 Compliance Activities.....	4
3. PUBLIC EDUCATION AND OUTREACH	5
3.1 Permit Requirements	5
3.2 Planned 2019 Compliance Activities.....	5
4. PUBLIC INVOLVEMENT AND PARTICIPATION	7
4.1 Permit Requirements	7
4.2 Planned 2019 Compliance Activities.....	7
5. ILLICIT DISCHARGE DETECTION AND ELIMINATION	8
5.1 Permit Requirements	8
5.2 Planned 2019 Compliance Activities.....	8
6. CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT, AND CONSTRUCTION SITES..	10
6.1 Permit Requirements	10
6.2 Planned 2019 Compliance Activities.....	11
7. MUNICIPAL OPERATIONS AND MAINTENANCE	12
7.1 Permit Requirements	12
7.2 Planned 2019 Compliance Activities.....	13
8. COMPLIANCE WITH TOTAL MAXIMUM DAILY LOAD REQUIREMENTS	14
8.1 Planned 2019 Compliance Activities.....	15
9. MONITORING.....	16
9.1 Permit Requirements	16
9.2 Planned 2019 Compliance Activities.....	16
APPENDIX A	17

LIST OF TABLES

Table 2-1. 2019 Stormwater Management Administration Program Work Plan	4
Table 3-1. 2019 Public Education and Outreach Work Plan	6
Table 4-1. 2019 Public Involvement and Participation Work Plan.....	7
Table 5-1. 2019 Illicit Discharge Detection and Elimination Work Plan.....	8
Table 6-1. 2019 Controlling Runoff from Development, Redevelopment, and Construction Sites Work Plan.....	11
Table 7-1. 2019 Municipal Operations and Maintenance Work Plan	13
Table 8-1. 2019 Compliance with TMDL Load Requirements Work Plan	15
Table 9-1. 2019 Water Quality Monitoring Work Plan	16

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

1. INTRODUCTION

1.1 Overview

This document presents the City of Auburn's Stormwater Management Program (SWMP). Preparation and maintenance of this SWMP Plan is required by the Washington State Department of Ecology (Ecology) as a condition of the Western Washington Phase II Municipal Stormwater Permit (the Phase II Permit). The Phase II permit covers discharges from regulated small municipal separate storm sewer systems (MS4s). The SWMP Plan is intended to inform the public of the planned SWMP activities for the upcoming year.

The permit to discharge stormwater is designed to reduce the discharge of pollutants, protect water quality, and meet the requirements of the federal Clean Water Act.

Appendix A includes acronyms and definitions from the Permit to help the reader understand the City's Stormwater Management Program.

1.2 Regulatory Background

The National Pollutant Discharge Elimination System (NPDES) permit program is a requirement of the federal Clean Water Act, which is intended to protect and restore waters for "fishable, swimmable" uses. The federal Environmental Protection Agency (EPA) has delegated permit authority to state environmental agencies, and these agencies can set permit conditions in accordance with and in addition to the minimum federal requirements. In Washington, the NPDES-delegated permit authority is the Washington State Department of Ecology (Ecology).

In Washington, municipalities with a population of over 100,000 are designated as Phase I communities and must comply with Ecology's Phase I NPDES Municipal Stormwater Permit. Auburn's population is below the 100,000 threshold, so the City must comply with the Phase II Municipal Stormwater Permit. About 100 other municipalities in Washington must also comply with the Phase II Permit, as operators of small municipal separate storm sewer systems (MS4s). Ecology's Phase II Municipal Stormwater Permit is available on Ecology's website at

[https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Stormwater-general-permits/Municipal-stormwater-general-permits/Western-Washington-Phase-II-Municipal-Stormwat-\(1\)](https://ecology.wa.gov/Regulations-Permits/Permits-certifications/Stormwater-general-permits/Municipal-stormwater-general-permits/Western-Washington-Phase-II-Municipal-Stormwat-(1))

The Permit allows municipalities to discharge stormwater runoff from municipal drainage systems into the state's water bodies (e.g., streams, rivers, lakes, wetlands, and aquifers) as long as municipalities implement programs to protect water quality by reducing the discharge of "non-point source" pollutants to the "maximum extent practicable" (MEP) through application of Permit-specified "best management practices" (BMPs). The BMPs specified in the Permit are collectively referred to as the Stormwater Management Program (SWMP) and grouped under the following Program components:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination

- Controlling Runoff from New Development, Redevelopment, and Construction Sites
- Municipal Operations and Maintenance

In addition to the SWMP components the Permit contains special conditions covering:

- Compliance with Total Maximum Daily Load requirements
- Monitoring and Assessment
- Reporting Requirements

The Permit issued by Ecology became effective on August 1, 2013, was modified January 16, 2014 and was to expire on July 31, 2018. **Ecology opted to extend the Permit for one year as they prepared the new permit conditions. In accordance with WAC 173-226-220(3), the 2013 – 2018 permit will remain in effect during the extension.** The Permit requires the City to submit an annual report no later than March 31st of each year on progress in SWMP implementation. The Permit also requires submittal of a SWMP Plan which describes proposed SWMP activities for the current calendar year. The SWMP Plan is to be updated annually and be included in the submittal of the previous year's annual report.

1.3 City of Auburn Regulated Area

The Western Washington Phase II Permit applies to operators of regulated small MS4s that discharge stormwater to waters of Washington State located west of the crest of the Cascade Range (west of the eastern boundaries of Whatcom, Skagit, Snohomish, King, Pierce, Lewis and Skamania counties). For cities, the Permit requirements extend to those areas of each City that drain to MS4s. Most of Auburn drains to MS4s that ultimately discharge into the Green River, the White River, or Mill Creek. In addition, some portions of the City drain to public infiltration facilities where the stormwater soaks into the ground.

1.4 SWMP Implementation Responsibilities

The Utilities Engineering Division in the Public Works Department coordinates the overall administration of efforts to comply with Permit requirements. The work plan tables in each Chapter provide the lead departments for the associated task. Other major departments/divisions included in the 2019 SWMP implementation are the Maintenance and Operations (M&O) Division of the Public Works Department, Community Development (CD), Human Resources (HR), Permit Center, Innovation and Technology (IT), and Parks.

1.5 Document Organization

The contents of this document are based upon Permit requirements and Ecology's "Guidance for City and County Annual Reports for Western Washington, Phase II Municipal Stormwater General Permits." The program components of this SWMP are organized as listed in the Permit:

- **Section 2.0** addresses administering the City's Stormwater Management Program.
- **Section 3.0** addresses public education and outreach.
- **Section 4.0** addresses public involvement and participation.
- **Section 5.0** addresses illicit discharge detection and elimination.
- **Section 6.0** addresses controlling runoff from new development, redevelopment, and construction sites.
- **Section 7.0** addresses municipal operations and maintenance.

- **Section 8.0** addresses compliance with TMDL requirements.
- **Section 9.0** addresses monitoring.

Each section includes a summary of the relevant Permit requirements and a table showing the planned activities for 2019. This document also includes acronyms and definitions in Appendix A for easy reference.

