

**Special City Council Meeting
August 16, 2018 - 9:00 AM
City Hall Council Chambers
AGENDA**

I. CALL TO ORDER

II. DISCUSSION ITEM - 2019-2020 BIENNIAL BUDGET REVIEW

A. 2019-2020 Biennial Budget Review

III. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

2019-2020 Biennial Budget Review

Department:

Finance

Attachments:

[Overview](#)

[General Fund Overview](#)

[Public Works - Engineering](#)

[Public Works - Streets](#)

[Community Development](#)

[Finance](#)

[Parks](#)

Date:

August 13, 2018

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Coleman

Meeting Date: August 16, 2018

Item Number:

DI.A



Interoffice Memorandum

To: City Council Members
From: Shelley Coleman, Finance Director
CC: Nancy Backus, Mayor
Date: August 10, 2018
Re: Draft Biennial Budget

The Finance Department is pleased to present the 2019-2020 draft biennial budget. The draft General Fund budget uses estimated revenue streams plus fund balances to provide funding for the 2019 and 2020 expenditure budgets of \$77.8 million and \$80.6 million, respectively.

The Mayor, department directors and staff have worked together over the past three months to compile and prepare this balanced draft budget for presentation to Council. During this process, the goals were to continue existing programs and levels of service, ensure that all new programs were aligned with the Mayor's and Council's priorities, and provide adequate fund balances and reserves (see Attachment #1).

There are three workshops scheduled over the next several weeks at which Staff will be presenting the draft budget for Council review and comment. The budget will be presented by each Director for each department or fund they oversee. If additional workshops are required, additional meetings will be scheduled to complete the draft budget review and comment.

A budget workshop guide is provided with this memorandum, Attachment #2.

Also attached is a brief PowerPoint outlining key assumptions, the economic environment, and guiding principles. We will spend a few minutes on this information prior to getting into the department presentations. If there are questions on this information please do not hesitate to ask.

Budget Books

There are two separate budget books: One for the General Fund and one covering all other funds. The General Fund book (Book 1) provides overviews of:

- General Fund Revenues, by type.
- General Fund expenditures summarized by both Department and Object code.

Both books are then organized by Director and then by department/fund they administer. Each director/department tab includes the following:

- Organizational Chart
- Department Overview
- Accomplishments and Objectives
- Performance Measures
- Department Budget Summary by Object (2017-2020)
- Department Employees (FTEs)
- Department Budget Detail Report by Line Item
- Capital Facilities Plan Projects and Financing (if applicable)

Each book concludes with a section listing all the program improvements, followed by the detail for each one.

Major Expenditure Assumptions

As you review the materials, please note the following central budget assumptions applied to each year of the biennium:

Salaries:

- Includes step increases.
- All affiliated salary concessions lapse at the end of 2018 except for the Teamsters, which lapses at the end of 2019.
- Unaffiliated salary increases in 2019-2020 will be commensurate with labor contracts.

Benefits:

- Medical increases of 15% per year in 2019 and 2020.
- Dental and Vision increases of 5% per year in 2019 and 2020.
- Pension rate increases for PERS from 12.67% to 13.23% in 2019.
- No pension rate increase for LEOFF2.
- Industrial insurance rate increases of 7% per year in 2019 and 2020.

Program Improvements/Enhancements

The presented budgets include requested program improvements ("decision packages") including new staffing and other ongoing costs as well as items that are one-time costs. The new programs include:

- 2019
 - Staffing Additions
 - Housing repair technician
 - Custodian
 - IT support lead – Finance department
 - Records clerk
 - Maintenance worker
 - Other Ongoing Additions/Continuations
 - Airport management
 - Marketing and branding campaign
 - Port of Seattle grant matching funds

- Citywide ADA and sidewalk improvements (REET 2)
 - Annual traffic signal replacements and improvements (REET 2)
 - Neighborhood traffic safety program (REET 2)
 - Citywide street lighting improvements (REET 2)
 - Fairway drainage improvement (REET 2)
 - Homeless response
- One-Time Program Needs
 - JACE 4 upgrade – Citywide
 - Lighting / painting / siding (partial REET 1 funding)
 - Garage painting (REET 1)
 - Pavement condition rating data update
 - City street light LED retrofit (REET 2)
 - M&O / Police / City Hall master planning (REET 1)
 - Cemetery asphalt overlay
 - Mausoleum design
 - New rotary mower for Golf Course
- 2020
 - Ongoing Additions
 - Public art annual allocation (REET 2)
 - One-Time Program Needs/Continuations
 - Arts & Culture Center roof replacement (REET 1)
 - Justice Center roof replacement (REET 1)
 - City Hall roof replacement (REET 1)
 - Auburn Way South sidewalk (REET 2)

Total program costs/enhancements for the biennium are \$6,485,000, of which \$1,320,500 is allocated to the General Fund.

Major Revenue Assumptions

Property Tax:

- Assumes statutory maximum levy increase of 1% plus new construction.

Sales Tax:

- 2018 sales tax revenue as of July 31 was 6.1% over the same period in 2017, and 2018 overall is expected to be about 4.8% over 2017. The bulk of these increases is in construction.
- Sales taxes are projected to increase by 16.9% in 2019 over estimated 2018 results due to:
 - Sales growth;
 - The addition of Marketplace Fairness Act (internet sales) tax revenues; and
 - Construction sales taxes (we anticipate sales tax on construction to maintain at about \$2 million or more per year through the biennium).
- Sales taxes are projected to increase by 2.1% in 2020.

Budget Highlights and Considerations

- General Fund (non-construction) sales tax revenue growth has improved over the 1-2% per year that we experienced in 2016-2017. Sales taxes account for about 29% of total General Fund revenues.
- All banked property tax has been levied. Property tax growth is limited to 1% plus new construction. Property taxes account for about 29% of total General Fund revenues.
- Streamlined Sales Tax (SST) mitigation payments sunset at the end of September 2019 and, in theory, will be replaced by internet sales tax revenues. However, receipts through September 2019 will reduce SST mitigation payments on a dollar-for-dollar basis.
- Demand for services – including public safety, transportation, and human services – is increasing faster and are greater than budgeted revenue growth.
- There is a growing need in human services (homelessness and mental health).
- PERS 1 continues to be underfunded.
- Police labor contracts are up for renegotiation at the end of 2018, and Teamsters' contract at the end of 2019.
- Continued LEOFF 1 liability.

Capital Improvements

The proposed 2019/2020 budget contains \$ 22.0 million in new and ongoing non-utility capital funding. Some of the significant projects include:

Local Street Improvement Program	\$4,450,000
Auburn Way N Preservation Project, Phase 3	\$1,950,000
Airport Runway Enhancement Project	\$1,833,000
Auburn Way N Preservation Project, Phase 2	\$1,628,000
A Street SE Preservation Project	\$1,565,000
Lea Hill Safe Routes to Schools Project	\$1,440,000
Arterial Street Preservation Program	\$1,200,000

Project lists may be found in Book 2 beginning on the pages noted below:

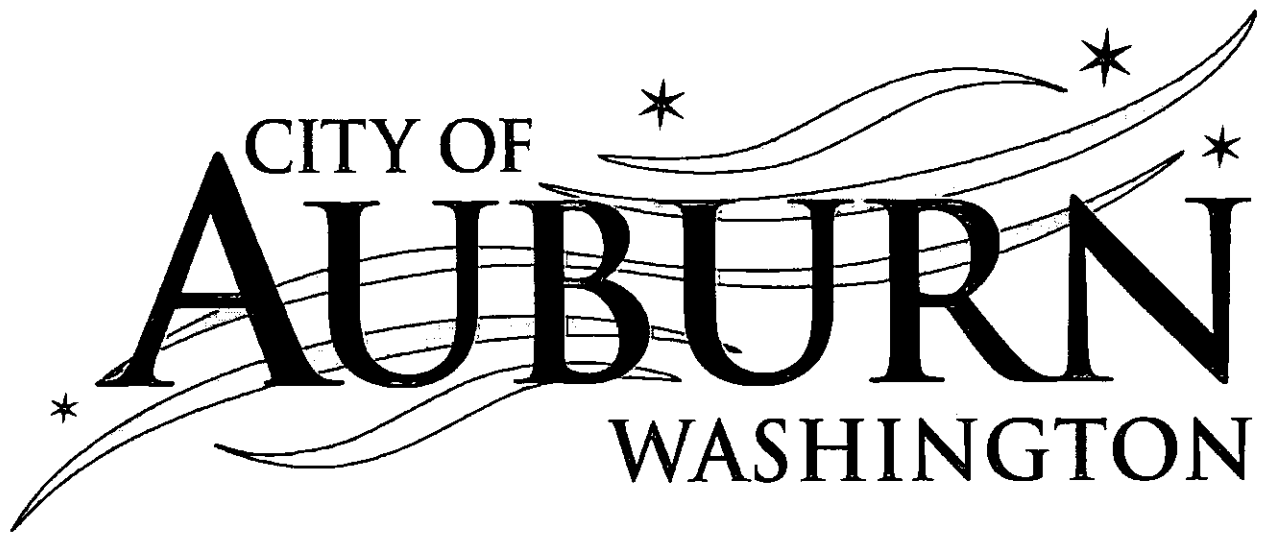
<u>Fund</u>		<u>Page</u>
102	Arterial Streets	153
103	Local Streets	209
105	Arterial Streets Preservation	217
321	Municipal Parks Construction	449
430/460	Water	249
431/461	Sewer	311
432/462	Storm Drainage	351
435	Airport	395
436/466	Cemetery	485
550	Equipment Rental	425

Schedule of Presentation

Attachment #2 shows the proposed order of presentation. It goes by director, starting with the street capital funds, utility funds, Airport, Equipment Rental fund, and the Innovation & Technology department, followed by each of the General Fund departments. Included are the book and page numbers along with fund and/or department for reference.

Should you have any questions beforehand, please do not hesitate to ask so the directors and staff may be prepared to provide the information during their presentation. You may initially contact me directly at scoleman@auburnwa.gov or 253.804.5019 (desk); 253.261.3777 (cell). I will then forward your question(s) to the appropriate director(s) for responses if needed.

Attachments



Fund Balances and Working/Reserve Capital Guidelines

General Financial Goals

- a. To provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical condition of the City.
- b. To be able to withstand local and regional economic downturns, changes in service requirements and respond to other changes affecting the City and community.
- c. To maintain an excellent credit rating in the financial community and to assure the taxpayers that the City of Auburn is maintained in a sound fiscal condition.

Reserve Policies

- a. General government funds should maintain adequate fund balances or working capital to meet unexpected contingencies. The General Fund shall maintain at least 8% of total budgeted operating expenditures with a target of 12%.
- b. In addition, the City will maintain a Cumulative Reserve Fund in an amount of at least 5% of General Government operating expenditures with a target of 10%. Expenditures utilizing the Cumulative Reserve are for stabilization of general operations during counter cyclical times; maintaining one year's worth of payments of general obligation debt service; and capital.
- c. In addition, the City should maintain additional reserves as a part of the City's Risk Management Funds in a minimum amount of \$2,000,000.
- d. Each enterprise fund should maintain adequate working capital to meet unexpected contingencies. The City shall maintain minimum working capital balances in these funds for operations and maintenance (depreciation not included) as follows:
 - i. Water: 20% to 25% (approximately 75 - 90 days);
 - ii. Wastewater, Surface Water, and Solid Waste Utility funds: 12% to 16% (approximately 45 - 60 days);
 - iii. King County Wastewater Treatment: \$360,000 (approximately 3% of total operating expenses)
 - iv. All Other funds: 10% - 20% of total budgeted operating and maintenance expenses.

Additional working capital balances may be required and will be in addition to minimum balances for operations and maintenance. Such balances may include, but are not limited to, unspent bond proceeds for identified capital projects and any other balances restricted for

future payouts; i.e., current portion of bond or loan debt service and customer deposits.

- e. Excess working capital balances in the proprietary operating funds will be transferred to the capital account in the mid-year budget amendment.
- f. Replacement reserves shall be established for equipment and computer software should the need continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift or purchase. Service charges paid by City departments to the appropriate Internal Service funds should include an amount to provide for replacements. Minimum reserves for these funds should be as follows:
 - i. Equipment Rental and Replacement:
 - Operating reserve of 30 days (excludes depreciation);
 - Replacement reserve of three times depreciation.
 - ii. Innovation and Technology:
 - Operating reserve of 30 days (excludes depreciation);
 - Replacement reserve of two times depreciation.
 - iii. Facilities:
 - Operating reserve of 30 days;
 - Repair and replacement reserve equal to one year of repair and maintenance expenditures.
- g. Reserve balances of other funds shall be set through the budget process in an amount consistent with the purpose and nature of the fund.

City of Auburn
2019-2020 Biennial Budget Review
Department/Fund Presentation Schedule

Tuesday, August 14, 2018
1:00 - 4:00
Council Chambers

Book #	Page #	Director & Department/Fund
		<u>Director of Public Works</u>
2	143	Arterial Streets - Fund 102
2	203	Local Streets - Fund 103
2	211	Arterial Street Preservation - Fund 105
2	227	Water Utility
		Operations - Fund 430
		Capital - Fund 460
2	289	Sewer Utility
		Operations - Fund 431
		Capital - Fund 461
2	327	Storm Drainage Utility
		Operations - Fund 432
		Capital - Fund 462
2	373	Metro Sewer Fund - Fund 433
2	379	Airport
		Operations - Fund 435
		Capital - Fund 465
2	409	Equipment Rental
		Operations - Fund 550
		Capital - Fund 560
2	489	<u>Assistant Director of Innovation & Technology</u>
		Operations - Fund 518
		Capital - Fund 568

City of Auburn
2019-2020 Biennial Budget Review
Department/Fund Presentation Schedule

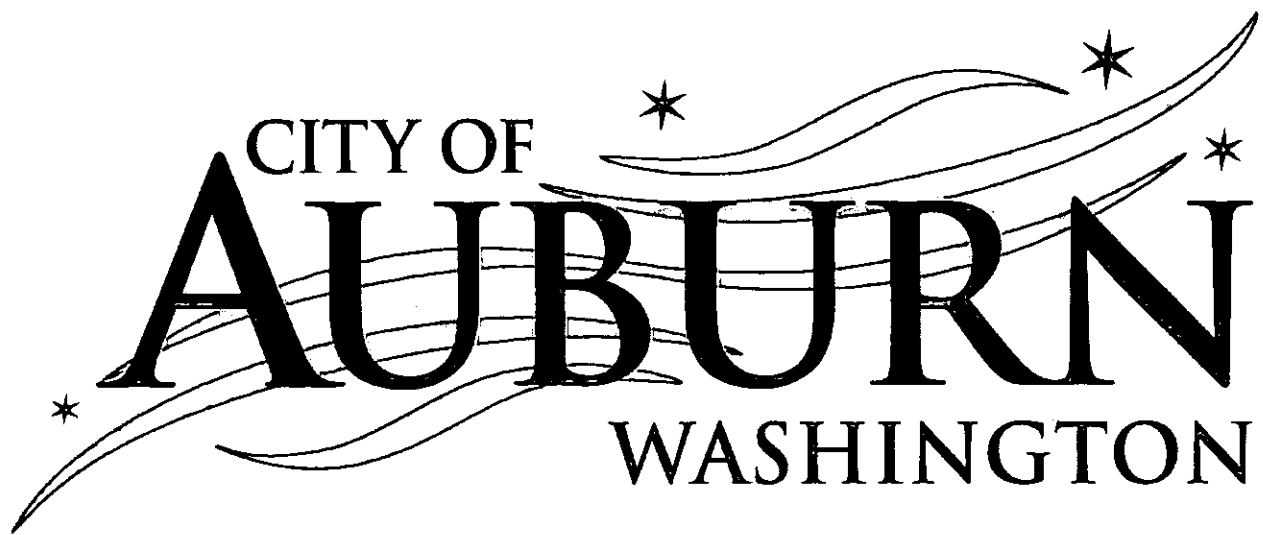
Thursday, August 16, 2018
9:00 - 12:00
Council Chambers

Book #	Page #	Director & Department/Fund
		<u>Director of Public Works</u>
1	129	Public Works - 001.32 General Fund
1	139	Streets - 001.42 General Fund
		<u>Director of Community Development</u>
1	103	Community Development - 001.17 General Fund Planning Services Permitting Code Enforcement Environmental Services
		<u>Director of Finance</u>
1	57	Financial Services - 001.14 General Fund Non Departmental - 001.98 General Fund Debt Service LEOFF 1 Medical and Long Term Care Retirements Contingencies
2	53	Cumulative Reserve - Fund 122
2	57	Mitigation Fees - Fund 124
2	67	Capital Projects - Fund 328
2	101	Local Revitalization - Fund 330
2	109	Solid Waste - Fund 434
2	125	Insurance - Fund 501
2	129	Fire Pension Fund - Fund 611
2	135	Cemetery Endowment - Fund 701
		<u>Parks Director</u>
1	181	Parks Administration - 001.33 General Fund Community Events Senior Services Recreation Theater Museum Park Facilities Golf Course
2	441	Recreational Trails - Fund 120
2	445	Municipal Parks - Fund 321
2	471	Cemetery Operations - Fund 436 Capital - Fund 466

City of Auburn
2019-2020 Biennial Budget Review
Department/Fund Presentation Schedule

Thursday, August 23, 2018
9:00 - 2:00
Council Chambers

Book #	Page #	Director & Department/Fund
<u>Police Chief</u>		
1	149	Police Services - 001.21 & 001.22 General Fund SCORE Administration/Operations Investigations Special Units Support Services Animal Control
2	433	Drug Forfeiture - Fund 117
<u>Director of Administration</u>		
1	15	Administration - 001.12 General Fund Emergency Management Community Services Human Services Economic Development
2	3	Lodging Tax - Fund 104 (Hotel/Motel)
2	9	Housing & Community Development - Fund 119
2	15	Business Improvement Area - Fund 121
2	19	Facilities - Fund 505
2	31	Multimedia (518.00.518.780.xx)
<u>Human Resources Director</u>		
1	41	Human Resources - 001.13 General Fund Court Civil Services Wellness
2	41	Workers' Compensation - Fund 503
<u>City Attorney</u>		
1	91	Civil and Prosecution Services - 001.15 General Fund City Clerk
<u>Mayor/Council</u>		
1	3	Mayor and Council - 001.11 General Fund



2019-2020 Budget Planning Council Budget Workshops

Decorative graphic consisting of several flowing blue waves and small blue stars scattered across the middle section of the slide.

August 14, 2018
August 16, 2018
August 28, 2018

Council Budget Review Process



Budget Context and Guiding Principles

- Budget context
 - Projected fiscal improvement pace anticipated to continue at its current pace.
 - Increased cost pressures from rising labor costs, health care costs, and public safety contracts.
- Guiding principles in establishing the budget
 - Preserve existing level of services.
 - Support the City's workforce.
 - Conservative financial planning.
 - End 2020 within reserve balance policy for all funds.

Budget Books

- Two separate books: General Fund and all other funds
- General Fund book includes overviews of:
 - General Fund revenues by type; and
 - General Fund expenditures summarized by both Department and Object
- Both budget books are organized by director/department or fund and each tab includes:
 - Organizational Chart
 - Department Overview
 - Accomplishments and Objectives
 - Performance Measures
 - Department Budget Summary by Object (2019-2020)
 - Department Employees (FTEs)
 - Department Budget Detail by Line Item
 - Capital Facilities Plan Projects and Financing (if applicable)
- Both books conclude with a list of program improvements, followed by the detail for each one.

2019-2020 Expenditure Budget Challenges

Expenditure	Challenge	Citywide Fiscal Impact
Salary Costs	<ul style="list-style-type: none"> • Police TBD • Teamsters 3% on 1/1/19; 2020 TBD • Non-Affiliated TBD <ul style="list-style-type: none"> <input type="checkbox"/> Includes step increases <input type="checkbox"/> All affiliated salary concessions lapse at the end of 2018 except for the Teamsters, which lapses at the end of 2019 <input type="checkbox"/> Unaffiliated salary increases in 2019/2020 will be commensurate with labor contracts 	TBD

2019-2020 Expenditure Budget Challenges

Expenditure	Challenge	Citywide Fiscal Impact
Health Care Costs	<ul style="list-style-type: none"> • Health Care: +15% in 2019 and +15% in 2020 • Teamsters: +15% in 2019 and +15% in 2020 • Dental Care: +5% in 2019 and +5% in 2020 • Vision: +5% in 2019 and +5% in 2020 	+ TBD
Pension Rates	<ul style="list-style-type: none"> • PERS 2 and 3 increase from 12.67% to 13.23% effective for the biennial budget cycle • LEOFF2 remains at 5.43% through the remainder of the biennial budget cycle 	+ TBD
Labor and Industry	<ul style="list-style-type: none"> • Operations: +7% in 2019 and +7% in 2020 • Police: +7% in 2019 and +7% in 2020 • Clerical: +7% in 2019 and +7% in 2020 	+ TBD

2019-2020 Program Improvements

Includes program expansion and program sustainability, approved by the Mayor (28)

Requestor	New Program
Mayor	<ul style="list-style-type: none"> • Homeless Response
Administration	<ul style="list-style-type: none"> • Marketing and Branding Campaign • Port of Seattle Grant Matching Funds • Housing Repair Program Delivery Shift • Arts & Cultural Roof Replacement • Justice Center Roof Replacement • City Hall Roof Replacement • JACE 4 Upgrade – Citywide • 1 New FTE – Custodian • Lighting/Painting/Siding
Finance	<ul style="list-style-type: none"> • 1 New FTE – IT Support Lead, Finance Department • Garage Painting
Legal	<ul style="list-style-type: none"> • 1 New FTE – Records Clerk

2019-2020 Program Improvements (cont'd)

Requestor	New Program
Engineering	<ul style="list-style-type: none"> • Airport Management • Pavement Condition Rating Data Update • Auburn Way South Sidewalk Project • Citywide ADA & Sidewalk Improvements • Annual Traffic Signal Replacements and Improvements • Neighborhood Traffic Safety Program • Citywide Street Lighting Improvements • City Street Light LED Retrofit • 1 New FTE – MW-I CDL (Water)
Parks, Arts & Recreation	<ul style="list-style-type: none"> • Cemetery Asphalt Overlay • Mausoleum Design • Fairway Drainage Improvement • New Golf Course HR 600 Rotary Mower • Public Art Annual Allocation
Maintenance & Operations	<ul style="list-style-type: none"> • M&O/Police/City Hall Master Planning

Public Works -

Street Funds, Utility Funds, Airport and ER&R

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Level of Service Principles
- Departmental Highlights

Public Works – Non General Fund

2019 – 2020 Organizational Changes - Highlights

Arterial Street (F102)
Book 2 Page 145

- Major capital projects include:
 - Lea Hill Safe Routes to Schools. **Book 2 Page 173**
 - Lake Tapps Parkway ITS Expansion. **Book 2 Page 160**
 - A Street Loop. **Book 2 Page 175**
 - SE 320th St. / 116th Ave. SE Roundabout. **Book 2 Page 161**

Local Street (F103)
Book 2 Page 203

- Funding in 2019-2020 comes from REET 2, replacing sales tax on construction.
- Pavement Condition Rating Data Upgrade. (ENG.0020) **Book 2 Page 519**

Arterial Street
Preservation (F105)
Book 2 Page 211

- Funding comes from a 1% utility tax – approximately \$2M per year – and grants.
- Pavement Condition Rating Data Upgrade. (ENG.0020) **Book 2 Page 519**
- Major capital projects include:
 - Auburn Way N Preservation Phase 2. **Book 2 Page 221**
 - Auburn Way N Preservation Phase 3. **Book 2 Page 222**
 - Arterial Street Preservation project. **Book 2 Page 223**

Public Works (continued)

2019 – 2020 Organizational Changes - Highlights	
Water (F430/460) Book 2 Page 227	<ul style="list-style-type: none"> Salaries and benefits appear lower due to change in approach to position budgeting for General Fund support departments to an interfund charge. Book 2 Page 231 Debt financing of \$7.2M in 2019. Book 2 Page 231 New FTE – Maintenance Worker. (WTR.0003) Book 2 Page 544 Expected \$1.0 million reduction in Tacoma water purchase costs. Book 2 Page 231 Major capital projects include: <ul style="list-style-type: none"> Green River Pump Station Emergency Power. Book 2 Page 260 Coal Creek Springs Transmission Main Replacement. Book 2 Page 267 Meter Vault Replacement. Book 2 Page 286
Sewer (F431/461) Book 2 Page 289	<ul style="list-style-type: none"> Salaries and benefits appear lower due to change in approach to position budgeting for General Fund support departments to an interfund charge. Book 2 Page 292 Major capital projects include: <ul style="list-style-type: none"> Sewer Repair & Replacement Program. Book 2 Page 313 Pump Station Electrical Improvements. Book 2 Page 318 Large Diameter Pipe Assessment. Book 2 Page 319
Storm Drainage (F432/462) Book 2 Page 327	<ul style="list-style-type: none"> Salaries and benefits appear lower due to change in approach to position budgeting for General Fund support departments to an interfund charge. Book 2 Page 330 Major capital projects include: <ul style="list-style-type: none"> Pipeline Repair & Replacement. Book 2 Page 355 Local Street Reconstruction. Book 2 Page 371 Vegetation Sorting Facility. Book 2 Page 359

Public Works (continued)

2019 – 2020 Organizational Changes - Highlights

Metro Sewer (F433)
Book 2 Page 373

- Created in 2014, this fund allows the City to account for Metro Sewer revenues and expenditures separately from its regular City sewer services.
- King County has announced that rates will increase from \$44.22 in 2018 to \$45.33 for 2019 (2.5%). This rate increase will be passed on to sewer customers at cost. No increase for 2020 is assumed.

Airport (F435/465)
Book 2 Page 379

- Airport management using in-house staff. (AIR.0001). **Book 2 Page 511**
- Runway Enhancement Project. **Book 2 Page 397**

Equipment Rental
(F550/560)
Book 2 Page 409

- M&O/Police/City Hall Master Planning. (ERR.0008) **Book 2 Page 527**
- Major capital projects include:
 - M&O Vehicle Storage Bay. **Book 2 Page 426**
 - Equipment Rental Vehicle Maintenance Bay. **Book 2 Page 427**
 - M&O Fuel Tank Replacement. **Book 2 Page 428**

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Innovation & Technology

2019 – 2020 Organization-Changes-Highlights

Innovation & Technology (F518 and F568)
Book 2 Page 491

- One new FTE – Finance Department support lead. (FIN.0015) **Book 2 Page 535**
- Emergency Operations Center (EOC) technology refresh. **Book 2 Page 505**
- AutoCAD and Bluebeam upgrades. **Book 2 Page 500**
- Continuation of digital parity investment. **Book 2 Page 505**
- Data storage equipment refresh. **Book 2 Page 505**
- Surveillance equipment expansion and upgrade. **Book 2 Page 505**
- Virtual security layer. **Book 2 Page 505**
- Transition offsite backup recovery. **Book 2 Page 505**
- Transfer from operating fund to capital fund in 2020 for cash flow purposes. **Book 2 Page 503**

Council Budget Review Process

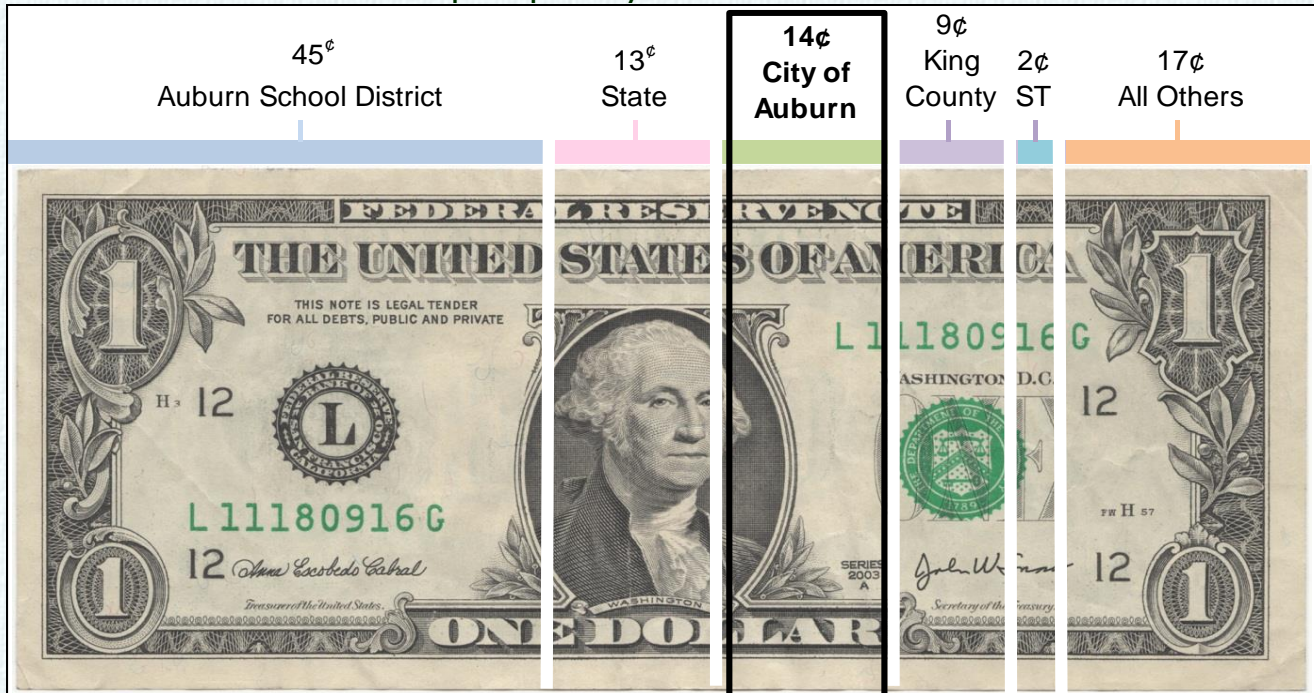


2019-2020 Revenue Highlights

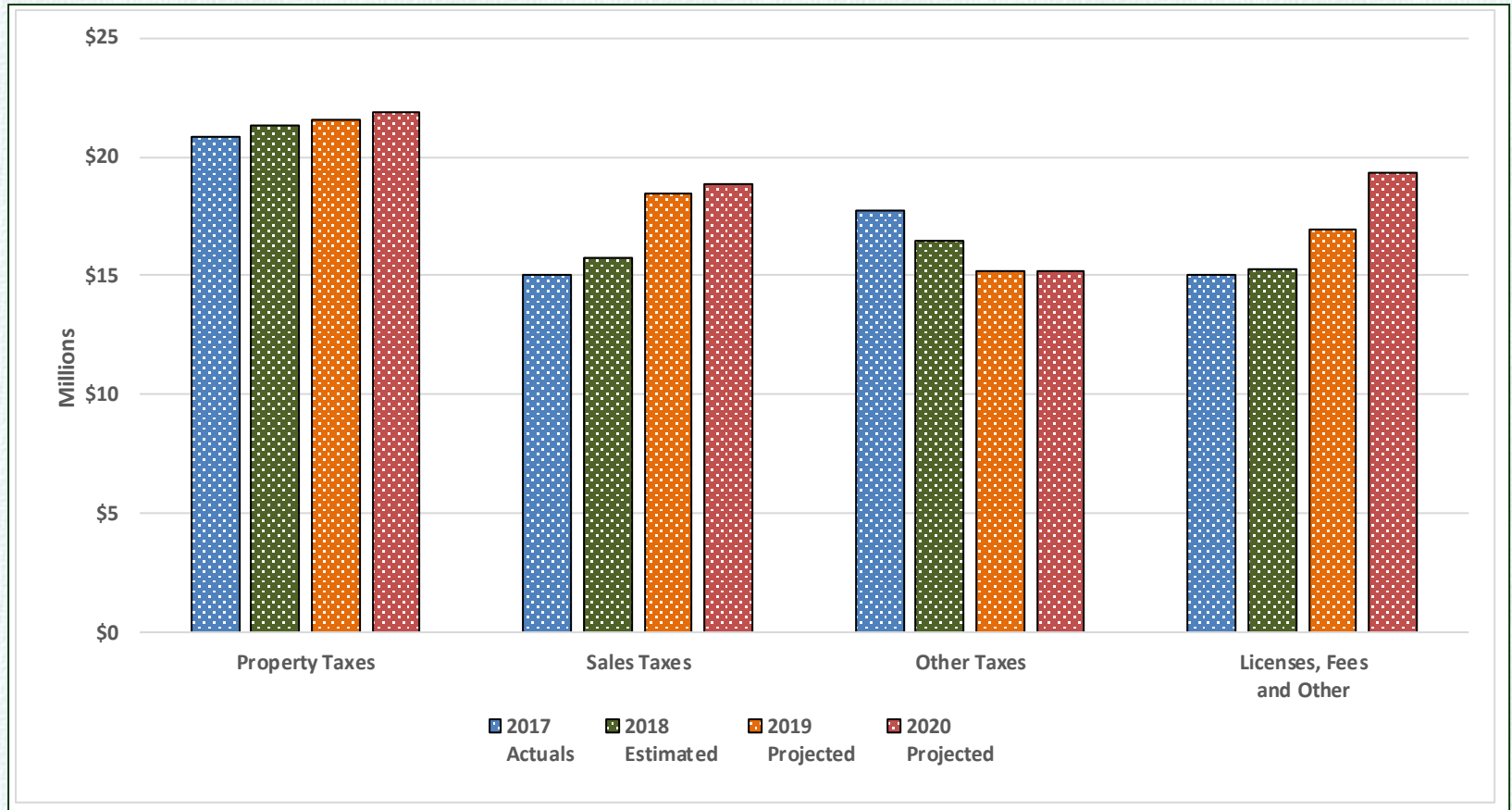
- Sales & Use Taxes-
 - Sales tax growth in 2018 is projected to be about 4.8% over 2017
 - As of July 31, 2018:
 - 6.1% increase over 2017
 - Services, automotive sales, and wholesale are up significantly from 2017
 - Services + 8.6%
 - Automotive + 8.4%
 - Wholesale +11.3%
 - Retail sales are up a modest 2.8% over 2017
 - Projecting a 16.9% increase in 2019 due to the addition of Marketplace Fairness Act (internet sales) tax revenues, with modest growth in 2020.
 - Anticipate sales tax on construction to maintain at about \$2 million or more per year through the biennium.

2019-2020 Revenue Highlights

- Property Taxes –
 - Assumes statutory maximum levy increase of 1% plus new construction.
 - Breakdown of 2018 property tax dollar:



2019-2020 General Fund Revenue Highlights



Budget Highlights and Considerations

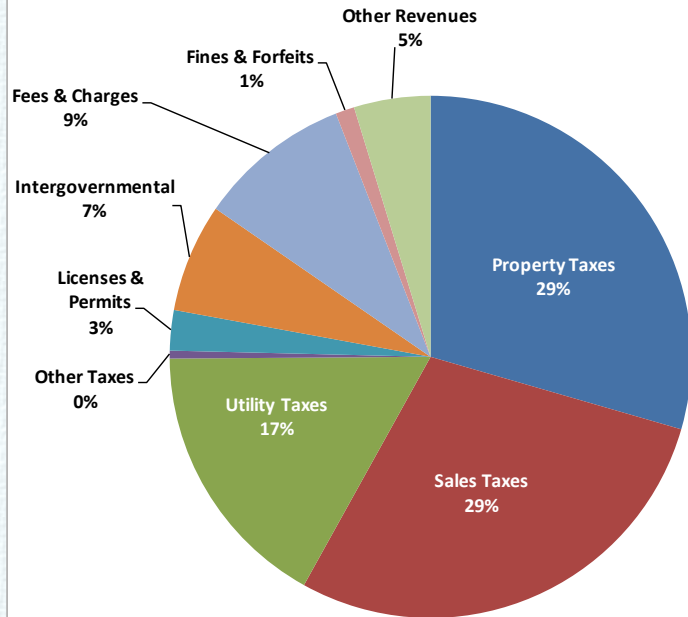
- General fund sales tax growth has been better than the past two years (1% in 2016 and 2% in 2017). Sales tax is 29% of General Fund budget.
- All banked property tax levied. Property tax revenue growth limited to 1%. Property tax is about 29% of the General Fund revenue stream.
- Sunset of the Streamlined Sales Tax (SST) mitigation payment September 30, 2019. In theory, being replaced by internet sales tax revenues. Receipts through September 2019 will reduce SST mitigation payments on a dollar-for-dollar basis.
- Demand for services increasing faster and are greater than budget revenue growth – public safety, transportation, human services.

Budget Highlights and Considerations

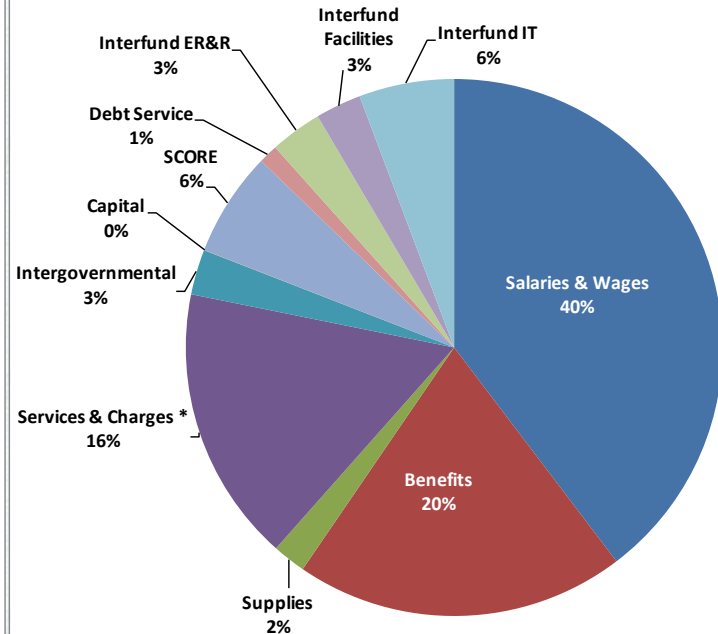
- Growing need in human services – homelessness, mental health.
- Unfunded PERS 1 continues. City pays 5% of PERS 2 & 3 labor costs towards the unfunded component.
- Police labor contracts up for renegotiation at the end of 2018 and Teamsters contract at the end of 2019.
- LEOFF 1 liability.

General Fund Sources of Revenue and Expenditures

2019 - 2020 General Fund Revenues



2019 - 2020 General Fund Expenditures



- Services and Charges include contracted services such as the Public Defender contract; Human Services contracts; and 911 dispatch (Valley Communications), etc.

General Fund 2019-2020 Financial Plan

Preliminary Budget (\$ millions)	2018 Amended Budget	2019 Prelim Budget	2020 Prelim Budget
Beginning Fund Balance	\$ 22.6	\$ 18.0	\$ 12.4
Revenues	<u>67.5</u>	<u>72.2</u>	<u>75.3</u>
Total Resources	\$ 90.1	\$ 90.2	\$ 87.7
Total Expenditures*	\$ 77.5	\$ 77.8	\$ 80.6
Estimated 2018 Year-End Carryforward	-\$5.4		
Estimated Ending Fund Balance	<u>\$18.0</u>	<u>\$12.4</u>	<u>\$ 7.1</u>
Total Expenditures + Fund Balance + Estimated Carryforward	\$ 90.1	\$ 90.2	\$ 87.7
• Estimated 2019-20 Carryforwards (included in expenditures)		-\$1.5	-\$2.0

General Fund and Cumulative Reserve Fund Reserve Requirements

	General Fund	Cumulative Reserve Fund	Total	General Fund	Cumulative Reserve Fund	Total
Minimum	8.0%	5.0%	13.0%	\$ 6.2 M	\$ 3.9 M	\$ 10.1 M
Target	12.0%	10.0%	22.0%	9.3 M	7.8 M	17.1 M
2019 Budget	16.0%	13.0%	29.0%	\$ 12.4 M	\$ 10.1 M	\$ 22.6 M
Minimum	8.0%	5.0%	13.0%	\$ 6.4 M	\$ 4.0 M	\$ 10.5 M
Target	12.0%	10.0%	22.0%	9.7 M	8.1 M	17.7 M
2020 Budget	8.75%	7.75%	16.5%	\$ 7.1 M	\$ 6.2 M	\$ 13.3 M

Public Works

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Level of Service Principles
- Departmental Highlights

Public Works – Engineering and Streets

2019 – 2020 Organizational Changes – Highlights

Engineering –
001.32
Book 1 Page 131

- No significant budgetary changes.

Streets –
001.42
Book 1 Page 139

Significant Budgetary Changes:

- Increased budget for electricity for street lighting, although the budget for electricity and street lighting is expected to decline in 2020 due to street light LED retrofit project (ENG.0026). **Book 1 Page 251**
- Increased budget for guardrail repairs. **Book 1 Page 145**

Community Development

2019 – 2020 Organizational Changes – Highlights	
Community Development – 001.17 Book 1 Page 105	<p>Community Development is comprised of four cost centers: Financial Services, Building Permits and Inspections, Environmental Services, and Planning Services.</p> <p>Significant Budgetary Changes:</p> <ul style="list-style-type: none"> Moved Pet Licensing from Financial Services cost center to contract with AVHS. Book 1 Page 83

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

	2019 – 2020 Organization-Changes-Highlights
Finance Book 1 Page 59	<ul style="list-style-type: none"> Salaries and benefits appear higher due to change in approach to position budgeting for support departments. New FTE – IT Support Lead (FIN.0015). Book 1 Page 261
Non-Departmental – Book 1 Page 71	<p>Significant Budgetary Items:</p> <ul style="list-style-type: none"> 2019 and 2020 Budget includes transfer out to Fund 276 for Golf Debt Service (\$374K and \$376K respectively). Book 1 Page 87 New Golf Course HR 600 Rotary Mower (GLF.0036) - Book 1 Page 265 No transfers to Cumulative Reserve fund. Includes expected retirement payouts. Includes contingencies for unforeseen needs, salaries, labor contracts. Book 1 Page 86 Anticipates receipt of fire insurance premium for LEOFF 1 fire fighters pension. This revenue stream may be eliminated in the next legislative session. Book 1 Page 77 2019 & 2020 Expenditures & Ending fund balance have an allowance for underspends of \$1.5M & \$2.0M. Book 1 Page 83

Finance

(continued)

2019 – 2020 Organization-Changes-Highlights

Cumulative Reserve
Book 2 Page 53

- Transfers out budgeted for Cemetery operations, if needed. **Book 2 Page 55**
- Transfer out to General Fund in 2020. **Book 2 Page 55**

Mitigation Fees (F124)
Book 2 Page 57

- Total Transfers = \$2.9M in 2019 and \$0.7M in 2020. **Book 2 Pages 59 - 65**
 - Traffic Impact & Mitigation Fees to be transferred to the Arterial Street fund (F102).
 - Park Impact Fees to be transferred to the Municipal Parks construction fund (321).
 - Traffic Impact & Wetland Mitigation Fee to be transferred to the Capital Improvements construction fund (F328).

Capital
Improvements (F328)
Book 2 Page 67
Project details:
Book 2 Pages 81 - 99

- Major capital projects include listed **Book 2 Pages 81 - 99**
- Decision Packages: **Book 2 Pages 507 - 544**
 - Auburn Way South Sidewalk Improvements (ENG.0021)
 - Citywide ADA & Sidewalk Improvements (ENG.0022)
 - Annual Traffic Signal Replacement & Improvement (ENG.0023)
 - Neighborhood Traffic Safety Program (ENG.0024)
 - Citywide Street Lighting Improvements (ENG.0025)
 - City Street Light LED Retrofit (ENG.0026)
 - Garage Painting (FIN.0016)
 - Public Art Allocation (PRK.0051)
- Total REET 1 uses over biennium – \$2.2 million. **Book 2 Pages 69 - 79**
- Total REET 2 uses over biennium – \$6.9 million (includes \$3.5 million to replace sales tax on construction funding for the SOS program). **Book 2 Pages 69 - 79**

Finance

(continued)

2019 – 2020 Organization-Changes-Highlights	
Local Revitalization Book 2 Page 101	<ul style="list-style-type: none"> This fund will remain open through 2019 to use up residual fund balance. \$485k remains in this fund to be used for public parking reconfiguration, City-owned parking lot improvements, and the Arts & Culture Center alleyway project.
Solid Waste Book 2 Page 109	<ul style="list-style-type: none"> Salaries and benefits appear lower due to change in approach to position budgeting for General Fund support departments; these costs are now shown as an interfund charge. Increase in bank credit card processing fees. Book 2 Page 116 King County has announced tipping fees will increase 4.6% on 1/1/2019 to \$140.82 from \$134.59 per ton. Book 2 Page 119 Increase in payments to Waste Management. Book 2 Page 119
Insurance (F501) Book 2 Page 125	<ul style="list-style-type: none"> Quarterly payment reduced from 2018 budget by about 25%. Book 2 Page 127 Fund balance projected to be about \$1.6 million in 2020. Book 2 Page 126
Fire Pension (F611) Book 2 Page 129	<ul style="list-style-type: none"> Fire insurance prevention tax may be eliminated in the 2019 legislative session.
Cemetery Endowment (F701) Book 2 Page 135	<ul style="list-style-type: none"> 2019 transfer of \$33,000 in accumulated interest earnings to Cemetery capital fund for road improvements. Book 2 Page 138 Investment income on permanently restricted fund balance is increasing with rates. Book 2 Page 136

Parks, Arts and Recreation

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Parks, Arts and Recreation

2019 – 2020 Organizational Changes - Highlights

Parks – General Fund
Book 1 Page 183

- No significant budgetary changes.

Recreational Trails
(F120)
Book 2 Page 441

- No significant budgetary changes.
- No capital projects planned.

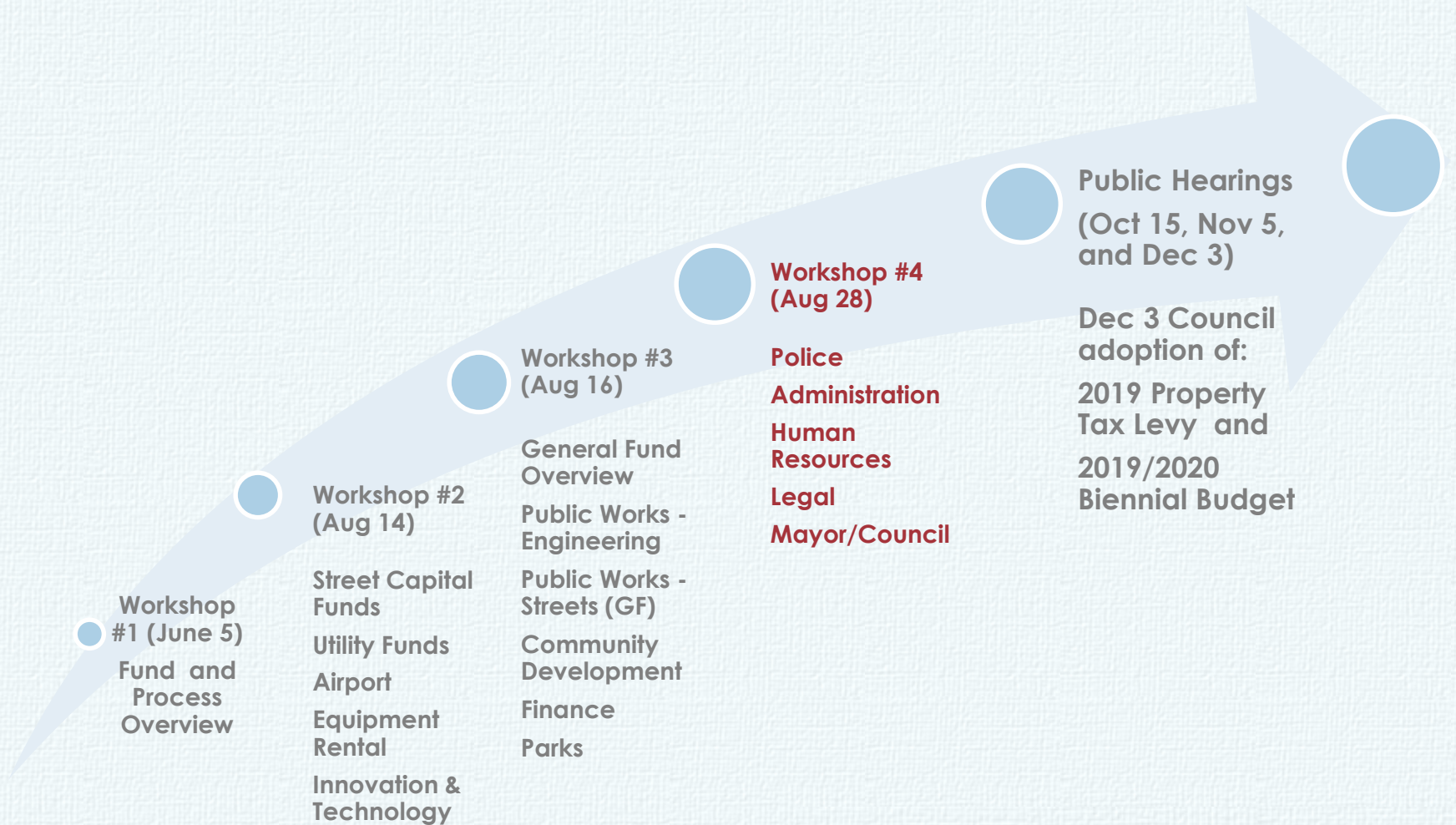
Municipal Parks (F321)
Book 2 Page 445

- Major capital projects include:
 - Mary Olson Farm – Watts Property Acquisition. **Book 2 Page 455**
 - Game Farm Park Improvements. **Book 2 Page 456**
 - Sunset Park Improvements. **Book 2 Page 460**
 - Fairway Drainage Improvement (GLF.0035) **Book 2 Page 469**

Cemetery (F436/466)
Book 2 Page 471

- No significant budgetary changes.
- Decision Packages:
 - Asphalt Overlay (CEM.0005) **Book 2 Page 517**
 - Mausoleum Design (CEM.0006) **Book 2 Page 518**
- Anticipated operating losses and negative working capital may require operating transfers in from Cumulative Reserve (F122) in order to meet cash flow requirements. **Book 2 Page 55**

Council Budget Review Process



- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Police

	2019 – 2020 Organizational Changes - Highlights
SCORE Jail Services – General Fund Book 1 Page 151	Significant Budgetary Changes: <ul style="list-style-type: none"> • 2019-2020 SCORE charges are based on ADP (Average Daily Population) and percentage usage of the facility. • 2019 SCORE costs increasing by \$0.9 million (22%). Book 1 Page 153
Police – General Fund Book 1 Page 155	Significant Budgetary Changes: <ul style="list-style-type: none"> • The 2019 Valley Communications budget is \$3.3M – a \$220K (7%) increase over the 2018 budget. The 2020 budget for Valley Communications is \$3.4M or 3% increase over 2019 Book 1 Page 163
Drug Forfeiture Fund (F117) Book 2 Page 433	Significant Budgetary Changes: <ul style="list-style-type: none"> • The 2019-2020 budget includes the purchase of surveillance equipment and night vision goggles for SWAT. Book 2 Page 436

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Administration

	2019 – 2020 Organization-Changes-Highlights
Administration Book 1 Page 17	<p>The Administration department includes the following divisions:</p> <ul style="list-style-type: none"> Human and Community Services Economic Development Emergency Management Facilities Multimedia <p><u>Significant Budgetary Changes:</u></p> <ul style="list-style-type: none"> Moved the Community Healthcare Consultant from Mayor's budget to Administration budget. Book 1 Page 27 Decision Packages: <ul style="list-style-type: none"> Marketing & Branding Campaign (ASD.0012) Book 1 Page 239 Port of Seattle Grant Matching Funds (ASD.0014) Book 1 Page 240 Homeless Response (MAY.0003) Book 1 Page 268

Administration

(continued)

	2019 – 2020 Organization-Changes-Highlights
Hotel/Motel Tax (F104) – Book 2 Page 3	<ul style="list-style-type: none"> Revenue increased and marketing budget increased. Book 2 Page 4
Housing & Comm. Dev. (F119) – Book 2 Page 9	<ul style="list-style-type: none"> Housing Repair Program Delivery Shift (ASD.0017). Book 2 Page 515
BIA (F121) – Book 2 Page 15	<ul style="list-style-type: none"> Continuation of service levels. Book 2 Page 15
Facilities (F505) – Book 2 Page 19	<p>Decision Packages:</p> <ul style="list-style-type: none"> Arts & Cultural Roof Replacement – REET 1 (FAC.0017) Book 2 Page 528 Justice Center Roof Replacement – REET 1 (FAC.0019) Book 2 Page 529 City Hall Roof Replacement – REET 1 (FAC.0020) Book 2 Page 530 JACE 4 Upgrade (FAC.0022) Book 2 Page 531 New FTE – Custodian (FAC.0025) Book 2 Page 533 Lighting/Painting/Siding – partial REET 1 (FAC.0026) Book 2 Page 534
Multimedia (F518) – Book 2 Page 31	<ul style="list-style-type: none"> Continuation of service levels. Book 2 Page 31

Human Resources

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Human Resources

2019 – 2020 Organization-Changes-Highlights	
Human Resources Book 1 Page 43	<p>Significant Budgetary Changes:</p> <ul style="list-style-type: none"> • Salaries and benefits appear higher due to change in approach to position budgeting for support departments. Department costs are now shown at 100% with corresponding revenue from other funds to pay for support services received. • Public defender costs increasing 9% in 2019. Book 1 Page 47 • King County District Court costs increasing 10% per year. Book 1 Page 47

Human Resources

(continued)

2019 – 2020 Organization-Changes-Highlights

Workers'
Compensation
(F503)
Book 2 Page 41

Created in 2014, this fund accounts for the City's self insurance program that covers time loss and medical benefits for employees who are affected by an occupational injury or illness.

- Salaries and benefits appear lower due to change in approach to position budgeting for General Fund support departments; these costs are now shown as an interfund charge.
- Interfund charges increased by 7% per year

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Performance Measures
- Departmental Highlights

Legal

2019 – 2020 Organization-Changes-Highlights	
Legal Department Book 1 Page 93	<p>Significant Budgetary Changes:</p> <ul style="list-style-type: none"> • Salaries and benefits appear higher due to change in approach to position budgeting for support departments. • One new FTE – Records Clerk. (LGL.0005) Book 1 Page 266

- Organizational Chart
- Departmental Overview
- 2017 & 2018 Accomplishments
- 2019 & 2020 Goals
- Departmental Highlights

Council / Mayor

	2019 - 2020 Organization-Changes-Highlights
Mayor and Council Book 1 Page 5	<p>Mayor/Council: Budgetary changes are due to internal reorganization.</p> <ul style="list-style-type: none"> • Moved the Community Healthcare Consultant from Mayor's budget to Administration budget. Book 1 Page 27 • Continue programs into 2019-2020.

End of Presentation

CITY OF AUBURN
2019-2020 General Fund Preliminary Budget

GF Financial Plan	2017 Actual	2018 Forecast	2019 Preliminary Budget	2020 Preliminary Budget
Period Beginning Fund Balance	\$ 21,028,666	\$ 22,643,676	\$ 18,037,042	\$ 12,394,853
Taxes				
General Prop Taxes (311)	\$ 20,837,874	\$ 21,281,000	\$ 21,550,000	\$ 21,900,000
Sales and Use Taxes (313.100)	15,045,426	15,770,750	18,435,100	18,826,200
Sales Tax Credit for Annexation (313.110)	2,085,949	1,300,000	-	-
Pierce Co Parks Sales Tax (313.170)	95,750	100,500	105,500	110,800
Brokered Natural Gas Tax (313.600)	176,067	153,200	137,900	131,000
Local Sales Tax - Crim Justice (313.710)	2,038,296	2,099,000	2,162,000	2,227,000
Interfund (Public) Utility Taxes (314.x)	3,891,654	3,921,500	4,035,600	4,123,000
Admission & Private Utility Taxes (316.x)	8,932,920	8,462,943	8,311,900	8,334,300
Leasehold and Gaming Taxes (317.x)	519,630	458,080	465,500	253,800
Total Taxes	\$ 53,623,566	\$ 53,546,973	\$ 55,203,500	\$ 55,906,100
Other Revenues				
Business Licenses (321.900)	\$ 163,347	\$ 223,200	\$ 210,000	\$ 210,000
Building/Plumbing/Elect Permits (322.1x)	1,408,486	1,313,120	1,242,000	1,242,000
Pet Licenses (322.300)	99,406	149,060	175,900	175,900
Other Licenses and Permits (32x)	235,557	203,800	210,000	210,900
Charges for Svcs incl Plan Checks & Green Fees (34x)	4,354,041	4,322,980	6,952,280	7,030,580
Interest and Investment Earnings (361)	237,532	296,300	348,700	312,400
Fines and Forfeits (35x)	882,255	898,500	859,500	863,800
Rent, Contributions, and Other (362-69)	1,159,344	1,043,300	1,055,600	1,059,500
Intergov't'l (33x) incl. grants and SST & Liquor distribtns	6,243,966	6,540,990	5,782,600	4,132,160
Interfund Transfers, Insurance Recov (39x)	215,703	249,300	105,906	4,106,527
Total Other Revenues	\$ 14,999,636	\$ 15,240,550	\$ 16,942,486	\$ 19,343,767
Total Taxes and Other Revenues	\$ 68,623,202	\$ 68,787,523	\$ 72,145,986	\$ 75,249,867
Total Available Resources (incl BFB)	\$ 89,651,868	\$ 91,431,199	\$ 90,183,028	\$ 87,644,720
GF Expenditures	\$ 67,008,192	\$ 73,394,157	\$ 77,788,175	\$ 80,586,415
Ending Fund Balance	\$ 22,643,676	\$ 18,037,042	\$ 12,394,853	\$ 7,058,305

Exps By Department	2017 Actual	2018 Forecast	2019 Preliminary Budget	2020 Preliminary Budget
Mayor/Council	\$ 1,135,327	\$ 1,332,443	\$ 1,150,079	\$ 1,184,746
Administration	2,512,461	3,311,597	3,693,134	3,761,081
Human Resources	3,745,380	3,916,885	4,506,052	4,789,416
Finance	1,433,788	1,521,321	3,533,141	3,729,079
Legal	2,221,484	2,376,788	2,795,951	2,934,072
CDPW				
Community Development	4,225,931	4,461,201	4,746,823	5,002,073
Public Works	2,958,908	3,770,772	4,031,926	4,433,812
Streets	3,673,454	3,845,102	4,041,472	3,987,178
CDPW Total	\$ 10,858,293	\$ 12,077,075	\$ 12,820,221	\$ 13,423,063
SCORE	3,794,872	3,998,000	5,001,000	5,001,000
Police	24,947,225	27,068,959	28,921,482	29,865,876
Parks	12,031,189	12,310,111	12,878,205	13,235,849
Non-Departmental Exp.	4,328,174	5,480,978	2,488,910	2,662,233
Total - All Departments	\$ 67,008,192	\$ 73,394,157	\$ 77,788,175	\$ 80,586,415

By Object	Actual	2018 Forecast	2019 Preliminary Budget	2020 Preliminary Budget
Salaries/Benefits				
1. Salaries & Wages	\$ 25,786,300	\$ 27,457,233	\$ 30,673,276	\$ 31,482,912
2. Personnel Benefits	10,114,514	11,278,487	13,725,392	15,203,063
Subtotal	\$ 35,900,814	\$ 38,735,720	\$ 44,398,668	\$ 46,685,975
Operating Expenses				
3. Supplies	\$ 1,507,180	\$ 1,662,850	\$ 1,591,488	\$ 1,590,738
4. Services & Charges	10,526,963	12,349,122	12,614,059	12,618,969
5. Intergovernmental	6,044,670	6,244,490	7,480,550	7,669,800
6. Capital Outlay	29,905	115,000	10,000	10,000
7. Debt Service Principal	57,642	61,607	65,900	70,900
8. Debt Service Interest	20,526	16,092	13,500	8,500
9. Interfund Payments	8,592,318	8,728,298	9,125,100	9,269,300
Subtotal	\$ 26,779,205	\$ 29,177,459	\$ 30,900,597	\$ 31,238,207
Total - Departments	\$ 62,680,018	\$ 67,913,179	\$ 75,299,265	\$ 77,924,182
Non-Departmental	\$ 4,328,174	\$ 5,480,978	\$ 2,488,910	\$ 2,662,233
Total - All	\$ 67,008,192	\$ 73,394,157	\$ 77,788,175	\$ 80,586,415

PUBLIC WORKS

Mission Statement

Public Works strives to foster and support the quality of life of the community and to promote vigorous economic development by providing reliable and safe public streets and utilities, and by the careful management of new infrastructure constructed by the City and new development.

Service Area Overview

Public Works includes the General Fund divisions Engineering and Streets; the Special Revenue funds, Arterial Street Improvement (102), Local Street Preservation (103), and Arterial Street Preservation (105); and the Enterprise funds: Water (430 & 460), Sanitary Sewer (431, 433, & 461), Storm Drainage (432 & 462), Airport (435 & 465) and Equipment Rental (550 & 560). The department is functionally divided into the Administrative, General Engineering Services, Transportation Planning & Management, and Utility Planning & Management sections located in the Customer Service Center. The service area is responsible for several specific areas and duties. This includes the review, approval, and management of the construction of capital improvements for streets and utilities constructed by new development for public dedication and ownership. The management of the City's public works capital improvement program for design, right-of-way (ROW) acquisition, construction, and operations and maintenance of the City's infrastructure including utilities, public streets, and the airport. The department provides design, survey, and construction management services, and property and right of way records management. Engineering Services is responsible for administering standards for all City-owned utility and street infrastructure improvements for development and land use throughout the City. The service area manages the short and long-term planning and assists with operations for City-owned utilities to include water, sewer, and storm drainage and associated real property assets.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to pursue at state and regional levels new revenue sources for the City's arterial street preservation. 	<ul style="list-style-type: none"> Participated in the Regional Transportation Strategy Initiative, Participated in the T2040 Update through PSRC including the Maintenance & Preservation Taskforce. 	<ul style="list-style-type: none"> Continue to pursue at state and regional levels new revenue sources for the City's arterial street preservation. This may potentially include a User Fee, Street Maintenance Utility, or other options being considered regionally.
<ul style="list-style-type: none"> Participate in regional transportation forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC and RAMP on key projects. 	<ul style="list-style-type: none"> Participated in all Regional Transportation Meetings including the Regional Transit Committee (RTC). 	<ul style="list-style-type: none"> Participate in regional transportation forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC, RTC, and RAMP on key projects.
<ul style="list-style-type: none"> Complete the annual updates to the 6-year Transportation Improvement Plan. 	<ul style="list-style-type: none"> Completed in June 2017 and anticipated to be completed in Summer 2018. 	<ul style="list-style-type: none"> Complete the annual updates to the 6-year Transportation Improvement Plan.
<ul style="list-style-type: none"> Continue to advocate for legislative authorization of a Street Maintenance Utility. 	<ul style="list-style-type: none"> Ongoing. Participated in various regional forums regarding funding for street preservation. 	
<ul style="list-style-type: none"> Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options. 	<ul style="list-style-type: none"> Ongoing. 	

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to work with new developments on funding options for key transportation improvements. 	<ul style="list-style-type: none"> Ongoing. 	
<ul style="list-style-type: none"> Work with the City of Pacific to complete a corporate boundary line adjustment along the A Street SE Corridor for public safety and continuity of responsibility. 	<ul style="list-style-type: none"> Coordination with City of Pacific is anticipated to begin in 2018 with completion in the 2019-2020 budget cycle. 	<ul style="list-style-type: none"> Work with the City of Pacific to complete a corporate boundary line adjustment along the A Street SE Corridor for public safety and continuity of responsibility.
<ul style="list-style-type: none"> Continue to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan. 	<ul style="list-style-type: none"> Applied for numerous grants in 2017 and 2018. Received \$8M and will potentially receive other awards later in 2018. 	<ul style="list-style-type: none"> Continue to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan.
<ul style="list-style-type: none"> Continue to work with other departments to promote economic development opportunities. 	<ul style="list-style-type: none"> Ongoing. 	<ul style="list-style-type: none"> Continue to work with other departments to promote economic development opportunities.
<ul style="list-style-type: none"> Work with Finance to complete a rate study for the water, sewer and storm drainage systems for implementation by 2018. 	<ul style="list-style-type: none"> Rate Study is underway and anticipated to be completed in late 2018. 	
<ul style="list-style-type: none"> Improve efforts to maintain local streets in fair-to-good condition by crack sealing and increased grind and patch operations to prolong the life of the street and postpone the need for overlays. 	<ul style="list-style-type: none"> Efforts continued through 2017 and 2018 with several projects having some form of preservation completed. 	<ul style="list-style-type: none"> Improve efforts to maintain all streets in fair-to-good condition by crack sealing, grind and patch operations, overlays, and re-builds to prolong the life of all streets. Maintain an average Pavement Condition Index Rating of 70.
<ul style="list-style-type: none"> Refresh striping on public roads and continue to refresh thermoplastic pavement markings and legends as needed. 	<ul style="list-style-type: none"> Completed striping on all streets and completed thermoplastic pavement marking refresh as needed. 	<ul style="list-style-type: none"> Refresh striping on public roads and continue to refresh thermoplastic pavement markings and legends as needed.

Department Budget

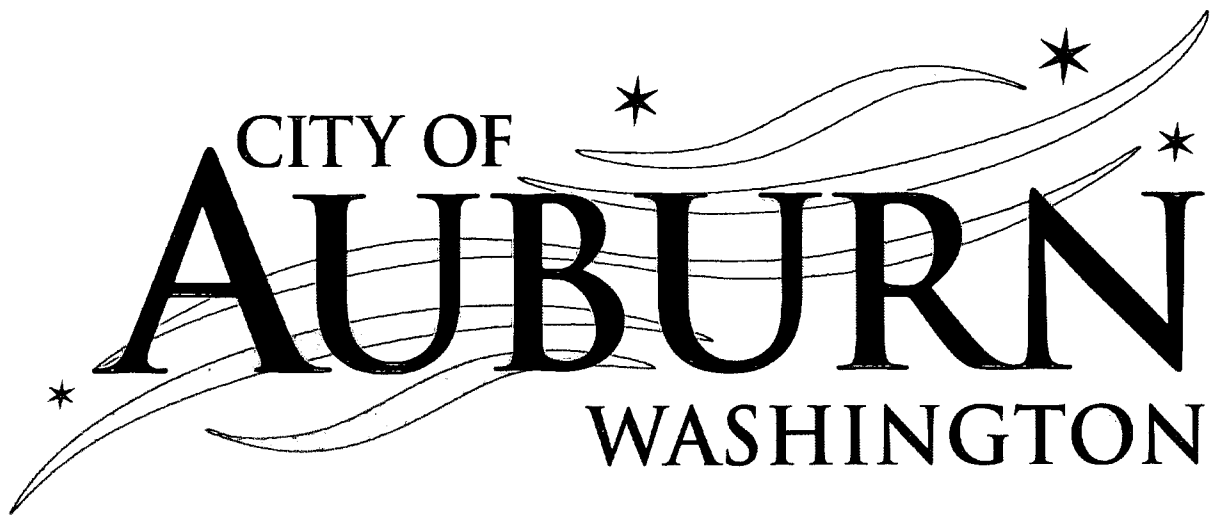
001.32 Engineering	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	1,578,255	1,937,726	1,937,726	2,135,339	2,352,965
Personnel Benefits	694,281	1,004,260	980,000	1,105,812	1,279,222
Supplies	17,342	24,450	24,450	24,300	23,050
Services & Charges	223,102	383,475	383,475	302,275	303,775
Intergovernmental	3,452	15,000	15,000	15,000	15,000
Capital Outlay	19,955	-	-	-	-
Interfund Payments For Service	422,520	430,121	430,121	449,200	459,800
DEPARTMENT TOTAL	\$ 2,958,908	\$ 3,795,032	\$ 3,770,772	\$ 4,031,926	\$ 4,433,812

Department Employees

001 Public Works - Engineering FTEs	2016	2017	2018	2019	2020
Engineering FTEs	53.00	54.00	55.00	55.00	55.00
TOTAL ENGINEERING FTEs	53.00	54.00	55.00	55.00	55.00

Full Time Equivalent (FTE)

In August 2018, the Community Development and Public Works Director position was transferred from the Community Development Department to the Engineering Department, + 1.0 FTE.



Budget Detail Report

City of Auburn

001 GENERAL
 32 PUBLIC WORKS
 532 ENGINEERING
 532.200 ENGINEERING/PLANS & SERVICE
 532.200.10 SALARIES & WAGES
 532.200.12 OVERTIME

2018		2019		2020	
1	Signal Maintenance	18,000.00	1	Signal Maintenance	20,800.00
	Line Items Total	18,000.00		Line Items Total	20,800.00
				Change in Budget	2,800.00

532.200.13 OTHER WAGES

2018		2019		2020	
1	Temporary Staff and/or interns	35,000.00	1	Temporary Staff and/or interns	35,000.00
	Line Items Total	35,000.00		Line Items Total	35,000.00
				Change in Budget	0.00

532.200.20 PERSONNEL BENEFITS

532.200.22 OTHER FRINGE BENEFITS

2018		2019		2020	
1	Uniforms & Protective Clothing	2,750.00	1	Uniforms & Protective Clothing	2,750.00
	Line Items Total	2,750.00		Line Items Total	2,750.00
				Change in Budget	0.00

532.200.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Allocate Out Capital Salaries & Benefits	-5,265.00	1	Allocate Out Capital Salaries & Benefits	-5,300.00
2	ENG.0018 - Traffic Signal Technician	3,006.00	2	Move Budget from 001.17.558.100.XX -	495.23
3	Rounding	0.30		Position 1701-001 Reclassified to Position	
	Line Items Total	-2,258.70		3205-042.	
				Line Items Total	-4,804.77
				Change in Budget	-2,548.07

532.200.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Allocate Out Capital Salaries & Benefits	-43,671.00	1	Allocate Out Capital Salaries & Benefits	-64,000.00
2	ENG.0018 - Traffic Signal Technician	30,259.00	2	Move Budget from 001.17.558.100.XX -	27,759.80
3	Rounding	-0.44		Position 1701-001 Reclassified to Position	
	Line Items Total	-13,412.44		3205-042.	
				Line Items Total	-36,240.20
				Change in Budget	-22,827.76

532.200.30 SUPPLIES

532.200.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Office Supplies	5,200.00	1	Office Supplies	9,200.00
2	Survey and Construcion Supplies	500.00	2	Survey and Construcion Supplies	1,000.00
3	Printer and Copier Supplies	5,000.00	3	Printer and Copier Supplies	400.00
4	Traffic Supplies	1,000.00	4	Traffic Supplies	2,500.00
	Line Items Total	11,700.00		Line Items Total	13,100.00
				Line Items Total	12,850.00

Budget Detail Report
City of Auburn

Page: 2

07/31/2018 5:23PM

001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.30 SUPPLIES
532.200.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
		Change in Budget	1,400.00	Change in Budget	-250.00
532.200.35 SMALL TOOLS & MINOR EQUIPMENT					
2018		2019		2020	
1	Office Furniture, Storage, and Equipment 4,650.00	1	Office Furniture, Storage, and Equipment 3,100.00	1	Office Furniture, Storage, and Equipment 2,700.00
2	Survey Tools and Equipment 1,600.00	2	Survey Tools and Equipment 1,600.00	2	Survey Tools and Equipment 1,000.00
3	Traffic Signal Maintenance Tools and Equipment 5,000.00	3	Traffic Signal Maintenance Tools and Equipment 5,000.00	3	Traffic Signal Maintenance Tools and Equipment 5,000.00
4	Engineering Tools 1,500.00	4	Engineering Tools 1,500.00	4	Engineering Tools 1,500.00
Line Items Total 12,750.00		Line Items Total 11,200.00		Line Items Total 10,200.00	
		Change in Budget	-1,550.00	Change in Budget	-1,000.00

532.200.40 OTHER SERVICES & CHARGES

532.200.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Water Sampling for Development Projects 1,000.00	1	King County Inspection Fees 200.00	1	King County Inspection Fees 225.00
2	King County Inspection Fees 200.00	2	Record Drawing Archive Services 500.00	2	Record Drawing Archive Services 500.00
3	Record Drawing Archive Services 500.00	3	Consultant Services for property acquisition, survey, grant support, and design 25,000.00	3	Consultant Services for property acquisition, survey, grant support, and design 32,500.00
4	Consultant Services for property acquisition, survey, grant support, and design 12,500.00	4	White River Cross Sections Mandated Annual Requirement 17,000.00	4	White River Cross Sections Mandated Annual Requirement 500.00
5	White River Cross Sections Mandated Annual Requirement 15,000.00	5	Consultant and Small Works Roster Service 500.00	5	Consultant and Small Works Roster Service 500.00
6	Consultant and Small Works Roster Service 400.00	6	On Call Transportation Consultant Services - Modeling 5,000.00	6	On Call Transportation Consultant Services - Modeling 5,000.00
7	On Call Transportation Consultant Services - Modeling 5,000.00	7	Annual Traffic Counts 25,000.00	7	Annual Traffic Counts 25,000.00
8	Annual Traffic Counts 25,000.00	8	BNSF Annual Signal Permits 1,500.00	8	BNSF Annual Signal Permits 1,500.00
9	BNSF Annual Signal Permits 1,500.00	Line Items Total 74,700.00		Line Items Total 65,725.00	
10	ENG.0019 - Consultant Services (Survey, ROW, On-Call Support) 17,500.00				
Line Items Total 78,600.00					
		Change in Budget	-3,900.00	Change in Budget	-8,975.00

532.200.42 COMMUNICATION

2018		2019		2020	
1	Cellular Phones and Tablets 18,000.00	1	Cellular Phones and Tablets 21,000.00	1	Cellular Phones and Tablets 25,000.00
2	WSRN Subscription for survey level GPS Units 3,000.00	2	WSRN Subscription for survey level GPS Units 800.00	2	WSRN Subscription for survey level GPS Units 800.00
3	Traffic Cameras through Comcast Service 5,000.00	3	Traffic Cameras through Comcast Service 6,000.00	3	Traffic Cameras through Comcast Service 6,000.00
Line Items Total 26,000.00		Line Items Total 27,800.00		Line Items Total 31,800.00	
		Change in Budget	1,800.00	Change in Budget	4,000.00

532.200.43 TRAVEL

2018	2019	2020
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City of Auburn

001 GENERAL
 32 PUBLIC WORKS
 532 ENGINEERING
 532.200 ENGINEERING/PLANS & SERVICE
 532.200.40 OTHER SERVICES & CHARGES
 532.200.43 TRAVEL

2018			2019			2020		
1	Travel	5,250.00	1	Travel	4,350.00	1	Travel	4,500.00
	Line Items Total	5,250.00		Line Items Total	4,350.00		Line Items Total	4,500.00
			Change in Budget		-900.00			
						Change in Budget		150.00

532.200.46 INSURANCE

2018			2019			2020		
1	Insurance Allocation	77,500.00	1	Insurance Allocation	89,000.00	1	Insurance Allocation	95,200.00
	Line Items Total	77,500.00		Line Items Total	89,000.00		Line Items Total	95,200.00
			Change in Budget		11,500.00	Change in Budget		6,200.00

532.200.48 REPAIRS & MAINTENANCE

2018			2019			2020		
1	Survey Equipment repairs and maintenance	4,500.00	1	Survey Equipment repairs and maintenance	1,000.00	1	Survey Equipment repairs and maintenance	2,100.00
2	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00	2	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00	2	For Traffic Signal Repairs due to damage, equipment failures, and traffic collisions.	75,000.00
3	BNSF/UP Railroad Gate Repairs	5,000.00	3	BNSF/UP Railroad Gate Repairs	5,000.00	3	BNSF/UP Railroad Gate Repairs	5,000.00
4	Car Wash	300.00	4	Car Wash	300.00	4	Car Wash	300.00
5	ENG:0017 - Survey Scanning Equipment & Software	625.00		Line Items Total	81,300.00		Line Items Total	82,400.00
	Line Items Total	85,425.00						
				Change in Budget	-4,125.00		Change in Budget	1,100.00

532.200.49 MISCELLANEOUS

2018			2019			2020		
1	Conferences	7,600.00	1	Conferences	9,500.00	1	Conferences	8,900.00
2	Professional Dues	4,250.00	2	Professional Dues	3,950.00	2	Professional Dues	4,200.00
3	Publications	3,050.00	3	Publications	1,600.00	3	Publications	1,600.00
4	Training	15,300.00	4	Training	8,900.00	4	Training	8,650.00
5	Employee Recognition	500.00	5	Employee Recognition	875.00	5	Employee Recognition	500.00
	Line Items Total	30,700.00	6	Shredding service	300.00	6	Shredding service	300.00
				Line Items Total	25,125.00		Line Items Total	24,150.00
				Change in Budget	-5,575.00		Change in Budget	-975.00

532.200.50 INTERGOVERNMENTAL/INTERFUND

532.200.51 INTERGOVERNMENTAL SERVICES

2018			2019			2020		
1	Bridge Inspection Program	15,000.00	1	Bridge Inspection Program	15,000.00	1	Bridge Inspection Program	15,000.00
	Line Items Total	15,000.00		Line Items Total	15,000.00		Line Items Total	15,000.00
				Change in Budget	0.00		Change in Budget	0.00

532.200.90 INTERFUND PAYMENTS FOR SERVICES

532.200.93 INTERFUND SUPPLIES

2018		2019		2020	
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001 GENERAL
32 PUBLIC WORKS
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.90 INTERFUND PAYMENTS FOR SERVICES
532.200.93 INTERFUND SUPPLIES

2018			2019			2020		
1	ER&R Fleet Fuel Allocation	21,300.00	1	ER&R Fleet Fuel Allocation	16,700.00	1	ER&R Fleet Fuel Allocation	16,700.00
	Line Items Total	21,300.00		Line Items Total	16,700.00		Line Items Total	16,700.00
			Change in Budget			Change in Budget		

532.200.95 INTERFUND OPER RENTALS/LEASES

2018			2019			2020		
1	ER&R Fleet Allocation	127,078.00	1	ER&R Fleet Allocation	147,700.00	1	ER&R Fleet Allocation	150,900.00
	Line Items Total	127,078.00		Line Items Total	147,700.00		Line Items Total	150,900.00
			Change in Budget			Change in Budget		

532.200.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	36,200.00	1	Multimedia Allocation	38,100.00	1	Multimedia Allocation	39,100.00
	Line Items Total	36,200.00		Line Items Total	38,100.00		Line Items Total	39,100.00
			Change in Budget			Change in Budget		

532.200.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	42,800.00	1	Facilities Allocation	43,100.00	1	Facilities Allocation	44,500.00
	Line Items Total	42,800.00		Line Items Total	43,100.00		Line Items Total	44,500.00
			Change in Budget			Change in Budget		

532.200.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	202,743.00	1	Innovation & Technology Allocation	203,600.00	1	Innovation & Technology Allocation	208,600.00
	Line Items Total	202,743.00		Line Items Total	203,600.00		Line Items Total	208,600.00
			Change in Budget			Change in Budget		

STREETS DIVISION

Mission Statement

The Streets Division's purpose is to provide a safe and efficient transportation system that serves the present and forecasted needs of the Auburn community.

Department Overview

The transportation system is managed by both the Street Division of Maintenance and Operations Services and the Transportation Division of Engineering Services within Public Works.