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

2. STORMWATER MANAGEMENT PROGRAM ADMINISTRATION

This section of the SWMP describes Permit requirements related to overall Stormwater Management Program administration, and planned compliance activities for 2019.

2.1 Permit Requirements

The Permit (Section S5.A) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Develop and implement a Stormwater Management Program (SWMP) and prepare written documentation (SWMP Plan) for submittal to Ecology by March 31 of each year. The purpose of the SWMP is to reduce the discharge of pollutants from the municipal stormwater system to the maximum extent practicable and thereby protect water quality. The SWMP Plan is intended to inform the public of the planned SWMP activities for the upcoming calendar year, including any actions to meet the requirements of S7 Compliance with Total Maximum Daily Load Requirements, and S8 Monitoring.
- Implement a program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities.
- Coordinate with other permittees on stormwater related policies programs, and projects within adjacent or shared areas.
- Coordinate between City departments to eliminate barriers to compliance with the terms of the permit.

2.2 Planned 2019 Compliance Activities

Auburn has positioned itself to maintain compliance. Table 2-1 presents the proposed work plan for the 2019 SWMP administration activities.

Table 2-1. 2019 Stormwater Management Administration Program Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
SWMP-1	Revise and update the City's Stormwater Management Program Plan (SWMP Plan) to identify planned SWMP activities for 2019.	Utilities Engineering	The SWMP submittal is due by March 31st of each year.
SWMP-2	Track program element implementation.	Utilities Engineering	Annual Reporting is due by March 31 st of each year.

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

3. PUBLIC EDUCATION AND OUTREACH

This section describes the Permit requirements related to public education and outreach, and planned compliance activities for 2019.

3.1 Permit Requirements

The Permit (Section S5.C.1) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Prioritize and target education and outreach activities to specified audiences, including the general public, businesses, residents/homeowners, landscapers, property managers, engineers, contractors, developers, and land use planners to build general awareness and to effect behavior change with the intent to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts.
- Have an outreach program that is designed to improve the target audience's understanding of the problem and what they can do to solve it.
- Create and/or partner with existing organizations to encourage residents to participate in stewardship opportunities.
- Measure the understanding and adoption of the targeted behaviors for at least one target audience in at least one subject area. Use the resulting measurements to direct education and outreach resources most effectively.
- Track and maintain records of public education and outreach activities.

3.2 Planned 2019 Compliance Activities

The City plans to continue the program that has been developed over the permit cycle. The target audiences include:

- The general public
- Businesses (including home-based and mobile businesses)
- Residents/homeowners
- Landscapers
- Property managers
- Engineers, contractors, developers and land use planners

Table 3-1 presents the work plan for the 2019 SWMP public education and outreach activities.

Table 3-1. 2019 Public Education and Outreach Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
EDUC-1	Continue collaboration with other NPDES municipalities through Stormwater Outreach for Regional Municipalities (STORM) and Puget Sound Starts Here efforts to promote regional education and outreach programs.	Utilities Engineering	Refinements to existing public education and outreach activities are on-going.
EDUC-2	Refine education and outreach strategy to supplement existing education activities. An example would be evaluating the current pet waste cleanup education strategy to determine whether more frequent outreach is required.	Utilities Engineering	
EDUC-3	Implement new or modify existing education and outreach activities. An example would be modifying the school classroom education program.	Utilities Engineering	
EDUC-4	Staff training related to Surface Water Management Manual Implementation/Technical Standards: <ul style="list-style-type: none"> • Permitting • Plan Review • Site Inspections • Maintenance Standards. 	Community Development and Public Works Departments	
EDUC-4a	Continue to educate city staff and elected officials on Low Impact Development stormwater management techniques.	Public Works and Community Development Departments	Ongoing
EDUC-4b	Educate the general public and developers to develop a common level of knowledge related to Low Impact Development stormwater management principles and techniques.	Public Works and Community Development Departments	Ongoing
EDUC-5	Inform public employees, businesses and the general public of the hazards associated with illegal discharges and improper disposal of waste.	Utilities Engineering	Ongoing
EDUC-6	Provide stewardship opportunities such as planting native plants and invasive species removal at the Auburn Environmental park.	Community Development Department	Ongoing

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

4. PUBLIC INVOLVEMENT AND PARTICIPATION

This section describes the Permit requirements related to public involvement and participation, and planned compliance activities for 2019.

4.1 Permit Requirements

The Permit (Section S5.C.2) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Provide ongoing opportunities for public involvement and participation through advisory boards or commissions, public hearings, watershed committees, public participation in developing rate structures and budgets, or other similar activities. The public must be able to participate in the decision-making processes, including development, implementation, and update of the SWMP.
- Make the SWMP Plan and Annual Compliance Report available to the public, by posting on the City's website. Make any other documents required to be submitted to Ecology in response to Permit conditions available to the public.

4.2 Planned 2019 Compliance Activities

The City of Auburn has a history of including the public in decision making. Table 4-1 below presents the work plan for the 2019 SWMP public involvement and participation activities.

Table 4-1. 2019 Public Involvement and Participation Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
PI-1	Provide public involvement opportunities for annual SWMP update.	Utilities Engineering	Public involvement opportunities will be available before the March 31, 2019 submittal.
PI-2	Make SWMP document Report available to public by posting on the City website.	Utilities Engineering	

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

5. ILLICIT DISCHARGE DETECTION AND ELIMINATION

This section describes the Permit requirements related to illicit discharge detection and elimination (IDDE), and planned compliance activities for 2019.

5.1 Permit Requirements

The Permit (Section S5.C.3) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement an ongoing program to detect and remove illicit discharges, connections, and improper disposal, including any spills into the municipal separate storm sewers owned or operated by the City.
- Maintain a storm sewer system map, have ordinances that prohibit illicit discharges, and implement an ongoing program to detect and address illicit discharges.
- Publicly list and publicize a hotline or other local telephone number for public reporting of spills and other illicit discharges. Track illicit discharge reports and actions taken in response through close-out, including enforcement actions.
- Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.
- Train staff on proper IDDE response SOPs and train municipal field staff to recognize and report illicit discharges.
- Summarize all illicit discharges and connections reported to the City and response actions taken, including enforcement actions, in the Annual Compliance Report; identify any updates to the SWMP.

5.2 Planned 2019 Compliance Activities

Table 5-1 presents the work plan for 2019 SWMP illicit discharge detection and elimination activities.

Table 5-1. 2019 Illicit Discharge Detection and Elimination Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
IDDE-1	Continue to implement City-wide IDDE Program and develop any necessary supplemental IDDE activities. Enforce ACC 13.48.210 using education and technical support as a first action and escalating code enforcement as needed. Publicize a phone number for public reporting of spills and illicit discharges.	Utilities Engineering	Ongoing
IDDE-2	Continue to review and update storm system map to address data gaps and Permit requirements.	Utilities Engineering/IT	Ongoing

IDDE-3	Provide IDDE training to new hires in Utility Engineering and Maintenance & Operations.	Utilities Engineering	Ongoing
IDDE-4	Perform IDDE field screening of at least 12% of MS4 annually.	Utilities Engineering and M&O	Ongoing

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

6. CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT, AND CONSTRUCTION SITES

This section describes the Permit requirements related to controlling runoff from new development, redevelopment, and construction sites, and planned compliance activities for 2019.