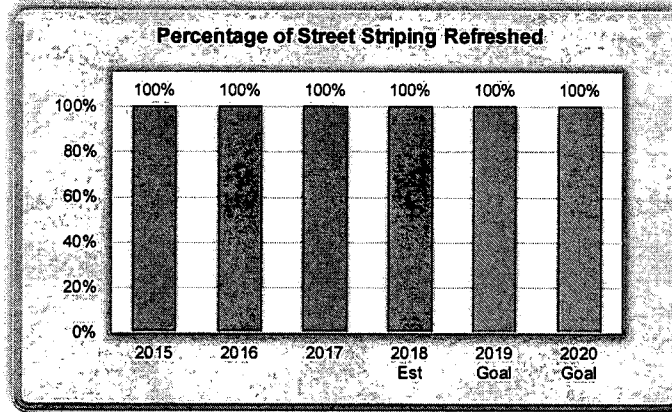
The Streets Division has over 216 centerline miles of roadways to maintain. Some of the key maintenance duties include pavement patching, crack sealing, snow and ice removal, alley and shoulder grading, sidewalk maintenance and repair, street lighting, signs, and traffic markings.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to implement a street sign inventory and minimum reflectivity level maintenance program through the use of approved methods, including the use of a retroreflectometer. 	<ul style="list-style-type: none"> The City's goal is to inspect 100% of regulatory/warning signs twice yearly for reflectivity. Our current progress is at 50% year to date. 	<ul style="list-style-type: none"> The City's goal is to inspect 100% of regulatory/warning signs twice yearly for reflectivity.
<ul style="list-style-type: none"> Implement an in-house sidewalk maintenance/repair program to improve pedestrian safety throughout the City. 	<ul style="list-style-type: none"> M&O is in the process of ordering equipment and establishing a list of sidewalks that are in need of repair. 	<ul style="list-style-type: none"> Utilize new equipment to address safety issues in a more cost effective and timely manner.
<ul style="list-style-type: none"> Continue to support the implementation of the City's traffic calming program through the placement of "speed cushions" or other appropriate traffic calming measures as directed by Engineering Services. 	<ul style="list-style-type: none"> Installed multiple speed cushions at the direction of Engineering Services. This is an ongoing goal. 	<ul style="list-style-type: none"> Continue to provide ongoing support.
<ul style="list-style-type: none"> Continue to update inventory of new street light systems. 	<ul style="list-style-type: none"> Ongoing. 	<ul style="list-style-type: none"> Continue to update inventory of new street light systems.
<ul style="list-style-type: none"> Continue implementing annual Pothole Patrol program pavement repairs. 	<ul style="list-style-type: none"> The Street Division has completed 100% of pothole requests year to date. 	<ul style="list-style-type: none"> Increase frequency of pothole patrol in order to address known areas with a high potential of failure.

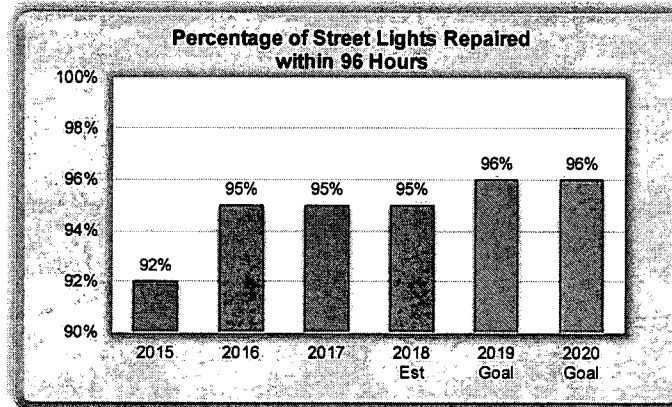
2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">• Continue citywide repair or replacement of damaged and worn street signs.	<ul style="list-style-type: none">• The Street Division has completed approximately 500 street sign related tasks in 2017 and 2018.	<ul style="list-style-type: none">• Continue ongoing repair or replacement of damaged and worn street signs.
<ul style="list-style-type: none">• Continue making guardrail repairs and other roadside safety improvements.		
	<ul style="list-style-type: none">• The Street Division purchased and used approximately 340 tons of asphalt and an additional 132 tons of cold mix in 2017.	<ul style="list-style-type: none">• Continue to increase grind and patch operations to postpone the need for total road surface replacement.

PERFORMANCE MEASURES - STREET DEPARTMENT**Percentage of Street Striping Refreshed**

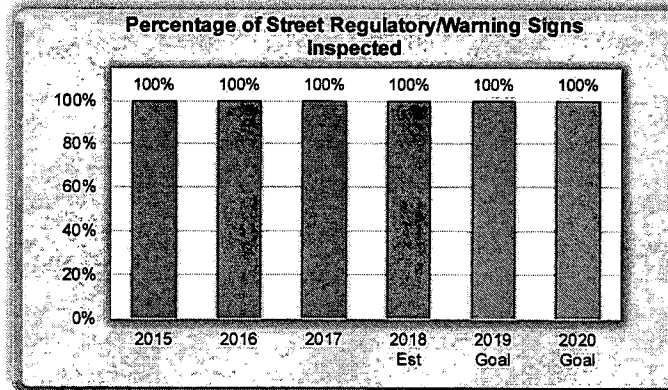
The City is responsible for maintaining the delineation of travel lanes on streets within the City. Each year the painted striping fades due to weather and traffic. The City contracts out the work to refresh the striping, and our goal is to complete 100% of the streets that have painted channelization annually to improve safety for the traveling public.

**Street Lights Repaired within 96 Hours**

The City is responsible for the maintenance of most of the streetlights in the City (some areas of the City are maintained by Puget Sound Energy). The City's goal is to have all street lights repaired within 96 hours of being notified to ensure safety and convenience for the public (this does not include light poles damaged in traffic accidents).

**Street Sign Reflectivity**

The City is responsible for the maintenance of Street Signs. Street Signs are checked for minimum reflectivity both in spring and fall. The retroreflectivity of an existing sign is assessed by a trained sign inspector conducting a visual inspection from a moving vehicle during nighttime conditions. Signs that are visually identified by the inspector to have retroreflectivity below the minimum levels are put on a list to be replaced.



Department Budget

001.42 Streets	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	970,372	1,123,095	1,000,000	1,113,341	1,119,563
Personnel Benefits	521,711	651,007	580,000	655,092	710,576
Supplies	169,457	230,300	230,300	216,300	216,300
Services & Charges	1,117,078	1,126,147	1,126,147	1,202,439	1,067,539
Intergovernmental	191,547	200,000	200,000	200,000	200,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	703,289	708,655	708,655	654,300	673,200
DEPARTMENT TOTAL	\$ 3,673,454	\$ 4,039,204	\$ 3,845,102	\$ 4,041,472	\$ 3,987,178

Department Employees

001 Street FTEs	2016	2017	2018	2019	2020
Street FTEs	19.00	20.00	20.00	21.00	21.00
TOTAL STREET FTEs	19.00	20.00	20.00	21.00	21.00

Full Time Equivalent (FTE)

In November 2017, the Community Services Work Crew Leader position was reclassified as a Maintenance Worker I and moved to the Street Department from the Human Resources Department; +1.0 FTE.

1.0 FTE - The 2019/2020 Budget includes an additional Maintenance Worker I in the Street Department.

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001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.30 SUPPLIES
542.300.31 OFFICE & OPERATING SUPPLIES

2018	2019	2020
	Change in Budget -10,000.00	Change in Budget 0.00

542.300.35 SMALL TOOLS & MINOR EQUIPMENT

2018	2019	2020
1 Small Power Tools and Equipment 6,300.00	1 Small Power Tools and Equipment 6,300.00	1 Small Power Tools and Equipment 6,300.00
2 Street Light Poles and Service Cabinets 33,000.00	2 Street Light Poles and Service Cabinets 33,000.00	2 Street Light Poles and Service Cabinets 33,000.00
3 Signs 40,700.00 Moved from \$15,700.00 from 001.42.542.300.31	3 Signs 36,700.00 Move \$4,000 to 001.42.542.300.42 for additional communications costs.	3 Signs 36,700.00
Line Items Total 80,000.00	Line Items Total 76,000.00	Line Items Total 76,000.00
	Change in Budget -4,000.00	Change in Budget 0.00

542.300.40 OTHER SERVICES & CHARGES

542.300.41 PROFESSIONAL SERVICES

2018	2019	2020
1 Hazardous Waste Disposal 8,400.00 Move \$42,000 to 001.42.542.300.48 (tree trimming and removal, concrete finish work)	1 Hazardous Waste Disposal 4,400.00 Move \$4,000 to 001.42.542.300.42 for additional communications costs.	1 Hazardous Waste Disposal 4,400.00
Line Items Total 8,400.00	Line Items Total 4,400.00	Line Items Total 4,400.00
	Change in Budget -4,000.00	Change in Budget 0.00

542.300.42 COMMUNICATION

2018	2019	2020
1 Line Locates 2,000.00	1 Communications 12,000.00 Moved \$4000 each from 001.42.542.300.31, .35 and .41 due to increased communication costs.	1 Communications 12,000.00
Line Items Total 2,000.00	2 Line Locates 2,000.00	2 Line Locates 2,000.00
	Line Items Total 14,000.00	Line Items Total 14,000.00
	Change in Budget 12,000.00	Change in Budget 0.00

542.300.43 TRAVEL

2018	2019	2020
1 Conference and Seminar Travel 1,000.00	1 Conference and Seminar Travel 5,000.00 Moved \$4,000 from 001.42.542.300.31 for additional travel	1 Conference and Seminar Travel 5,000.00
Line Items Total 1,000.00	Line Items Total 5,000.00	Line Items Total 5,000.00
	Change in Budget 4,000.00	Change in Budget 0.00

542.300.45 OPERATING RENTALS & LEASES

2018	2019	2020
1 Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs. 10,000.00	1 Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs. 10,000.00	1 Equipment Rental - Paint striping machine, barricades/signs for parades, equipment out of service for repairs. 10,000.00
Line Items Total 10,000.00	Line Items Total 10,000.00	Line Items Total 10,000.00

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001 GENERAL
 42 STREETS
 542 ROAD & STREET MAINTENANCE
 542.300 MAINTENANCE & OPERATIONS
 542.300.40 OTHER SERVICES & CHARGES
 542.300.45 OPERATING RENTALS & LEASES

2018	2019	2020
	Change in Budget	Change in Budget
	0.00	0.00

542.300.47 PUBLIC UTILITY SERVICE

2018	2019	2020
1 Street Light power Possible rate increase in 2015 only. Line Items Total	1 Street Light power Increased 5% due to possible rate increase. Line Items Total	1 Street Light power 2 ENG.0026 - City Street Light LED Retrofit Line Items Total
785,847.00	825,139.00	825,139.00
785,847.00	825,139.00	705,139.00
	Change in Budget	Change in Budget
	39,292.00	-120,000.00

542.300.48 REPAIRS & MAINTENANCE

2018	2019	2020
1 Equipment Repairs 2 BNRR Charges 3 Street Light System Repairs 4 Guardrail Repairs 5 Tree and Vegetation Trimming and Removal (moved from 001.42.542.300.41) 6 Concrete Finish Work (sidewalks, curb and gutter) (moved from 001.42.542.300.41) 7 Railroad signal repairs Line Items Total	1 Equipment Repairs 2 BNRR Charges 3 Street Light System Repairs 4 Guardrail Repairs 5 Tree and Vegetation Trimming and Removal 6 Concrete Finish Work (sidewalks, curb and gutter) 7 Railroad signal repairs Line Items Total	1 Equipment Repairs 2 BNRR Charges 3 Street Light System Repairs 4 Guardrail Repairs 5 Tree and Vegetation Trimming and Removal 6 Concrete Finish Work (sidewalks, curb and gutter) 7 Railroad signal repairs 8 ENG.0026 - City Street Light LED Retrofit Line Items Total
4,900.00	4,900.00	4,900.00
14,000.00	14,000.00	14,000.00
74,700.00	74,700.00	74,700.00
37,000.00	97,000.00	97,000.00
22,000.00	22,000.00	22,000.00
20,000.00	20,000.00	20,000.00
5,000.00	5,000.00	5,000.00
177,600.00	237,600.00	217,600.00
	Change in Budget	Change in Budget
	60,000.00	-20,000.00

542.300.49 MISCELLANEOUS

2018	2019	2020
1 Training Increased \$1000 for additional training and classes. 2 Vactor facility disposal Line Items Total	1 Training Moved \$2,000 from 001.42.542.300.31 for additional training 2 Vactor facility disposal 3 CDL Renewal Line Items Total	1 Training 2 Vactor facility disposal 3 CDL Renewal Line Items Total
2,000.00	3,000.00	3,000.00
19,500.00	19,500.00	19,500.00
21,500.00	1,000.00	1,000.00
	23,500.00	23,500.00
	Change in Budget	Change in Budget
	2,000.00	0.00

542.300.50 INTERGOVERNMENTAL/INTERFUND

542.300.51 INTERGOVERNMENTAL SERVICES

2018	2019	2020
1 Citywide Roadway Paint Striping & Pavement Markings Line Items Total	1 Citywide Roadway Paint Striping & Pavement Markings Line Items Total	1 Citywide Roadway Paint Striping & Pavement Markings Line Items Total
200,000.00	200,000.00	200,000.00
200,000.00	200,000.00	200,000.00
	Change in Budget	Change in Budget
	0.00	0.00

542.300.90 INTERFUND PAYMENTS FOR SERVICES

542.300.93 INTERFUND SUPPLIES

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001 GENERAL
42 STREETS
542 ROAD & STREET MAINTENANCE
542.300 MAINTENANCE & OPERATIONS
542.300.90 INTERFUND PAYMENTS FOR SERVICES
542.300.93 INTERFUND SUPPLIES

2018		2019		2020	
1	ER&R Fleet Fuel Allocation	27,100.00	1	ER&R Fleet Fuel Allocation	24,500.00
	Line Items Total	27,100.00		Line Items Total	24,500.00
				Change in Budget	0.00

542.300.95 INTERFUND OPERATING RENTALS & LEASES

2018		2019		2020	
1	ER&R Fleet Allocation	490,292.00	1	ER&R Fleet Allocation	436,100.00
	Line Items Total	490,292.00		Line Items Total	436,100.00
				Change in Budget	5,100.00

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001 GENERAL
 42 STREETS
 543 STREET GENERAL ADMINISTRATION
 543.100 MANAGEMENT
 543.100.20 PERSONNEL BENEFITS
 543.100.22 OTHER FRINGE BENEFITS

2018		2019		2020	
1	Uniforms	1	Uniforms	1	Uniforms
	1,000.00		1,000.00		1,000.00
	Line Items Total		Line Items Total		Line Items Total
	1,000.00		1,000.00		1,000.00
			Change in Budget		Change in Budget
			0.00		0.00

543.100.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding				
	-0.16				
	Line Items Total		Line Items Total		Line Items Total
	-0.16		0.00		0.00
			Change in Budget		Change in Budget
			0.16		0.00

543.100.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding				
	0.01				
	Line Items Total		Line Items Total		Line Items Total
	0.01		0.00		0.00
			Change in Budget		Change in Budget
			-0.01		0.00

543.100.30 SUPPLIES

543.100.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Supplies	1	Supplies	1	Supplies
	1,000.00		1,000.00		1,000.00
	Line Items Total		Line Items Total		Line Items Total
	1,000.00		1,000.00		1,000.00
			Change in Budget		Change in Budget
			0.00		0.00

543.100.40 OTHER SERVICES & CHARGES

543.100.42 COMMUNICATION

2018		2019		2020	
1	Communications	1	Communications	1	Communications
	3,500.00		3,500.00		3,500.00
	Line Items Total		Line Items Total		Line Items Total
	3,500.00		3,500.00		3,500.00
			Change in Budget		Change in Budget
			0.00		0.00

543.100.43 TRAVEL

2018		2019		2020	
1	Travel for training	1	Travel for training	1	Travel for training
	1,600.00		1,600.00		1,600.00
	Line Items Total		Line Items Total		Line Items Total
	1,600.00		1,600.00		1,600.00
			Change in Budget		Change in Budget
			0.00		0.00

543.100.46 INSURANCE

2018		2019		2020	
1	Insurance Allocation	1	Insurance Allocation	1	Insurance Allocation
	109,000.00		72,000.00		77,100.00
	Line Items Total		Line Items Total		Line Items Total
	109,000.00		72,000.00		77,100.00
			Change in Budget		Change in Budget
			-37,000.00		5,100.00

543.100.49 MISCELLANEOUS

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001 GENERAL
42 STREETS
543 STREET GENERAL ADMINISTRATION
543.100 MANAGEMENT
543.100.40 OTHER SERVICES & CHARGES
543.100.49 MISCELLANEOUS

2018			2019			2020		
1	Training	5,700.00	1	Training	5,700.00	1	Training	5,700.00
	Line Items Total	5,700.00		Line Items Total	5,700.00		Line Items Total	5,700.00
				Change in Budget	0.00		Change in Budget	0.00

543.100.90 INTERFUND PAYMENTS FOR SERVICES

543.100.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	0.01						
2	Rounding	-0.01						
	Line Items Total	0.00		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.00		Change in Budget	0.00

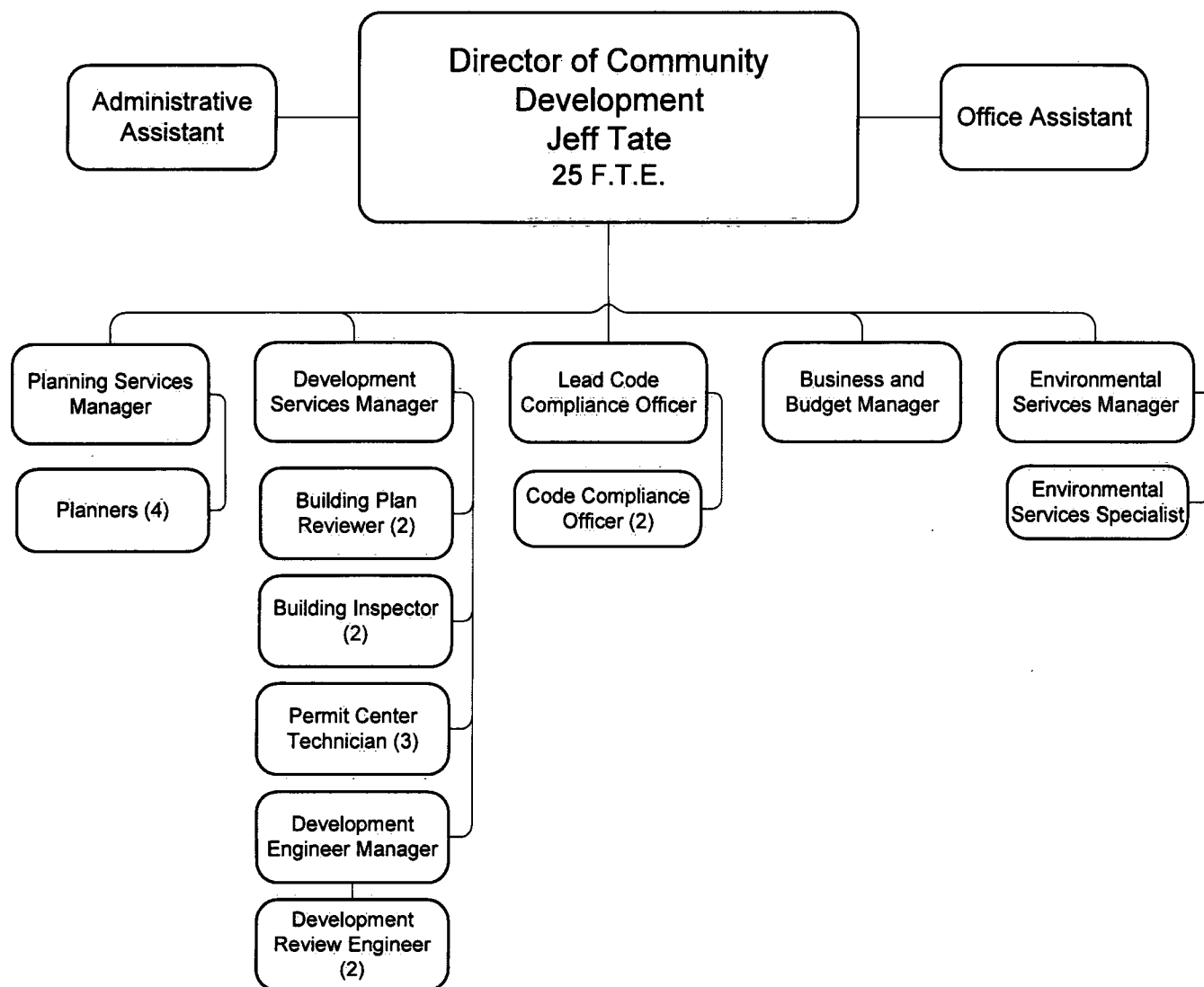
543.100.98 INTERFUND FACILITIES

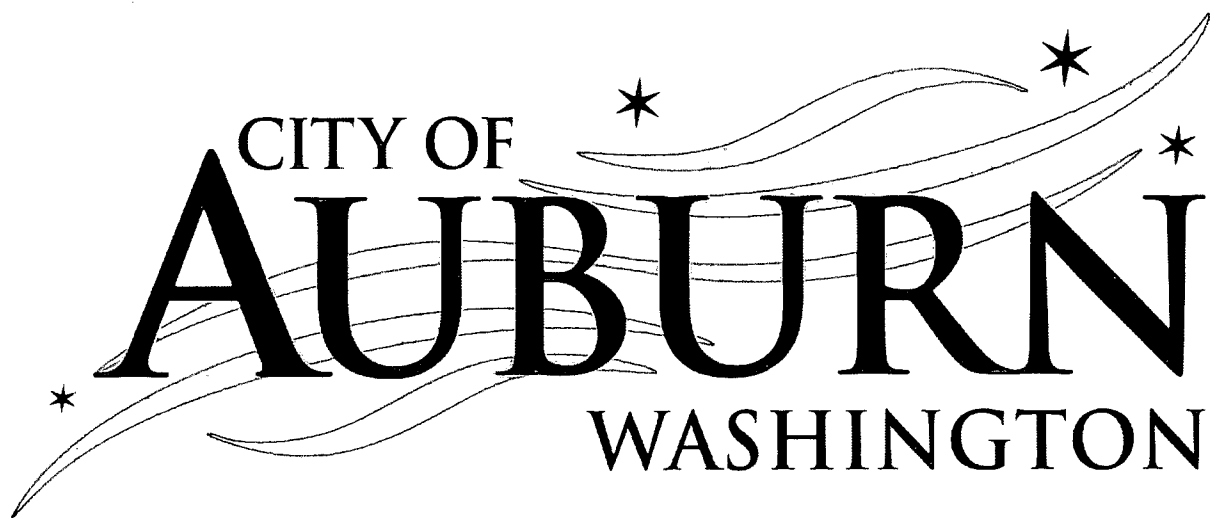
2018			2019			2020		
1	Facilities Allocation	32,000.00	1	Facilities Allocation	30,800.00	1	Facilities Allocation	31,900.00
	Line Items Total	32,000.00		Line Items Total	30,800.00		Line Items Total	31,900.00
				Change in Budget	-1,200.00		Change in Budget	1,100.00

543.100.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	159,263.00	1	Innovation & Technology Allocation	168,000.00	1	Innovation & Technology Allocation	180,700.00
	Line Items Total	159,263.00		Line Items Total	168,000.00		Line Items Total	180,700.00
				Change in Budget	8,737.00		Change in Budget	12,700.00

Community Development Department





COMMUNITY DEVELOPMENT SERVICES

Mission Statement

To serve the Auburn community by providing consistent, high quality customer service, and implementing City Council goals in land use planning, protection of the environment, and building safety and efficiency.

Service Area Overview

Community Development Services is responsible for the following:

- Formulating and recommending comprehensive goals on planning, ensuring compliance with the Growth Management Act.
- Ensuring compliance with statutory requirements relative to environmental issues.
- Direct preparation and review of environmental impact statements and technical reports; determining final action on environmental issues.
- Ensuring compliance with adopted building codes.
- Acting as the City's responsible official for State Environmental Policy Act (SEPA) compliance, and Shoreline Management Program Manager.
- Ensuring code compliance to Auburn City Code Titles 5, 8, 10, 12, 13, 15, 16, 17, and 18.
- Managing the City's One Stop Permit Center.
- Providing staff to planning commission, hearing examiner, and planning and development committees.
- Coordinating with other City departments to ensure City plans and projects are compatible with the Comprehensive Plan.
- Coordinating with Valley Regional Fire Authority on land use and building permit reviews and code enforcement.
- Coordinating with other City departments on provision of services to new development.
- Representing the City on regional planning, economic development, and other policy issues.
- Coordinating with other jurisdictions and agencies to resolve regional issues.
- Developing and maintaining the Comprehensive Plan and special purpose plans.
- Providing leadership on public and private annexations.
- Developing and maintaining the zoning ordinance.
- Coordinating Citywide parking management initiatives and administration of the City's parking permit program.
- Administration of the City's permitting software system.
- Management of the City's business license program.
- Management of the City's façade improvement program.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Department-wide implementation of lean. 	<ul style="list-style-type: none"> Process improvements include the address notification procedure, issuance of certificate's of occupancy, business licensing, permitting checklists, implementation of electronic review, and inspection scheduling. 	
<ul style="list-style-type: none"> Update of Title 5 (Business Licenses). 	<ul style="list-style-type: none"> Delayed to 2019 and moved to Community Development. 	

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Enhanced marketing efforts for the City's animal licensing program. 	<ul style="list-style-type: none"> Animal Licensing Services were transferred over to Auburn Valley Humane Society. 	
<ul style="list-style-type: none"> Coordination of a significant upgrade to the City's permit tracking software inclusive of migration to the cloud. 	<ul style="list-style-type: none"> The City and the vendor will enter into a contract in 2018. A significant portion of the upgrade will occur in 2018 and will be completed in 2019. 	<ul style="list-style-type: none"> Moved to Community Development.
<ul style="list-style-type: none"> Implementation of the Airport Strategic Business Plan. 	<ul style="list-style-type: none"> Completed the following items: Wayfinding, Partial Temporary Jet A Fuel, Long Term Rate Study, Competitive Market Analysis, Annual Tenant Survey, review of Capital Program, etc. 	<ul style="list-style-type: none"> Moved to Airport.
		<ul style="list-style-type: none"> Increase awareness of City Council adopted values and identify opportunities to ensure that they are included in broader City decision making.
		<ul style="list-style-type: none"> Modify City Code so that it accurately reflects authority of department or position in decision making and accurately reflects department name and structure.
<ul style="list-style-type: none"> Provide continuous, timely, efficient, and high quality land use, building, and engineering approval processes that meet or exceed clients' expectations. 	<ul style="list-style-type: none"> In 2018, implemented 22 specific customer service enhancements. 	<ul style="list-style-type: none"> Provide continuous, timely, efficient, and high quality land use, building, and engineering approval processes that meet or exceed clients' expectations.
<ul style="list-style-type: none"> Continue providing support to the Housing Home Repair program. 	<ul style="list-style-type: none"> Building staff provides home consultations to more than 100 homeowners annually. 	<ul style="list-style-type: none"> Continue providing support to the Housing Home Repair program.
<ul style="list-style-type: none"> Launch a system that allows for electronic plan submittal, accommodates web-based payments, and that supports electronic permit approval and issuance. 	<ul style="list-style-type: none"> Acquired Bluebeam software and by the close of 2017 electronic submissions and review of civil engineering plans was complete. In 2018 the program was deployed in the areas of Building and Planning. 	<ul style="list-style-type: none"> Launch an updated permit software system that allows for the electronic submission of paperwork, electronic issuance/approval, and online payment and that allows 24/7 engagement with the City.
<ul style="list-style-type: none"> Deploy strategies that educate and enforce goals and standards along designated Impression Corridors and Gateways. 	<ul style="list-style-type: none"> Code Enforcement has launched a proactive outreach and enforcement program focused on impression corridors aimed primarily at vegetation, signage, and building appearance. 	

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Implement an overhauled civil plan review process. 	<ul style="list-style-type: none"> Development Engineering overhauled all civil development packets and launched electronic plan review. Engineering Services updated engineering design standards. 	
<ul style="list-style-type: none"> Expand efforts to further embrace and utilize adopted Comprehensive Plan values and value-based decision making. 	<ul style="list-style-type: none"> Adopted values have been added to PowerPoint presentations, affixed to many of the public walls within City buildings, and are referenced in developing the Citywide budget. 	<ul style="list-style-type: none"> Moved to Administration section of Goals
<ul style="list-style-type: none"> Implement updated development regulations. 	<ul style="list-style-type: none"> Revised the methodology for calculating density, created a new open space zone, eliminated the Environmental Park zone, and created of administrative procedures for approving final plats. 	
<ul style="list-style-type: none"> Implement elements of Main Street Urban Design Plan. 	<ul style="list-style-type: none"> The Main Street Urban Design Plan was completed in 2017. 	<ul style="list-style-type: none"> Identify funding options for implementation of the Plan.
<ul style="list-style-type: none"> Develop and implement the Auburn Way South Corridor Improvement Plan. 	<ul style="list-style-type: none"> Coordinated with Economic Development to invest in an AWS Corridor Improvement Plan that includes areas of marketing, enforcement, outreach and investments. 	<ul style="list-style-type: none"> Implement Auburn Way South corridor enhancements and strategies.
<ul style="list-style-type: none"> Identify specific population and employment targets for downtown Auburn and its designation as a Regional Growth Center in Puget Sound Regional Council Vision 2040. 	<ul style="list-style-type: none"> Delayed to 2019 in order to ensure that the effort is consistent with PSRC's Vision2050. 	
<ul style="list-style-type: none"> Develop a citywide wayfinding plan with strategies and actions directed at both non-motorized and vehicle modes. 	<ul style="list-style-type: none"> This goal was deprioritized. 	

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Transition floodplain permitting functions and environmental mitigation and monitoring responsibilities from Environmental Services to Community Development. 	<ul style="list-style-type: none"> Fully transitioned, with assigned leads from Planning, Development Engineering and Building. Three employees have earned the certification of Certified Floodplain Manager. 	<ul style="list-style-type: none"> Create structure and clarity around the City's floodplain management program. Update the City's floodplain development regulations.
<ul style="list-style-type: none"> Support the efforts to implement the adopted City 10-year Economic Development Strategic Plan. 	<ul style="list-style-type: none"> There are 27 areas of the Plan that are specifically assigned to the Department. Community Development and Economic Development are in the process of prioritizing actions. 	<ul style="list-style-type: none"> Align City land use regulation and policy with the City's long range financial interests. Distribute funding that supports downtown businesses to improve the appearance of their buildings and property.
<ul style="list-style-type: none"> Deploy electronic meeting check-in software and hardware within the Customer Service Center. 	<ul style="list-style-type: none"> Delayed due to cost and IT priorities. 	
<ul style="list-style-type: none"> Support staff training needs that ensure permit technicians, building plan reviewers, building inspectors, engineers, code enforcement and management staff are current with all required certifications. 	<ul style="list-style-type: none"> Staff continue to become experts in more fields. Training and certifications have been gained for CPTED, noise monitoring, floodplain management, ICC, erosion control, traffic safety, and permit software administration. 	
<ul style="list-style-type: none"> Initiate additional outreach, coordination and enforcement actions directed at businesses, apartments, and rental housing that are violating City Code. 	<ul style="list-style-type: none"> Code Enforcement developed and launched the Safe Auburn For Every Resident (SAFER) multifamily program which has resulted in more than 150 property managers becoming credentialed that represent more than 400 multifamily properties. 	<ul style="list-style-type: none"> Identify strategies and action items that promote housing preservation, healthy housing, and attainable housing.
		<ul style="list-style-type: none"> Identify strategies and action items that promote broader access and availability to healthier food options and healthier lifestyles.
		<ul style="list-style-type: none"> Work towards incorporating City business licensing into the Washington State licensing program.

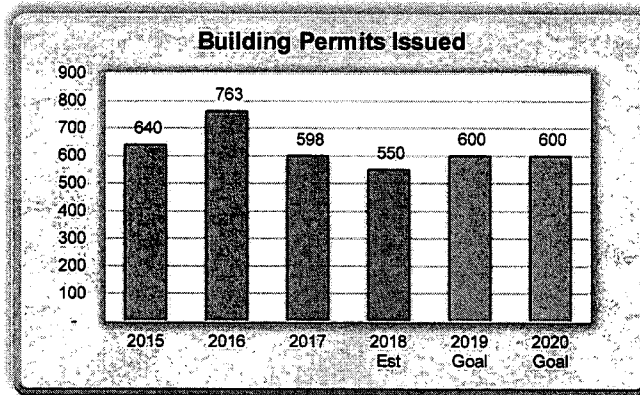
ENVIRONMENTAL SERVICES

The Environmental Services Program is a stand-alone programmatic service within the Community Development and Public Works Department. The Environmental Services Program provides program-level support to City departments on a wide range of sustainability issues, oversees current and future City environmental assets, manages and implements sustainability programs, projects and initiatives and educates, informs and engages with Auburn residents and businesses on a wide range of sustainability issues.

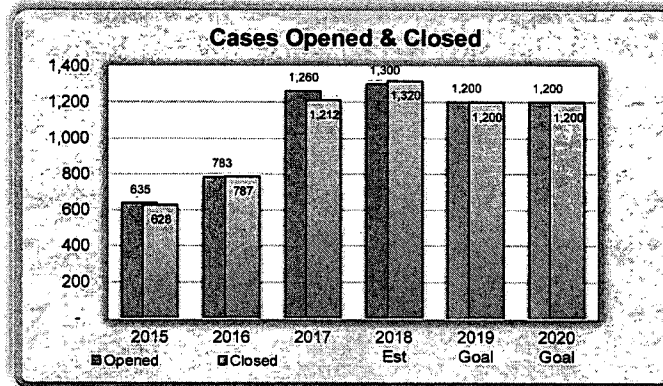
2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Update the City's 2010 Greenhouse Gas Inventory. 	<ul style="list-style-type: none"> The Greenhouse Gas Inventory was updated in 2017. 	
<ul style="list-style-type: none"> Create and begin to implement a climate action plan for the City. 	<ul style="list-style-type: none"> The Climate Action Plan will be complete in 2018. 	
<ul style="list-style-type: none"> Complete the comprehensive inventory of environmental assets within the City. 	<ul style="list-style-type: none"> More than 50% of the City's assets have been mapped and data input into GIS. 	<ul style="list-style-type: none"> Complete the inventory of environmental assets.
<ul style="list-style-type: none"> Continue providing high quality environmental and sustainability education and outreach. 	<ul style="list-style-type: none"> Environmental Services continues to provide daily education as well as visits to local schools, arranging community restoration projects, and delivering information and announcements to the community via social media. 	<ul style="list-style-type: none"> Continue providing high quality environmental and sustainability education and outreach. Develop and deploy sustainability initiatives such as creation of a Comprehensive Plan Sustainability Element.

PERFORMANCE MEASURES - COMMUNITY DEVELOPMENT**Number of Building Permits Issued**

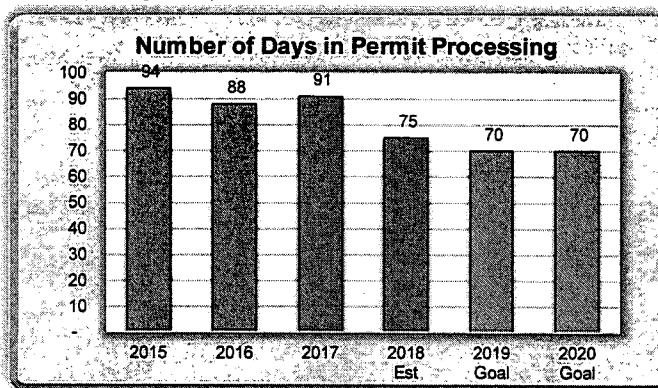
This performance measure shows the number of building permit applications submitted, reviewed for conformance with applicable standards and approved (issued) by the City. The building permit category includes not only authorization of construction of new buildings but additions, and modifications to existing buildings. The level of building permit activity is often cyclical and governed by local economic conditions and trends generalized across the various categories of construction such as residential, commercial or industrial. The level of building permit activity is an expression of community reinvestment and increasing assessed valuation.

**Code Enforcement - Cases Opened & Closed**

This performance measure is indicative of the identification and resolution of code enforcement cases. It shows the volume of new cases that the city has received (opened) and the volume of cases that have been resolved (closed). The performance measure reflects a combination of factors, including identification and resolution of violations by code enforcement staff, the ability to effectively resolve violations and the public's increasing awareness of the City's laws and code enforcement services through the filing of complaints.

**Efficient Processing of Project Permits**

The City incorporates a 120-day timeline into its code (ACC Section 14.11.010). With moving from a manual time period tracking to an automated system associated with its permit management software, the City seeks to track and increase the efficiency of project permit processing by reducing the average processing timeframe by five percent each year in the coming biennium.



Department Budget

001.17 Community Development	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	2,140,299	2,351,618	2,212,100	2,316,523	2,423,914
Personnel Benefits	929,873	1,033,056	950,000	1,133,440	1,245,889
Supplies	9,295	22,250	22,250	22,250	22,250
Services & Charges	418,828	736,650	550,000	538,510	542,520
Intergovernmental	167,332	156,000	156,000	178,000	178,000
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	560,304	570,851	570,851	558,100	589,500
DEPARTMENT TOTAL	\$ 4,225,931	\$ 4,870,425	\$ 4,461,201	\$ 4,746,823	\$ 5,002,073

Department Employees

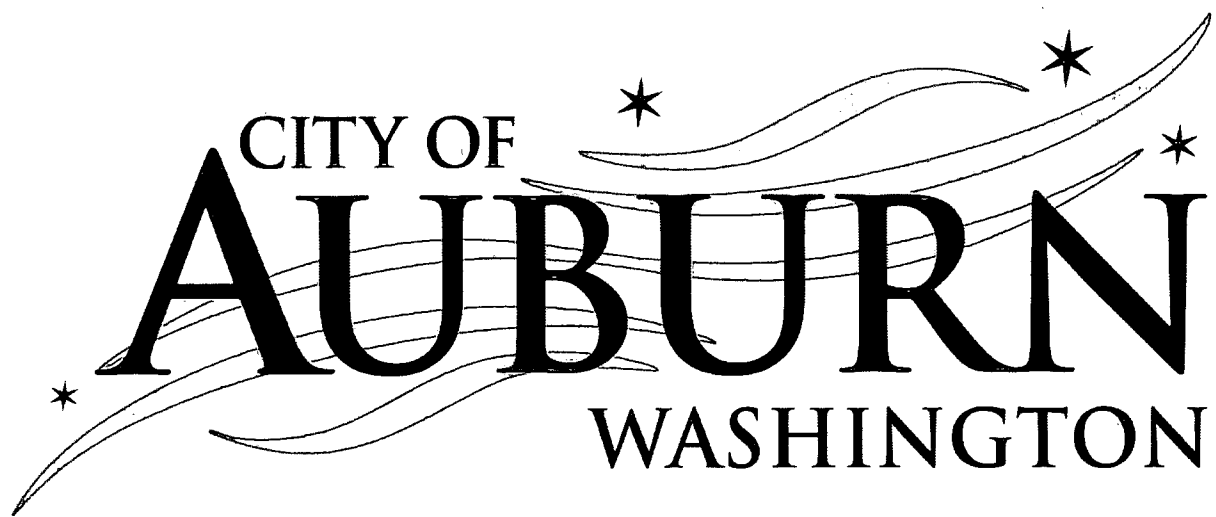
001 Community Development FTEs	2016	2017	2018	2019	2020
Community Development FTEs	26.00	26.00	25.00	25.00	25.00
TOTAL COMMUNITY DEVELOPMENT FTEs	26.00	26.00	25.00	25.00	25.00

Full Time Equivalent (FTE)

1.0 FTE - The 2019/2020 Budget includes an additional Records Clerk position.

In August 2018, the Community Development and Public Works Director position was transferred from the Community Development Department to the Engineering Department, -1.0 FTE.

In August 2018, the Assistant Director of Community Development was reclassified to Director of Community Development.