6.1 Permit Requirements

The Permit (Section S5.C.4) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement, and enforce a program to reduce pollutants in stormwater runoff (i.e., illicit discharges) to the municipal separate storm sewer system from new development, redevelopment, and construction site activities. The program must apply to both private and public projects, including roads, and address all construction/development-associated pollutant sources.
- Have adopted regulations (codes and standards), plan review, inspection, and escalating enforcement SOPs necessary to implement the program in accordance with Permit conditions, including the minimum technical requirements in Appendix 1 of the Permit by December 31, 2016.
- Review, revise and make effective local development-related codes, rules, standards, or other enforceable documents to incorporate and require Low Impact Development (LID) principles and LID best management practices (BMPs) with the intent of making LID the preferred and commonly-used approach to site development by December 31, 2016.
- Participate in watershed-scale stormwater planning under condition S5.C.4.c of the Phase I Municipal Stormwater General Permit if required.
- Have adopted regulations (codes and standards) and processes to verify adequate long-term operations and maintenance of new post-construction permanent stormwater facilities and BMPs in accordance with Permit conditions, including an annual inspection frequency and/or approved alternative inspection frequency and maintenance standards for private drainage systems as protective as those in Chapter 4 of Volume V of the 2012 Ecology Stormwater Management Manual for Western Washington by December 31, 2016.
- Provide copies of the Notice of Intent (NOI) for construction or industrial activities to representatives of the proposed new development and redevelopment.
- Provide training to staff on the new codes, standards, and SOPs and create public education and outreach materials.
- Record and maintain records of all inspections and enforcement actions by staff.
- Summarize annual activities for the “Controlling Runoff” component of the Annual Compliance Report; identify any updates to the SWMP.

6.2 Planned 2019 Compliance Activities

The City has a program to help reduce stormwater runoff from new development and construction sites. Table 6-1 presents the work plan for 2019 SWMP activities related to runoff control for new development, redevelopment, and construction sites.

Table 6-1. 2019 Controlling Runoff from Development, Redevelopment, and Construction Sites Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
CTRL-1	Track and report construction, new development, and redevelopment permits, inspections and enforcement actions.	Community Development/ Permit Center	On-going
CTRL-1a	Prior to clearing and construction, inspect all permitted development sites that have a high potential for sediment transport.	Construction	On-going
CTRL-1b	Inspect all permitted development sites during construction.	Construction	On going
CTRL-1c	Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy.	Construction	Ongoing
CTRL-1d	Inspect all permanent stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every six months until 90% of the lots are constructed or construction has stopped and site is fully stabilized.	Construction	Ongoing
CTRL-2	Conduct annual inspection of all treatment and flow control BMPs/facilities (other than catch basins) – i.e., private systems.	Utilities Engineering	On-going
CTRL-6	Provide copies of the "Notice of Intent for Construction Activity" and copies of the "Notice of Intent for Industrial Activity" to representatives of proposed new development and redevelopment.	Permit Center	Ongoing
CTRL-7	Enforce local ordinances controlling runoff from sites that are also covered by stormwater permits issued by Ecology.	Construction and Code Enforcement	Ongoing

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

7. MUNICIPAL OPERATIONS AND MAINTENANCE

This section describes the Permit requirements related to municipal operations and maintenance, and planned compliance activities for 2019.

7.1 Permit Requirements

The Permit (Section S5.C.5) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement an O&M program, with the ultimate goal of preventing or reducing pollutant runoff from municipal separate stormwater system and municipal O&M activities.
- Implement maintenance standards for the municipal separate stormwater system that are at least as protective as those specified in the 2012 Stormwater Management Manual for Western Washington as amended in 2014.
- Conduct annual inspection of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities and perform maintenance as needed to comply with maintenance standards.
- Inspect all catch basins and inlets owned or operated by the City at least once no later than August 1, 2017 and every two years thereafter. Clean the catch basins if inspections indicate cleaning is needed to comply with maintenance standards.
- Check treatment and flow control facilities after major storms and perform repairs as needed in accordance with adopted maintenance standards.
- Have SOPs in place to reduce stormwater impacts associated with runoff from municipal O&M activities, including but not limited to streets, parking lots, roads, or highways owned or maintained by the City, and to reduce pollutants in discharges from all lands owned or maintained by the City.
- Train staff to implement the SOPs and document the training.
- Prepare Stormwater Pollution Prevention Plans (SWPPPs) for all heavy equipment maintenance or storage yards identified for year-round facilities or yards, and material storage facilities owned or operated by the City.
- Summarize annual activities for the “Pollution Prevention and Operations and Maintenance for Municipal Operations” component of the Annual Compliance Report; identify any updates to the SWMP.

7.2 Planned 2019 Compliance Activities

Table 7-1 presents the work plan for 2019 SWMP activities related to municipal operations and maintenance.

Table 7-1. 2019 Municipal Operations and Maintenance Work Plan			
Task ID	Task Description	Responsible	Schedule Notes
MOM-1	Conduct annual inspection of all treatment and flow control (other than catch basins) in the public system and perform maintenance as triggered by the maintenance standards.	Public Works Department	On-going
MOM-2	Continue catch basin inspections at a rate that ensures all catch basins are inspected every two years.	M&O	On-going
MOM-2a	Clean catch basin as needed based on inspection results.	M&O	Ongoing
MOM-3	Perform street sweeping to reduce the amount of street waste that enters the storm drainage conveyance system.	M&O	Ongoing
MOM-4	Implement SWPPPs at M&O, Parks-GSA, Cemetery	M&O Parks Cemetery	Ongoing
MOM-5	Implement Low Impact Development maintenance standards, levels of service and inspection procedures adopted in 2016.	Public Works and Parks Departments	Ongoing

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

8. COMPLIANCE WITH TOTAL MAXIMUM DAILY LOAD REQUIREMENTS

The federal Clean Water Act requires that Ecology establish “Total Maximum Daily Loads” (TMDL) for rivers, streams, lakes, and marine waters that don’t meet water quality standards. A TMDL is a calculation of the maximum amount of a pollutant that a water body can receive and still meet water quality standards. After the TMDL has been calculated for a given water body, Ecology determines how much each source must reduce its discharges of the pollutant in order bring the water body back into compliance with the water quality standards. TMDL requirements are included in the stormwater NPDES permits for discharges into affected water bodies.

Stormwater discharges covered under this Permit are required to implement actions necessary to achieve the pollutant reductions called for in applicable TMDLs. Applicable TMDLs are those approved by the EPA before the issuance date of the Permit or which have been approved by the EPA prior to the issue date of the Permit or the date Ecology issues coverage under the Permit, whichever is later. Information on Ecology’s TMDL program is available on Ecology’s website at <https://ecology.wa.gov/Water-Shorelines/Water-quality/Water-improvement/Total-Maximum-Daily-Load-process>.

In accordance with Permit condition S7 Compliance with Total Maximum Daily Load Requirements the City must comply with the following TMDL.

Name of TMDL	Puyallup Watershed Water Quality Improvement Project
Document(s) for TMDL	<i>Puyallup River Watershed Fecal Coliform Total Maximum Daily Load – Water Quality Improvement Report and Implementation Plan</i> , June 2011, Ecology Publication No. 11-10-040. https://fortress.wa.gov/ecy/publications/SummaryPages/1110040.html
Location of Original 303(d) Listings	Puyallup River 16712, 7498, White River 16711, 16708, 16709, Clear Creek 7501, Swan Creek 7514, Boise Creek 16706
Area Where TMDL Requirements Apply	Requirements apply in all areas regulated under the Permittee’s municipal stormwater permit and discharging to water bodies listed within the specific requirement in this TMDL section.
Parameter	Fecal Coliform
EPA Approval Date	September 2011
MS4 Permittee	Phase I Permit: King County, Pierce County Phase II Permit: Auburn, Edgewood, Enumclaw, Puyallup, Sumner

Actions required of the City under this TMDL include:

- Beginning no later than October 1, 2013, conduct twice monthly wet weather sampling of stormwater discharges to the White River at Auburn Riverside High School to determine if specific discharges from Auburn's MS4 exceed the water quality criteria for fecal coliform bacteria.
 - Data shall be collected for one wet season.
 - Data shall be collected in accordance with an Ecology-approved QAPP.
 - Data collected since EPA TMDL approval can be used to meet this requirement.

These actions have been completed.

- For any of the outfalls monitored, showing discharges that exceed water quality criteria for primary contact recreation: designate those areas discharging via the MS4 of concern as high priority areas for illicit discharge detection and elimination efforts and implement the schedules and activities identified in S5.C.3 of the Western Washington Phase II permit for response to any illicit discharges found beginning no later than August 1, 2014.

This action has been completed.

- Install and maintain pet waste education and collection stations at municipal parks and other Permittee owned and operated lands adjacent to streams. Focus on locations where people commonly walk their dogs.

8.1 Planned 2019 Compliance Activities

Table 8-1 presents the work plan for 2019 SWMP activities related to TMDL requirement compliance.

Table 8-1. 2019 Compliance with TMDL Load Requirements			
Task ID	Task Description	Responsible	Schedule Notes
TMDL - 1	Include summary of activities conducted in TMDL area to address TMDL parameter (fecal coliform) with annual report to Ecology.	Utilities Engineering	March 31, 2019
TMDL-2	Maintain pet waste education and collection stations at municipal parks and other public lands adjacent to the White River and its tributaries.	Parks Department	On-going

CITY OF AUBURN 2019 STORMWATER MANAGEMENT PROGRAM PLAN

9. MONITORING

This section describes the Permit requirements related to water quality monitoring, and planned compliance activities for 2019.

9.1 Permit Requirements

The Permit (Section S8) requires the City to either conduct Status and Trends Monitoring, and Effectiveness Studies, or pay annually into a collective fund to implement monitoring through the Regional Stormwater Monitoring Program (RSMP). The RSMP was renamed in 2017 and is now called SAM (Stormwater Action Monitoring), other than a new name the program remains the same. The City committed in 2013 to pay \$45,096.00 annually into the collective RSMP monitoring fund for both Status and Trends Monitoring and Effectiveness Studies.

All permittees are required to pay into the RSMP to implement the RSMP Source Identification Information Repository (SIDIR). Auburn's annual payment will be \$2,614.00.

During the one year permit extension these payments will remain the same and are due to the Department of Ecology by August 15th each year.

The City is required to provide the following monitoring and/or assessment data in each annual report:

- A description of any stormwater monitoring or studies conducted by the City during the reporting period. If stormwater monitoring was conducted on behalf of the City, or if studies or investigations conducted by other entities were reported to the City, a brief description of the type of information gathered or received shall be included in the annual report.

9.2 Planned 2019 Compliance Activities

Table 9-1 presents the work plan for 2019 SWMP monitoring activities.

Table 9-1. 2019 Water Quality Monitoring Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
MNTR -1	Pay \$47,710.00 annually into the RSMP collective fund for implementation of Status and Trends Monitoring, Effectiveness Studies, and the Source Identification Information Repository.	Utilities Engineering	Annual payment due by August 15 th .

APPENDIX A

Acronyms and Definitions

The following definitions and acronyms are taken directly from the Phase II Permit and are reproduced here for the reader's convenience.

40 CFR means Title 40 of the Code of Federal Regulations, which is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the federal government.

AKART means all known, available, and reasonable methods of prevention, control and treatment. See also State Water Pollution Control Act, chapter 90.48.010 RCW and chapter 90.48.520 RCW.

All known, available and reasonable methods of prevention, control and treatment refers to the State Water Pollution Control Act, chapter 90.48.010 RCW and chapter 90.48.520 RCW.

Applicable TMDL means a TMDL which has been approved by EPA on or before the issuance date of this Permit, or prior to the date that Ecology issues coverage under this Permit, whichever is later.

Beneficial Uses means uses of waters of the state which include but are not limited to use for domestic, stock watering, industrial, commercial, agricultural, irrigation, mining, fish and wildlife maintenance and enhancement, recreation, generation of electric power and preservation of environmental and aesthetic values, and all other uses compatible with the enjoyment of the public waters of the state.

Best Management Practices are the schedules of activities, prohibitions of practices, maintenance procedures, and structural and/or managerial practices approved by Ecology that, when used singly or in combination, prevent or reduce the release of pollutants and other adverse impacts to waters of Washington State.

BMP means Best Management Practice.

Bypass means the diversion of stormwater from any portion of a stormwater treatment facility.

Census defined urban area means Urbanized Area.

Circuit means a portion of a MS4 discharging to a single point or serving a discrete area determined by traffic volumes, land use, topography or the configuration of the MS4.

Component or Program Component means an element of the Stormwater Management Program listed in S5 Stormwater Management Program for Cities, Towns, and Counties or S6 Stormwater Management Program for Secondary Permittees, S7 Compliance with Total Maximum Daily Load Requirements, or S8 Monitoring of this permit.

Conveyance system means that portion of the municipal separate storm sewer system designed or used for conveying stormwater.

Co-Permittee means an owner or operator of an MS4 which is in a cooperative agreement with at least one other applicant for coverage under this permit. A Co-Permittee is an owner or operator of a regulated MS4 located within or in proximity to another regulated MS4. A Co-Permittee is only responsible for permit conditions relating to discharges from the MS4 the Co-Permittee owns or operates. See also 40 CFR 122.26(b)(1)

CWA means Clean Water Act (formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972) Pub.L. 92-500, as amended Pub. L. 95-217, Pub. L. 95-576, Pub. L. (6-483 and Pub. L. 97-117, 33 U.S.C. 1251 et.seq).

Director means the Director of the Washington State Department of Ecology, or an authorized representative.

Discharge Point means the location where a discharge leaves the Permittee's MS4 through the Permittee's MS4 facilities/BMPs designed to infiltrate.

Entity means a governmental body, or a public or private organization.