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514 FINANCIAL SERVICES
514.810 *** Title Not Found ***
514.810.30 SUPPLIES

514.810.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Pet Licensing Supplies	5,000.00			
	Line Items Total	5,000.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-5,000.00	Change in Budget	0.00

514.810.40 OTHER SERVICES & CHARGES

514.810.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Bank Card Processing Fees	2,000.00			
	Line Items Total	2,000.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-2,000.00	Change in Budget	0.00

514.810.44 ADVERTISING

2018		2019		2020	
1	Advertising and Marketing for Pet Licensing	45,000.00			
	Line Items Total	45,000.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-45,000.00	Change in Budget	0.00

514.810.49 MISCELLANEOUS

2018		2019		2020	
1	Miscellaneous Pet Licensing	5,000.00			
	Line Items Total	5,000.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-5,000.00	Change in Budget	0.00

514.810.90 INTERFUND PAYMENTS FOR SERVICES

514.810.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1	Multimedia Allocation	400.00			
	Line Items Total	400.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-400.00	Change in Budget	0.00

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001 GENERAL
17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.10 SALARIES & WAGES
524.200.12 OVERTIME

2018			2019			2020		
1	General Overtime - after hours inspections, expedited plan review, etc.	5,000.00	1	General Overtime - after hours inspections, expedited plan review, etc.	5,000.00	1	General Overtime - after hours inspections, expedited plan review, etc.	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		Change in Budget	0.00

524.200.13 OTHER WAGES

2018			2019			2020		
1	Contract Building Staff	25,000.00	1	Contract Building Staff	25,000.00	1	Contract Building Staff	25,000.00
	Line Items Total	25,000.00		Line Items Total	25,000.00		Line Items Total	25,000.00
				Change in Budget	0.00		Change in Budget	0.00

524.200.20 PERSONNEL BENEFITS

524.200.22 OTHER FRINGE BENEFITS

2018			2019			2020		
1	SAFETY EQUIPMENT	1,500.00	1	Safety Equipment	1,500.00	1	Safety Equipment	1,500.00
	Line Items Total	1,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	0.00		Change in Budget	0.00

524.200.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	-0.09						
	Line Items Total	-0.09		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.09		Change in Budget	0.00

524.200.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	0.45						
	Line Items Total	0.45		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-0.45		Change in Budget	0.00

524.200.30 SUPPLIES

524.200.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	General Office Supplies	7,000.00	1	General Office Supplies	7,000.00	1	General Office Supplies	7,000.00
	Line Items Total	7,000.00		Line Items Total	7,000.00		Line Items Total	7,000.00
				Change in Budget	0.00		Change in Budget	0.00

524.200.35 SMALL TOOLS AND EQUIPMENT

2018			2019			2020		
1	Equipment for field staff	1,000.00	1	Equipment for field staff	1,000.00	1	Equipment for field staff	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

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524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.40 OTHER SERVICES & CHARGES

524.200.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Structural Engineer Consultant for third party reviews for specialized plan reviews and/or inspections	3,000.00	1	Structural Engineer Consultant for third party reviews for specialized plan reviews and/or inspections	3,000.00	1	Structural Engineer Consultant for third party reviews for specialized plan reviews and/or inspections	3,000.00
2	Hearing Examiner for appeals to Building Official Decisions	2,000.00	2	Hearing Examiner for appeals to Building Official Decisions	2,000.00	2	Hearing Examiner for appeals to Building Official Decisions	2,000.00
3	Geotechnical review, consulting services on larger projects etc.	3,000.00	3	Geotechnical review, consulting services on larger projects etc.	3,000.00	3	Geotechnical review, consulting services on larger projects etc.	3,000.00
4	Bank Card Equipment Fee	1,200.00	4	Bank Card Equipment Fee	260.00	4	Bank Card Equipment Fee	270.00
5	Scanning of Building Plans	5,000.00	5	Scanning of Building Plans	5,000.00	5	Scanning of Building Plans	5,000.00
6	Downtown Design Consultant	12,500.00	6	Downtown Design Consultant	12,500.00	6	Downtown Design Consultant	12,500.00
7	Code Enforcement Abatement (continuation of 2015/2016 approved program improvement)	47,500.00	7	Code Enforcement Abatement	47,500.00	7	Code Enforcement Abatement	47,500.00
8	LEAN Consultant Services	5,000.00	8	LEAN Consultant Services	5,000.00	8	LEAN Consultant Services	5,000.00
Line Items Total		79,200.00	Line Items Total		78,260.00	Line Items Total		78,270.00
			Change in Budget		-940.00	Change in Budget		10.00

524.200.42 COMMUNICATION

2018			2019			2020		
1	Monthly cell phone charges and network cards	5,000.00	1	Monthly cell phone charges and network cards	7,500.00	1	Monthly cell phone charges and network cards	7,500.00
Line Items Total		5,000.00	Line Items Total		7,500.00	Line Items Total		7,500.00
			Change in Budget		2,500.00	Change in Budget		0.00

524.200.43 TRAVEL

2018			2019			2020		
1	Washington Association of Building Officials Meetings (quarterly)	900.00	1	Washington Association of Building Officials Meetings (quarterly)	900.00	1	Washington Association of Building Officials Meetings (quarterly)	900.00
2	Building and Code Enforcement travel for training opportunities and conferences	1,500.00	2	Building and Code Enforcement travel for training opportunities and conferences	1,500.00	2	Building and Code Enforcement travel for training opportunities and conferences	1,500.00
3	Permit Center travel for training opportunities and conferences	1,600.00	3	Permit Center travel for training opportunities and conferences	1,600.00	3	Permit Center travel for training opportunities and conferences	1,600.00
4	Permit Software Conference - two attendees	4,000.00	4	Permit Software Conference - two attendees	4,000.00	4	Permit Software Conference - two attendees	4,000.00
5	Development Engineer Training	1,000.00	5	Development Engineer Training	1,000.00	5	Development Engineer Training	1,000.00
Line Items Total		9,000.00	Line Items Total		9,000.00	Line Items Total		9,000.00
			Change in Budget		0.00	Change in Budget		0.00

524.200.44 ADVERTISING

2018			2019			2020		
Line Items Total		0.00	Line Items Total		0.00	Line Items Total		0.00
			Change in Budget		0.00	Change in Budget		0.00

524.200.48 REPAIRS & MAINTENANCE

2018			2019			2020		
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17 PLANNING
524 PROTECTIVE SERVICES
524.200 BUILDING/PERMITS & INSPECTIONS
524.200.40 OTHER SERVICES & CHARGES
524.200.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Repairs and maintenance of small tools and equipment used by field staff 500.00	1	Repairs and maintenance of small tools and equipment used by field staff 500.00	1	Repairs and maintenance of small tools and equipment used by field staff 500.00
Line Items Total 500.00		Line Items Total 500.00		Line Items Total 500.00	
		Change in Budget 0.00		Change in Budget 0.00	

524.200.49 MISCELLANEOUS

2018		2019		2020	
1	International Code Council Membership - City Membership 400.00	1	International Code Council Membership - City Membership 400.00	1	International Code Council Membership - City Membership 400.00
2	Building and Code Enforcement Staff training, conference fees 3,000.00	2	Building and Code Enforcement Staff training, conference fees 3,000.00	2	Building and Code Enforcement Staff training, conference fees 3,000.00
3	Permit Center Staff Training 1,500.00	3	Permit Center Staff Training 1,500.00	3	Permit Center Staff Training 1,500.00
4	Certifications and renewals for Building and Code Enforcement staff 500.00	4	Certifications and renewals for Building and Code Enforcement staff 500.00	4	Certifications and renewals for Building and Code Enforcement staff 500.00
5	Washington Association of Building Officials Membership 300.00	5	Washington Association of Building Officials Membership 300.00	5	Washington Association of Building Officials Membership 300.00
6	Permit Software User Conference Registration - two attendees 700.00	6	Permit Software User Conference Registration - two attendees 700.00	6	Permit Software User Conference Registration - two attendees 700.00
7	International Code Council Code books for 2018 Building Code Update 15,000.00	7	International Code Council Code books 2,000.00	7	International Code Council Code books 2,000.00
8	International Code Council Local Chapter dues 500.00	8	International Code Council Local Chapter dues 500.00	8	International Code Council Local Chapter dues 500.00
9	Memberships for Permit Center Staff 500.00	9	Memberships for Permit Center Staff 500.00	9	Memberships for Permit Center Staff 500.00
10	Outreach and education 12,500.00	10	Outreach and education 12,500.00	10	Outreach and education 12,500.00
11	Development Engineer Training 3,500.00	11	Development Engineer Training 3,500.00	11	Development Engineer Training 3,500.00
12	Workspace Improvements 5,000.00	12	Workspace Improvements 5,000.00	12	Workspace Improvements 5,000.00
13	LEAN Implementation 5,000.00	13	LEAN Implementation 5,000.00	13	LEAN Implementation 5,000.00
14	Code Enforcement Abatement (continuation of 2015/2016 approved program improvement) 2,500.00	14	Code Enforcement Abatement 2,500.00	14	Code Enforcement Abatement 2,500.00
15	Downtown Clean Up (continuation of 2015/2016 approved program improvement) 10,000.00	15	Downtown Clean Up 10,000.00	15	Downtown Clean Up 10,000.00
16		16	Excise Tax 2,300.00	16	Excise Tax 2,300.00
Line Items Total 60,900.00		Line Items Total 50,200.00		Line Items Total 50,200.00	
		Change in Budget -10,700.00		Change in Budget 0.00	

524.200.90 INTERFUND PAYMENTS FOR SERVICES

524.200.93 EQUIPMENT RENTAL CHARGE-FUEL

2018		2019		2020	
1	ER&R Fleet Fuel Allocation 5,800.00	1	ER&R Fleet Fuel Allocation 3,750.00	1	ER&R Fleet Fuel Allocation 3,750.00
Line Items Total 5,800.00		Line Items Total 3,750.00		Line Items Total 3,750.00	
		Change in Budget -2,050.00		Change in Budget 0.00	

524.200.95 INTERFUND OPERATING RENTALS & LEASES

2018	2019	2020
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 524.200.90 INTERFUND PAYMENTS FOR SERVICES
 524.200.95 INTERFUND OPERATING RENTALS & LEASES

2018			2019			2020		
1	ER&R Fleet Allocation	68,274.00	1	ER&R Fleet Allocation	39,075.00	1	ER&R Fleet Allocation	40,350.00
	Line Items Total	68,274.00		Line Items Total	39,075.00		Line Items Total	40,350.00
				Change in Budget	-29,199.00		Change in Budget	1,275.00

524.200.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	31,000.00	1	Multimedia Allocation	22,000.00	1	Multimedia Allocation	22,600.00
	Line Items Total	31,000.00		Line Items Total	22,000.00		Line Items Total	22,600.00
				Change in Budget	-9,000.00		Change in Budget	600.00

524.200.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	66,400.00	1	Facilities Allocation	48,600.00	1	Facilities Allocation	50,100.00
	Line Items Total	66,400.00		Line Items Total	48,600.00		Line Items Total	50,100.00
				Change in Budget	-17,800.00		Change in Budget	1,500.00

524.200.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	151,706.00	1	Innovation & Technology Allocation	174,100.00	1	Innovation & Technology Allocation	188,100.00
	Line Items Total	151,706.00		Line Items Total	174,100.00		Line Items Total	188,100.00
				Change in Budget	22,394.00		Change in Budget	14,000.00

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17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.10 SALARIES & WAGES
558.100.13 OTHER WAGES

2018			2019			2020		
1	Business license renewal assistance	3,000.00	1	Business license renewal assistance	3,000.00	1	Business license renewal assistance	3,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00		Change in Budget	0.00

558.100.20 PERSONNEL BENEFITS

558.100.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	0.11	1	Move Budget to 001.32.532.200.XX -	-495.23	1	Move Budget to 001.32.532.200.XX -	-534.00
	Line Items Total	0.11		Position 1701-001 Reclassified to Position 3205-042.			Position 1701-001 Reclassified to Position 3205-042.	
				Line Items Total	-495.23		Line Items Total	-534.00
				Change in Budget	-495.34		Change in Budget	-38.77

558.100.25 HEALTH INSURANCE

2018			2019			2020		
1	Rounding	0.33	1	Move Budget to 001.32.532.200.XX - Position 1701-001 Reclassified to Position 3205-042.	-27,759.80	1	Move Budget to 001.32.532.200.XX - Position 1701-001 Reclassified to Position 3205-042.	-31,416.44
	Line Items Total	0.33		Line Items Total	-27,759.80		Line Items Total	-31,416.44
				Change in Budget	-27,760.13		Change in Budget	-3,656.64

558.100.30 SUPPLIES

558.100.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Admin office supplies	500.00	1	Admin office supplies	500.00	1	Admin office supplies	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
				Change in Budget	0.00		Change in Budget	0.00

558.100.40 OTHER SERVICES & CHARGES

558.100.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Decision Package PLN.0045 -Auburn Way South Corridor Plan	80,000.00			
	Line Items Total	80,000.00		Line Items Total	0.00
				Change in Budget	0.00

558.100.42 COMMUNICATION

2018			2019			2020		
1	Cell phone monthly service	1,700.00	1	Cell phone service	1,700.00	1	Cell phone service	1,700.00
	Line Items Total	1,700.00		Line Items Total	1,700.00		Line Items Total	1,700.00
				Change in Budget	0.00		Change in Budget	0.00

558.100.48 INSURANCE

2018		2019		2020	
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Budget Detail Report

City of Auburn

001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.40 OTHER SERVICES & CHARGES

558.100.46 INSURANCE

2018			2019			2020		
1	Insurance Allocation	38,800.00	1	Insurance Allocation	57,200.00	1	Insurance Allocation	61,200.00
	Line Items Total	38,800.00		Line Items Total	57,200.00		Line Items Total	61,200.00
				Change in Budget	18,400.00		Change in Budget	4,000.00

558.100.49 MISCELLANEOUS

2018		2019		2020	
1	Decision Package PLN.0045 -Auburn Way South Corridor Plan	20,000.00			
	Line Items Total	20,000.00		Line Items Total	0.00
				Change in Budget	-20,000.00
				Change in Budget	0.00

558.100.50 INTERGOVERNMENTAL/INTERFUND

558.100.51 INTERGOVT PROFESSIONAL SERVICE

2018			2019			2020		
1	Puget Sound Clean Air Agency - Includes estimated per capita rate increase.	60,000.00	1	Puget Sound Clean Air Agency	60,000.00	1	Puget Sound Clean Air Agency	60,000.00
2	Puget Sound Regional Council	25,000.00	2	Puget Sound Regional Council	25,000.00	2	Puget Sound Regional Council	25,000.00
3	Sound Cities Association	41,000.00	3	Sound Cities Association	41,000.00	3	Sound Cities Association	41,000.00
4	WRIA 9	25,000.00	4	WRIA 9	25,000.00	4	WRIA 9	25,000.00
5	Regional sustainability partnerships	5,000.00	5	Regional sustainability partnerships	5,000.00	5	Regional sustainability partnerships	5,000.00
	Line Items Total	156,000.00		Line Items Total	156,000.00		Line Items Total	156,000.00
			Change in Budget 0.00			Change in Budget 0.00		

558.100.90 INTERFUND PAYMENTS FOR SERVICES

558.100.96 INTERFUND OPER RENTALS & LEASE

2018		2019		2020	
1	ER&R Fleet Allocation	9,061.00			
	Line Items Total	9,061.00		Line Items Total	0.00
				Change in Budget	-9,061.00
				Change in Budget	0.00

558.100.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	45,600.00	1	Multimedia Allocation	30,200.00	1	Multimedia Allocation	31,000.00
	Line Items Total	45,600.00		Line Items Total	30,200.00		Line Items Total	31,000.00
				Change in Budget	-15,400.00		Change in Budget	800.00

558.100.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	66,400.00	1	Facilities Allocation	15,900.00	1	Facilities Allocation	16,400.00
	Line Items Total	66,400.00		Line Items Total	15,900.00		Line Items Total	16,400.00
				Change in Budget	-50,500.00		Change in Budget	500.00

558.100.99 INTERFUND IS SERVICES

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001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.100 PLANNING ADMINISTRATION
558.100.90 INTERFUND PAYMENTS FOR SERVICES
558.100.99 INTERFUND IS SERVICES

2018		2019		2020	
1	Innovation & Technology Allocation	126,610.00	1	Innovation & Technology Allocation	128,600.00
	Line Items Total	126,610.00		Line Items Total	128,600.00
				Change in Budget	9,600.00
				Change in Budget	-7,610.00

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City of Auburn

001 GENERAL
 17 PLANNING
 558 PLANNING & COMMUNITY DEVELOP
 558.200 *** Title Not Found ***
 558.200.10 SALARIES & WAGES
 558.200.13 OTHER WAGES

2018			2019			2020		
1	Interns - Environmental Services	7,500.00	1	Interns - Environmental Services	7,500.00	1	Interns - Environmental Services	7,500.00
	Line Items Total	7,500.00		Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	0.00		Change in Budget	0.00

558.200.20 PERSONNEL BENEFITS

558.200.22 UNIFORMS

2018			2019			2020		
1	Boots, safety equipment	1,500.00	1	Boots, safety equipment	1,500.00	1	Boots, safety equipment	1,500.00
	Line Items Total	1,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	0.00		Change in Budget	0.00

558.200.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	0.38						
	Line Items Total	0.38		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-0.38		Change in Budget	0.00

558.200.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.34						
	Line Items Total	-0.34		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.34		Change in Budget	0.00

558.200.30 SUPPLIES

558.200.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Environmental office supplies	2,000.00	1	Environmental office supplies	2,000.00	1	Environmental office supplies	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

558.200.35 SMALL TOOLS AND EQUIPMENT

2018			2019			2020		
1	Environmental - field work equipment	3,500.00	1	Environmental - field work equipment	3,500.00	1	Environmental - field work equipment	3,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00		Change in Budget	0.00

558.200.40 OTHER SERVICES & CHARGES

558.200.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Environmental - technical support	20,000.00	1	Environmental - technical support	20,000.00	1	Environmental - technical support	20,000.00
	Line Items Total	20,000.00		Line Items Total	20,000.00		Line Items Total	20,000.00
				Change in Budget	0.00		Change in Budget	0.00

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001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.200 *** Title Not Found ***
558.200.40 OTHER SERVICES & CHARGES
558.200.42 COMMUNICATION

2018		2019		2020	
1	Cell phone service	1	Cell phone service	1	Cell phone service
	1,900.00		1,900.00		1,900.00
	Line Items Total		Line Items Total		Line Items Total
	1,900.00		1,900.00		1,900.00
			Change in Budget		Change in Budget
			0.00		0.00

558.200.43 TRAVEL

2018		2019		2020	
1	Environmental staff training	1	Environmental staff training	1	Environmental staff training
	2,500.00		2,500.00		2,500.00
	Line Items Total		Line Items Total		Line Items Total
	2,500.00		2,500.00		2,500.00
			Change in Budget		Change in Budget
			0.00		0.00

558.200.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Repair of WQ monitoring equipment, etc.	1	Repair of WQ monitoring equipment, etc.	1	Repair of WQ monitoring equipment, etc.
	1,000.00		1,000.00		1,000.00
	Line Items Total		Line Items Total		Line Items Total
	1,000.00		1,000.00		1,000.00
			Change in Budget		Change in Budget
			0.00		0.00

558.200.49 MISCELLANEOUS

2018		2019		2020	
1	Environmental Services - training	1	Environmental Services - training	1	Environmental Services - training
	3,000.00		3,000.00		3,000.00
2	Environmental Services - memberships	2	Environmental Services - memberships	2	Environmental Services - memberships
	1,500.00		1,500.00		1,500.00
3	Environmental Services - AEP O&M	3	Environmental Services - AEP O&M	3	Environmental Services - AEP O&M
	25,000.00		25,000.00		25,000.00
4	Environmental Services - marketing/events	4	Environmental Services - marketing/events	4	Environmental Services - marketing/events
	7,500.00		7,500.00		7,500.00
5	Environmental Services - national flood insurance program/CRS coordination	5	Environmental Services - national flood insurance program/CRS coordination	5	Environmental Services - national flood insurance program/CRS coordination
	15,000.00		15,000.00		15,000.00
6	Environmental Services - restoration site maintenance	6	Environmental Services - restoration site maintenance	6	Environmental Services - restoration site maintenance
	28,000.00		28,000.00		28,000.00
7	Environmental Services - training for other departments	7	Environmental Services - training for other departments	7	Environmental Services - training for other departments
	12,000.00		12,000.00		12,000.00
	Line Items Total		Line Items Total		Line Items Total
	92,000.00		92,000.00		92,000.00
			Change in Budget		Change in Budget
			0.00		0.00

558.200.90 INTERFUND PAYMENTS FOR SERVICES

558.200.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
		1	Multimedia Allocation	1	Multimedia Allocation
			2,000.00		2,100.00
	Line Items Total		Line Items Total		Line Items Total
	0.00		2,000.00		2,100.00
			Change in Budget		Change in Budget
			2,000.00		100.00

558.200.98 INTERFUND FACILITIES

2018		2019		2020	
		1	Facilities Allocation	1	Facilities Allocation
			15,900.00		16,400.00
	Line Items Total		Line Items Total		Line Items Total
	0.00		15,900.00		16,400.00
			Change in Budget		Change in Budget
			15,900.00		500.00

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001 GENERAL
17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.600 *** Title Not Found ***
558.600.10 SALARIES & WAGES
558.600.12 OVERTIME

2018			2019			2020		
1	General staff overtime	5,000.00	1	General staff overtime	5,000.00	1	General staff overtime	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		Change in Budget	0.00

558.600.13 OTHER WAGES

2018			2019			2020		
1	Interns - Planning	5,000.00	1	Interns - Planning	5,000.00	1	Interns - Planning	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		Change in Budget	0.00

558.600.20 PERSONNEL BENEFITS

558.600.22 UNIFORMS

2018			2019			2020		
1	Planning work boots, etc.	1,000.00	1	Uniforms	1,000.00	1	Uniforms	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

558.600.30 SUPPLIES

558.600.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Planning work boots, etc.	7,500.00	1	Planning work boots, etc.	7,500.00	1	Planning work boots, etc.	7,500.00
	Line Items Total	7,500.00		Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	0.00		Change in Budget	0.00

558.600.35 SMALL TOOLS AND EQUIPMENT

2018			2019			2020		
1	Planning field work equipment	750.00	1	Planning field work equipment	750.00	1	Planning field work equipment	750.00
	Line Items Total	750.00		Line Items Total	750.00		Line Items Total	750.00
				Change in Budget	0.00		Change in Budget	0.00

558.600.40 OTHER SERVICES & CHARGES

558.600.41 PROFESSIONAL SERVICES

2018			2019			2020					
1	Hearing examiner services for land use application public hearings	25,000.00	1	Hearing examiner services for land use application public hearings	25,000.00	1	Hearing examiner services for land use application public hearings	25,000.00			
2	KC historic preservation	10,000.00	2	KC historic preservation	10,000.00	2	KC historic preservation	10,000.00			
3	Downtown design consultant	12,500.00	3	Downtown design consultant	12,500.00	3	Downtown design consultant	12,500.00			
Line Items Total		47,500.00	Line Items Total		47,500.00	Line Items Total		47,500.00			
Change in Budget					0.00	Change in Budget					0.00

558.600.42 COMMUNICATION

2018		2019		2020	
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17 PLANNING
558 PLANNING & COMMUNITY DEVELOP
558.600 *** Title Not Found ***
558.600.40 OTHER SERVICES & CHARGES
558.600.42 COMMUNICATION

2018		2019		2020	
1	Cell phone monthly service	1	Cell phone monthly service	1	Cell phone monthly service
	1,800.00		6,000.00		6,000.00
	Line Items Total		Line Items Total		Line Items Total
	1,800.00		6,000.00		6,000.00
			Change in Budget		Change in Budget
			4,200.00		0.00

558.600.43 TRAVEL

2018		2019		2020	
1	APA state conference	1	APA state conference	1	APA state conference
	3,500.00		3,500.00		3,500.00
2	APA national conference	2	APA national conference	2	APA national conference
	2,000.00		2,000.00		2,000.00
3	Management training	3	Management training	3	Management training
	1,000.00		1,000.00		1,000.00
4	Administrative staff training	4	Administrative staff training	4	Administrative staff training
	250.00		250.00		250.00
5	Parking fees	5	Parking fees	5	Parking fees
	300.00		300.00		300.00
	Line Items Total		Line Items Total		Line Items Total
	7,050.00		7,050.00		7,050.00
			Change in Budget		Change in Budget
			0.00		0.00

558.600.44 ADVERTISING

2018		2019		2020	
1	Advertising	1	Advertising	1	Advertising
	3,500.00		3,500.00		3,500.00
	Line Items Total		Line Items Total		Line Items Total
	3,500.00		3,500.00		3,500.00
			Change in Budget		Change in Budget
			0.00		0.00

558.600.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Planning Services - vehicle washing and maintenance	1	Planning Services - vehicle washing and maintenance	1	Planning Services - vehicle washing and maintenance
	500.00		500.00		500.00
	Line Items Total		Line Items Total		Line Items Total
	500.00		500.00		500.00
			Change in Budget		Change in Budget
			0.00		0.00

558.600.49 MISCELLANEOUS

2018		2019		2020	
1	Planning registrations for training, seminars, and continuing education credits	1	Planning registrations for training, seminars, and continuing education credits	1	Planning registrations for training, seminars, and continuing education credits
	8,000.00		8,000.00		8,000.00
2	Administrative staff training	2	Administrative staff training	2	Administrative staff training
	750.00		750.00		750.00
3	Planning - professional memberships and journals	3	Planning - professional memberships and journals	3	Planning - professional memberships and journals
	4,000.00		4,000.00		4,000.00
4	Admin staff professional memberships and journals	4	Admin staff professional memberships and journals	4	Admin staff professional memberships and journals
	500.00		500.00		500.00
5	Leadership of South Puget Sound	5	Leadership of South Puget Sound	5	Leadership of South Puget Sound
	1,450.00		1,450.00		1,450.00
6	Code enforcement outreach	6	Code enforcement outreach	6	Code enforcement outreach
	10,000.00		10,000.00		10,000.00
7	Annex 2nd floor lobby furnishings	7	Annex 2nd floor lobby furnishings	7	Annex 2nd floor lobby furnishings
	5,000.00		5,000.00		5,000.00
8	Downtown cleanup (continue 2015-16 program)	8	Downtown cleanup	8	Downtown cleanup
	10,000.00		10,000.00		10,000.00
9	Public space improvements	9	Public space improvements	9	Public space improvements
	7,500.00		7,500.00		7,500.00
10	Workspace improvements	10	Workspace improvements	10	Workspace improvements
	5,000.00		5,000.00		5,000.00
		11	Downtown Storefront Improvements	11	Downtown Storefront Improvements
			100,000.00		100,000.00

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 17 PLANNING
 558 PLANNING & COMMUNITY DEVELOP
 558.600 *** Title Not Found ***
 558.600.40 OTHER SERVICES & CHARGES
 558.600.49 MISCELLANEOUS

2018		2019		2020	
11	Downtown Storefront Improvements (Facade Improvement Program) – moved from Economic Development	100,000.00	Line Items Total 152,200.00	Line Items Total	152,200.00
	Line Items Total	152,200.00			
		Change in Budget	0.00	Change in Budget	0.00

558.600.90 INTERFUND PAYMENTS FOR SERVICES

558.600.93 EQUIPMENT RENTAL CHARGE-FUEL

2018		2019		2020	
	Line Items Total	0.00	1 ER&R Fuel Allocation 1,250.00 Line Items Total 1,250.00	1 ER&R Fuel Allocation 1,250.00 Line Items Total 1,250.00	
		Change in Budget	1,250.00	Change in Budget	0.00

558.600.95 INTERFUND OPERATING RENTALS & LEASES

2018		2019		2020	
	Line Items Total	0.00	1 ER&R Fleet Allocation 13,025.00 Line Items Total 13,025.00	1 ER&R Fleet Allocation 13,450.00 Line Items Total 13,450.00	
		Change in Budget	13,025.00	Change in Budget	425.00

558.600.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
	Line Items Total	0.00	1 Multimedia Allocation 25,500.00 Line Items Total 25,500.00	1 Multimedia Allocation 26,100.00 Line Items Total 26,100.00	
		Change in Budget	25,500.00	Change in Budget	600.00

558.600.98 INTERFUND FACILITIES

2018		2019		2020	
	Line Items Total	0.00	1 Facilities Allocation 47,800.00 Line Items Total 47,800.00	1 Facilities Allocation 49,300.00 Line Items Total 49,300.00	
		Change in Budget	47,800.00	Change in Budget	1,500.00

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City of Auburn

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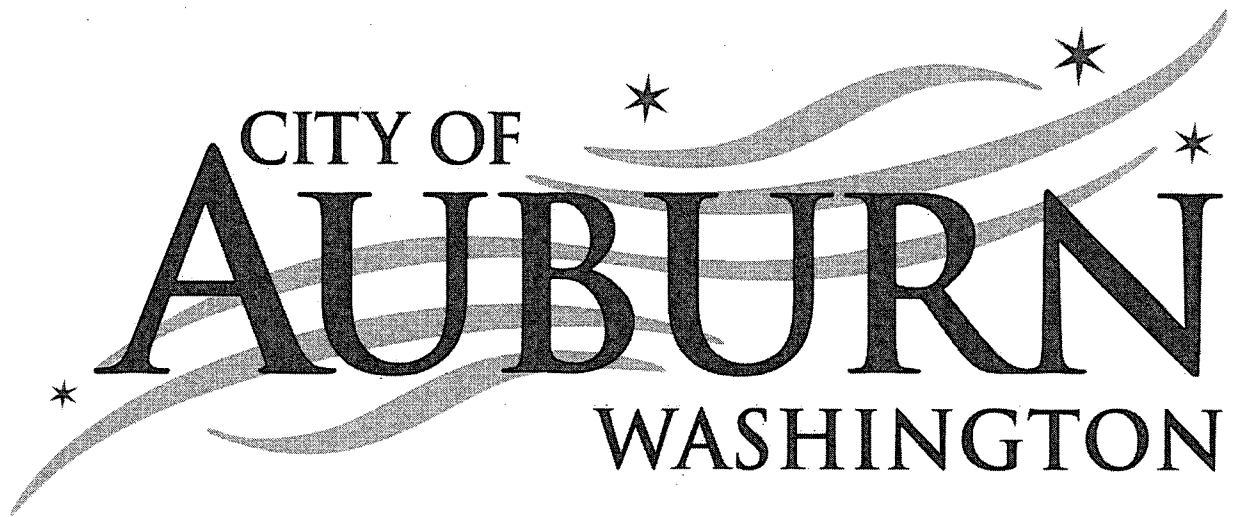
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001 GENERAL
17 PLANNING
562 PUBLIC HEALTH
562.100 PUBLIC SERVICES
562.100.90 INTERFUND PAYMENTS FOR SERVICES
562.100.97 INTERFUND PRINTING SERVICES

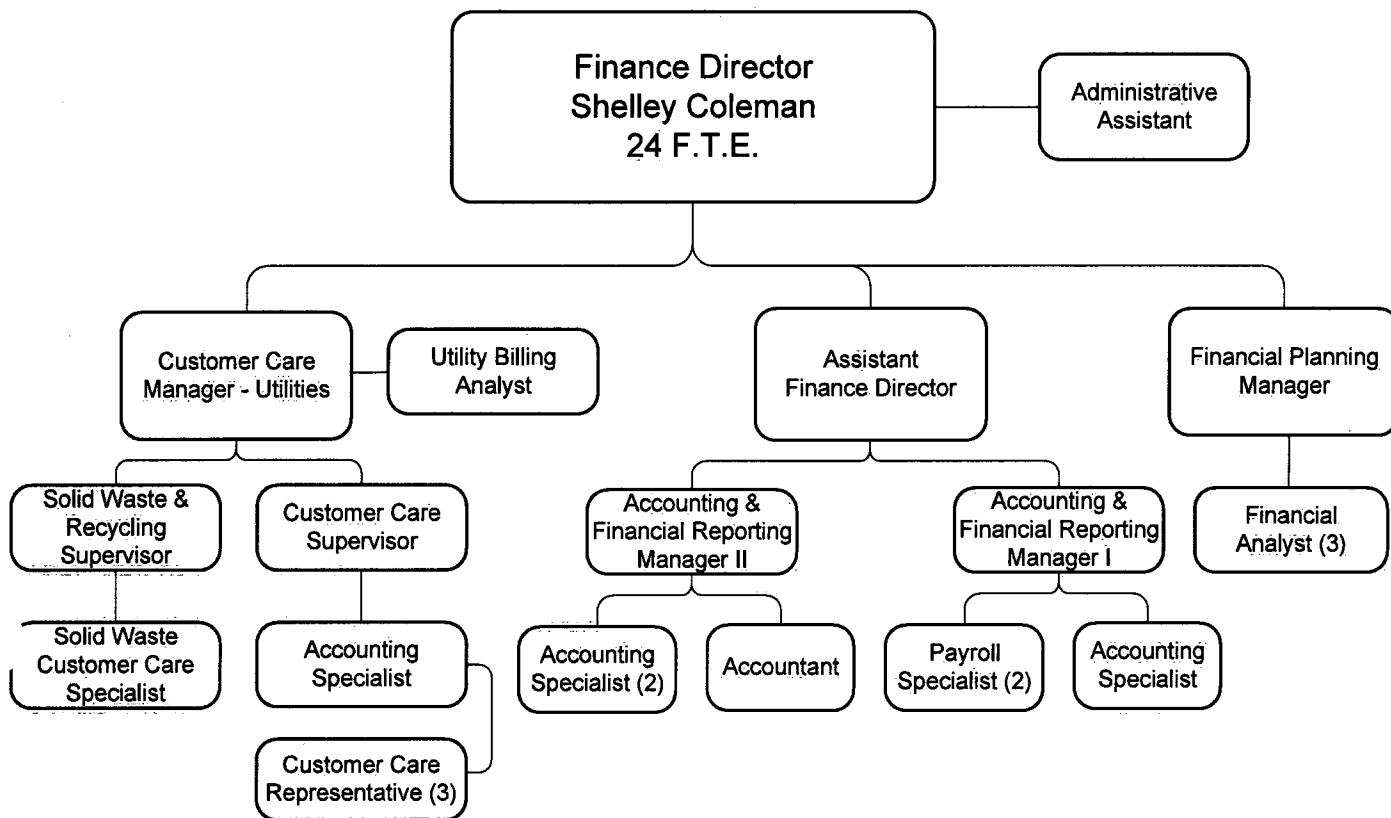
2018		2019		2020	
Line Items Total		Line Items Total		Line Items Total	
	0.00		0.00		0.00
		Change in Budget		Change in Budget	
		0.00		0.00	

001 GENERAL
17 PLANNING
566 *** Title Not Found ***
566.100 ADMINISTRATION
566.100.50 INTERGOVERNMENTAL/INTERFUND
566.100.51 2% LIQUOR PROFITS AND EXCISE TAX

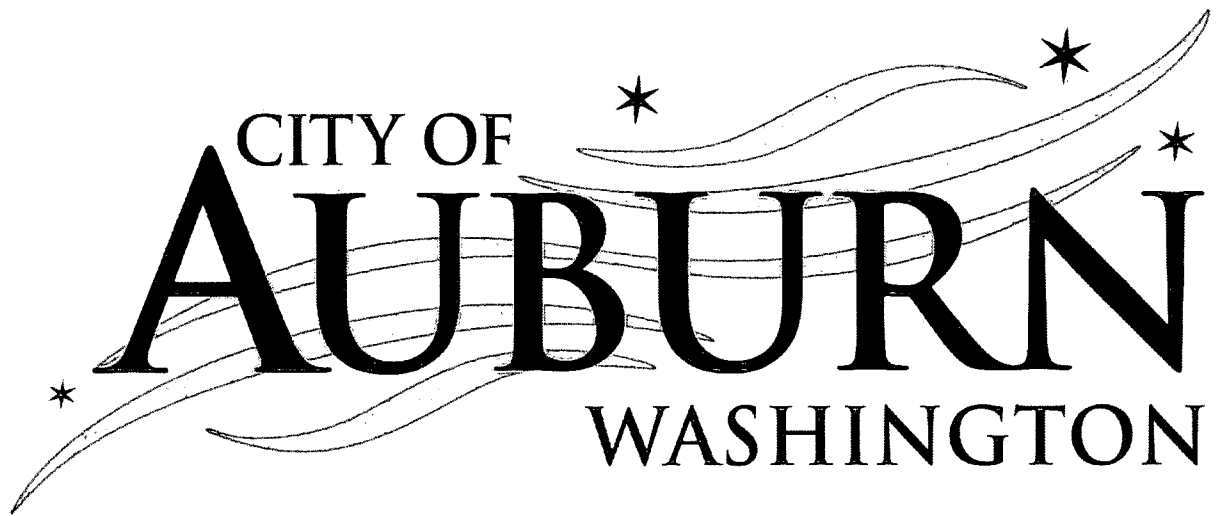
2018			2019			2020		
			1	2% of Liquor Profit and Excise Tax revenue (monies are sent to the State for mental health)	22,000.00	1	2% of Liquor Profit and Excise Tax revenue (monies are sent to the State for mental health)	22,000.00
Line Items Total		0.00		Line Items Total	22,000.00		Line Items Total	22,000.00
				Change in Budget	22,000.00		Change in Budget	0.00



Finance Department



F.T.E. = Full Time Equivalent



FINANCE DEPARTMENT

Mission Statement

The Finance Department is dedicated to providing outstanding customer service to meet the needs of citizens and City departments by providing timely and accurate financial information, safeguarding financial assets, and performing our duties ethically and with the greatest integrity.

Department Overview

Major responsibilities include: financial and budgetary policy development, long-term financing and cash management, the functions of utility billing and customer service, payroll, purchasing, and accounts payable and receivable. The department prepares a comprehensive annual financial report, and a biennial budget document. Other duties include providing analytical support, accounting and budgeting advice to departments, overseeing the six-year Capital Facility Plan (CFP), and overseeing the Solid Waste services contract.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> In coordination with the Public Works Department, evaluate rate structure options for water and stormwater utility rates based on the results of the recently completed cost of service analyses. 	<ul style="list-style-type: none"> Performed a review of utility rates in conjunction with a cost of service study and rate design evaluation to be implemented effective January 1, 2019. 	
<ul style="list-style-type: none"> Prepare the 2016 and 2017 Comprehensive Annual Financial Reports (CAFRs) and submit documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting. 	<ul style="list-style-type: none"> Prepared the 2016 and 2017 Comprehensive Annual Financial Reports (CAFRs), submitted documentation to the GFOA award program, and received the Certificate of Achievement for Excellence in Financial Reporting. Implemented Governmental Accounting Standards Board (GASB) pronouncements 72, 73, 76, 77, 79, and 82. 	<ul style="list-style-type: none"> Prepare the 2018 and 2019 Comprehensive Annual Financial Reports (CAFRs) and submit documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting. Implement emerging GASB pronouncements.
<ul style="list-style-type: none"> Complete the 2017-2018 final budget and submit documentation to the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. 	<ul style="list-style-type: none"> Completed the 2017-2018 final budget, submitted documentation to Government Finance Officers Association (GFOA) and received the Distinguished Budget Presentation Award. 	<ul style="list-style-type: none"> Complete the 2019-2020 final budget and submit documentation to the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award.
<ul style="list-style-type: none"> Work with the Public Works Department to complete the implementation of an automated metering technology, generally referred to as the Water Utility Meter and Billing System Improvement project. 	<ul style="list-style-type: none"> 15,000 new AMI meters were installed or retrofitted. Completed January 2018. 	<ul style="list-style-type: none"> Implement new automated meter reading software to provide enhanced information and reporting for better customer service. Conversion and training for Sensus Analytics software.
<ul style="list-style-type: none"> Update the six-year Capital Facilities Plan as part of the Comprehensive Plan. 	<ul style="list-style-type: none"> Updated the six-year Capital Facilities Plan (CFP) as part of the Comprehensive Plan. 	<ul style="list-style-type: none"> Update the six-year Capital Facilities Plan as part of the Comprehensive Plan.
<ul style="list-style-type: none"> Work with the Washington State Auditor's Office for successful audit engagements. 	<ul style="list-style-type: none"> Worked with the Washington State Auditor's Office for successful audit engagement. 	<ul style="list-style-type: none"> Work with Washington State Auditor's Office for successful audit engagements.