EPA means the U.S. Environmental Protection Agency.

General Permit means a permit which covers multiple dischargers of a point source category within a designated geographical area, in lieu of individual permits being issued to each discharger.

Ground water means water in a saturated zone or stratum beneath the surface of the land or below a surface water body. Refer to chapter 173-200 WAC.

Hazardous substance means any liquid, solid, gas, or sludge, including any material, substance, product, commodity, or waste, regardless of quantity, that exhibits any of the physical, chemical, or biological properties described in WAC 173-303-090 or WAC 173-303-100.

Heavy equipment maintenance or storage yard means an uncovered area where any heavy equipment, such as mowing equipment, excavators, dump trucks, backhoes, or bulldozers are washed or maintained, or where at least five pieces of heavy equipment are stored on a long-term basis.

Highway means a main public road connecting towns and cities.

Hydraulically near means runoff from the site discharges to the sensitive feature without significant natural attenuation of flows that allows for suspended solids removal. See Appendix 7 Determining Construction Site Sediment Damage Potential for a more detailed definition.

Hyperchlorinated means water that contains more than 10 mg/Liter chlorine.

Illicit connection means any infrastructure connection to the MS4 that is not intended, permitted or used for collecting and conveying stormwater or non-stormwater discharges allowed as specified in this

permit (S5.C.3 and S6.D.3). Examples include sanitary sewer connections, floor drains, channels, pipelines, conduits, inlets, or outlets that are connected directly to the MS4.

Illicit discharge means any discharge to a MS4 that is not composed entirely of stormwater or of non-stormwater discharges allowed as specified in this permit (S5.C.3 and S6.D.3).

Impervious surface means a non-vegetated surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development. A non-vegetated surface area which causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or stormwater areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled, macadam or other surfaces which similarly impede the natural infiltration of stormwater.

Land disturbing activity means any activity that results in a change in the existing soil cover (both vegetative and non-vegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to clearing, grading, filling and excavation. Compaction that is associated with stabilization of structures and road construction shall also be considered land disturbing activity. Vegetation maintenance practices, including landscape maintenance and gardening, are not considered land disturbing activity. Stormwater facility maintenance is not considered land disturbing activity if conducted according to established standards and procedures.

LID means Low Impact Development.

LID BMP means low impact development best management practices.

LID Principles means land use management strategies that emphasize conservation, use of on-site natural features, and site planning to minimize impervious surfaces, native vegetation loss, and stormwater runoff.

Low Impact Development means a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

Low impact development best management practices means distributed stormwater management practices, integrated into a project design, that emphasize pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration. LID BMPs include, but are not limited to, bioretention, rain gardens, permeable pavements, roof downspout controls, dispersion, soil quality and depth, vegetated roofs, minimum excavation foundations, and water re-use.

Material Storage Facilities means an uncovered area where bulk materials (liquid, solid, granular, etc.) are stored in piles, barrels, tanks, bins, crates, or other means.

Maximum Extent Practicable refers to paragraph 402(p)(3)(B)(iii) of the federal Clean Water Act which reads as follows: Permits for discharges from municipal storm sewers shall require controls to reduce the discharge of pollutants to the maximum extent practicable, including management practices, control techniques, and system, design, and engineering methods, and other such provisions as the Administrator or the State determines appropriate for the control of such pollutants.

MEP means Maximum Extent Practicable.

MS4 means municipal separate storm sewer system.

Municipal Separate Storm Sewer System means a conveyance, or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- (i) Owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of wastes, stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under section 208 of the CWA that discharges to waters of Washington State.
- (ii) Designed or used for collecting or conveying stormwater.
- (iii) Which is not a combined sewer;
- (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.; and
- (v) Which is defined as “large” or “medium” or “small” or otherwise designated by Ecology pursuant to 40 CFR 122.26.

National Pollutant Discharge Elimination System means the national program for issuing, modifying, revoking, and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the Federal Clean Water Act, for the discharge of pollutants to surface waters of the state from point sources. These permits are referred to as NPDES permits and, in Washington State, are administered by the Washington State Department of Ecology.

Native vegetation means vegetation comprised of plant species, other than noxious weeds, that are indigenous to the coastal region of the Pacific Northwest and which reasonably could have been expected to naturally occur on the site. Examples include trees such as Douglas Fir, western hemlock, western red cedar, alder, big-leaf maple; shrubs such as willow, elderberry, salmonberry, and salal; and herbaceous plants such as sword fern, foam flower, and fireweed.

New development means land disturbing activities, including Class IV General Forest Practices that are conversions from timber land to other uses; structural development, including construction or installation of a building or other structure; creation of hard surfaces; and subdivision, short subdivision and binding site plans, as defined and applied in chapter 58.17 RCW. Projects meeting the definition of redevelopment shall not be considered new development. Refer to Appendix 1 for a definition of hard surfaces.

New Permittee means a city, town, or county that is subject to the *Western Washington Municipal Stormwater General Permit* and was not subject to the permit prior to August 1, 2013.

New Secondary Permittee means a Secondary Permittee that is covered under a municipal stormwater general permit and was not covered by the permit prior to August 1, 2013.

NOI means Notice of Intent.

Notice of Intent means the application for, or a request for coverage under a General Permit pursuant to WAC 173-226-200.

Notice of Intent for Construction Activity means the application form for coverage under the

Construction Stormwater General Permit.

Notice of Intent for Industrial Activity means the application form for coverage under the *General Permit for Stormwater Discharges Associated with Industrial Activities*.

NPDES means National Pollutant Discharge Elimination System.

Outfall means a point source as defined by 40 CFR 122.2 at the point where a discharge leaves the Permittee's MS4 and enters a surface receiving waterbody or surface receiving waters. Outfall does not include pipes, tunnels, or other conveyances which connect segments of the same stream or other surface waters and are used to convey primarily surface waters (i.e., culverts).

Permeable pavement means pervious concrete, porous asphalt, permeable pavers or other forms of pervious or porous paving material intended to allow passage of water through the pavement section. It often includes an aggregate base that provides structural support and acts as a stormwater reservoir.

Permittee unless otherwise noted, the term "Permittee" includes city, town, or county Permittee, Co-Permittee, New Permittee, Secondary Permittee, and New Secondary Permittee.

Physically Interconnected means that one MS4 is connected to another storm sewer system in such a way that it allows for direct discharges to the second system. For example, the roads with drainage systems and municipal streets of one entity are physically connected directly to a storm sewer system belonging to another entity.

Project site means that portion of a property, properties, or right-of-ways subject to land disturbing activities, new hard surfaces, or replaced hard surfaces. Refer to Appendix 1 for a definition of hard surfaces.

QAPP means Quality Assurance Project Plan.

Qualified Personnel means someone who has had professional training in the aspects of stormwater management for which they are responsible and are under the functional control of the Permittee. Qualified Personnel may be staff members, contractors, or volunteers.

Quality Assurance Project Plan means a document that describes the objectives of an environmental study and the procedures to be followed to achieve those objectives.

RCW means the Revised Code of Washington State.