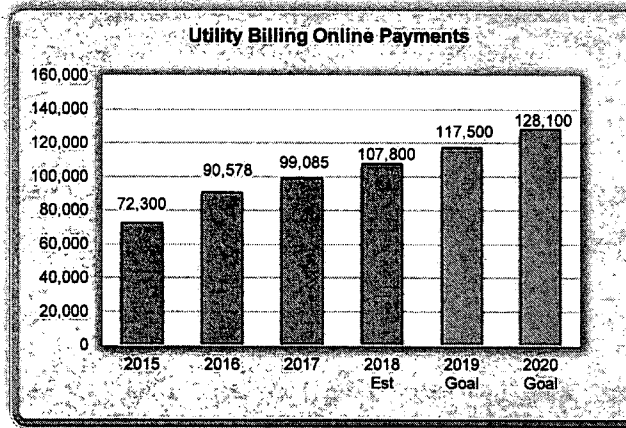
2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Work with utility customers to encourage increased usage of self-service payment options (online bill pay, interactive voice response phone payments, and recurring automatic payments). 	<ul style="list-style-type: none"> 2017 self service payments = 98,085. Goal for 2018 = 107,000. 	<ul style="list-style-type: none"> Change from bi-monthly water consumption billing to monthly consumption billing.
<ul style="list-style-type: none"> Issue Request for Bids (RFB) for contracted solid waste services and enter into a new contract for solid waste services. 	<ul style="list-style-type: none"> Issued Request for Bids; request was denied and direction was given to issue a Request for Proposal (RFP). 	<ul style="list-style-type: none"> Execute a contract extension with the current provider through 2021, issue a request for proposal, and select a vendor to begin providing contract solid waste services in 2021. This will bring the entire City under one contract.
<ul style="list-style-type: none"> Create and implement an online new customer application for utility customers. 	<ul style="list-style-type: none"> Completed in May 2018. 	
<ul style="list-style-type: none"> Create new utility bill and change printing vendor. 	<ul style="list-style-type: none"> Final revisions to the new utility bill are in process, using the same vendor due to cost savings. 	<ul style="list-style-type: none"> Redesign a new past-due statement.
<ul style="list-style-type: none"> Continue financing of utility capital projects as needed. 	<ul style="list-style-type: none"> Continued financing of utility capital projects as needed. 	<ul style="list-style-type: none"> Continue financing of capital projects as needed.
<ul style="list-style-type: none"> Continue to review and improve processes through lean strategies. 	<ul style="list-style-type: none"> Reviewed and improved processes through lean strategies, including: <ul style="list-style-type: none"> Researched and developed approach to replace position control for support departments. Identified planned enhancements to budget document and process. Researched and developed approach to multi-year capital budgeting. Entered into an agreement with Auburn Valley Humane Society to administer pet licensing. Completed a payroll process mapping exercise. Enhanced Accounts Receivable invoicing and collection enforcement process through information content sharing and active account management. In coordination with Innovation & Technology and the Parks, Arts and Recreation Department, implemented new Theater point of sale and ticketing system. 	<ul style="list-style-type: none"> Continue to review and improve processes through lean strategies, including: <ul style="list-style-type: none"> Implement new approach to position control, multi-year capital budgeting, and other enhancements with the adoption of the 2019-2020 budget. Include new "Budget-in-Brief" with statistics and other information. Continue to enhance format for quarterly report. Work to add higher-level summaries with highlights and associated graphics. Develop a Popular Annual Financial Report (PAFR).

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Implement electronic archiving of accounts payable records, cash receipts, and bank reconciliation; integrate with Eden when appropriate. 	<ul style="list-style-type: none"> On hold for future years. Technology to make this "lean" is not in place at this time. 	<ul style="list-style-type: none"> Expand to Accounts Payable and cash receipting transactions.
<ul style="list-style-type: none"> Review and revise current utility processes established in administrative policies and City code. 		<ul style="list-style-type: none"> Add tenants as a "bill to" rather than opening and closing tenant accounts.
<ul style="list-style-type: none"> Administer economic development incentives when exercised by developers. 	<ul style="list-style-type: none"> Administered economic development incentives when exercised by developers. 	<ul style="list-style-type: none"> Administer economic development incentives when exercised by developers.

PERFORMANCE MEASURES - FINANCE DEPARTMENT

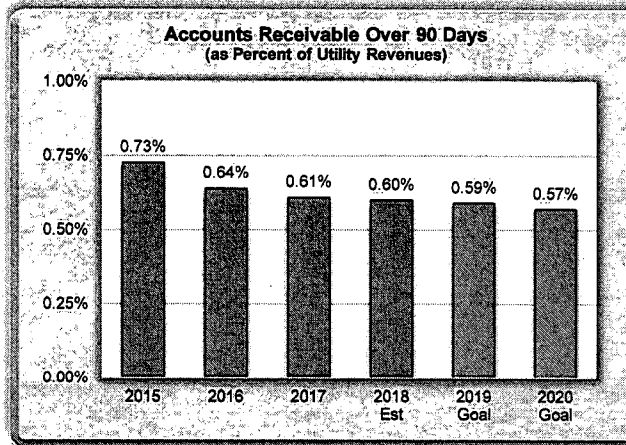
Utility Billing Online Payments

In an effort to improve customer service and streamline operations, the Finance Department implemented a 24-hour, online utility bill payment solution and interactive voice response (IVR) phone payment option. As evidenced in the graph below, the adoption rate of these services has continued to grow each year as more customers are utilizing web based services.



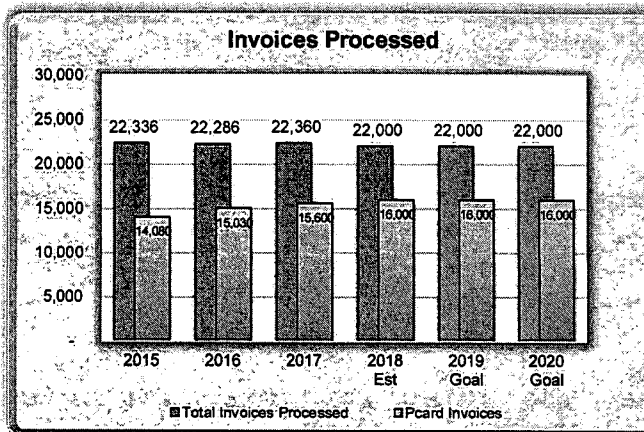
Utilities Accounts Receivable Over 90 Days as a Percent of Utility Revenue

Utility accounts receivable over 90 days as a percent of utility revenue is an important financial indicator because it demonstrates the City's ability to efficiently collect its utility billing receivables. These percentages show the improved turnover ratio due to the implementation of a new collection policy and process.



Total Invoices Processed

This statistic is used to track the productivity of the accounts payable department, and to ensure staffing is at proper levels to meet the City's ongoing legal disbursement commitments. In 2013, the City implemented a Purchasing Card (PCard) program in an effort to provide convenience for its buyers and to reduce processing costs. As an added benefit, the City receives quarterly rebates on total purchases that are made through the program. The success of the program is evidenced by the chart below which shows the increase in invoices that are now being processed by PCards.



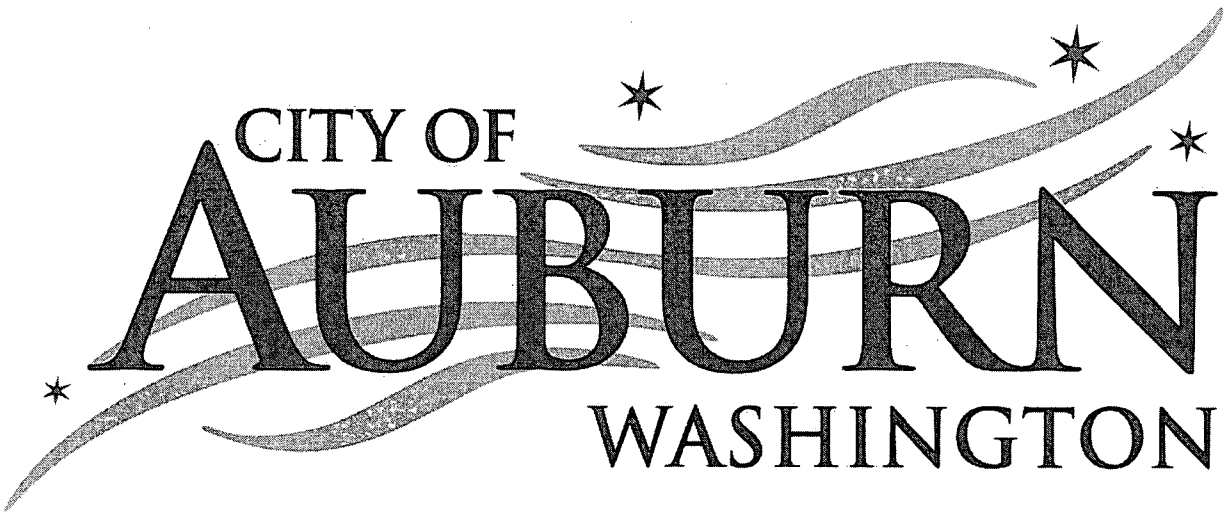
Department Budget

001.14 Finance	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	749,274	782,535	768,000	2,117,076	2,207,053
Personnel Benefits	321,212	383,805	360,000	1,028,235	1,129,301
Supplies	9,827	12,500	12,500	12,500	12,500
Services & Charges	177,279	206,070	200,000	186,230	190,925
Intergovernmental	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Interfund Payments For Service	176,196	180,821	180,821	189,100	189,300
DEPARTMENT TOTAL	\$ 1,433,788	\$ 1,565,731	\$ 1,521,321	\$ 3,533,141	\$ 3,729,079

Department Employees

001/434 Finance FTEs	2016	2017	2018	2019	2020
Finance FTEs	22.00	22.00	22.00	22.00	22.00
Solid Waste FTEs	2.00	2.00	2.00	2.00	2.00
TOTAL FINANCE FTEs	24.00	24.00	24.00	24.00	24.00

Full Time Equivalent (FTE)



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14 FINANCE
514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.10 SALARIES & WAGES
514.100.12 OVERTIME

2018			2019			2020		
1	Miscellaneous Overtime	500.00	1	Miscellaneous Overtime	500.00	1	Miscellaneous Overtime	500.00
	Line Items Total	500.00		Line Items Total	500.00		Line Items Total	500.00
			Change in Budget			Change in Budget		
			0.00			0.00		

514.100.20 PERSONNEL BENEFITS

514.100.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	-0.03						
	Line Items Total	-0.03		Line Items Total	0.00		Line Items Total	0.00
			Change in Budget			Change in Budget		
			0.03			0.00		

514.100.26 HEALTH INSURANCE

2018			2019			2020		
1	Rounding	0.47						
	Line Items Total	0.47		Line Items Total	0.00		Line Items Total	0.00
			Change in Budget			Change in Budget		
			-0.47			0.00		

514.100.30 SUPPLIES

514.100.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Office Supplies	1,000.00	1	Office Supplies	1,000.00	1	Office Supplies	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
			Change in Budget			Change in Budget		
			0.00			0.00		

514.100.35 SMALL TOOLS & MINOR EQUIPMENT

2018			2019			2020		
1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
			Change in Budget			Change in Budget		
			0.00			0.00		

514.100.40 OTHER SERVICES & CHARGES

514.100.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Professional Services For Planning, Budgeting, & Accounting	42,000.00	1	Professional Services For Planning, Budgeting, & Accounting	42,000.00	1	Professional Services For Planning, Budgeting, & Accounting	42,000.00
2	Professional Legal Services; Bonds and Other	26,000.00	2	Professional Legal Services; Bonds and Other	26,000.00	2	Professional Legal Services; Bonds and Other	26,000.00
	Line Items Total	68,000.00		Line Items Total	68,000.00		Line Items Total	68,000.00
			Change in Budget			Change in Budget		
			0.00			0.00		

514.100.42 COMMUNICATION

2018			2019			2020		
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514.100.42 COMMUNICATION

2018		2019		2020	
1	IPad Data Charges	400.00	1	IPad Data Charges	400.00
	Line Items Total	400.00		Line Items Total	400.00
				Change in Budget	0.00

514.100.43 TRAVEL

2018		2019		2020	
1	Administrative Travel	3,500.00	1	Administrative Travel	3,500.00
	Line Items Total	3,500.00		Line Items Total	3,500.00
				Change in Budget	0.00

514.100.46 INSURANCE

2018		2019		2020	
1	Insurance Allocation	30,200.00	1	Insurance Allocation	34,700.00
	Line Items Total	30,200.00		Line Items Total	34,700.00
				Change in Budget	2,300.00

514.100.49 MISCELLANEOUS

2018		2019		2020	
1	GFOA, WFOA, PSFOA & Other	1,000.00	1	GFOA, WFOA, PSFOA & Other	1,000.00
	Administrative Conference Registrations			Administrative Conference Registrations	
2	GASB, GAAFR, & Professional Literature	1,000.00	2	GASB, GAAFR, & Professional Literature	1,000.00
	Subscriptions			Subscriptions	
3	WFOA, GFOA, PSFOA, WMTA, & AICPA	1,000.00	3	WFOA, GFOA, PSFOA, WMTA, & AICPA	1,000.00
	Dues			Dues	
	Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00

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514 FINANCIAL SERVICES
514.230 BUDGET, ACCT & AUDITING
514.230.10 SALARIES & WAGES

514.230.12 OVERTIME

2018		2019		2020	
1	Miscellaneous Overtime	3,900.00	1	Miscellaneous Overtime	3,900.00
	Line Items Total	3,900.00		Line Items Total	3,900.00
				Change in Budget	0.00

514.230.13 OTHER WAGES

2018		2019		2020	
1	Temporary Accounting Help	3,000.00	1	Temporary Accounting Help	3,000.00
	Line Items Total	3,000.00		Line Items Total	3,000.00
				Change in Budget	0.00

514.230.20 PERSONNEL BENEFITS

514.230.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	0.02			
	Line Items Total	0.02		Line Items Total	0.00
				Change in Budget	0.00

514.230.25 HEALTH INSURANCE

2018		2019		2020	
1	Rounding	0.26			
	Line Items Total	0.26		Line Items Total	0.00
				Change in Budget	0.00

514.230.30 SUPPLIES

514.230.31 OFFICE AND OPERATING SUPPLIES

2018		2019		2020	
1	Office Supplies	7,500.00	1	Office Supplies	7,500.00
	Line Items Total	7,500.00		Line Items Total	7,500.00
				Change in Budget	0.00

514.230.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	Office Furniture & Calculators	2,000.00	1	Office Furniture & Calculators	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00

514.230.40 OTHER SERVICES & CHARGES

514.230.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Annual State Audit	38,450.00	1	Annual State Audit	37,325.00
2	Flex Plan (Annual & Monthly)	4,500.00	2	Flex Plan (Annual & Monthly)	4,500.00
3	Microflex Audit	5,000.00	3	Microflex Audit	5,000.00

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514.230 BUDGET, ACCT & AUDITING
514.230.40 OTHER SERVICES & CHARGES
514.230.41 PROFESSIONAL SERVICES

2018		2019		2020	
4	Public Finance LID Services 3,000.00	4	Public Finance LID Services 3,000.00	4	Public Finance LID Services 3,000.00
5	Accountemps Contract, Miscellaneous Projects 8,000.00	5	Accountemps Contract, Miscellaneous Projects 8,000.00	5	Accountemps Contract, Miscellaneous Projects 8,000.00
6	Bank Analysis Fee 6,820.00	6	Bank Analysis Fee 9,500.00	6	Bank Analysis Fee 10,100.00
7	Golf Debt Service Administration Fees 1,000.00		Line Items Total 65,530.00		Line Items Total 67,925.00
	Line Items Total 66,770.00				
		Change in Budget -1,240.00		Change in Budget 2,395.00	

514.230.42 COMMUNICATION

2018		2019		2020	
1	I-Phone Service 2,200.00	1	Cell Phone Service 2,200.00	1	Cell Phone Service 2,200.00
	Line Items Total 2,200.00		Line Items Total 2,200.00		Line Items Total 2,200.00
		Change in Budget 0.00		Change in Budget 0.00	

514.230.43 TRAVEL

2018		2019		2020	
1	Travel For Budgeting, Accounting, & Payroll Seminars 2,500.00	1	Travel For Budgeting, Accounting & Payroll Seminars 2,500.00	1	Travel For Budgeting, Accounting & Payroll Seminars 2,500.00
	Line Items Total 2,500.00		Line Items Total 2,500.00		Line Items Total 2,500.00
		Change in Budget 0.00		Change in Budget 0.00	

514.230.49 MISCELLANEOUS

2018		2019		2020	
1	GFOA, PSFOA, & WFOA Conference Registrations 2,100.00	1	GFOA, PSFOA, & WFOA Conference Registrations 2,100.00	1	GFOA, PSFOA, & WFOA Conference Registrations 2,100.00
2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues 500.00	2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues 500.00	2	WFOA, WA Society of CPAs, Amercian Payroll Association, & GFOA Membership Dues 500.00
3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions 1,400.00	3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions 1,400.00	3	GASB/GARS, GFOA, & Pension Newsletter Subscriptions 1,400.00
4	Accounting, Budgeting, & Payroll Seminar Registrations 3,500.00	4	Accounting, Budgeting, & Payroll Seminar Registrations 3,500.00	4	Accounting, Budgeting, & Payroll Seminar Registrations 3,500.00
5	GFOA Award Application Fees For Budget & CAFR 1,200.00	5	GFOA Award Application Fees For Budget & CAFR 1,200.00	5	GFOA Award Application Fees For Budget & CAFR 1,200.00
	Line Items Total 8,700.00		Line Items Total 8,700.00		Line Items Total 8,700.00
		Change in Budget 0.00		Change in Budget 0.00	

514.230.90 INTERFUND PAYMENTS FOR SERVICES

514.230.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1	Multimedia Allocation 35,400.00	1	Multimedia Allocation 34,600.00	1	Multimedia Allocation 35,600.00
	Line Items Total 35,400.00		Line Items Total 34,600.00		Line Items Total 35,600.00
		Change in Budget -800.00		Change in Budget 1,000.00	

514.230.98 INTERFUND FACILITIES

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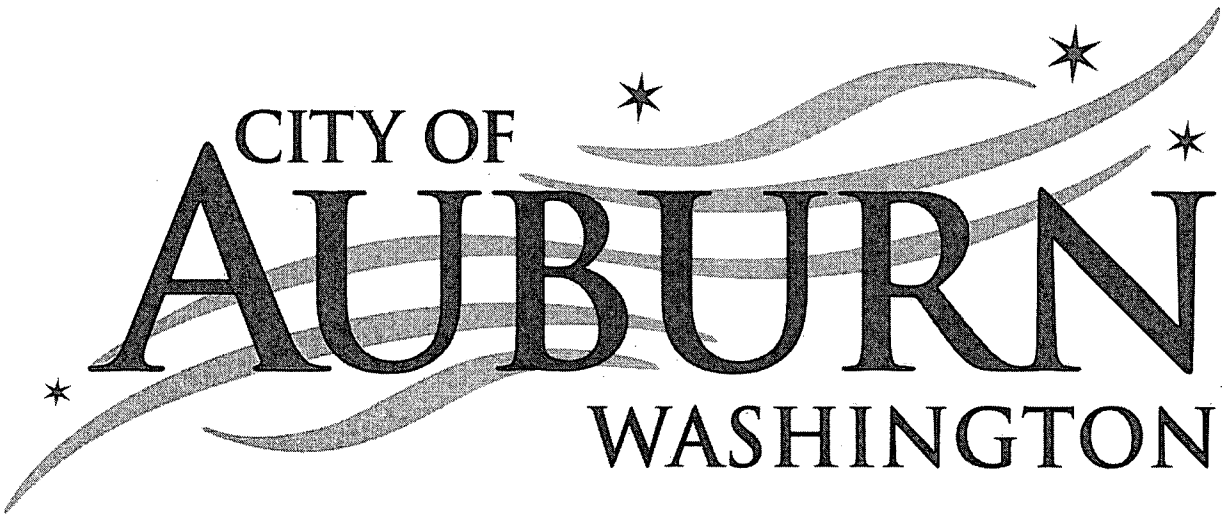
001 GENERAL
14 FINANCE
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514.230 BUDGET, ACCT & AUDITING
514.230.90 INTERFUND PAYMENTS FOR SERVICES

514.230.98 INTERFUND FACILITIES

2018		2019		2020	
1	Facilities Allocation	39,300.00	1	Facilities Allocation	36,500.00
	Line Items Total	39,300.00		Line Items Total	37,600.00
				Change in Budget	1,100.00

514.230.99 INTERFUND IS SERVICES

2018		2019		2020	
1	Innovation & Technology Allocation	106,121.00	1	Innovation & Technology Allocation	118,000.00
	Line Items Total	106,121.00		Line Items Total	116,100.00
				Change in Budget	-1,900.00



NON-DEPARTMENTAL

Department Overview

Non-Departmental accounts are used to reflect the General Fund's ending fund balance, prior year adjustments, the transfer of money between funds, and one-time transactions. Estimated costs for the General Fund portion of retiring employees are budgeted in this department as are Law Enforcement Officer and Fire Fighter (LEOFF 1) Other Post-Employment Benefits (OPEB) requirements and long-term debt payments.

During the course of the year, anticipated expenditures will be transferred from the beginning fund balance while revenues will be added. The ending fund balance reflects the target figure for the ending balance. Since the budget will be adopted before the actual current-year ending figure is known, the amount has been estimated.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to fund Law Enforcement Officer and Fire Fighter (LEOFF 1) retiree medical and long-term care expenditures. 	<ul style="list-style-type: none"> Continued to fund Law Enforcement Officer and Fire Fighter (LEOFF 1) retiree medical and long-term care expenditures. 	<ul style="list-style-type: none"> Continue to fund Law Enforcement Officer and Fire Fighter (LEOFF 1) retiree medical and long-term care expenditures.
<ul style="list-style-type: none"> Continue to fund retirement payouts. 	<ul style="list-style-type: none"> Continued to fund retirement payouts. 	<ul style="list-style-type: none"> Continue to fund retirement payouts.
<ul style="list-style-type: none"> Continue to provide funding for general Citywide services. 	<ul style="list-style-type: none"> Continued to provide funding for general Citywide services. 	<ul style="list-style-type: none"> Continue to provide funding for general Citywide services.
<ul style="list-style-type: none"> Continue to fund the City's share of the Auburn Valley Humane Society (AVHS) operations. 	<ul style="list-style-type: none"> Continued to fund the City's share of the Auburn Valley Humane Society (AVHS) operations. In 2018, the City entered into an agreement with the AVHS to administer the Pet Licensing Program. 	<ul style="list-style-type: none"> Continue to fund the City's share of the Auburn Valley Humane Society (AVHS) operations and the Pet Licensing Program.
<ul style="list-style-type: none"> Fund debt payments for the Library, Golf Course, and Cemetery. 	<ul style="list-style-type: none"> Funded debt payments for the Library, Golf Course, and Cemetery. The outstanding debt associated with the Library reached final maturity in 2018. 	<ul style="list-style-type: none"> Fund debt payments for the Golf Course and Cemetery.
<ul style="list-style-type: none"> Provide funds for Citywide program improvements. 	<ul style="list-style-type: none"> Provided funds for Citywide program improvements. 	<ul style="list-style-type: none"> Provide funds for Citywide program improvements.

Department Budget

001.98 Non Departmental	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	183,209	296,180	250,000	91,600	566,000
Personnel Benefits	567,077	1,230,719	880,000	1,256,800	1,302,100
Supplies	-	-	-	-	-
Services & Charges	477,586	1,947,940	750,000	688,000	410,700
Operating Transfers Out	3,100,302	3,871,504	3,600,978	452,510	383,433
Capital Outlay	-	-	-	-	-
Debt Service Principal	-	-	-	-	-
Debt Service Interest	-	-	-	-	-
Interfund Payments For Service	-	-	-	-	-
Designated Fund Balance	691,915	691,915	691,915	691,915	691,915
Undesignated Fund Balance	21,951,761	11,945,127	17,345,127	11,702,938	6,366,390
DEPARTMENT TOTAL	\$ 26,971,850	\$ 19,983,385	\$ 23,518,020	\$ 14,883,763	\$ 9,720,538

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001 GENERAL
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513 EXECUTIVE
513.100 ADMINISTRATION
513.100.40 OTHER SERVICES & CHARGES
513.100.49 MISCELLANEOUS

2018			2019			2020		
1	Association of Washington Cities - Annual Dues	56,000.00	1	Association of Washington Cities - Annual Dues	59,200.00	1	Association of Washington Cities - Annual Dues	62,200.00
2	National League of Cities - Annual Dues	6,000.00	2	National League of Cities - Annual Dues	6,000.00	2	National League of Cities - Annual Dues	6,000.00
3	Various Dues	1,000.00	3	Various Dues	1,000.00	3	Various Dues	1,000.00
Line Items Total		63,000.00	Line Items Total		66,200.00	Line Items Total		69,200.00
			Change in Budget		3,200.00	Change in Budget		3,000.00

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514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.10 SALARIES & WAGES
514.100.11 REGULAR SALARIES & WAGES

2018	2019	2020
1 Planned Retirement Payout - Finance 29,300.00	1 Planned Retirement Payout - Finance 29,300.00	1 Planned Retirement Payout - Finance 29,300.00
Line Items Total 0.00	Line Items Total 29,300.00	Line Items Total 0.00
	Change in Budget 29,300.00	Change in Budget -29,300.00

514.100.20 PERSONNEL BENEFITS

514.100.21 F.I.C.A.

2018	2019	2020
1 Planned Retirement Payout - Finance 2,300.00	1 Planned Retirement Payout - Finance 2,300.00	1 Planned Retirement Payout - Finance 2,300.00
Line Items Total 0.00	Line Items Total 2,300.00	Line Items Total 0.00
	Change in Budget 2,300.00	Change in Budget -2,300.00

514.100.23 PENSIONS

2018	2019	2020
1 Contingency for PERS 1 retirees 50,000.00	1 Contingency for PERS 1 retirees 50,000.00	1 Contingency for PERS 1 retirees 50,000.00
Line Items Total 50,000.00	Line Items Total 50,000.00	Line Items Total 50,000.00
	Change in Budget 0.00	Change in Budget 0.00

001 GENERAL
98 NON DEPARTMENTAL
515 LEGAL SERVICES
515.210 PROSECUTION/CRIMINAL
515.210.10 SALARIES & WAGES
515.210.11 REGULAR SALARIES & WAGES

2018		2019		2020	
1	Legal Department Retirement - Salaries	42,484.00			
	Line Items Total	42,484.00	Line Items Total	0.00	Line Items Total 0.00
			Change in Budget	-42,484.00	Change in Budget 0.00

515.210.20 PERSONNEL BENEFITS

515.210.21 F.I.C.A

2018		2019		2020	
1	Legal Department Retirement - Benefits	5,184.00			
	Line Items Total	5,184.00	Line Items Total	0.00	Line Items Total 0.00
			Change in Budget	-5,184.00	Change in Budget 0.00

Budget Detail Report
City of Auburn

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001 GENERAL
98 NON DEPARTMENTAL
517 PLANNING
517.210 PENSION SERVICES
517.210.20 PERSONNEL BENEFITS
517.210.25 HEALTH INSURANCE

2018			2019			2020		
1	Medical Premiums for Fire LEOFF 1 Police	405,000.00	1	Medical Premiums for Fire LEOFF 1 Police	417,000.00	1	Medical Premiums for Fire LEOFF 1 Police	430,000.00
2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	230,000.00	2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	237,000.00	2	Long Term Care, Medical, Dental, and Pharmacy for LEOFF 1 Police	244,000.00
	Line Items Total	635,000.00		Line Items Total	654,000.00		Line Items Total	674,000.00
				Change in Budget	19,000.00		Change in Budget	20,000.00

517.210.40 OTHER SERVICES & CHARGES

517.210.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	0.00		Change in Budget	0.00

517.210.43 TRAVEL AND EDUCATION

2018			2019			2020		
1	LEOFF 1 travel	1,400.00	1	LEOFF 1 Travel	1,400.00	1	LEOFF 1 Travel	1,400.00
	Line Items Total	1,400.00		Line Items Total	1,400.00		Line Items Total	1,400.00
				Change in Budget	0.00		Change in Budget	0.00

517.210.46 INSURANCE

2018			2019			2020		
1	Long Term Health Care Insurance - Police	117,000.00	1	Long Term Health Care Insurance - Police	120,500.00	1	Long Term Health Care Insurance - Police	124,000.00
	Line Items Total	117,000.00		Line Items Total	120,500.00		Line Items Total	124,000.00
				Change in Budget	3,500.00		Change in Budget	3,500.00

517.210.49 MISCELLANEOUS

2018			2019			2020		
1	LEOFF Conference Registration Fees	700.00	1	LEOFF Conference Registration Fees	1,000.00	1	LEOFF Conference Registration Fees	1,000.00
	Line Items Total	700.00		Line Items Total	1,000.00		Line Items Total	1,000.00
				Change in Budget	300.00		Change in Budget	0.00

Budget Detail Report
City of Auburn

001 GENERAL
98 NON DEPARTMENTAL
517 PLANNING
517.910 *** Title Not Found ***
517.910.20 PERSONNEL BENEFITS

517.910.29 ON BEHALF PMTS FIREMEN'S PENSION FD

2018		2019		2020	
1	Fire Pension Insurance	75,000.00	1	Fire Pension Insurance	78,900.00
	Line Items Total	75,000.00		Line Items Total	78,900.00
				Change in Budget	0.00

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001 GENERAL
98 NON DEPARTMENTAL
521 POLICE
521.100 ADMINISTRATION
521.100.10 SALARIES & WAGES
521.100.11 REGULAR SALARIES & WAGES

2018		2019		2020	
1	Police Department Retirement - Salaries	123,533.00	1	Planned Retirement Payout - Police	45,400.00
	Line Items Total	123,533.00		Line Items Total	485,200.00
			Change in Budget	-78,133.00	
				Change in Budget	439,800.00

521.100.20 PERSONNEL BENEFITS

521.100.21 F.I.C.A.

2018		2019		2020	
1	Police Department Retirement - Benefits	3,343.00	1	Planned Retirement Payout - Police	13,700.00
	Line Items Total	3,343.00		Line Items Total	13,700.00
			Change in Budget	-343.00	
				Change in Budget	10,700.00

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City of Auburn

001 GENERAL
98 NON DEPARTMENTAL
522 FIRE
522.200 FIRE SUPPRESSION
522.200.20 PERSONNEL BENEFITS
522.200.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Active Fire LEOFF 1 Medical Payments 18,000.00	1	Active Fire LEOFF 1 Medical Payments 18,500.00	1	Active Fire LEOFF 1 Medical Payments 19,000.00
	Line Items Total 18,000.00		Line Items Total 18,500.00		Line Items Total 19,000.00
		Change in Budget 500.00		Change in Budget 500.00	

522.200.40 OTHER SERVICES & CHARGES

522.200.46 INSURANCE

2018		2019		2020	
1	Long Term Health Care Insurance - Active 6,000.00 Fire LEOFF 1	1	Long Term Health Care Insurance - Active 6,200.00 Fire LEOFF 1	1	Long Term Health Care Insurance - Active 6,400.00 Fire LEOFF 1
	Line Items Total 6,000.00		Line Items Total 6,200.00		Line Items Total 6,400.00
		Change in Budget 200.00		Change in Budget 200.00	

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City of Auburn

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001 GENERAL
98 NON DEPARTMENTAL
522 FIRE
522.210 FIRE RELIEF/PENSION
522.210.20 PERSONNEL BENEFITS
522.210.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Medical Premiums for Fire Relief & Pension	163,000.00	1	Medical Premiums for Fire Relief & Pension	173,000.00
2	Medical, Dental, and Pharmacy for Fire Relief & Pension	46,000.00	2	Medical, Dental, and Pharmacy for Fire Relief & Pension	48,800.00
Line Items Total		209,000.00	Line Items Total		221,800.00
			Change in Budget		6,400.00

522.210.40 OTHER SERVICES & CHARGES

522.210.46 INSURANCE

2018		2019		2020	
1	Fire Relief & Pension - Long Term Health Care Insurance	47,000.00	1	Fire Relief & Pension - Long Term Health Care Insurance	49,900.00
Line Items Total		47,000.00	Line Items Total		49,900.00
			Change in Budget		1,500.00

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City of Auburn

001 GENERAL
 98 NON DEPARTMENTAL
 522 FIRE
 522.220 FIRE RETIREE MEDICAL
 522.220.20 PERSONNEL BENEFITS
 522.220.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Medical Premiums for LEOFF 1 Fire	147,000.00	1	Medical Premiums for LEOFF 1 Fire	151,000.00	1	Medical Premiums for LEOFF 1 Fire	156,000.00
2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	80,000.00	2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	82,400.00	2	Medical, Dental, and Pharmacy for LEOFF 1 Fire	84,900.00
Line Items Total		227,000.00	Line Items Total		233,400.00	Line Items Total		240,900.00
			Change in Budget		6,400.00	Change in Budget		7,500.00

522.220.40 OTHER SERVICES & CHARGES

522.220.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00	1	Actuarial Services	1,000.00
Line Items Total		1,000.00	Line Items Total		1,000.00	Line Items Total		1,000.00
			Change in Budget		0.00	Change in Budget		0.00

522.220.46 INSURANCE

2018			2019			2020		
1	Long Term Health Care - Fire	42,000.00	1	Long Term Health Care - Fire	43,200.00	1	Long Term Health Care - Fire	44,500.00
Line Items Total		42,000.00	Line Items Total		43,200.00	Line Items Total		44,500.00
			Change in Budget		1,200.00	Change in Budget		1,300.00

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001. GENERAL
98 NON DEPARTMENTAL
532 ENGINEERING
532.200 ENGINEERING/PLANS & SERVICE
532.200.10 SALARIES & WAGES
532.200.11 REGULAR SALARIES & WAGES

2018	2019	2020
Line Items Total 0.00	1 Planned Retirement Payout - CDPW 16,900.00 Line Items Total 16,900.00 Change in Budget 16,900.00	Line Items Total 0.00 Change in Budget -16,900.00

532.200.20 PERSONNEL BENEFITS

532.200.21 F.I.C.A.

2018	2019	2020
Line Items Total 0.00	1 Planned Retirement Payout - CDPW 1,300.00 Line Items Total 1,300.00 Change in Budget 1,300.00	Line Items Total 0.00 Change in Budget -1,300.00

Budget Detail Report

City of Auburn

001 GENERAL
 98 NON DEPARTMENTAL
 539 *** Title Not Found ***
 539.300 *** Title Not Found ***
 539.300.40 OTHER SERVICES & CHARGES
 539.300.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	AVHS annual payment - 4% over prior year budget	271,500.00	1	AVHS Annual Payment	271,000.00	1	AVHS Annual Payment	279,100.00
			2	Pet Licensing - AVHS Program Administration	145,200.00	2	Pet Licensing - AVHS Program Administration	149,600.00
			3	Pet Licensing - Per License Fees	33,700.00	3	Pet Licensing - Per License Fees	34,300.00
			4	Pet Licensing - Bank Card Processing Fee	4,200.00	4	Pet Licensing - Bank Card Processing Fee	4,300.00
	Line Items Total	271,500.00		Line Items Total	454,100.00		Line Items Total	467,300.00
				Change in Budget	182,600.00		Change in Budget	13,200.00

539.300.44 ADVERTISING

2018			2019			2020		
			1	Pet Licensing - Marketing	20,000.00	1	Pet Licensing - Marketing	20,000.00
	Line Items Total	0.00		Line Items Total	20,000.00		Line Items Total	20,000.00
				Change in Budget	20,000.00		Change in Budget	0.00

539.300.49 MISCELLANEOUS

2018			2019			2020		
			1	2019 Underspend	-1,500,000.00	1	2019 Underspend	-2,000,000.00
	Line Items Total	0.00		Line Items Total	-1,500,000.00		Line Items Total	-2,000,000.00
				Change in Budget	-1,500,000.00		Change in Budget	-500,000.00

Budget Detail Report
City of Auburn

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001 GENERAL
98 NON DEPARTMENTAL
574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.10 SALARIES & WAGES
574.100.11 REGULAR SALARIES & WAGES

2018		2019	2020
1	Parks Department Retirement - Salaries	39,963.00	19,100.00
	Line Items Total	39,963.00	19,100.00
		Line Items Total	19,100.00
		0.00	
		Change in Budget	Change in Budget
		-39,963.00	19,100.00

574.100.20 PERSONNEL BENEFITS

574.100.21 F.I.C.A

2018		2019	2020
1	Parks Department Retirement - Benefits	832.00	1,500.00
	Line Items Total	832.00	1,500.00
		Line Items Total	1,500.00
		0.00	
		Change in Budget	Change in Budget
		-832.00	1,500.00

Budget Detail Report
City of Auburn

001 GENERAL
98 NON DEPARTMENTAL
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.10 SALARIES & WAGES
576.100.11 REGULAR SALARIES & WAGES

2018	2019	2020
Line Items Total 0.00	Line Items Total 0.00	1 Planned Retirement Payout - Parks Facilities 44,300.00
	Change in Budget 0.00	Line Items Total 44,300.00
		Change in Budget 44,300.00

576.100.20 PERSONNEL BENEFITS

576.100.21 F.I.C.A

2018	2019	2020
Line Items Total 0.00	Line Items Total 0.00	1 Planned Retirement Payout - Parks Facilities 1,000.00
	Change in Budget 0.00	Line Items Total 1,000.00
		Change in Budget 1,000.00

Budget Detail Report
City of Auburn

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001 GENERAL
98 NON DEPARTMENTAL
589 OTHER NONEXPENDITURES
589.900 NON DEPARTMENTAL
589.900.40 OTHER SERVICES & CHARGES
589.900.49 MISCELLANEOUS CONTINGENCIES

2018			2019			2020		
1	Finance Contingency Funds	600,000.00	1	Finance Contingency Funds	800,000.00	1	Finance Contingency Funds	800,000.00
2	Bank Credit Card Fee Contingency	50,000.00	2	Salary Contingency	300,000.00	2	Salary Contingency	300,000.00
3	Salary Contingency	300,000.00	3	Additional Salary Contingency	325,000.00	3	Additional Salary Contingency	525,000.00
4	Add'l Salary Contingency for Police Contract	500,000.00	Line Items Total		1,425,000.00	Line Items Total		1,625,000.00
Line Items Total		1,450,000.00						
			Change in Budget		-25,000.00	Change in Budget		200,000.00

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001 GENERAL
98 NON DEPARTMENTAL
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2018			2019			2020		
1	Transfer Out To 1998 Library Bond Fund (229) For Debt Service	282,150.00	1	Transfer Out to Fund 276 For Golf and Cemetery Debt Service.	374,100.00	1	Transfer Out to Fund 276 For Golf and Cemetery Debt Service.	376,000.00
2	Transfer Out to Fund 276 For Golf and Cemetery Debt Service	554,367.00	2	FIN.0015 - IT Support Lead, Finance Department. Transfer from GF to F518.	7,110.00	2	FIN.0015 -IT Support Lead, Finance Department. Transfer from GF to F518.	7,433.00
3	Decision Package: IS.0040 - City Clerk LIMS Replacement	17,000.00	3	GLF.0036 - New HR 600 Rotary Mower Golf Course. Transfer to F560.	71,300.00		Line Items Total	383,433.00
4	Decision Package: IS.0041 - Drone Program Administration	15,000.00		Line Items Total	452,510.00			
5	Decision Package: IS.0042 - Network Engineer	85,112.00						
6	Decision Package: IS.0043 --Sr. Center AV Upgrade/Replacement	45,000.00						
7	Decision Package: IS.0044 - Digital Parity /Broadband Expansion	250,000.00						
8	Decision Package: IS.0046 --Legal CMS	3,000.00						
9	Decision Package: IS.0049 - CRM System	9,585.00						
10	Decision Package: IS.0050 - eDocument Scanning and Workflow	25,560.00						
11	Decision Package: IS.0051 - GIS Imagery	19,170.00						
12	Decision Package: IS.0061 - Cyber Security Management	25,560.00						
13	Adjust 2018 ER&R Allocations	93,700.00						
14	Decision Package: ASD.0011 - Auburn Magazine	25,000.00						
15	Decision Package POL.0023 - Transfer Out to F518	130,000.00						
16	Decision Package POL.0023 - Transfer Out to F568	205,000.00						
	Line Items Total	1,785,204.00						
			Change in Budget			Change in Budget		
			-1,332,694.00			-69,077.00		

Budget Detail Report
City of Auburn

001 GENERAL
98 NON DEPARTMENTAL
599 ENDING FUND BALANCE
599.100 DESIGNATED FUND BALANCE
599.100.00 CAFR ONLY
599.100.06 DESIGNATED ENDING FUND BALANCE

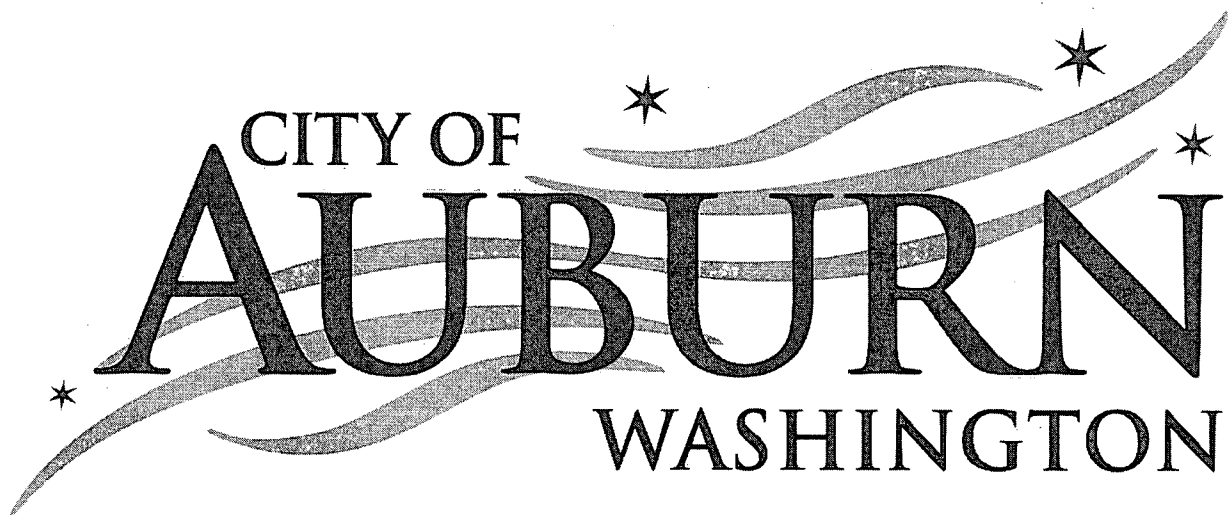
2018			2019			2020		
1	Estimated Ending Fund Balance	221,614.00	1	Estimated Ending Fund Balance	691,915.00	1	Estimated Ending Fund Balance	691,915.00
	Line Items Total	221,614.00		Line Items Total	691,915.00		Line Items Total	691,915.00
				Change in Budget	470,301.00		Change in Budget	0.00

Budget Detail Report
City of Auburn

001 GENERAL
98 NON DEPARTMENTAL
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY

599.200.06 UNDESIGNATED ENDING FUND BAL

2018			2019			2020		
1	Estimated Ending Fund Balance	5,633,461.00	1	Estimated Ending Fund Balance	11,702,938.00	1	Estimated Ending Fund Balance	6,366,390.00
	Line Items Total	5,633,461.00		Line Items Total	11,702,938.00		Line Items Total	6,366,390.00
				Change in Budget	6,069,477.00		Change in Budget	-5,336,548.00
	Total Line Items	11,070,218.00		Total Line Items	14,883,763.00		Total Line Items	9,701,838.00
				Total Change in Budget	3,813,545.00		Total Change in Budget	-5,181,925.00



LOCAL REVITALIZATION FUND

The Local Revitalization Fund (Fund 330) accounts for projects within the designated local revitalization boundary. Funding was established by Senate Bill 5045, which designated the City of Auburn as a demonstration project. Through the State, local revitalization funding provides the City with \$250,000 annually for 25 years to construct infrastructure projects within the designated revitalization boundary. The financing is a credit against the State's portion of sales/use tax. The goal of Local Revitalization funding is to stimulate economic growth and future development through the infrastructure improvements.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Complete the construction of the City Downtown Public Parking Lot Reconfiguration project. 	<ul style="list-style-type: none"> New catenary lighting and planters were added to the plaza. Completion of design and construction is delayed until the Heritage Building is addressed. 	<ul style="list-style-type: none"> Complete the construction phase of the Parking Lot Reconfiguration project.
		<ul style="list-style-type: none"> Complete improvements to City owned parking lots within the downtown area.
		<ul style="list-style-type: none"> Secure funding and complete Arts and Culture Center Alleyway Project based on Livable Cities Year project.

FUND BUDGET

330 Local Revitalization Fund	2017 Actual	2018 Adj Budget	2018 Estimate	2019 Budget	2020 Budget
Revenue					
Beginning Fund Balance	390,490	341,100	374,966	380,500	-
Investment Income	3,503	-	5,534	4,000	-
Contributions & Donations	-	-	-	100,000	-
Total Revenue	393,993	341,100	380,500	484,500	-
Expenditures					
Salaries & Wages	226	-	-	-	-
Personnel Benefits	98	-	-	-	-
Services & Charges	-	-	-	-	-
Capital Outlays	18,704	340,500	-	484,500	-
Undesignated Fund Balance	374,966	600	380,500	-	-
Total Expenditures	393,993	341,100	380,500	484,500	-

Budget Detail Report
City of Auburn

330 LOCAL REVITALIZATION
00 LOCAL REVITALIZATION
594 CAPITAL EXPENDITURES
594.300 MISC LOCAL REVITALIZATION PROJECTS
594.300.60 CAPITAL OUTLAY
594.300.65 CONSTRUCTION PROJECTS

2018		2019		2020	
		1	cp1616 - City Downtown Public Parking Lot Reconfiguration	234,500.00	
Line Items Total	0.00	2	lrbd03 - Arts and Culture Center Alleyway	200,000.00	Line Items Total 0.00
		3	lrbd04 -City Owned Parking Lot Improvements	50,000.00	
			Line Items Total	484,500.00	
			Change in Budget	484,500.00	Change in Budget -484,500.00

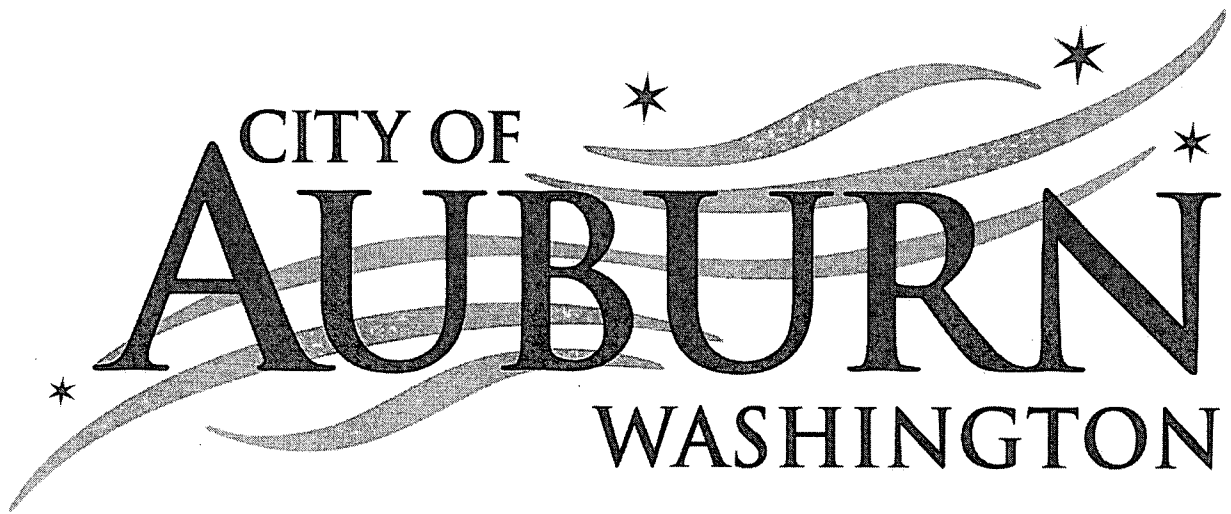


TABLE CI-2

CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
Local Revitalization Fund

	2019	2020	2021	2022	2023	2024	Total
<u>Capacity Projects:</u>							
None							-
<u>Non-Capacity Projects:</u>							
1 City Downtown Public Parking Lot Reconfiguration							
Capital Costs	234,500	-	-	-	-	-	234,500
Funding Sources:							
Capital Improv. Fund	234,500	-	-	-	-	-	234,500
Grants	-	-	-	-	-	-	-
REET	-	-	-	-	-	-	-
Other- Contributions	-	-	-	-	-	-	-
2 City Owned Parking Lot Improvements							
Capital Costs	50,000	-	-	-	-	-	50,000
Funding Sources:							
Capital Improv. Fund	50,000	-	-	-	-	-	50,000
Grants	-	-	-	-	-	-	-
REET	-	-	-	-	-	-	-
Other- Contributions	-	-	-	-	-	-	-
3 Arts and Culture Center Alleyway							
Capital Costs	200,000	-	-	-	-	-	200,000
Funding Sources:							
Capital Improv. Fund	100,000	-	-	-	-	-	100,000
Grants	-	-	-	-	-	-	-
REET	-	-	-	-	-	-	-
Other- Contributions	100,000	-	-	-	-	-	100,000
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	-	-	-	-	-	-	-
Non-Capacity Projects	484,500	-	-	-	-	-	484,500
Total Costs	484,500	-	-	-	-	-	484,500
FUNDING SOURCES:							
Capital Improv. Fund	384,500	-	-	-	-	-	384,500
Other- Contributions	100,000	-	-	-	-	-	100,000
Total Funding	484,500	-	-	-	-	-	484,500

LOCAL REVITALIZATION FUND (330)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **City Downtown Public Parking Lot Reconfiguration**
 Project No: **cp1616**
 Project Type: **Non-Capacity**
 Project Manager: **Ingrid Gaub**

Description:

Reconfigure the City owned public parking lot between Safeway and Main Street to address pedestrian and vehicular circulation; remove existing landscaping to allow more flexibility in the parking lot redesign; explore whether more parking stalls can be added to the lot to aid in providing additional customer parking within Downtown Auburn; and resurface the parking lot.

Progress Summary:

Begin design in 2016. Monies to improve the parking lot adjacent to Safeway and the B Street Plaza were used to create safety and aesthetic improvements to the plaza. New catenary lighting and planters were added to the plaza as a short- to medium-term improvement. The lighting increases safety and the planters were added to delineate walking paths and create visual interest. Completion of design and construction is delayed until the Heritage Building is addressed.

Future Impact on Operating Budget:

None anticipated as the City already maintains the parking lot.

Activity:

	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
Local Revitalization Fund 330	17,329	-	234,500	-	251,829
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other -Contributions	-	-	-	-	-
Total Funding Sources:	17,329	-	234,500	-	251,829
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	17,329	-	234,500	-	251,829
Total Expenditures:	17,329	-	234,500	-	251,829

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
Local Revitalization Fund 330	-	-	-	-	234,500
Grants- Secured (Fed,State,Local)	-	-	-	-	-
REET	-	-	-	-	-
Other -Contributions	-	-	-	-	-
Total Funding Sources:	-	-	-	-	234,500
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	234,500
Total Expenditures:	-	-	-	-	234,500

Grants / Other Sources:

LOCAL REVITALIZATION FUND (330)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **City Owned Parking Lot Improvements**Project No: **Irbd04**Project Type: **Non-Capacity**Project Manager: **Josh Arndt****Description:**

The City owns and operates six improved, surface-level asphalt parking lots located downtown. The parking lots are used for a variety of permit, free 3-hour and employee parking. Maintenance on these lots has been performed primarily only on an emergency basis. As a result the condition of the lots show signs of deterioration and disrepair. This project will fund needed improvements for City owned parking lots within the downtown area.

Progress Summary:

Planning phase.

Future Impact on Operating Budget:

None anticipated as the City already maintains the parking lot.

Activity:

	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
Local Revitalization Fund 330	-	-	50,000	-	50,000
Grants- Secured (Fed, State, Local)	-	-	-	-	-
REET	-	-	-	-	-
Other -Contributions	-	-	-	-	-
Total Funding Sources:	-	-	50,000	-	50,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	50,000	-	50,000
Total Expenditures:	-	-	50,000	-	50,000

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
Local Revitalization Fund 330	-	-	-	-	50,000
Grants- Secured (Fed, State, Local)	-	-	-	-	-
REET	-	-	-	-	-
Other -Contributions	-	-	-	-	-
Total Funding Sources:	-	-	-	-	50,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	50,000
Total Expenditures:	-	-	-	-	50,000

Grants / Other Sources:

LOCAL REVITALIZATION FUND (330)**Six Year Capital Facilities Plan, 2019-2024****Capital Facilities Plan****Capital Projects Fund**

Project Title: **Arts and Culture Center Alleyway**
 Project No: **Irbd03**
 Project Type: **Non-Capacity**
 Project Manager: **Daryl Faber**

Description:

Construct improvements based on the Auburn Alleyway Project Master Plan prepared through the Livable Cities Year project with the University of Washington. Proposed improvements are associated with turning the alley between the Auburn Ave. Theater and the Arts and Culture Center into a plaza area.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Local Revitalization Fund 330</i>	-	-	100,000	-	100,000
<i>Grants- Unsecured</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other -Contributions</i>	-	-	100,000	-	100,000
Total Funding Sources:	-	-	200,000	-	200,000
Capital Expenditures:					
<i>Design</i>	-	-	20,000	-	20,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	180,000	-	180,000
Total Expenditures:	-	-	200,000	-	200,000

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Local Revitalization Fund 330</i>	-	-	-	-	100,000
<i>Grants- Unsecured</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other -Contributions</i>	-	-	-	-	100,000
Total Funding Sources:	-	-	-	-	200,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	20,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	180,000
Total Expenditures:	-	-	-	-	200,000

Grants / Other Sources:

SOLID WASTE UTILITY DIVISION

Mission Statement

The Solid Waste Division provides environmentally sound and safe disposal of solid and hazardous waste and provides waste reduction and recycling opportunities to increase public awareness within the City of Auburn.

Department Overview

The City contracts with Waste Management for solid waste collection, with City staff responsible for overall management, customer service, and billings. The City also has a franchise agreement with Republic Services in the annexed areas of Lea Hill and West Hill. The City contracts with King County for disposal of solid waste materials. The Solid Waste Utility Division encourages community participation in Auburn's solid waste programs by proactively managing and monitoring the daily activities of the solid waste contractors; continually assessing the regulatory and political climate pertaining to solid and hazardous waste collection and disposal, recycling and waste prevention; and reviewing the adequacy of our annual level of service to meet community needs.

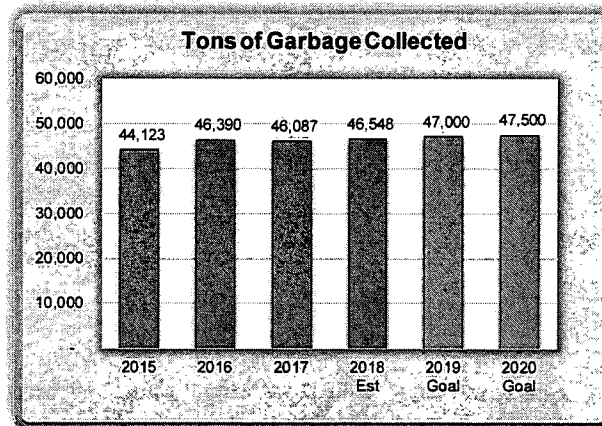
2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Increase the residential recycling and compostables diversion rate over 51%. 	<ul style="list-style-type: none"> Maintained residential recycling and compostables diversion rate over 51%. 	<ul style="list-style-type: none"> Increase the residential recycling and compostables diversion rate over 51%.
<ul style="list-style-type: none"> Increase the total City recycling and compostables diversion rate to 30% (excluding private vendor recycling and composting services). 	<ul style="list-style-type: none"> Maintained the total recycling and compostables diversion rate of 29% (excluding private vendor recycling and composting services). 	<ul style="list-style-type: none"> Increase the total City recycling and compostables diversion rate to 30% (excluding private vendor recycling and composting services).
<ul style="list-style-type: none"> Continue to provide citizens with access to recycling at most City facilities and parks. 	<ul style="list-style-type: none"> Continued to provide citizens with access to recycling at most City facilities and parks. Containers are emptied by Parks Maintenance and the Recology crew. 	<ul style="list-style-type: none"> Continue to provide citizens with access to recycling at most City facilities and parks.
<ul style="list-style-type: none"> Continue to maintain recycling at most City special events in conjunction with the Parks, Arts and Recreation Department. 	<ul style="list-style-type: none"> The Solid Waste Utility provided ClearStream recycle containers for use at City special events. 	<ul style="list-style-type: none"> Continue to maintain recycling at most City special events in conjunction with the Parks Department.
<ul style="list-style-type: none"> Continue to provide cooking oil collection, bulky item collection, Styrofoam collection, Christmas tree collection and two King County special collection events each year. 	<ul style="list-style-type: none"> Continued to provide cooking oil collection, bulky item collection, Styrofoam collection, Christmas tree collection and two King County special collection events each year. 	<ul style="list-style-type: none"> Continue to provide cooking oil collection, bulky item collection, Styrofoam collection, Christmas tree collection and two King County special collection events each year.
<ul style="list-style-type: none"> Reduce improper hazardous waste disposal by promoting the King County Hazardous Wastemobile. 	<ul style="list-style-type: none"> The use of the Auburn Wastemobile continues to increase. 	<ul style="list-style-type: none"> Reduce improper hazardous waste disposal by promoting the King County Hazardous Wastemobile.
<ul style="list-style-type: none"> Continue to work with both haulers to reduce contamination in recycling and compostable containers. 	<ul style="list-style-type: none"> Worked with solid waste contractors to tag customers with contaminated carts. 	<ul style="list-style-type: none"> Continue to work with solid waste contractors to reduce contamination in recycling and compostable containers.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to provide funding support for the Neighborhood Natural Yard Care Workshops. 	<ul style="list-style-type: none"> 2017 was the last year the City provided the Neighborhood Natural Yard Care Workshops. Funding is now going towards presentations in the Auburn schools. 	<ul style="list-style-type: none"> Program no longer offered.
<ul style="list-style-type: none"> Create and implement University of Washington Livable Cities Auburn School District Food Waste Reduction and Donation project in 2017. 	<ul style="list-style-type: none"> Created and implemented the University of Washington Livable Cities Auburn School District Food Waste Reduction and Donation project in 2017. 	
<ul style="list-style-type: none"> Create an outreach campaign to reduce illegal dumping in conjunction with other City departments. 	<ul style="list-style-type: none"> No action. Moved to 2019-2020. 	<ul style="list-style-type: none"> Create an outreach campaign to reduce illegal dumping in conjunction with other City departments.
<ul style="list-style-type: none"> Create a City Facility recycling collection program in conjunction with other City departments for batteries, other small hazardous waste materials, and office equipment. 	<ul style="list-style-type: none"> No action. Moved to 2019-2020. 	<ul style="list-style-type: none"> Create a City Facility recycling collection program in conjunction with other City departments for batteries, other small hazardous waste materials, and office equipment.
<ul style="list-style-type: none"> Collaborate with Environmental Services and other City departments to promote sustainability to City of Auburn employees and the residents of Auburn. 	<ul style="list-style-type: none"> Ongoing. 	<ul style="list-style-type: none"> Continue to collaborate with Environmental Services and other City departments to promote sustainability to City of Auburn employees and the residents of Auburn.
<ul style="list-style-type: none"> Implement the new 2018 Comprehensive Garbage, Recyclables, and Compostables Collection Contract. 	<ul style="list-style-type: none"> Completed two contract extensions bringing expiration date to September 30, 2021. 	<ul style="list-style-type: none"> Implement a request for proposal process for next solid waste contract.

PERFORMANCE MEASURES - SOLID WASTE FUND

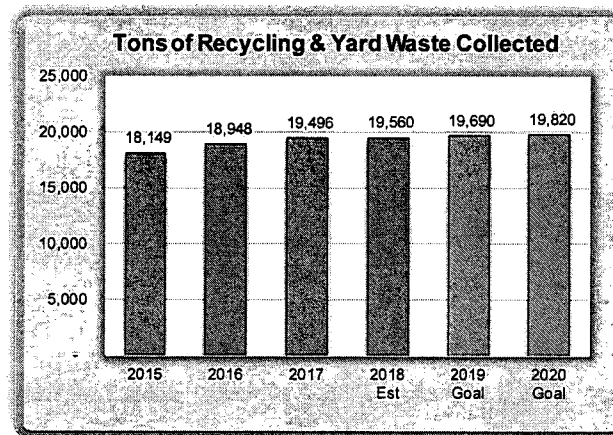
Tons of Residential & Commercial Garbage Collected

The City of Auburn garbage tonnage continues to increase. New residential and multifamily housing is being built in multiple areas of the City and the economy is still improving which will keep tonnage slowly rising in 2019 and 2020. The totals include East Lea Hill and West Hill annexation areas.



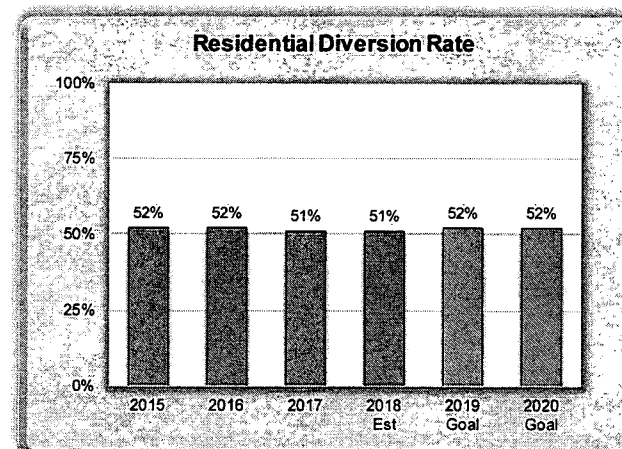
Tons of Recycling & Yard Waste Collected

The City of Auburn recycling tonnage continues to increase, but we may see tonnage hold steady due to increased efforts to reduce contamination as recycle commodity markets react to international import policy changes. The yard waste tonnage declined in 2017, but with new housing developments continuing to be built we should see at least small increases. The totals include the East Lea Hill and West Hill annexation areas.



Residential Diversion Rate

City of Auburn residents diverted approximately 51% of their waste from the landfill in 2017. The City anticipates residential diversion will stay stagnant which is in line with King County estimates. Diversion rates are based on weight and manufacturers continue to use less material to make their products (i.e. water bottles). This gives the impression that less materials are being recycled when in reality it is just that the recycled materials weigh less. The totals include the East Lea Hill and West Hill annexation areas.



2019-2020 Working Capital Budget

434 Solid Waste	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
OPERATING FUND:					
OPERATING REVENUES					
343.750 Garbage Service	12,393,425	12,227,100	12,476,600	13,226,900	13,290,900
343.752 Yard Waste	1,149,127	1,089,400	1,191,000	1,228,800	1,239,100
343.780/790 Refuse, City, & Excise Tax	1,064,406	1,146,800	1,064,600	1,119,600	1,125,400
343.770 Household Hazardous Waste	366,065	367,050	370,500	386,400	399,900
343.760 Late Penalties	106,909	125,000	105,000	110,000	110,000
361.110 Investment Income	41,712	9,000	80,000	88,800	97,700
334 & 337 Grants	94,654	88,600	88,600	88,600	88,600
369.900 Miscellaneous Revenue	(6,884)	-	-	-	-
TOTAL OPERATING REVENUES	\$ 15,209,414	\$ 15,052,950	\$ 15,376,300	\$ 16,249,100	\$ 16,351,600
OPERATING EXPENDITURES					
537.000.10 Salaries & Wages	326,131	339,207	336,500	-	-
537.000.20 Benefits	122,167	159,496	154,200	-	-
537.000.30 Supplies	5,520	33,400	8,000	53,400	53,400
537.000.40 Other Service Charges	13,589,413	13,956,795	13,920,500	15,222,675	15,565,575
537.000.50 Intergovernmental Services	366,065	367,050	370,500	408,231	422,777
590.100.05 Net Increase in Restricted Assets	16,529	-	-	-	-
535.000.90 Interfund Payments for Service	111,588	114,279	114,279	612,000	642,300
TOTAL OPERATING EXPENDITURES	\$ 14,537,413	\$ 14,970,227	\$ 14,903,979	\$ 16,296,306	\$ 16,684,052
REVENUES LESS EXPENDITURES	\$ 672,002	\$ 82,723	\$ 472,321	\$ (47,206)	\$ (332,452)
BEGINNING WORKING CAPITAL - January 1	4,411,853	5,083,854	5,083,854	5,556,175	5,508,969
ENDING WORKING CAPITAL - December 31	5,083,854	5,166,577	5,556,175	5,508,969	5,176,517
NET CHANGE IN WORKING CAPITAL (*)	\$ 672,002	\$ 82,723	\$ 472,321	\$ (47,206)	\$ (332,452)

(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

434 Solid Waste FTEs	2016	2017	2018	2019	2020
Solid Waste FTEs*	2.00	2.00	2.00	2.00	2.00
TOTAL SOLID WASTE FTEs	2.00	2.00	2.00	2.00	2.00

Full Time Equivalent (FTE)

*These FTEs are previously reported in the Finance Department.

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City of Auburn

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434 SOLID WASTE
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537 SOLID WASTE
537.100 ADMINISTRATION
537.100.10 SALARIES & WAGES
537.100.12 OVERTIME & OTHER WAGES

2018		2019		2020	
1	Overtime	1,000.00			
	Line Items Total	1,000.00	0.00	0.00	
		Change in Budget	-1,000.00	Change in Budget	0.00

537.100.20 PERSONNEL BENEFITS

537.100.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	0.18			
	Line Items Total	0.18	0.00	0.00	
		Change in Budget	-0.18	Change in Budget	0.00

537.100.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.37			
	Line Items Total	0.37	0.00	0.00	
		Change in Budget	-0.37	Change in Budget	0.00

537.100.30 SUPPLIES

537.100.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Recycling totes and containers for community outreach and education	3,500.00	3,500.00	3,500.00	
2	Food scrap recycling program	1,200.00	1,200.00	1,200.00	
	Line Items Total	4,700.00	4,700.00	4,700.00	
		Change in Budget	0.00	Change in Budget	0.00

537.100.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	Replacement of aggregate garbage containers around the City	7,500.00	8,300.00	8,300.00	
2	Replacement of public ash tray receptacles	800.00			
	Line Items Total	8,300.00	8,300.00	8,300.00	
		Change in Budget	0.00	Change in Budget	0.00

537.100.40 OTHER SERVICES & CHARGES

537.100.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Annual State Audit	10,330.00	9,200.00	9,700.00	
2	Purchase of professionally produced recycling, composting and waste reduction materials.	2,000.00	2,000.00	2,000.00	
	Line Items Total	12,330.00	11,200.00	11,700.00	
		Change in Budget	-1,130.00	Change in Budget	500.00

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537.100 ADMINISTRATION
537.100.40 OTHER SERVICES & CHARGES
537.100.42 COMMUNICATION

2018		2019		2020	
1	Cell phone expense for Solid Waste Supervisor.	400.00	1	Cell phone expense for Solid Waste Supervisor	400.00
Line Items Total		400.00	Line Items Total		400.00
		Change in Budget			Change in Budget
		0.00			0.00

537.100.43 TRAVEL

2018		2019		2020	
1	WSRA Recycle Conference - 2 Employees	1,500.00	1	WSRA Recycle Conference - 2 Employees	1,500.00
Line Items Total		1,500.00	Line Items Total		1,500.00
		Change in Budget			Change in Budget
		0.00			0.00

537.100.44 ADVERTISING

2018		2019		2020	
1	Solid Waste advertising (not grant funded)	5,000.00	1	Solid Waste advertising (not grant funded)	5,000.00
Line Items Total		5,000.00	2	Advertising for Special Projects	10,000.00
			Line Items Total		15,000.00
		Change in Budget			Change in Budget
		10,000.00			0.00

537.100.46 INSURANCE

2018		2019		2020	
1	Insurance Allocation	2,700.00	1	Insurance Allocation	3,000.00
Line Items Total		2,700.00	Line Items Total		3,000.00
		Change in Budget			Change in Budget
		100.00			200.00

537.100.49 MISCELLANEOUS

2018		2019		2020	
1	Tuition and Fee for WSRA Conference - 2 Employees	1,000.00	1	Tuition and Fee for WSRA Conference - 2 Employees	1,000.00
2	Solid Waste Organization membership Fees: SWANA, WSRA, WORC, EEA	1,500.00	2	Solid Waste Organization membership Fees: SWANA, WSRA, WORC, EEA	1,500.00
3	SWANA Workshop Fees - 2 per year for 2 Employees	500.00	3	SWANA Workshop Fees - 2 per year for 2 Employees	500.00
Line Items Total		3,000.00	Line Items Total		3,000.00
		Change in Budget			Change in Budget
		0.00			0.00

537.100.90 INTERFUND PAYMENTS FOR SERVICES

537.100.91 INTERFUND SUPPORT CHARGES

2018		2019		2020	
Line Items Total		0.00	1	Interfund Support Department Allocations	202,900.00
			Line Items Total		202,900.00
		Change in Budget			Change in Budget
					9,900.00

537.100.97 INTERFUND PRINTING SERVICES

2018	2019	2020
	114	

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 537 SOLID WASTE
 537.100 ADMINISTRATION
 537.100.90 INTERFUND PAYMENTS FOR SERVICES
 537.100.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	23,800.00	1	Multimedia Allocation	23,700.00	1	Multimedia Allocation	24,300.00
	Line Items Total	23,800.00		Line Items Total	23,700.00		Line Items Total	24,300.00
				Change in Budget	-100.00		Change in Budget	600.00

537.100.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	19,600.00	1	Facilities Allocation	18,400.00	1	Facilities Allocation	19,000.00
	Line Items Total	19,600.00		Line Items Total	18,400.00		Line Items Total	19,000.00
			Change in Budget		-1,200.00	Change in Budget		600.00

537.100.99 INTERFUND IS SERVICES

2018			2019			2020			
1	Innovation & Technology Allocation	58,914.00	1	Innovation & Technology Allocation	52,700.00	1	Innovation & Technology Allocation	52,000.00	
	Line Items Total	58,914.00		Line Items Total	52,700.00		Line Items Total	52,000.00	
			Change in Budget		-6,214.00			Change in Budget	-700.00

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537 SOLID WASTE
537.110 ADMIN GENERAL COST
537.110.10 SALARIES & WAGES
537.110.12 OVERTIME & OTHER WAGES

2018		2019		2020	
1	AMI Implementation Overtime	2,500.00			
2	Regular Overtime	1,000.00			
	Line Items Total	3,500.00	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	-3,500.00	Change in Budget	0.00

537.110.20 PERSONNEL BENEFITS

537.110.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	-0.41			
	Line Items Total	-0.41	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	0.41	Change in Budget	0.00

537.110.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	-0.03			
	Line Items Total	-0.03	Line Items Total	0.00	Line Items Total 0.00
		Change in Budget	0.03	Change in Budget	0.00

537.110.30 SUPPLIES

537.110.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Utility Billing Office Supplies	1,800.00	1,800.00	1,800.00	
	Line Items Total	1,800.00	Line Items Total	1,800.00	Line Items Total 1,800.00
		Change in Budget	0.00	Change in Budget	0.00

537.110.35 SMALL TOOLS AND EQUIPMENT

2018		2019		2020	
1	Chairs, desks & Headsets	800.00	800.00	800.00	
	Line Items Total	800.00	Line Items Total	800.00	Line Items Total 800.00
		Change in Budget	0.00	Change in Budget	0.00

537.110.40 OTHER SERVICES & CHARGES

537.110.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Bank Analysis Fees	190.00	600.00	700.00	
2	Bank Credit Card Processing Fees	79,400.00	144,000.00	151,200.00	
3	AFTS Lockbox Payment Processing	8,000.00	8,000.00	8,000.00	
4	AFTS/Dataprose Utility Bill Printing	13,000.00	13,000.00	13,000.00	
5	Springbrook Programming & Data Fixes	1,750.00	1,750.00	1,750.00	
6	Web Check Fees (Escrow Estimates)	3,500.00	3,500.00	3,500.00	
	Line Items Total	105,840.00	Line Items Total	170,850.00	Line Items Total 178,150.00
		Change in Budget	65,010.00	Change in Budget	7,300.00

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City of Auburn

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 537 SOLID WASTE
 537.110 ADMIN GENERAL COST
 537.110.40 OTHER SERVICES & CHARGES
 537.110.42 COMMUNICATION

2018		2019		2020	
1	AFTS/Dataprose Utility Bill Postage Costs 35,000.00	1	AFTS/Dataprose Utility Bill Postage Costs 35,000.00	1	AFTS/Dataprose Utility Bill Postage Costs 35,000.00
	Line Items Total 35,000.00		Line Items Total 35,000.00		Line Items Total 35,000.00
		Change in Budget 0.00		Change in Budget 0.00	

537.110.43 TRAVEL

2018		2019		2020	
1	Accela, Sensus, WFOA Conferences 3,500.00	1	Accela, Sensus, WFOA Conferences 3,500.00	1	Accela, Sensus, WFOA Conferences 3,500.00
	Line Items Total 3,500.00		Line Items Total 3,500.00		Line Items Total 3,500.00
		Change in Budget 0.00		Change in Budget 0.00	

537.110.49 MISCELLANEOUS

2018		2019		2020	
1	Accela, Sensus, WFOA Conference Registrations & Staff Training 1,500.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training 1,500.00	1	Accela, Sensus, WFOA Conference Registrations & Staff Training 1,500.00
2	AMI On-Site Training 1,000.00	2	AMI On-Site Training 1,000.00	2	AMI On-Site Training 1,000.00
3	Springbrook Software Membership 25.00	3	Springbrook Software Membership 25.00	3	Springbrook Software Membership 25.00
4	B&O & Utility Taxes 1,147,000.00	4	B&O Excise Tax expense 231,100.00	4	B&O Excise Tax expense 232,300.00
	Line Items Total 1,149,525.00	5	Utility Tax expense 888,500.00	5	Utility Tax expense 893,100.00
			Line Items Total 1,122,125.00		Line Items Total 1,127,925.00
		Change in Budget -27,400.00		Change in Budget 5,800.00	

537.110.90 INTERFUND PAYMENTS FOR SERVICES

537.110.91 INTERFUND SUPPORT CHARGES

2018		2019		2020	
	Line Items Total 0.00	1	Interfund Support Department Allocations 324,200.00	1	Interfund Support Department Allocations 344,100.00
			Line Items Total 324,200.00		Line Items Total 344,100.00
		Change in Budget 324,200.00		Change in Budget 19,900.00	

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434 SOLID WASTE
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537 SOLID WASTE
537.120 RECYCLING GRANT
537.120.30 SUPPLIES

537.120.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Recycling Program Promotion - Grant	4,600.00	1	Recycling Program Promotion - Grant	4,600.00
2	Hazardous Waste Education - Grant	4,000.00	2	Hazardous Waste Education - Grant	4,000.00
Line Items Total		8,600.00	Line Items Total		8,600.00
		Change in Budget			Change in Budget
		0.00			0.00

537.120.40 OTHER SERVICES & CHARGES

537.120.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Purchase of professionally produced recycling, composting and waste reduction materials - Grant Funded	5,000.00	1	Purchase of professionally produced recycling, composting and waste reduction materials - Grant Funded	5,000.00
2	Hazardous Waste professionally produced education items - Grant Funded	5,000.00	2	Hazardous Waste professionally produced education items - Grant Funded	5,000.00
3	Recycling Outreach Consultant - Grant Funded	40,000.00	3	Recycling Outreach Consultant - Grant Funded	40,000.00
Line Items Total		50,000.00	Line Items Total		50,000.00
		Change in Budget			Change in Budget
		0.00			0.00

537.120.42 COMMUNICATION

2018		2019		2020	
1	Printing services and postage - Grant Funded	25,000.00	1	Printing services and postage - Grant Funded	25,000.00
Line Items Total		25,000.00	Line Items Total		25,000.00
		Change in Budget			Change in Budget
		0.00			0.00

537.120.44 ADVERTISING

2018		2019		2020	
1	Advertising - Grant Funded	5,000.00	1	Advertising - Grant Funded	5,000.00
Line Items Total		5,000.00	Line Items Total		5,000.00
		Change in Budget			Change in Budget
		0.00			0.00

Budget Detail Report

City of Auburn

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.800 OPERATIONS
537.800.00 CAFR ONLY
537.800.01 DEPRECIATION

2018			2019			2020		
1	Depreciation Expense	19,500.00	1	Depreciation Expense	19,900.00	1	Depreciation Expense	21,100.00
	Line Items Total	19,500.00		Line Items Total	19,900.00		Line Items Total	21,100.00
				Change in Budget	400.00		Change in Budget	1,200.00

537.800.30 SUPPLIES

537.800.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Safety Vests and work supplies for Litter Crew	1,200.00	1	Safety Vests and work supplies for Litter Crew	1,200.00	1	Safety Vests and work supplies for Litter Crew	1,200.00
2	Garbage bags for Vadis Crew and City Receptacle bags	8,000.00	2	Garbage bags for Litter Crew and City receptacle bags	8,000.00	2	Garbage bags for Litter Crew and City receptacle bags	8,000.00
	Line Items Total	9,200.00	3	Supplies for Special Projects	20,000.00	3	Supplies for Special Projects	20,000.00
			Line Items Total	29,200.00		Line Items Total	29,200.00	
			Change in Budget	20,000.00		Change in Budget	0.00	

537.800.40 OTHER SERVICES & CHARGES

537.800.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Payments to Contracted Solid Waste Provider	12,962,000.00	1	Payments to Contracted Solid Waste Provider	13,485,300.00	1	Payments to Contracted Solid Waste Provider	13,804,400.00
2	Rate Study Consultant	10,000.00	2	Rate Study Consultant	15,000.00	2	Rate Study Consultant	15,000.00
3	Spring Bulky Item Collection Event	25,000.00	3	Spring Bulky Item Collection Event	25,000.00	3	Spring Bulky Item Collection Event	25,000.00
4	Hazardous Waste Disposal - M&O	15,000.00	4	Hazardous Waste Disposal - M&O	15,000.00	4	Hazardous Waste Disposal - M&O	15,000.00
5	Misc. Illegal Dumping Disposal Costs	2,000.00	5	Misc. Illegal Dumping Disposal Costs	2,000.00	5	Misc. Illegal Dumping Disposal Costs	2,000.00
6	Litter Control	175,000.00	6	Litter Control	195,000.00	6	Litter Control	205,000.00
	Line Items Total	13,189,000.00	7	Contract Consultant	20,000.00	7	Contract Consultant	20,000.00
			8	Special Projects	20,000.00	8	Special Projects	20,000.00
				Line Items Total	13,777,300.00		Line Items Total	14,106,400.00
				Change in Budget	588,300.00		Change in Budget	329,100.00

537.800.50 INTERGOVERNMENTAL/INTERFUND

537.800.51 INTERGOVERNMENTAL SERVICES

2018			2019			2020		
1	Hazardous Waste Charges	458,750.00	1	Hazardous Waste Charges	386,400.00	1	Hazardous Waste Charges	399,900.00
	Line Items Total	458,750.00		Line Items Total	386,400.00		Line Items Total	399,900.00
				Change in Budget	-72,350.00		Change in Budget	13,500.00

537.800.90 INTERFUND PAYMENTS FOR SERVICES

537.800.93 INTERFUND SUPPLIES

2018		2019		2020	
1	ER&R Fleet Fuel Allocation	600.00			
	Line Items Total	600.00		Line Items Total	0.00

Budget Detail Report
City of Auburn

08/07/2018 8:40AM

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.800 OPERATIONS
537.800.90 INTERFUND PAYMENTS FOR SERVICES
537.800.93 INTERFUND SUPPLIES

2018	2019	2020
	Change in Budget	Change in Budget
	-600.00	0.00

537.800.95 INTRFUND OPER RENTALS/LEASES

2018	2019	2020
1 ER&R Fleet Allocation		
11,365.00		
Line Items Total	Line Items Total	Line Items Total
11,365.00	0.00	0.00
	Change in Budget	Change in Budget
	-11,365.00	0.00

Budget Detail Report
City of Auburn

434 SOLID WASTE
00 SOLID WASTE
537 SOLID WASTE
537.801 DEPR/INVENTORY CONTRA & TAXES
537.801.00 CAFR ONLY
537.801.01 CONTRA DEPRECIATION

2018		2019		2020	
Line Items Total		1 Contra depreciation	-19,900.00	1 Contra depreciation	-21,100.00
0.00		Line Items Total	-19,900.00	Line Items Total	-21,100.00
		Change in Budget	-19,900.00	Change in Budget	-1,200.00

Budget Detail Report
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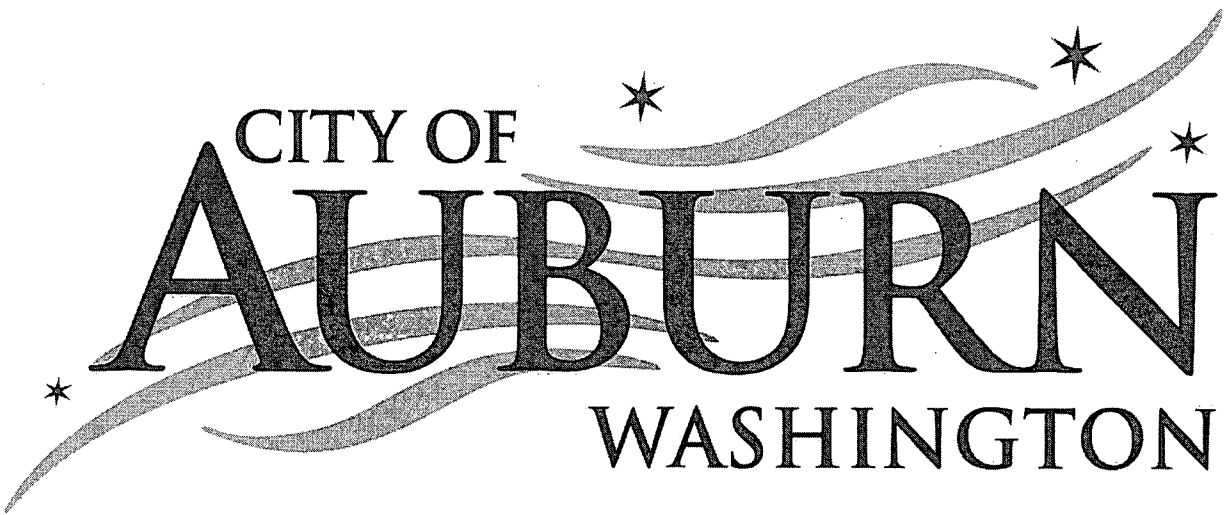
434 SOLID WASTE
00 SOLID WASTE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2018			2019			2020		
1	Ending Working Capital	4,607,824.00	1	Ending Working Capital	5,508,969.00	1	Ending Working Capital	5,176,517.00
	Line Items Total	4,607,824.00		Line Items Total	5,508,969.00		Line Items Total	5,176,517.00
				Change in Budget	901,145.00		Change in Budget	-332,452.00

Budget Detail Report
City of Auburn

434 SOLID WASTE
00 SOLID WASTE
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2018		2019		2020			
Line Items Total	0.00	1	LGL.0005 - T/O to General Fund for Records Clerk	531.00	1	LGL.0005 - T/O to General Fund for Records Clerk	579.00
		2	FIN.0015 - IT Support Lead, Finance Department. Transfer to F518.	21,300.00	2	FIN.0015 - IT Support Lead, Finance Department. Transfer to F518.	22,298.00
		Line Items Total		21,831.00	Line Items Total		22,877.00
		Change in Budget		21,831.00	Change in Budget		1,046.00



INSURANCE

The Insurance Fund is maintained to pay unemployment insurance claims and to pay for property and liability losses that either fall below the City's deductible level or for which the City has no coverage.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">• Continue to evaluate cost saving measures while maintaining quality insurance coverage.	<ul style="list-style-type: none">• Evaluated cost saving measures while maintaining quality insurance coverage.	<ul style="list-style-type: none">• Continue to evaluate cost saving measures while maintaining quality insurance coverage.
<ul style="list-style-type: none">• Continue to maintain adequate reserves to meet uninsured costs.	<ul style="list-style-type: none">• Continued to maintain adequate reserves to meet uninsured costs.	<ul style="list-style-type: none">• Continue to maintain adequate reserves to meet uninsured costs.
<ul style="list-style-type: none">• Continue to evaluate policies and procedures to help control loss issues.	<ul style="list-style-type: none">• Evaluated policies and procedures to help control loss issues.	<ul style="list-style-type: none">• Continue to evaluate policies and procedures to help control loss issues.