Receiving waterbody or receiving waters means naturally and/or reconstructed naturally occurring surface water bodies, such as creeks, streams, rivers, lakes, wetlands, estuaries, and marine waters, or ground water, to which infiltration MS4 discharges.

Redevelopment means, on a site that is already substantially developed (i.e., has 35% or more of existing hard surface coverage), the creation or addition of hard surfaces; the expansion of a building footprint or addition or replacement of a structure; structural development including construction, installation or expansion of a building or other structure; replacement of hard surface that is not part of a routine maintenance activity; and land disturbing activities. Refer to Appendix 1 for a definition of hard surfaces.

Regional Stormwater Monitoring Program means, for all of western Washington, a stormwater-focused monitoring and assessment program consisting of these components: status and trends monitoring in small streams and marine nearshore areas, stormwater management program effectiveness studies, and a source identification information repository (SIDIR). The priorities and

scope for the RSMP are set by a formal stakeholder group. For this permit term, RSMP status and trends monitoring will be conducted in the Puget Sound basin only.

Regulated Small Municipal Separate Storm Sewer System means a Municipal Separate Storm Sewer System which is automatically designated for inclusion in the Phase II stormwater permitting program by its location within an Urbanized Area, or by designation by Ecology and is not eligible for a waiver or exemption under S1.C.

RSMP means Regional Stormwater Monitoring Program.

Runoff is water that travels across the land surface and discharges to water bodies either directly or through a collection and conveyance system. See also “Stormwater.”

Secondary Permittee is an operator of a regulated small MS4 which is not a city, town or county. Secondary Permittees include special purpose districts and other public entities that meet the criteria in S1.B.

Sediment/Erosion-Sensitive Feature means an area subject to significant degradation due to the effect of construction runoff, or areas requiring special protection to prevent erosion. See Appendix 7 Determining Construction Site Sediment Transport Potential for a more detailed definition.

Shared water bodies means water bodies, including downstream segments, lakes and estuaries that receive discharges from more than one Permittee.

SIDIR means Source Identification Information Repository.

Significant contributor means a discharge that contributes a loading of pollutants considered to be sufficient to cause or exacerbate the deterioration of receiving water quality or instream habitat conditions.

Small Municipal Separate Storm Sewer System means an MS4 that is not defined as “large” or “medium” pursuant to 40 CFR 122.26(b)(4) & (7) or designated under 40 CFR 122.26 (a)(1)(v).

Source control BMP means a structure or operation that is intended to prevent pollutants from coming into contact with stormwater through physical separation of areas or careful management of activities that are sources of pollutants. The *SWMMWW* separates source control BMPs into two types. Structural Source Control BMPs are physical, structural, or mechanical devices, or facilities that are intended to prevent pollutants from entering stormwater. Operational BMPs are non-structural practices that prevent or reduce pollutants from entering stormwater. See Volume IV of the *SWMMWW* (2012) for details.

Stormwater means runoff during and following precipitation and snowmelt events, including surface runoff, drainage or interflow.

Stormwater Associated with Industrial and Construction Activity means the discharge from any conveyance which is used for collecting and conveying stormwater, which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant, or associated with clearing, grading and/or excavation, and is required to have an NPDES permit in accordance with 40 CFR 122.26.

Stormwater Management Program means a set of actions and activities designed to reduce the discharge of pollutants from the MS4 to the MEP and to protect water quality, and comprising the components listed in S5 (for cities, towns and counties) or S6 (for Secondary Permittees) of this Permit and any

additional actions necessary to meet the requirements of applicable TMDLs pursuant to *S7 Compliance with TMDL Requirements*, and *S8 Monitoring and Assessment*.

Stormwater Treatment and Flow Control BMPs/Facilities means detention facilities, treatment BMPs/facilities, bioretention, vegetated roofs, and permeable pavements that help meet Appendix 1 Minimum Requirements #6 (treatment), #7 (flow control), or both.

SWMMWW or Stormwater Management Manual for Western Washington means *Stormwater Management Manual for Western Washington (as amended in 2014)*.

SWMP means Stormwater Management Program.

TMDL means Total Maximum Daily Load.

Total Maximum Daily Load means a water cleanup plan. A TMDL is a calculation of the maximum amount of a pollutant that a water body can receive and still meet water quality standards, and an allocation of that amount to the pollutant's sources. A TMDL is the sum of the allowable loads of a single pollutant from all contributing point and nonpoint sources.

The calculation must include a margin of safety to ensure that the water body can be used for the purposes the state has designated. The calculation must also account for seasonable variation in water quality. Water quality standards are set by states, territories, and tribes. They identify the uses for each water body, for example, drinking water supply, contact recreation (swimming), and aquatic life support (fishing), and the scientific criteria to support that use. The Clean Water Act, section 303, establishes the water quality standards and TMDL programs.

Tributary conveyance means pipes, ditches, catch basins, and inlets owned or operated by the Permittee and designed or used for collecting and conveying stormwater.

UGA means Urban Growth Area.

Urban Growth Area means those areas designated by a county pursuant to RCW 36.70A.110.

Urbanized Area is a federally-designated land area comprising one or more places and the adjacent densely settled surrounding area that together have a residential population of at least 50,000 and an overall population density of at least 1,000 people per square mile. Urbanized Areas are designated by the U.S. Census Bureau based on the most recent decennial census.

Vehicle Maintenance or Storage Facility means an uncovered area where any vehicles are regularly washed or maintained, or where at least 10 vehicles are stored.

Water Quality Standards means Surface Water Quality Standards, chapter 173-201A WAC, Ground Water Quality Standards, chapter 173-200 WAC, and Sediment Management Standards, chapter 173-204 WAC.

Waters of the State includes those waters as defined as "waters of the United States" in 40 CFR Subpart 122.2 within the geographic boundaries of Washington State and "waters of the state" as defined in chapter 90.48 RCW which includes lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface waters and water courses within the jurisdiction of the State of Washington.

Waters of the United States refers to the definition in 40 CFR 122.2.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5412 (Hinman)

Date:

February 27, 2019

Department:

Administration

Attachments:

[Resolution No. 5412](#)

[Sound Transit Amendment to the Lease](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Recommend approval

Background Summary:

An amendment to the agreement between the City of Auburn and Sound Transit updating the usage of certain parts of the Auburn Multimodal Transit Facility by both parties as it relates to room assignments, storage areas, plaza usage and signage permissions

Reviewed by Council Committees:**Councilmember:****Staff:**

Meeting Date: March 18, 2019

Item Number: RES.B

RESOLUTION NO. 5412

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A FOURTH AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF AUBURN AND CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY

WHEREAS, the City of Auburn and Central Puget Sound Regional Transit Authority (Sound Transit) entered into a lease on June 26, 2002, for property known as the Auburn Multimodal Transit Facility located at 25 A Street SW, in Auburn, and

WHEREAS, the lease provided the City with use of the room that is located adjacent to the east interior wall of the ground floor elevator lobby of the Facility, and

WHEREAS, the lease permits the City's subtenants to use the Plaza Tenant Area for a ten-year renewable term, and

WHEREAS, the lease permits the City to hang signs and banners on the north side of the Facility, and

WHEREAS, the City and Sound Transit desire that the lease be amended to switch Auburn's storage space from the elevator lobby room to one on the southeast corner of the Facility, to extend the use of the Plaza Tenant Area to the full term of the lease, and to permit the City to hang banners and signs on the south wall of the Facility as well.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized to execute a fourth amendment to the lease between the City of Auburn and Central Puget Sound Regional Transit Authority dated

June 26, 2002, as previously amended, and the amendment shall be in substantial conformity with the amendment attached as Exhibit A.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2019.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Steven L. Gross, City Attorney

FOURTH AMENDMENT TO LEASE

THIS FOURTH AMENDMENT TO LEASE (the "Amendment") is made as of this 20th day of February 2019, between CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY, a regional transit authority organized under the laws of the State of Washington ("Sound Transit") as Landlord, and the CITY OF AUBURN, a Washington municipal corporation ("City") as Tenant.