2019-2020 Working Capital Budget

501 Insurance	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
OPERATING FUND:					
OPERATING REVENUES					
397.100 Operating Transfers In	670,715	-	-	-	-
361.110 Investment Income	11,646	1,500	16,800	21,000	23,100
399.100 Miscellaneous Revenue	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 682,361	\$ 1,500	\$ 16,800	\$ 21,000	\$ 23,100
OPERATING EXPENDITURES					
517.000.10 Salaries & Wages	-	-	-	-	-
517.000.20 Benefits	54,502	237,000	100,000	175,000	175,000
517.000.30 Supplies	-	-	-	-	-
517.000.40 Other Service Charges	(1,956)	4,230	4,230	5,600	5,600
517.000.50 Intergovernmental Services	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	\$ 52,546	\$ 241,230	\$ 104,230	\$ 180,600	\$ 180,600
REVENUES LESS EXPENDITURES	\$ 629,816	\$ (239,730)	\$ (87,430)	\$ (159,600)	\$ (157,500)
BEGINNING WORKING CAPITAL - January 1	1,385,685	2,015,500	2,015,500	1,928,070	1,768,470
ENDING WORKING CAPITAL - December 31	2,015,500	1,775,770	1,928,070	1,768,470	1,610,970
NET CHANGE IN WORKING CAPITAL (*)	\$ 629,816	\$ (239,730)	\$ (87,430)	\$ (159,600)	\$ (157,500)

(*) Working Capital = Current Assets
minus Current Liabilities

Budget Detail Report
City of Auburn

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501 INSURANCE
00 INSURANCE
517 PLANNING
517.700 UNEMPLOYMENT COMPENSATION
517.700.20 PERSONNEL BENEFITS
517.700.28 UNEMPLOYMENT CLAIMS

2018		2019		2020	
1	Quarterly Payment for Unemployment	237,000.00	1	Quarterly Payment for Unemployment	175,000.00
	Line Items Total	237,000.00		Line Items Total	175,000.00
			Change in Budget		0.00

517.700.40 OTHER SERVICES & CHARGES

517.700.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Professional Services - HR Services NW	3,700.00	1	Professional Services - Employers Unity	3,700.00
2	Bank Analysis Fee	530.00	2	Bank Analysis Fee	200.00
	Line Items Total	4,230.00	3	Annual Admin Fee for OASI	500.00
				Line Items Total	4,400.00
			Change in Budget		0.00

517.700.46 INSURANCE

2018		2019		2020	
	Line Items Total	0.00	1	Flood Insurance	1,200.00
				Line Items Total	1,200.00
			Change in Budget		0.00

Budget Detail Report
City of Auburn

07/30/2018 3:57PM

501 INSURANCE
00 INSURANCE
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2018			2019			2020		
1	Estimated Ending Working Capital	844,479.00	1	Estimated Ending Working Capital	1,768,470.00	1	Estimated Ending Working Capital	1,610,970.00
	Line Items Total	844,479.00		Line Items Total	1,768,470.00		Line Items Total	1,610,970.00
				Change in Budget	923,991.00		Change in Budget	-157,500.00

FIDUCIARY FUNDS

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support the City's own programs. The City has two fiduciary funds:

Fund 611 – Fire Relief and Pension Fund provides a pension for eligible firefighters.

Fund 651 – Agency Fund, accounting for resources held in a purely custodial capacity; this fund is not budgeted.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">• Continue to provide pension benefits to eligible firefighters.	<ul style="list-style-type: none">• Continued to provide pension benefits to eligible firefighters.	<ul style="list-style-type: none">• Continue to provide pension benefits to eligible firefighters.
<ul style="list-style-type: none">• Maximize interest earnings to support the Fire Relief and Pension Fund.	<ul style="list-style-type: none">• Maximized interest earnings to support the Fire Relief and Pension Fund.	<ul style="list-style-type: none">• Maximize interest earnings to support the Fire Relief and Pension Fund.
<ul style="list-style-type: none">• Provide accountability for custodial funds.	<ul style="list-style-type: none">• Provided accountability for custodial funds.	<ul style="list-style-type: none">• Provide accountability for custodial funds.

FUND BUDGET

611 Fire Pension	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Revenues					
Beginning Fund Balance	2,412,576	2,317,794	2,317,794	2,205,369	2,111,149
Fire Insurance Prevention Tax	78,078	75,000	75,000	78,900	78,900
Investment Income	22,111	9,000	33,600	42,000	46,200
Unrealized Gain (Loss) on Investment	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	\$ 2,512,765	\$ 2,401,794	\$ 2,426,394	\$ 2,326,269	\$ 2,236,249
Expenditures					
Salaries & Wages	191,111	209,485	209,485	192,220	198,520
Personnel Benefits	3,861	4,540	4,540	-	-
Services & Charges	-	7,000	7,000	7,000	7,000
Interfund Payments for Services	-	-	-	15,900	16,800
Ending Fund Balance	2,317,794	2,180,769	2,205,369	2,111,149	2,013,929
Total Expenditures	\$ 2,512,765	\$ 2,401,794	\$ 2,426,394	\$ 2,326,269	\$ 2,236,249

Budget Detail Report
City of Auburn

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611 FIRE RELIEF & PENSION
00 FIRE RELIEF & PENSION
514 FINANCIAL SERVICES
514.100 FINANCE ADMINISTRATION
514.100.20 PERSONNEL BENEFITS
514.100.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	-0.48			
	Line Items Total	-0.48	0.00	0.00	
		Change in Budget	0.48	Change in Budget	0.00

514.100.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.31			
	Line Items Total	0.31	0.00	0.00	
		Change in Budget	-0.31	Change in Budget	0.00

514.100.90 INTERFUND PAYMENTS FOR SERVICES

514.100.91 INTERFUND SUPPORT CHARGES

2018		2019		2020	
	Line Items Total	0.00			
1	Interfund Support Department Allocations	15,900.00	16,800.00		
	Line Items Total	15,900.00	16,800.00		
		Change in Budget	15,900.00	Change in Budget	900.00

Budget Detail Report
City of Auburn

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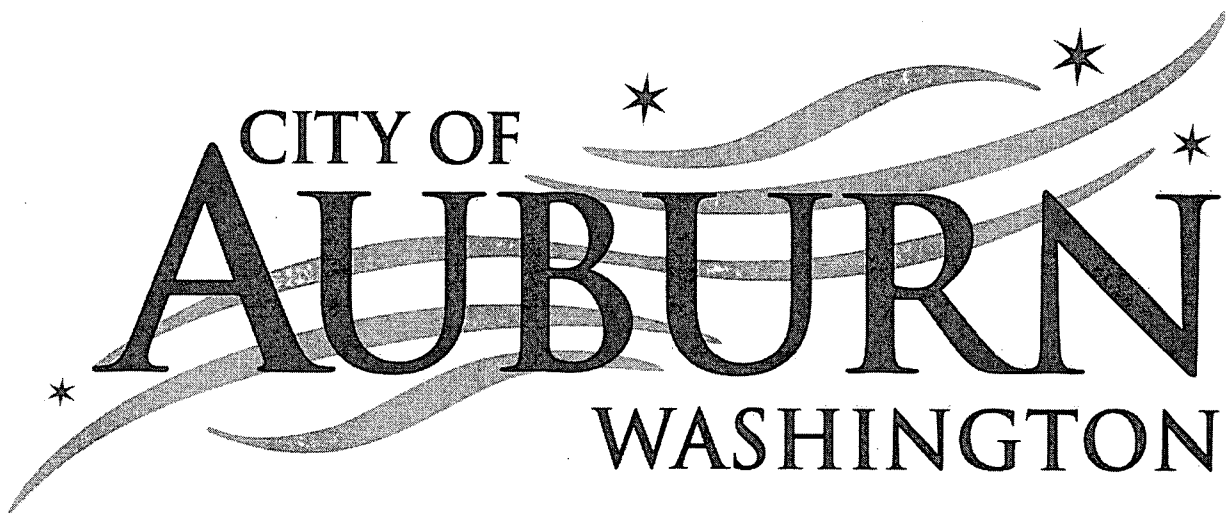
611 FIRE RELIEF & PENSION
00 FIRE RELIEF & PENSION
514 FINANCIAL SERVICES
514.110 ADMINISTRATION
514.110.40 OTHER SERVICES & CHARGES
514.110.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Actuarial Services	7,000.00	1	Actuarial Services	7,000.00	1	Actuarial Services	7,000.00
	Line Items Total	7,000.00		Line Items Total	7,000.00		Line Items Total	7,000.00
				Change In Budget	0.00		Change in Budget	0.00

Budget Detail Report
City of Auburn

611 FIRE RELIEF & PENSION
00 FIRE RELIEF & PENSION
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2018			2019			2020		
1	Estimated Ending Fund Balance	2,229,957.00	1	Estimated Ending Fund Balance	2,111,149.00	1	Estimated Ending Fund Balance	2,013,929.00
	Line Items Total	2,229,957.00		Line Items Total	2,111,149.00		Line Items Total	2,013,929.00
			Change in Budget			Change in Budget		
			-118,808.00			-97,220.00		



PERMANENT FUNDS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs. The City has one permanent fund: Fund 701 - Cemetery Endowment Care Fund, which accounts for non-expendable investments held by the City's trustee. The interest earned on investments can be used only for preservation and capital projects at the cemetery.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">• Provide accountability for resources held in trust by the City.	<ul style="list-style-type: none">• Provided accountability for resources held in trust by the City.	<ul style="list-style-type: none">• Provide accountability for resources held in trust by the City.
<ul style="list-style-type: none">• Continue to maximize interest earnings.	<ul style="list-style-type: none">• Continued to maximize interest earnings.	<ul style="list-style-type: none">• Continue to maximize interest earnings.

FUND BUDGET

701 Cemetery Endowment	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Revenues					
Beginning Fund Balance - Designated	1,666,043	1,717,134	1,717,134	1,798,034	1,810,034
Beginning Fund Balance - Undesignated	77,766	94,375	94,375	19,375	19,375
Lot Sales	51,091	37,000	45,000	40,000	40,000
Investment Income	16,609	2,900	2,900	5,000	5,000
Total Revenues	\$ 1,811,509	\$ 1,851,409	\$ 1,859,409	\$ 1,862,409	\$ 1,874,409
Expenditures					
Operating Transfers Out	-	75,000	42,000	33,000	-
Ending Fund Balance - Designated	1,666,043	1,757,034	1,798,034	1,810,034	1,855,034
Ending Fund Balance - Undesignated	145,466	19,375	19,375	19,375	19,375
Total Expenditures	\$ 1,811,509	\$ 1,851,409	\$ 1,859,409	\$ 1,862,409	\$ 1,874,409

Budget Detail Report
City of Auburn

08/01/2018 7:31AM

701 CEMETERY ENDOWED CARE FUND
00 CEMETERY ENDOWED CARE FUND
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 DESIGNATED FUND BALANCE

2018			2019			2020		
1	Estimated Designated EFB	1,726,406.00	1	Estimated Designated EFB	1,810,034.00	1	Estimated Designated EFB	1,855,034.00
	Line Items Total	1,726,406.00		Line Items Total	1,810,034.00		Line Items Total	1,855,034.00
				Change in Budget	83,628.00		Change in Budget	45,000.00

Budget Detail Report
City of Auburn

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08/01/2018 7:31AM

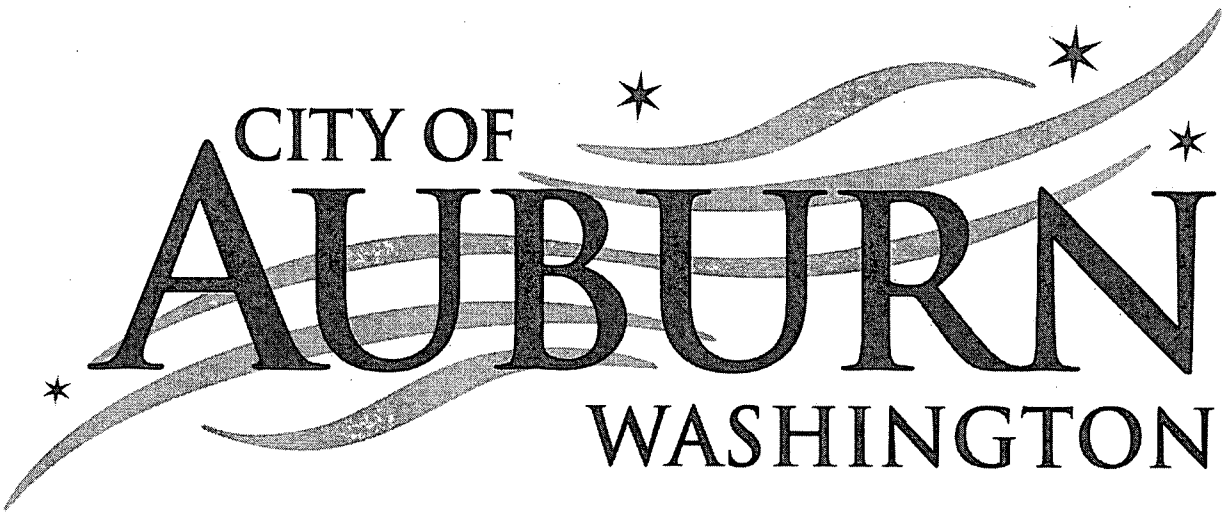
701 CEMETERY ENDOWED CARE FUND
00 CEMETERY ENDOWED CARE FUND
597 OTHER FINANCING
597.100 OPERATING TRANSFER OUT
597.100.50 INTERGOVERNMENTAL/INTERFUND
597.100.55 OPERATING TRANSFERS OUT

2018		2019		2020	
Line Items Total		1	Transfer out to F466 for Cemetery Road Improvements cmbd01	33,000.00	Line Items Total
0.00			Line Items Total	33,000.00	0.00
			Change in Budget	33,000.00	Change in Budget -33,000.00

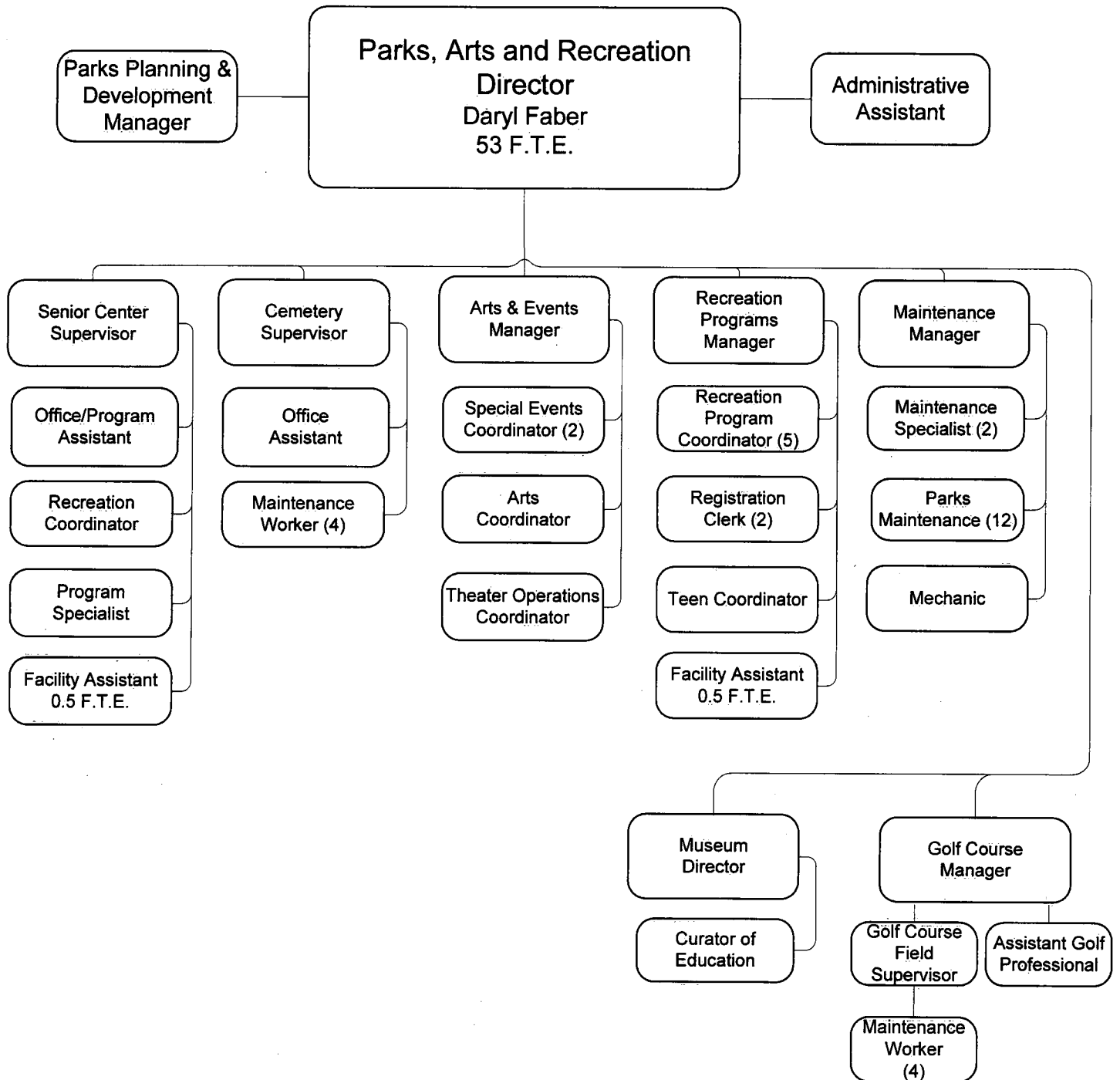
Budget Detail Report
City of Auburn

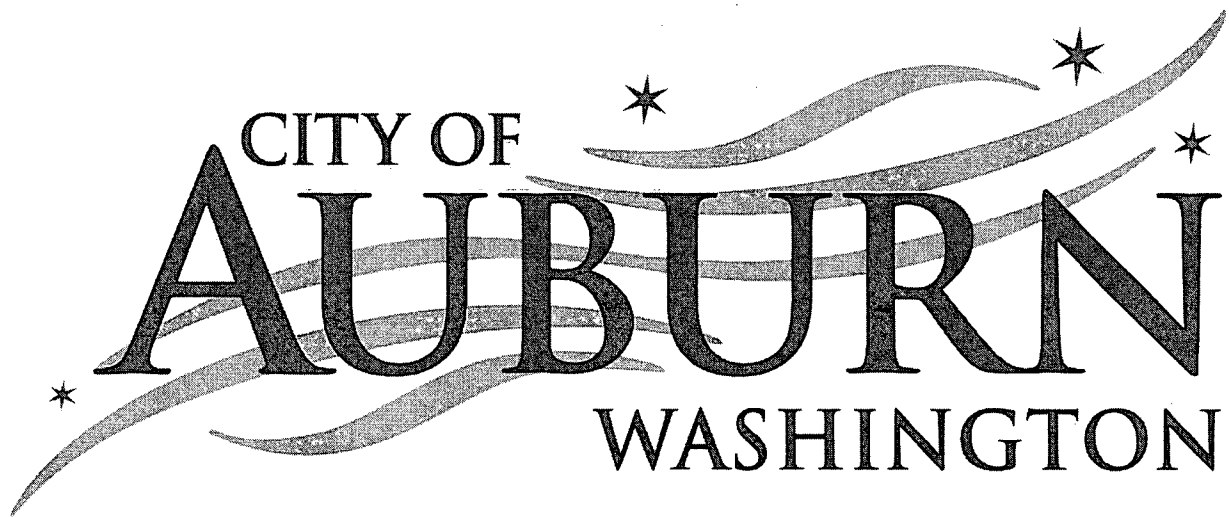
701 CEMETERY ENDOWED CARE FUND
00 CEMETERY ENDOWED CARE FUND
599 ENDING FUND BALANCE
599.700 DEBT SERVICE
599.700.00 CAFR ONLY
599.700.06 UNDESIGNATED FUND BALANCE

2018			2019			2020		
1	Estimated Ending Fund Balance	71,773.00	1	Estimated Ending Fund Balance	19,375.00	1	Estimated Ending Fund Balance	19,375.00
	Line Items Total	71,773.00		Line Items Total	19,375.00		Line Items Total	19,375.00
			Change in Budget			Change in Budget		
			-52,398.00			0.00		



Parks, Arts and Recreation Department





PARKS, ARTS AND RECREATION DEPARTMENT

Mission Statement

The Parks, Arts and Recreation Department is committed to protecting the City of Auburn's natural beauty through a vibrant system of parks, open space, and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.

Department Overview

The Parks, Arts, and Recreation Department focuses on providing a variety of facilities and programs for residents of all ages and interests including parks, recreation programs, arts and cultural activities, senior center services, a museum and historic farm, cemetery, and golf course. The department works closely with the Auburn School District, Green River College, and other cultural and youth-serving agencies in Auburn to provide facilities and services to citizens. We continue to focus on providing programs, community events and facilities, protecting our environment, and preserving historical and cultural opportunities in our community.

Arts & Events Division

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to refine sponsor opportunities and solicit sponsorships for major special events. 	<ul style="list-style-type: none"> Created a partnership with Talk Radio 570 KVI, KOMO News Radio and KOMO 4 as the in-kind media sponsor for the Veterans Day Parade. Developed new sponsor relationships for major special events and continued on-going sponsor relations with returning sponsors. 	<ul style="list-style-type: none"> Continue to refine sponsor opportunities and seek sponsorships for major special events.
<ul style="list-style-type: none"> Continue to work with community partners on joint programming for arts and events. 	<ul style="list-style-type: none"> Transitioned the Auburn International Farmers Market to a temporary location in Les Gove Park (2018) and implemented the acceptance of Fresh Bucks at the Market (2017). Worked with Solid Rock Cruiser to host three Summer Cruise-In's at Les Gove Park at the old Big Daddy's site. Launched a series of new art educational classes. Worked with Artist Trust to host several artist related workshops. Continued work with area art non-profits to collaborate on programming. 	<ul style="list-style-type: none"> Continue to work with community partners on joint programming for arts and events

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Continue to diversify performing arts offerings and build a broad audience base for performing arts programs. 	<ul style="list-style-type: none"> Transitioned performing arts ticketing system to ArtsPeople, making it easier to purchase and print tickets on-line. Added Auburn Community Players holiday production and continue to program the Auburn Ave Theater with a variety of tribute shows, comedy, kid-related shows, and full-scale musical productions. 	<ul style="list-style-type: none"> Work toward determining next steps for Auburn Avenue Theater operations. Current lease expires on 12/31/2021.
<ul style="list-style-type: none"> Develop a comprehensive plan for the creation of an Auburn Arts & Culture Center within the Old Post Office building. 	<ul style="list-style-type: none"> Applied for and received \$325,000 in grant funding (5 separate grants) for Phase 1 renovations of the Auburn Arts & Culture Center. Completed restoration of exterior windows at the Arts & Culture Center in accordance with National Historic Landmark guidelines to maintain the historical look of the exterior of the building. Activated the building during spring and fall downtown Art Walks to generate momentum. 	<ul style="list-style-type: none"> Renovate the Historic downtown Post Office into a new Arts & Culture Center Development; develop a comprehensive operations plan for the building.

Golf Course Division

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Increase men's & ladies' club memberships by 5% and participation in club events by 10%. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Continue course drainage improvements with sanding program, aerification, and surface water removal to improve playability during shoulder seasons.
<ul style="list-style-type: none"> Increase general public & league play by 5%, outside tournament play by 5%, and winter play by 10%. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Develop golf course turf nursery to produce green and tee sod for course improvement projects.
<ul style="list-style-type: none"> Develop additional marketing opportunities and golf menu specials with Bogey's Restaurant. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Expand golf course usage by offering "foot golf" and "glow ball" events to generate additional revenues.
<ul style="list-style-type: none"> Increase merchandise sales and cart rental revenue by 5%. 	<ul style="list-style-type: none"> In Progress 	<ul style="list-style-type: none"> Promote the course to local charities for golf marathon events during semi annual aerifications.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Expand email database by 5%. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Improve guest experience by offering Golf Genius live scoring software for tournaments and leagues.
<ul style="list-style-type: none"> Expand social media marketing with Costco, Golf Now, and The Golf Channel. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Promote the golf course to local area golfers by hosting Pro Amateur event for the Western Washington PGA chapter.
<ul style="list-style-type: none"> Continue to better utilize golf course tee times – offering text message, email, and Facebook specials during slow times. 	<ul style="list-style-type: none"> Complete 	
<ul style="list-style-type: none"> Expand Customer Appreciation tournament series to include a major northwest amateur event each year. 	<ul style="list-style-type: none"> In Progress 	
<ul style="list-style-type: none"> Expand the junior program to include participation in PGA Junior League Golf. 	<ul style="list-style-type: none"> Complete 	
<ul style="list-style-type: none"> Rebuild the First and Tenth greens and their surrounds. 	<ul style="list-style-type: none"> 1st Green Complete, 10th Green in progress 	
<ul style="list-style-type: none"> Replace the chemical storage building. 	<ul style="list-style-type: none"> In Progress 	

Senior Activity Center Division

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Identify new in-house programs/activities for participants who visit the center daily but are not engaging in currently offered programs/activities. 	<ul style="list-style-type: none"> We added a weekly lecture series "Look Who's Talking". 42 lectures were offered in 2017 with an average of 20 people attending. Topics change weekly. The series is so popular, that it has been continued in 2018. 	<ul style="list-style-type: none"> Apply for funding through the King County Veterans, Senior, and Human Services levy for a Social Worker to be housed at the Senior Center part or full time. The funds are available between 2019-2023.
<ul style="list-style-type: none"> Increase programming for minority populations by 5%. 	<ul style="list-style-type: none"> Collaborated with Sea Mar to offer a program focused on providing social and nutritional services, outreach, interpretation and translation for all Latino seniors residing in the City of Auburn and surrounding areas. In 2018, will apply for funding from King County Veterans, Seniors, and Human Services Levy. If received, will hold a series of diversity, bullying, inclusion lectures. 	<ul style="list-style-type: none"> Apply for funding through the King County Veterans, Senior, and Human Services levy to be used to increase programs for diverse populations by an additional 5%.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Develop new senior fitness and arts programs to be offered at the Community and Events Center during the day. 	<ul style="list-style-type: none"> Senior fitness classes are held at the Community Center, with the exception of a class for frailer participants. Seniors now have access to a variety of offerings monthly in fitness classes and the Fitness Room. Senior memberships make up 82% of total fitness memberships. <p>Staff has worked with Rec staff to encourage senior center participants to visit the Makers Room. Arts staff have come over to the center to explain what is available and to invite seniors to participate.</p>	<ul style="list-style-type: none"> To develop a data system to better capture numbers of participants in different population categories. This information is needed to apply for specific funding opportunities.
<ul style="list-style-type: none"> Continue to refine sponsor opportunities and solicit sponsorships for special events. 	<ul style="list-style-type: none"> Updated sponsorship marketing materials and distributed to local businesses involved in serving seniors. 	<ul style="list-style-type: none"> Follow up with all current and past sponsors to secure 75% of our sponsorship packages
<ul style="list-style-type: none"> Work as a member of the Blue Ribbon Committee of Auburn to explore partnership and funding opportunities to bring behavioral health programs to the participants of the Senior Center. 	<ul style="list-style-type: none"> Senior Center staff serve on the Blue Ribbon Committee and on the Behavioral and Mental Health Sub-Committee. New programs at the Center in 2017 included a 14-week program in collaboration with Multicare, GRC Nursing and Occupational Therapy students and a 6-week healthy cooking class taught by dieticians. Showed the R.E.A.D.Y. program to the Senior Center Advisory Council and facilitated the program being featured at the 2017 Washington Association of Senior Center Conference. 	<ul style="list-style-type: none"> Continue working with Blue Ribbon Committee and other agencies to provide additional programs that will impact the overall health of Auburn residents, age 50 plus.

Recreation Division

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Increase participation in adult fitness and wellness programs by 100% over 2016 participation. 	<p>Increased participation 67% in 2017 compared to 2016.</p>	<ul style="list-style-type: none"> Increase awareness and enrollment by 50% in Makers Space classes.
<ul style="list-style-type: none"> Sell an average of 200 fitness memberships monthly. 	<ul style="list-style-type: none"> Accomplished. In 2017 we had 319 monthly fitness memberships and YTD in 2018 we have sold 267 monthly memberships. 	<ul style="list-style-type: none"> Increase use of the Child Care room to a level that it is at least 80% self-sustaining.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Increase percentage of total registrations made online to 50%. 	<ul style="list-style-type: none"> 2017: 31% of registrations were made on-line generating 50% of our total revenue. 2018 YTD: 46% of registrations were made on-line generating 71% of our total revenue. 	<ul style="list-style-type: none"> Increase percentage of total registrations made online to 60%.
<ul style="list-style-type: none"> Average 75 teens participating each day at The Rec teen center. 	<ul style="list-style-type: none"> Accomplished. Averaging 90 teens per day at the REC Teen Center. 	<ul style="list-style-type: none"> Secure grant funding or other sources to support the Rec Riders program
<ul style="list-style-type: none"> Increase participation in youth athletic programs by 10%. 	<ul style="list-style-type: none"> In 2017 we had 1,640 youth athletic registrations which was a 10% decrease compared to 2016. YTD 2018 we have registered 914 youths. 	<ul style="list-style-type: none"> Secure grant funding or other sources to support the operation of the REC Teen Center.
<ul style="list-style-type: none"> Promote a healthy Auburn community with an AmeriCorps position in 2017 to coordinate healthy cooking classes. 	<ul style="list-style-type: none"> Accomplished. We had in 2017 and have in 2018 an AmeriCorp Volunteer administering health and wellness programs. 	<ul style="list-style-type: none"> Increase the percentage of facility rental revenue by 10%.

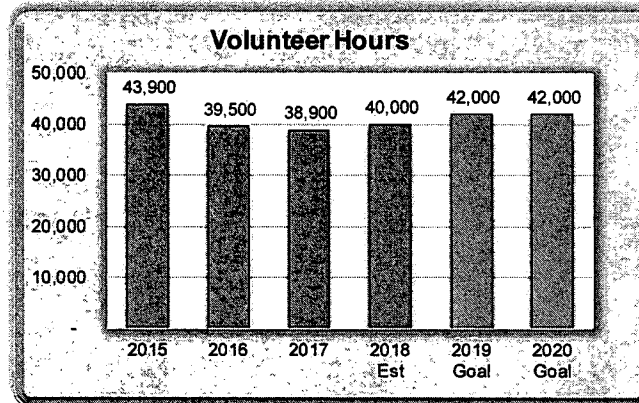
White River Valley Museum and Mary Olson Farm Division

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Using grant funding, renovate the museum lobby to improve safety and visibility. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Build pathways and restore grave markers at Pioneer Cemetery
<ul style="list-style-type: none"> Seek grant funding to renovate the museum garage into a classroom. 	<ul style="list-style-type: none"> Grant fully funded, work to begin in late 2018 	<ul style="list-style-type: none"> Complete renovation of garage into classroom
<ul style="list-style-type: none"> Review an additional 10% of the artifact collection and remove items of poor quality or duplicates. 	<ul style="list-style-type: none"> Complete 	<ul style="list-style-type: none"> Review an additional 10% of the artifact collection and remove items of poor quality or duplicates.

PERFORMANCE MEASURES - PARKS, ARTS & RECREATION DEPARTMENT

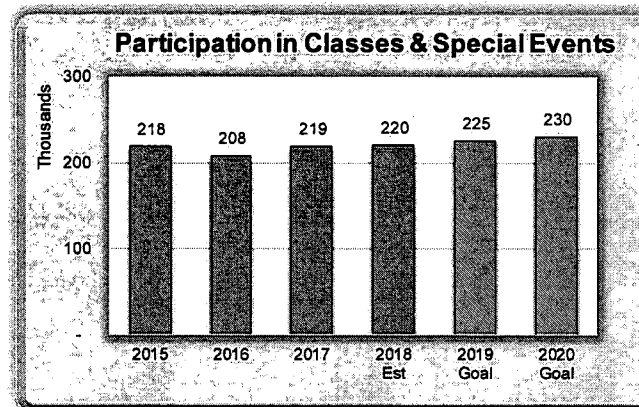
Volunteer Hours

The Parks, Arts, and Recreation Department relies on volunteers to be youth sports coaches, museum docents, senior center hosts, and to serve in a variety of other positions. As participation in department sponsored programs increases, so does the need for additional volunteers.



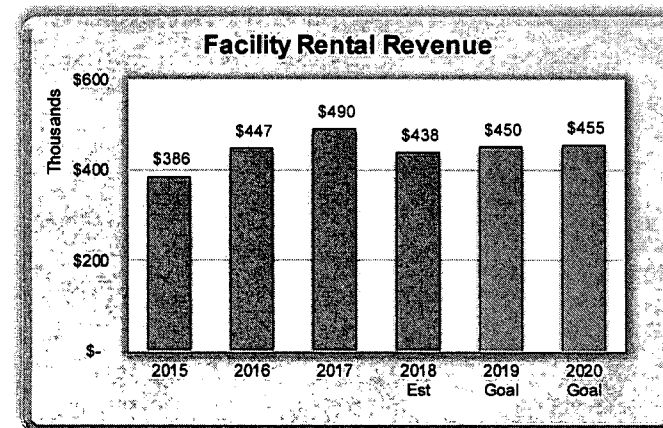
Classes & Special Events - Number of Participants

Participation in department-wide classes and special events continues to grow. A new strategic approach to marketing recreation services is enhancing our ability to reach new customers.



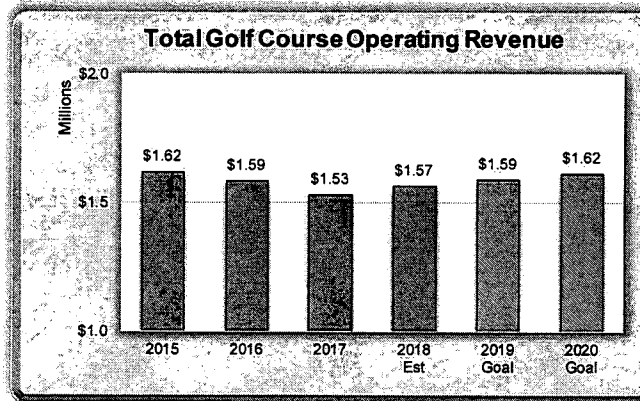
Facility Rentals

The Auburn Community & Events Center continues to exhibit growth in its usage and revenue with weddings, reunions, corporate events and parties. In 2018 we are experiencing a slight decrease in overall Facility Rental Revenue due to the closure of the Les Gove multi-purpose building for the first half of the year and the closure of the Isaac Evans Picnic Shelter due to damage.

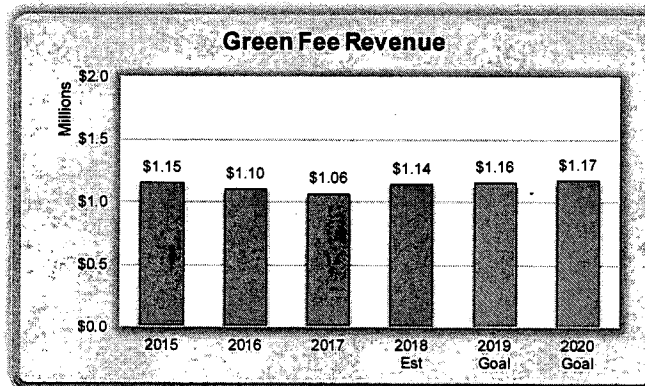


PERFORMANCE MEASURES - GOLF COURSE**Operating Revenue**

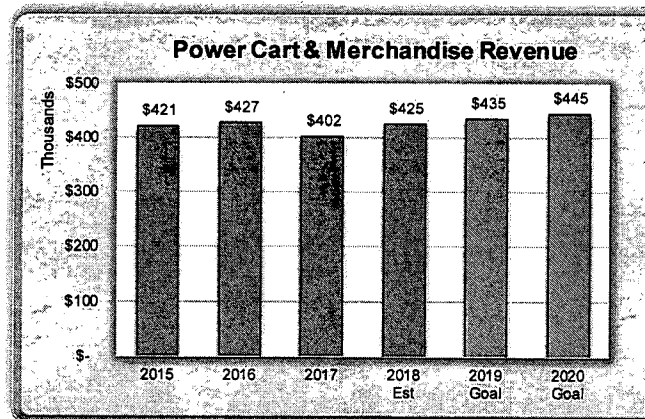
Total operating revenue is the quickest way to measure the performance of the golf course from year to year. Economic conditions and weather have a significant effect on facility revenues in the golf industry. Improved economic conditions, combined with average weather, should allow for modest increases of rounds played and course revenues over the next budget cycle.