Sound Transit and City entered into that certain Lease dated June 26, 2002 for the Leased Premises as defined in Section 1.5 of the Lease at the property known as the Auburn Multimodal Transit Facility located at 25 "A" Street SW in Auburn, Washington. The Lease was amended by the First Amendment to Lease dated January 1, 2008, the Second Amendment to Lease dated December 30, 2010 and further amended by the Third Amendment to Lease dated July 12, 2011. The Lease, the First Amendment to Lease, the Second Amendment to Lease and the Third Amendment to Lease are hereinafter referred to as the "Lease".

For the purpose of this Amendment, all terms defined in the Lease have the same meaning in this Amendment.

RECITALS

A. Section 2.5 (e) of the Lease gives City, as part of the Commercial Tenant Area, the right to access and use a room adjacent to the east interior wall of the ground floor elevator lobby of the Parking Garage. City has agreed to give Sound Transit sole access and use of this room. In exchange, City will be given sole access and use of a storage room on the southeast corner of the Parking Garage.

B. Section 2.5 (g) of the Lease gives City the right to grant its subtenants and licensees of retail space along the north side of the Parking Garage exclusive use of the Plaza Tenant Area adjacent to their subleased or licensed premises. This provision carried a renewable limited term of ten (10) years. Sound Transit and City wish to delete the provision of the ten (10) year term and have the term run concurrent with the Lease Term.

C. Section 4.4 (b) of the Lease allows City to place or permit temporary signs and banners to be placed on or over the Plaza only in connection with special events. Sound Transit has agreed to allow the City to place banners on the south wall of the Parking Garage in addition to and under the current provisions.

D. Sound Transit and City desire to amend the Lease to reflect the changes regarding the specific Sections referenced herein.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, Sound Transit and City hereby agree as follows:

1. Recitals. The Recitals set forth above are incorporated by this reference.
2. Section 2.5 (e) Elevator Lobby is hereby deleted in its entirety and replaced with the following:

(e) Elevator Lobby. The City , its licensees and invitees will have sole access and use of the storage room located on the southeast corner of the ground floor of the Parking Garage, identified as "Room 1" on the attached Exhibit 2.5(e). City has the right to sublease this room to subtenants of the Commercial Tenant Area.

3. Subsection 2.5 (g) Plaza Tenant Area is hereby deleted in its entirety and replaced with the following:

(g) Plaza Tenant Area. City shall have the right to grant its subtenants and licensees of retail space along the north side of the Parking Garage the right to exclusive use of that part of the Plaza Tenant Area adjacent to their subleased or licensed premises but only for use in connection with the business conducted by such subtenant or licensee in such subleased or licensed premises. Such uses may include, but shall not be (sic) limited to, outdoor seating areas for restaurants and coffee shops and displays of merchandise. Notwithstanding the provisions of the first sentence of this Section, no use by City's subtenants or licensees shall unreasonably interfere with, and City's subtenants and licensees shall permit, concurrent use of the Plaza Tenant Area by the public for pedestrian access in, about, and through the Plaza.

4. Subsection 4.4 (b) Special Event Temporary Signs is hereby deleted in its entirety and replaced with the following:

(b) Special Event Temporary Signs. City may place or permit signs and banners on or over the Plaza, or on the south exterior wall of the Parking Garage, in connection with a special event permitted under Section 2.5(d) that are (i) usual and ordinary to the pertinent special event or participants in the special event, (ii) temporary, and (iii) not attached to any part of the Station with any permanent fastening. All such signs placed by City or its subtenants or licensees shall be removed at the end of the special event and City shall restore or cause to be restored all damage to the Station caused by the placement of any such signs.

Except as amended herein, all other articles, terms, and conditions of said Lease are unchanged and remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment
the day and year first above written.

SOUND TRANSIT:

CENTRAL PUGET SOUND
REGIONAL TRANSIT AUTHORITY

Nancy Bennett

By: Nancy Bennett

Its: Property Management Manager

CITY:

CITY OF AUBURN

By: _____

Its: _____

Attest:

Jason J. Heaverlo

Signature

JASON J. HEAVERLO LDC

Name/Title

Attest:

Signature

Name/Title

Approved as to Form:

APPROVAL
ON FILE

Signature

Name

Sound Transit Legal Counsel

Approved as to Form:

Douglas P Ruth

Signature

Name

Auburn City Attorney

COUNTY OF KING)

I certify that I know or have satisfactory evidence that Nancy Bennett is the person who appeared before me, and said person acknowledged that she signed this instrument, on oath stated that she was authorized to execute the instrument and acknowledged it as the Property Management Manager of CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY to be the free and voluntary act and deed of such party for the uses and purposes mentioned in the instrument.

Dated: February 21, 2019



Diana C Gosnell

Print Name _____
Notary Public in and for the State of WA
Residing at Seattle
My commission expires 12.14.21

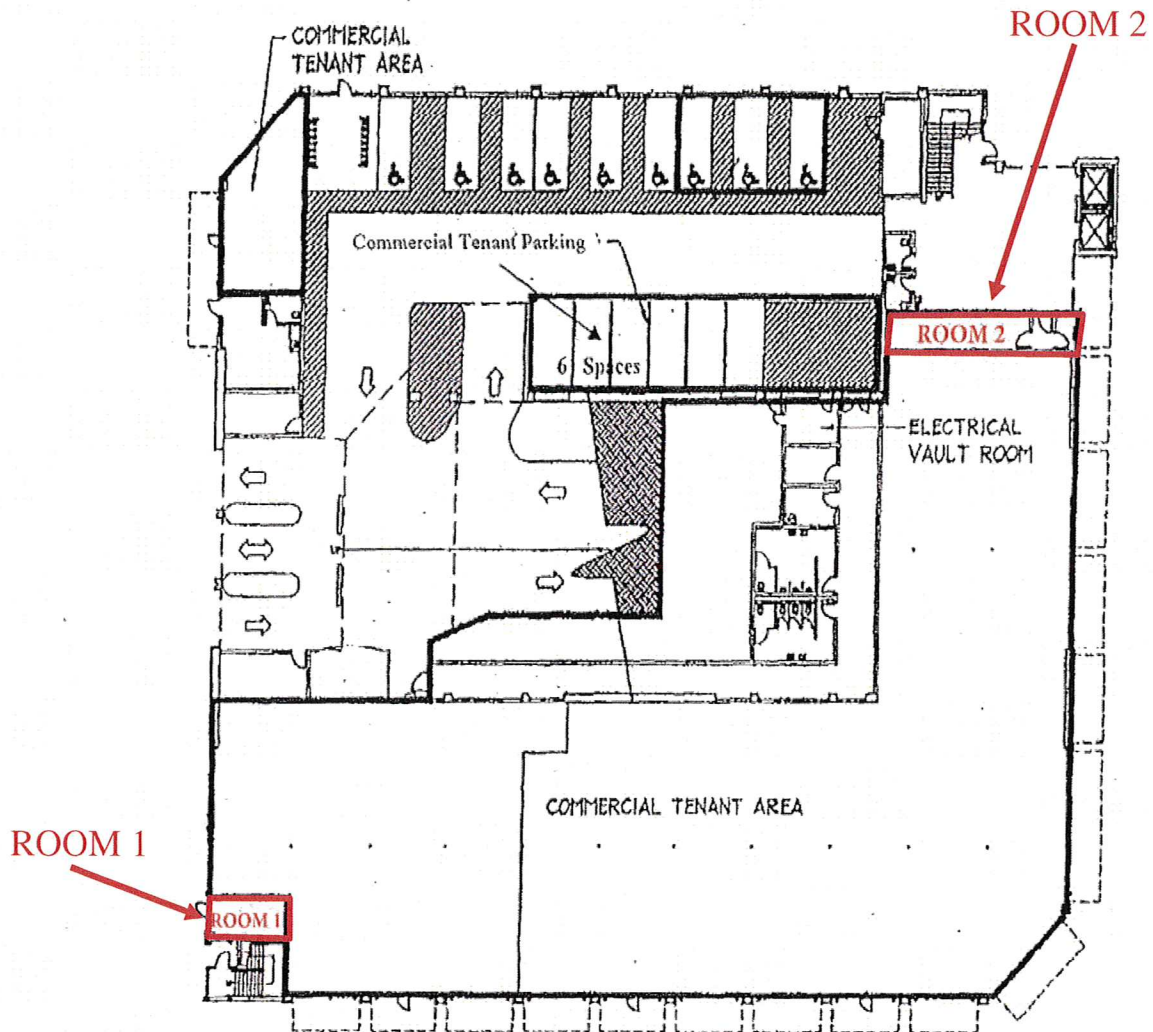
COUNTY OF KING

I certify that I know or have satisfactory evidence that _____
is the person who appeared before me, and said person acknowledged that he signed this
instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as
the _____ of _____
_____ to be the free and voluntary act and deed of such party for the uses and purposes
mentioned in the instrument.

Dated: _____

Print Name _____
 Notary Public in and for the State of _____
 Residing at _____
 My commission expires _____

EXHIBIT 2.5(e)



1 GROUND FLOOR
1/2" = 1'-0"



AGENDA BILL APPROVAL FORM

Agenda Subject:
Resolution No. 5413 (Gaub)

Date:
March 11, 2019

Department:
Public Works

Attachments:
[Resolution No. 5413 and Exhibit A](#)

Budget Impact:
Current Budget: \$0
Proposed Revision: \$0
Revised Budget: \$0

Administrative Recommendation:

City Council introduce and adopt Resolution No. 5413.

Background Summary:

Resolution No. 5413 updates the City's Master Fee schedule to collect fees for processing, reviewing and administering Small Wireless Facilities Siting and Construction Permit Applications.

The Federal Communications Commission (FCC) recently adopted its Declaratory Ruling and Third Report and Order and issued a rule entitled "Accelerating Wireless and Wireline Broadband Deployment by Removing Barriers to Infrastructure Investment," which became effective January 14, 2019. Among other things, the Order limits the amount of fees a City can charge for deployment of Small Wireless Facilities located in the public rights-of-way.

The City adopted Auburn City Code 20.14 and developed processes for reviewing and administering Small Wireless Facilities Siting and Construction Permit Applications, but the City's fee schedule does not currently contain the fees for the deployment of Small Wireless Facilities within the limits allowed by the FCC regulations. Resolution No. 5413, if adopted, updates the City's Master Fee Schedule as shown in Exhibit A for Engineering and Public Works Fees under Franchise Agreements to secure fair and reasonable compensation for permitting private use of the public ways to the extent permitted by federal and state law.

Reviewed by Council Committees:

Councilmember:

Staff:

Gaub

Meeting Date: March 18, 2019

Item Number:

RES.C

RESOLUTION NO. 5 4 1 3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING SECTION B, 5. FRANCHISE AGREEMENTS FEES, OF THE CURRENT CITY OF AUBURN MASTER FEE SCHEDULE

WHEREAS, the City of Auburn has a Master Fee Schedule adopted via resolution by the City Council for permits, licenses, publications and actions; and

WHEREAS, Section B, 5. of the Master Fee Schedule specifies fees for the Engineering and Public Works Fees, Franchise Agreements; and

WHEREAS, in 2018, the Federal Communications Commission (FCC) adopted the Declaratory Ruling and Third Report and Order and issued a rule entitled Accelerating Wireless and Wireline Broadband Deployment by Removing Barriers to Infrastructure Investment, which became effective January 14, 2019, limiting the amount of fees a city can charge for the deployment of Small Wireless Facilities located in the public rights-of-way; and

WHEREAS, Auburn City Code 20.02.010(I) authorizes the City, to the extent permitted by federal and state law, to secure fair and reasonable compensation to the city and the residents of the city for permitting private use of the public ways; and

WHEREAS, the City's fee schedule does not currently contain the fees for the deployment of Small Wireless Facilities; and

WHEREAS, the City has adopted Auburn City Code 20.14 and developed processes for reviewing and administering Small Wireless Facilities Siting and Construction Permit Applications and wishes to efficiently process those permits within the FCC regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Section B, 5 of the fee schedule of the City of Auburn is amended as
provided in Exhibit "A", attached..

Section 2. The Mayor is authorized to implement those administrative
procedures necessary to carry out the directives of this legislation.

Section 4. This Resolution shall take effect and be in full force upon passage
and signatures.

Dated and Signed this _____ day of _____, 2019.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Steven L. Gross, City Attorney

EXHIBIT "A"

B. ENGINEERING AND PUBLIC WORKS FEES

5. Franchise Agreements: <i>(Per Ordinance No. 6546, Resolution No. 5114, Resolution No. 5255, Resolution No. 5319 and Resolution No. 5388.)</i>	
Application/Renewal/Amendment Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$5,300.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$5,300.00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
<u>Small Wireless Facility Siting and Construction Permit Application Fee (ACC 20.02.010, ACC 20.14.020)</u>	<u>\$500.00 for Existing, Relocated, or Replaced Structure for up to five sites or</u> <u>\$1,000.00 for each New Structure</u> <u>(These fees include all City permitting costs except the Franchise Application/Renewal/Amendment and Administration Fee.)</u>