**Green Fee Revenue**

2017 had a very wet spring which had a negative impact on rounds played and course revenues. 2018 has had more of an average spring season allowing revenues to increase significantly year over year. Assuming average weather, and some small rate increases, green fee revenues should show modest growth throughout the next budget cycle.

**Power Cart & Merchandise Revenue**

Power Cart Rentals and Merchandise Sales are closely tied to the number of rounds played, which is closely tied to weather. During years with average or better weather, rounds played and revenues are solid. During years with below average weather, rounds and revenues are weaker. 2018 has been an average to slightly above average season through July. Assuming average weather, cart and merchandise revenues should continue to advance throughout the next budget cycle.



Department Budget

001.33 Parks	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Expenditures					
Salaries & Wages	4,337,905	4,426,507	4,476,500	4,571,279	4,664,007
Personnel Benefits	1,814,511	1,964,634	1,679,600	2,067,698	2,236,774
Supplies	926,691	988,550	988,550	921,038	921,038
Services & Charges	2,256,454	2,554,454	2,300,000	2,472,890	2,494,230
Intergovernmental	-	-	-	-	-
Capital Outlay	9,950	115,000	115,000	10,000	10,000
Debt Service Principal	57,642	61,607	61,607	65,900	70,900
Debt Service Interest	20,526	16,092	16,092	13,500	8,500
Interfund Payments For Service	2,607,510	2,672,762	2,672,762	2,755,900	2,830,400
DEPARTMENT TOTAL	\$ 12,031,189	\$ 12,799,606	\$ 12,310,111	\$ 12,878,205	\$ 13,235,849

Department Employees

001 Parks, Arts and Recreation	2016	2017	2018	2019	2020
Parks FTEs	40.00	40.00	40.00	40.00	40.00
Golf FTEs	7.00	7.00	7.00	7.00	7.00
TOTAL PARKS, ART & RECREATION FTEs	47.00	47.00	47.00	47.00	47.00

Full Time Equivalent (FTE)

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001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.201 CULTURAL ARTS
573.201.10 SALARIES & WAGES
573.201.13 OTHER WAGES

2018		2019		2020	
1	Cultural Arts Temp	1	Cultural Arts Temp	1	Cultural Arts Temp
	15,000.00		24,000.00		24,000.00
	Line Items Total		Line Items Total		Line Items Total
	15,000.00		24,000.00		24,000.00
			Change in Budget		Change in Budget
			9,000.00		0.00

573.201.20 PERSONNEL BENEFITS

573.201.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding				
	0.28				
	Line Items Total		Line Items Total		Line Items Total
	0.28		0.00		0.00
			Change in Budget		Change in Budget
			-0.28		0.00

573.201.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding				
	0.43				
	Line Items Total		Line Items Total		Line Items Total
	0.43		0.00		0.00
			Change in Budget		Change in Budget
			-0.43		0.00

573.201.30 SUPPLIES

573.201.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	cultural arts program supplies	1	Cultural arts program supplies	1	Cultural arts program supplies
	2,750.00		2,750.00		2,750.00
2	cultural arts office supplies	2	Cultural arts office supplies	2	Cultural arts office supplies
	500.00		500.00		500.00
	Line Items Total		Line Items Total		Line Items Total
	3,250.00		3,250.00		3,250.00
			Change in Budget		Change in Budget
			0.00		0.00

573.201.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	gallery equipment	1	Gallery equipment	1	Gallery equipment
	500.00		500.00		500.00
	Line Items Total		Line Items Total		Line Items Total
	500.00		500.00		500.00
			Change in Budget		Change in Budget
			0.00		0.00

573.201.40 OTHER SERVICES & CHARGES

573.201.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Performing Arts Services and Fees.	1	Performing Arts Services and Fees.	1	Performing Arts Services and Fees.
	74,000.00		68,100.00		68,100.00
2	Community Support (Symphony and various art entity project support regrants through application process)	2	Community Support (Symphony and various art entity project support regrants through application process)	2	Community Support (Symphony and various art entity project support regrants through application process)
	87,000.00		87,000.00		87,000.00
3	Arts Education Programs/Classes (added for additional classes in Maker's space)	3	Arts Education Programs/Classes	3	Arts Education Programs/Classes
	10,000.00		10,000.00		10,000.00
4	Public Art Programs & Proposals	4	Public Art Programs & Proposals	4	Public Art Programs & Proposals
	10,000.00		10,000.00		10,000.00
5	Public Art Survey and Professional Art Repair Services	5	Public Art Survey and Professional Art Repair Services	5	Public Art Survey and Professional Art Repair Services
	8,000.00		8,000.00		8,000.00

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001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.201 CULTURAL ARTS
573.201.40 OTHER SERVICES & CHARGES
573.201.41 PROFESSIONAL SERVICES

2018		2019		2020	
6	ArtRageous Zones	8,500.00	6	ArtRageous Zones	8,500.00
7	Downtown Streetscape Projects	10,000.00	7	Streetscape Projects	10,000.00
8	Downtown Outdoor Sculpture Gallery (increased to accommodate new pedestals & installation)	16,500.00	8	Downtown Outdoor Sculpture Gallery	16,500.00
9	Kids SummerStage	5,000.00	9	Kids SummerStage	5,000.00
Line Items Total		229,000.00	Line Items Total		223,100.00
		Change in Budget			Change in Budget
		-5,900.00			0.00

573.201.43 TRAVEL

2018		2019		2020	
1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Booking Conference), mileage and parking	2,000.00	1	Meeting/Conf. Travel (Western Arts Alliance, Wa. Cultural Congress, Booking Conference), mileage and parking	2,000.00
Line Items Total		2,000.00	Line Items Total		2,000.00
		Change in Budget			Change in Budget
		0.00			0.00

573.201.44 ADVERTISING

2018		2019		2020	
1	Program Advertising	10,000.00	1	Program Advertising	10,000.00
2	ArtRageous Zone Advertising	1,500.00	2	ArtRageous Zone Advertising	1,500.00
Line Items Total		11,500.00	Line Items Total		11,500.00
		Change in Budget			Change in Budget
		0.00			0.00

573.201.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1	Auburn Performing Arts Center Rentals	16,000.00	1	Auburn Performing Arts Center Rentals	11,280.00
2	ArtRageous Rentals	1,000.00	2	ArtRageous Rentals	1,000.00
Line Items Total		17,000.00	Line Items Total		12,280.00
		Change in Budget			Change in Budget
		-4,720.00			0.00

573.201.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Equipment Maintenance	1,000.00	1	Equipment Maintenance	1,000.00
Line Items Total		1,000.00	Line Items Total		1,000.00
		Change in Budget			Change in Budget
		0.00			0.00

573.201.49 MISCELLANEOUS

2018		2019		2020	
1	Conference Fees and Association Dues	2,000.00	1	Conference Fees and Association Dues	2,000.00
2	Music Licensing (BMI & ASCAP)	700.00	2	Music Licensing	700.00
3	Event Permitting	250.00	3	Event Permitting	250.00
4	Commission Speakers	750.00	4	Commission Speakers	750.00

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001 GENERAL
 33 PARKS
 573 COMMUNITY EVENTS
 573.201 CULTURAL ARTS
 573.201.40 OTHER SERVICES & CHARGES

573.201.49 MISCELLANEOUS

2018		2019		2020	
Line Items Total	3,700.00	Line Items Total	3,700.00	Line Items Total	3,700.00
		Change in Budget	0.00	Change in Budget	0.00

573.201.60 CAPITAL OUTLAY

573.201.64 MACHINERY & EQUIPMENT

2018		2019		2020	
1 Yearly purchase of Downtown Sculpture Gallery piece	10,000.00	1 Yearly purchase of Downtown Sculpture Gallery piece	10,000.00	1 Yearly purchase of Downtown Sculpture Gallery piece	10,000.00
Line Items Total	10,000.00	Line Items Total	10,000.00	Line Items Total	10,000.00
		Change in Budget	0.00	Change in Budget	0.00

573.201.90 INTERFUND PAYMENTS FOR SERVICES

573.201.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1 Multimedia Allocation	130,200.00	1 Multimedia Allocation	63,800.00	1 Multimedia Allocation	65,600.00
Line Items Total	130,200.00	Line Items Total	63,800.00	Line Items Total	65,600.00
		Change in Budget	-66,400.00	Change in Budget	1,800.00

573.201.99 INTERFUND IS SERVICES

2018		2019		2020	
1 Innovation & Technology Allocation	16,776.00	1 Innovation & Technology Allocation	15,000.00	1 Innovation & Technology Allocation	17,300.00
Line Items Total	16,776.00	Line Items Total	15,000.00	Line Items Total	17,300.00
		Change in Budget	-1,776.00	Change in Budget	2,300.00

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001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.901 SPECIAL EVENTS
573.901.10 SALARIES & WAGES
573.901.13 OTHER WAGES

2018			2019			2020		
1	Special Event Support (increased for AugustFest)	7,000.00	1	Special Event Support	12,000.00	1	Special Event Support	12,000.00
2	Farmers Market (EBT Transactions)	2,500.00	2	Farmers Market (EBT Transactions)	4,500.00	2	Farmers Market (EBT Transactions)	4,500.00
	Line Items Total	9,500.00		Line Items Total	16,500.00		Line Items Total	16,500.00
			Change in Budget			Change in Budget		
			7,000.00			0.00		

573.901.20 PERSONNEL BENEFITS

573.901.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	-0.16						
	Line Items Total	-0.16		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.16		Change in Budget	0.00

573.901.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.13						
	Line Items Total	-0.13		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.13		Change in Budget	0.00

573.901.30 SUPPLIES

573.901.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade and Santa Parade	10,250.00	1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade and Santa Parade	10,250.00	1	Program supplies for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Sumer Events, Mother/Son Event, Veterans Day Parade and Santa Parade	10,250.00
2	Clean Sweep Supplies	5,000.00	2	Clean Sweep Supplies	5,000.00	2	Clean Sweep Supplies	5,000.00
3	General Office Supplies	1,000.00	3	General Office Supplies	1,000.00	3	General Office Supplies	1,000.00
4	Farmers Market Supplies	750.00	4	Farmers Market Supplies	750.00	4	Farmers Market Supplies	750.00
5	AugustFest (new event - part of budget amendment in 2016)	5,450.00	5	AubumtFest	5,450.00	5	AuburntFest	5,450.00
	Line Items Total	22,450.00		Line Items Total	22,450.00		Line Items Total	22,450.00
				Change in Budget	0.00		Change in Budget	0.00

573.901.35 SMALL TOOLS AND EQUIPMENT

2018			2019			2020		
1	Farmers Market Tools and Equipment	400.00	1	Farmers Market Tools and Equipment	400.00	1	Farmers Market Tools and Equipment	400.00
	Line Items Total	400.00		Line Items Total	400.00		Line Items Total:	400.00
				Change in Budget	0.00		Change in Budget	0.00

573.901.40 OTHER SERVICES & CHARGES

573.901.41 PROFESSIONAL SERVICES

2018		2019		2020	
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Budget Detail Report

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001 GENERAL
 33 PARKS
 573 COMMUNITY EVENTS
 573.901 SPECIAL EVENTS
 573.901.40 OTHER SERVICES & CHARGES
 573.901.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Professional service contracts for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Summer Events, Mother/Son Event, Veterans Day Parade, Santa Parade and others	71,200.00	1	Professional service contracts for Daddy Daughter Date Night, Petpalooza, KidsDay, 4th of July, Outdoor Summer Events, Mother/Son Event, Veterans Day Parade, Santa Parade and others	63,000.00
2	Clean Sweep	3,000.00	2	Clean Sweep	3,000.00
3	Farmers Market	3,000.00	3	Farmers Market	3,000.00
5	AugustFest (new event - part of budget amendment in 2016)	18,450.00	5	AuburnFest	18,450.00
Line Items Total		95,650.00	Line Items Total		87,450.00

Change in Budget -8,200.00

Change in Budget 0.00

573.901.42 COMMUNICATION

2018		2019		2020	
1	Farmers Market Cell Phone	1,000.00	1	Farmers Market Cell Phone	1,000.00
Line Items Total		1,000.00	Line Items Total		1,000.00

Change in Budget 0.00

Change in Budget 0.00

573.901.43 TRAVEL

2018		2019		2020	
1	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park Association; Washington Festival and Events Assoc.)	1,000.00	1	Meeting/Mileage/Parking/Conference Travel (Washington Rec. and Park Association; Washington Festival and Events Assoc.)	1,000.00
2	Farmers Market Assoc. Conference and monthly meeting travel	1,000.00	2	Farmers Market Assoc. Conference and monthly meeting travel	1,000.00
Line Items Total		2,000.00	Line Items Total		2,000.00

Change in Budget 0.00

Change in Budget 0.00

573.901.44 ADVERTISING

2018		2019		2020	
1	Special Event Advertising in various sources	20,500.00	1	Special Event Advertising in various sources	20,500.00
2	Farmers Market Advertising in various sources	3,000.00	2	Farmers Market Advertising in various sources	3,000.00
3	AugustFest (new event - part of budget amendment in 2016)	3,500.00	3	AuburnFest	3,500.00
Line Items Total		27,000.00	Line Items Total		27,000.00

Change in Budget 0.00

Change in Budget 0.00

573.901.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Day and Santa Parade.	43,700.00	1	Rentals for Clean Sweep, Petpalooza, KidsDay, 4th of July, Veterans Day and Santa Parade.	43,700.00
2	Outdoor Summer Event Rentals and Movie Licensing	5,000.00	2	Outdoor Summer Event Rentals and Movie Licensing	5,000.00

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001 GENERAL
33 PARKS
573 COMMUNITY EVENTS
573.901 SPECIAL EVENTS
573.901.40 OTHER SERVICES & CHARGES
573.901.45 OPERATING RENTALS & LEASES

2018			2019			2020		
3	AugustFest (new event -part of budget amendment in 2016)	23,225.00	3	AuburnFest	23,225.00	3	AuburnFest	23,225.00
	Line Items Total	71,925.00		Line Items Total	71,925.00		Line Items Total	71,925.00
				Change in Budget	0.00		Change in Budget	0.00

573.901.49 MISCELLANEOUS

2018			2019			2020					
1	Veterans Day Luncheon	3,200.00	1	Veterans Day Luncheon	3,200.00	1	Veterans Day Luncheon	3,200.00			
2	Special Permits for events	900.00	2	Special Permits for events	900.00	2	Special Permits for events	900.00			
3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00	3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00	3	Conference Fees/Prof. Association Dues for Wash. Rec. and Park Association and Wash. Festival and Events Assoc.	500.00			
4	Farmers Market	2,000.00	4	Farmers Market	2,000.00	4	Farmers Market	2,000.00			
Line Items Total		6,600.00	Line Items Total		6,600.00	Line Items Total		6,600.00			
Change in Budget					0.00	Change in Budget					0.00

573.901.90 INTERFUND PAYMENTS FOR SERVICES

573.901.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	78,300.00	1	Multimedia Allocation	101,200.00	1	Multimedia Allocation	103,900.00
	Line Items Total	78,300.00		Line Items Total	101,200.00		Line Items Total	103,900.00
				Change in Budget	22,900.00		Change in Budget	2,700.00

573.901.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	15,245.00	1	Innovation & Technology Allocation	39,000.00	1	Innovation & Technology Allocation	45,000.00
	Line Items Total	15,245.00		Line Items Total	39,000.00		Line Items Total	45,000.00
				Change in Budget	23,755.00		Change in Budget	6,000.00

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City of Auburn

001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.20 PERSONNEL BENEFITS
574.100.22 OTHER FRINGE BENEFITS

2018			2019			2020		
1	Uniforms	300.00	1	Uniforms	300.00	1	Uniforms	300.00
	Line Items Total	300.00		Line Items Total	300.00		Line Items Total	300.00
			Change in Budget		0.00			
						Change in Budget		0.00

574.100.24 INDUSTRIAL INSURANCE

2018		2019		2020		
1	Rounding	0.06				
	Line Items Total	0.06	Line Items Total	0.00	Line Items Total	0.00
		Change in Budget	-0.06	Change in Budget		0.00

574.100.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.25						
	Line Items Total	-0.25		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.25		Change in Budget	0.00

574.100.30 SUPPLIES

574.100.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Office supplies	2,800.00	1	Office supplies	2,800.00	1	Office supplies	2,800.00
	Line Items Total	2,800.00		Line Items Total	2,800.00		Line Items Total	2,800.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.35 SMALL TOOLS & MINOR EQUIPMENT

2018			2019			2020		
1	Small tools & minor equip	2,300.00	1	Small tools & minor equip	2,300.00	1	Small tools & minor equip	2,300.00
	Line Items Total	2,300.00		Line Items Total	2,300.00		Line Items Total	2,300.00
				Change in Budget	0.00		Change in Budget	0.00

574.100.40 OTHER SERVICES & CHARGES

574.100.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Shredding, Security, & Misc. Professional Services,	24,000.00	1	Shredding, Security, & Misc. Professional Services,	24,000.00	1	Shredding, Security, & Misc. Professional Services,	24,000.00
2	Dunbar Armored Car Service - Includes Pick Up for Senior Center, Parks and New Community and Youth/Teen Center	13,800.00	2	Dunbar Armored Car Service	6,800.00	2	Dunbar Armored Car Service	7,100.00
3	Bank Credit Card Processing Fee	44,100.00	3	Bank Credit Card Processing Fee	65,200.00	3	Bank Credit Card Processing Fee	68,500.00
	Line Items Total	81,900.00		Line Items Total	96,000.00		Line Items Total	99,600.00
			Change in Budget			Change in Budget		
			14,100.00			3,600.00		

574.100.42 COMMUNICATION

2018		2019		2020	
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574 PARTICIPATION RECREATION
574.100 PARKS ADMINISTRATION
574.100.40 OTHER SERVICES & CHARGES
574.100.42 COMMUNICATION

2018		2019		2020	
1	Communication	1	Communication	1	Communication
	1,900.00		1,900.00		1,900.00
	Line Items Total		Line Items Total		Line Items Total
	1,900.00		1,900.00		1,900.00
			Change in Budget		Change in Budget
			0.00		0.00

574.100.43 TRAVEL

2018		2019		2020	
1	Travel	1	Travel	1	Travel
	2,000.00		2,000.00		2,000.00
	Line Items Total		Line Items Total		Line Items Total
	2,000.00		2,000.00		2,000.00
			Change in Budget		Change in Budget
			0.00		0.00

574.100.44 ADVERTISING

2018		2019		2020	
1	Advertising	1	Advertising	1	Advertising
	6,000.00		6,000.00		6,000.00
	Line Items Total		Line Items Total		Line Items Total
	6,000.00		6,000.00		6,000.00
			Change in Budget		Change in Budget
			0.00		0.00

574.100.48 INSURANCE

2018		2019		2020	
1	Insurance Allocation	1	Insurance Allocation	1	Insurance Allocation
	156,600.00		180,600.00		193,200.00
	Line Items Total		Line Items Total		Line Items Total
	156,600.00		180,600.00		193,200.00
			Change in Budget		Change in Budget
			24,000.00		12,600.00

574.100.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Repairs & Maint	1	Repairs & Maint	1	Repairs & Maint
	1,000.00		1,000.00		1,000.00
	Line Items Total		Line Items Total		Line Items Total
	1,000.00		1,000.00		1,000.00
			Change in Budget		Change in Budget
			0.00		0.00

574.100.49 MISCELLANEOUS

2018		2019		2020	
1	Professional Memberships	1	Professional Memberships	1	Professional Memberships
	3,500.00		3,500.00		3,500.00
	Line Items Total		Line Items Total		Line Items Total
	3,500.00		3,500.00		3,500.00
			Change in Budget		Change in Budget
			0.00		0.00

574.100.90 INTERFUND PAYMENTS FOR SERVICES

574.100.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1	Multimedia Allocation	1	Multimedia Allocation	1	Multimedia Allocation
	2,100.00		10,000.00		10,300.00
	Line Items Total		Line Items Total		Line Items Total
	2,100.00		10,000.00		10,300.00
			Change in Budget		Change in Budget
			7,900.00		300.00

574.100.98 INTERFUND FACILITIES

2018		2019		2020	

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574.100.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	633,600.00	1	Facilities Allocation	605,700.00	1	Facilities Allocation	623,700.00
	Line Items Total	633,600.00		Line Items Total	605,700.00		Line Items Total	623,700.00
			Change in Budget			Change in Budget		
			-27,900.00			18,000.00		

574.100.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	203,924.00	1	Innovation & Technology Allocation	187,100.00	1	Innovation & Technology Allocation	202,400.00
	Line Items Total	203,924.00		Line Items Total	187,100.00		Line Items Total	202,400.00
			Change in Budget			Change in Budget		
			-16,824.00			15,300.00		

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574.210 SENIOR CITIZEN SERVICES
574.210.10 SALARIES & WAGES
574.210.12 OVERTIME & OTHER WAGES

2018			2019			2020		
1	Increased due to additional weekend and evening events	1,500.00	1	Used for additional weekend and evening events	1,500.00	1	Increased due to additional weekend and evening events	1,500.00
	Line Items Total	1,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
				Change in Budget	0.00		Change in Budget	0.00

574.210.13 OTHER WAGES

2018			2019		2020			
1	Added 27.5 hrs per week for clerical front desk help. Increased Rec. Leader II (Van Drivers) hours to 48 hrs. per mon'th. Our travel program is currently offering 11 outings per month and many require 2 vans due to increased numbers. The Sr. Ctr was open 3 nights a week . During the Community Center Construction, the Parks Dept. budget covered the cost of an additional night. The Community Center is opening June 2016 and the decision was made to keep the Sr. Ctr. open 4 nights a week. The increase in budget is due to extra hours. The wages associated with Senior Center Rentals have been moved to the Recreation budget	40,000.00	1	Van drivers & clerical staff expenses	40,000.00	1	Van drivers & clerical staff expenses	40,000.00
			2	Senior Center Temporary Staff	12,737.00	2	Senior Center Temporary Staff	12,737.00
				Line Items Total	52,737.00		Line Items Total	52,737.00
2	Decision Package PRK.0050 - Senior Center Temporary Staff	12,737.00						
	Line Items Total	52,737.00						
			Change in Budget		0.00	Change in Budget		0.00

574.210.20 PERSONNEL BENEFITS

574.210.22 OTHER FRINGE BENEFITS

2018			2019			2020		
1	We require part time staff to wear staff shirts. We have more part time staff that need shirts	1,500.00	1	Staff shirts for part time staff	1,500.00	1	Staff shirts for part time staff	1,500.00
			Line Items Total		1,500.00	Line Items Total		1,500.00
Line Items Total		1,500.00						
			Change in Budget		0.00	Change in Budget 0.00		

574.210.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	0.12						
	Line Items Total	0.12		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-0.12		Change in Budget	0.00

574.210.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
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574 PARTICIPATION RECREATION
574.210 SENIOR CITIZEN SERVICES
574.210.20 PERSONNEL BENEFITS
574.210.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.22			
	Line Items Total	0.22	Line Items Total	0.00	Line Items Total
			Change in Budget	-0.22	Change in Budget
					0.00

574.210.30 SUPPLIES

574.210.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Coffee bar supplies	5,500.00	1	Coffee bar supplies	5,500.00
2	Supplies for Special Events	4,000.00	2	Supplies for Special Events, Pantry, Salad	40,000.00
3	Office and Computer Lab Supplies	9,000.00	3	Bar, volunteer recognition	10,000.00
4	Food and Supplies for Pantry and Salad Bar	32,000.00	4	Office and Computer Lab Supplies	10,000.00
	--increase in number of participants eating		5	Wellness Activities	10,000.00
	at salad bar and shopping at food pantry			Senior Center Contribution Program	7,000.00
5	Volunteer Recognition supplies	2,000.00		(donations)	
6	Wellness Activities - increased due to	10,000.00	Line Items Total	72,500.00	Line Items Total
	increase in amount of sponsorship money				72,500.00
	and donations for wellness activities				
7	Senior BINGO	1,000.00			
8	Sports - increase due to new fitness/sport	1,000.00			
	activities offered at the Gym/Community				
	Center				
9	Senior Center Contribution Program	7,000.00			
	(donations) Divided the \$21,000 in				
	donations between .31, .41 and .49				
	Line Items Total	71,500.00			
			Change in Budget	1,000.00	Change in Budget
					0.00

574.210.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	Small tools & minor equip -Moved \$5000 for	11,000.00	1	Revolving Furniture Replacement	10,000.00
	furnishings from .65.		2	Small tools & equipment	3,000.00
	Line Items Total	11,000.00	Line Items Total	13,000.00	Line Items Total
					13,000.00
			Change in Budget	2,000.00	Change in Budget
					0.00

574.210.40 OTHER SERVICES & CHARGES

574.210.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Special Events Entertainment-Increased	5,000.00	1	Special Events and Entertainment	5,000.00
	due to increase in number of special events		2	Training	1,000.00
	offered		3	Bank Credit Card Processing Fee	4,900.00
2	Volunteer Training	1,000.00	4	Contracted Instructors	9,000.00
3	Bank Credit Card Processing Fee	6,600.00	5	Security System Monitoring	700.00
4	Senior Travel - Bus Tours	5,000.00	6	Senior Center Contribution Program	7,000.00
				(donations)	

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574.210.41 PROFESSIONAL SERVICES

2018			2019			2020		
5	Contracted instructors- Moved \$8251 to part time wages for hourly fitness instructor vs contracted	10,749.00	7	Piano Tuning	500.00	7	Piano Tuning	500.00
			8	Social Worker Professional Services	10,000.00	8	Social Worker Professional Services	10,000.00
6	Security System Monitoring	700.00		Line Items Total	37,900.00		Line Items Total	38,100.00
7	Senior Center Contribution Program (donations)- Divided the \$21,000 in donations between .31, .41 and .49	7,000.00						
8	Piano Tuning	500.00						
	Line Items Total	36,549.00						
			Change in Budget			Change in Budget		

574.210.42 COMMUNICATION

2018			2019			2020		
1	cell phone	960.00	1	Cell phone	960.00	1	Cell phone	960.00
2	business phone line for security system, fax and computer lab internet	1,440.00	2	Business phone line for security system, fax and computer lab internet	1,440.00	2	Business phone line for security system, fax and computer lab internet	1,440.00
	Line Items Total	2,400.00		Line Items Total	2,400.00		Line Items Total	2,400.00
			Change in Budget			Change in Budget		

574.210.43 TRAVEL

2018			2019			2020		
1	gas for hike scouting trips and extra drivers	850.00	1	Required meeting per diems and mileage	2,560.00	1	Required meeting per diems and mileage	1,600.00
2	pantry shopping mileage	200.00		Line Items Total	2,560.00	2	International Council on Aging Conference	1,500.00
3	required meetings/per diem	300.00					Line Items Total	3,100.00
4	staff mileage	400.00						
5	Trip Program Escort Meals -Increased due to increased number of day trips	3,000.00						
	Line Items Total	4,750.00						
			Change in Budget			Change in Budget		

574.210.44 ADVERTISING

2018			2019			2020		
1	General -	4,000.00	1	Advertising and Promotional Items	5,000.00	1	Advertising and Promotional Items	5,000.00
2	Newcomers Welcome Gifts - Increase in Newcomers visiting the Senior Center	2,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
	Line Items Total	6,000.00						
			Change in Budget			Change in Budget		

574.210.45 OPERATING RENTALS & LEASES

2018			2019			2020		
1	Helium and tank rental	1,000.00						
	Line Items Total	1,000.00		Line Items Total	0.00		Line Items Total	0.00
			Change in Budget			Change in Budget		

574.210.48 REPAIRS & MAINTENANCE

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 574.210 SENIOR CITIZEN SERVICES
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 574.210.48 REPAIRS & MAINTENANCE

2018			2019			2020				
1	general - light maintenance	3,500.00	1	General Reparis & Maintenance	5,000.00	1	General Reparis & Maintenance	5,000.00		
2	Pool Table Recovering	1,500.00	Line Items Total			5,000.00	Line Items Total			5,000.00
Line Items Total		5,000.00								
			Change in Budget			0.00	Change in Budget			0.00

574.210.49 MISCELLANEOUS

2018			2019			2020		
1	Van trip program -increase in number of van trips and number of people participating	22,000.00	1	Van Trips (Day and Overnight)	24,000.00	1	Van Trips (Day and Overnight)	24,000.00
2	Overnight Hike Facility	2,500.00	2	Permits, Fees, Memberships, Licences	4,700.00	2	Permits, Fees, Memberships, Licences	4,700.00
3	Permits, Fees, Memberships, Licences -Increase in King County Commercial Kitchen Permit and special event permits. Membership to International Council for Active Aging	4,700.00	3	Workshops and trainings	1,900.00	3	Workshops and trainings (+ Int'l Council on Aging Conference)	2,400.00
4	Workshops and trainings	1,900.00	4	Trip Escort Fees	3,000.00	4	Trip Escort Fees	3,000.00
5	Publications	600.00	5	Senior Center Contribution Program (donations)	7,000.00	5	Senior Center Contribution Program (donations)	7,000.00
6	Contracted Social Worker Partnership - partnering with Valley Cities for on site social work services	5,000.00	6	Excise Tax	1,300.00	6	Excise Tax	1,300.00
7	Senior Center Contribution Program (donations)Divided the \$21,000 in donations between .31, .41 and .49	7,000.00	Line Items Total		41,900.00	Line Items Total		42,400.00
Line Items Total		43,700.00	Change in Budget			Change in Budget		
			-1,800.00			500.00		

574.210.60 CAPITAL OUTLAY

574.210.64 MACHINERY & EQUIPMENT

2018		2019		2020	
1		Line Items Total	0.00	Line Items Total	0.00
	Line Items Total	0.00			
		Change in Budget	0.00	Change in Budget	0.00

574.210.90 INTERFUND PAYMENTS FOR SERVICES

574.210.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	20,400.00	1	Multimedia Allocation	46,800.00	1	Multimedia Allocation	48,100.00
	Line Items Total	20,400.00		Line Items Total	46,800.00		Line Items Total	48,100.00
				Change in Budget	26,400.00		Change in Budget	1,300.00

574.210.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	162,700.00	1	Facilities Allocation	152,700.00	1	Facilities Allocation	128,900.00
	Line Items Total	162,700.00		Line Items Total	152,700.00		Line Items Total	128,900.00

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574.210.90 INTERFUND PAYMENTS FOR SERVICES
574.210.98 INTERFUND FACILITIES

2018		2019		2020	
		Change in Budget	-10,000.00	Change in Budget	-23,800.00
574.210.99 INTERFUND IS SERVICES					
2018		2019		2020	
1	Innovation & Technology Allocation	1	Innovation & Technology Allocation	1	Innovation & Technology Allocation
	52,001.00		54,000.00		62,400.00
	Line Items Total		Line Items Total		Line Items Total
	52,001.00		54,000.00		62,400.00
		Change in Budget	1,999.00	Change in Budget	8,400.00

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574.220 RECREATION SERVICE ADMIN
574.220.10 SALARIES & WAGES
574.220.12 OVERTIME & OTHER WAGES

2018			2019			2020		
1	Overtime	1,000.00	1	Overtime	1,000.00	1	Overtime	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
			Change in Budget 0.00			Change in Budget 0.00		

574.220.13 OTHER WAGES

2018			2019			2020		
1	Community Center Evening, Morning and Saturday Front Desk Staff	43,000.00	1	Community Center Evening, Morning and Saturday Front Desk Staff	46,000.00	1	Community Center Evening, Morning and Saturday Front Desk Staff	49,000.00
	Line Items Total	43,000.00		Line Items Total	46,000.00		Line Items Total	49,000.00
				Change in Budget	3,000.00		Change in Budget	3,000.00

574.220.20 PERSONNEL BENEFITS

574.220.22 OTHER FRINGE BENEFITS

2018			2019			2020		
1	Full time Staff Apparel	2,500.00	1	Full time Staff Apparel	2,500.00	1	Full time Staff Apparel	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
			Change in Budget			Change in Budget		
			0.00			0.00		

574.220.24 INDUSTRIAL INSURANCE

2018			2019		2020	
1	Rounding	-0.12				
2	Move bud from Golf to to Recreation	3,489.00	Line Items Total	0.00	Line Items Total	0.00
	Administration for Golf Operations Assistant					
	reclass to Rec Center Office Assistant.					
	Line Items Total	3,488.88				
			Change in Budget	-3,488.88	Change in Budget	0.00

574.220.25 MEDICAL & LIFE INSURANCE

2018			2019		2020	
1	Rounding	-0.18				
2	Move bud from Golf to to Recreation	28,332.00	Line Items Total	0.00	Line Items Total	0.00
	Administration for Golf Operations Assistant					
	reclass to Rec Center Office Assistant.					
	Line Items Total	28,331.82				
			Change in Budget	-28,331.82	Change in Budget	0.00

574.220.30 SUPPLIES

574.220.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Office Supplies	10,500.00	1	Office Supplies	11,000.00
2	Training Supplies	1,000.00	2	Training Supplies	1,000.00
3	Promotional Products	4,000.00	3	Promotional Products	3,500.00
4	1st Aid Supplies	1,000.00	4	1st Aid Supplies	1,000.00
	Line Items Total	16,500.00		Line Items Total	16,500.00

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574.220.30 SUPPLIES
574.220.31 OFFICE & OPERATING SUPPLIES

2018	2019	2020
	Line Items Total 16,500.00	
	Change in Budget 0.00	Change in Budget 0.00

574.220.35 SMALL TOOLS & MINOR EQUIPMENT

2018	2019	2020
1 Sports Equipment 6,000.00	1 Sports Equipment 5,000.00	1 Sports Equipment 5,000.00
2 Canopies 2,500.00	2 Canopies 2,500.00	2 Canopies 2,500.00
3 Tables, Chairs & Fencing 2,500.00	3 Tables, Chairs & Fencing 2,000.00	3 Tables, Chairs & Fencing 2,000.00
4 Office Equipment 500.00	4 Office Equipment 500.00	4 Office Equipment 500.00
5 Community Center Program Equipment 6,000.00	Line Items Total 10,000.00	Line Items Total 10,000.00
Line Items Total 17,500.00	Change in Budget -7,500.00	Change in Budget 0.00

574.220.40 OTHER SERVICES & CHARGES

574.220.41 PROFESSIONAL SERVICES

2018	2019	2020
1 Team Sideline Fees 800.00	1 Players Space Fees 5,000.00	1 Players Space Fees 5,000.00
Line Items Total 800.00	Line Items Total 5,000.00	Line Items Total 5,000.00
	Change in Budget 4,200.00	Change in Budget 0.00

574.220.42 COMMUNICATION

2018	2019	2020
1 Celll Phones 4,500.00	1 Celll Phones 8,000.00	1 Celll Phones 8,000.00
Line Items Total 4,500.00	Line Items Total 8,000.00	Line Items Total 8,000.00
	Change in Budget 3,500.00	Change in Budget 0.00

574.220.43 TRAVEL

2018	2019	2020
1 Conference and Training Expenses 2,000.00	1 Conference and Training Expenses 2,000.00	1 Conference and Training Expenses 2,000.00
Line Items Total 2,000.00	Line Items Total 2,000.00	Line Items Total 2,000.00
	Change in Budget 0.00	Change in Budget 0.00

574.220.44 ADVERTISING

2018	2019	2020
1 Program Advertising 9,000.00	1 Program and Facility Advertising 12,000.00	1 Program and Facility Advertising 12,000.00
2 Community & Teen Center Marketing and Advertising 30,000.00	Line Items Total 12,000.00	Line Items Total 12,000.00
3 Move budget to Golf Course Pro Shop Temp Wages due to Reclass of Golf Operations Assistant to Rec Center Office Assistant (Q4-2016). -15,000.00		
Line Items Total 24,000.00	Change in Budget -12,000.00	Change in Budget 0.00

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 574.220 RECREATION SERVICE ADMIN
 574.220.40 OTHER SERVICES & CHARGES
 574.220.45 OPERATING RENTALS & LEASES

2018			2019			2020		
1	Van Rentals	1,000.00	1	Van Rentals	1,000.00	1	Van Rentals	1,000.00
	Line Items Total	1,000.00		Line Items Total	1,000.00		Line Items Total	1,000.00
			Change in Budget 0.00			Change in Budget 0.00		

574.220.48 REPAIRS & MAINTENANCE

2018			2019			2020		
1	Equipment Repair	2,500.00	1	Equipment Repair	1,500.00	1	Equipment Repair	1,500.00
	Line Items Total	2,500.00		Line Items Total	1,500.00		Line Items Total	1,500.00
			Change in Budget			Change in Budget		
			-1,000.00			0.00		

574.220.49 MISCELLANEOUS

2018			2019			2020		
1	Conference & Training Registration Fees	3,500.00	1	Conference & Training Registration Fees	3,500.00	1	Conference & Training Registration Fees	3,500.00
2	WRPA & LERN Memberships	1,500.00	2	WRPA & LERN Memberships	1,500.00	2	WRPA & LERN Memberships	1,500.00
3	Excise Tax	4,500.00	3	Excise Tax	5,000.00	3	Excise Tax	5,000.00
4	Community Center Misc.	10,000.00	4	Community Center Misc.	6,500.00	4	Community Center Misc.	6,500.00
	Line Items Total	19,500.00	5	Excise Tax	7,000.00	5	Excise Tax	7,000.00
				Line Items Total	23,500.00		Line Items Total	23,500.00
				Change in Budget	4,000.00		Change in Budget	0.00

574.220.90 INTERFUND PAYMENTS FOR SERVICES

574.220.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	251,100.00	1	Multimedia Allocation	234,300.00	1	Multimedia Allocation	240,700.00
	Line Items Total	251,100.00		Line Items Total	234,300.00		Line Items Total	240,700.00
				Change in Budget	-16,800.00		Change in Budget	6,400.00

574.220.99 INTERFUND IS SERVICES

2018		2019		2020		
1	Innovation & Technology Allocation	114,062.00	1	Innovation & Technology Allocation	135,100.00	
	Line Items Total	114,062.00		Line Items Total	135,100.00	
		Change in Budget	3,038.00		Change in Budget	18,000.00

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001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.240 SERVICES - PROGRAMS
574.240.10 SALARIES & WAGES
574.240.12 OVERTIME & OTHER WAGES

2018		2019		2020	
1	Overtime for program staff	9,000.00	1	Overtime for program staff	9,000.00
	Line Items Total	9,000.00		Line Items Total	9,000.00
		Change in Budget	0.00	Change in Budget	

574.240.13 OTHER WAGES

2018		2019		2020	
1	Class and Program Instructors	188,500.00	1	Program Instructors	205,000.00
2	Facility Supervisors. Includes \$10,000 from Senior Center budget for Senior Center rentals and \$35,000 for Comm. Ctr. Facility Assistants.	128,000.00	2	Specialized Recreation Staff	55,000.00
			3	Special Event Staff	15,500.00
3	Specialized Recreation Staff	63,000.00	4	Program Support	16,000.00
4	Special Event Staff	14,000.00	5	Teen Center staff	100,000.00
5	Program Support	15,500.00		Line Items Total	391,500.00
6	Teen Center Instructors	13,500.00			
7	Move Budget from Rec Programs to Golf Pro Shop for Temp wages and benefits to offset the position reclass from the Golf Course to the Rec Center (Q4-2016).	-14,000.00			
	Line Items Total	408,500.00			
		Change in Budget	-36,000.00	Change in Budget	

574.240.20 PERSONNEL BENEFITS

574.240.22 OTHER FRINGE BENEFITS

2018		2019		2020	
1	Temporary Staff Shirts, Sweatshirts and Hats	5,000.00	1	Temporary Staff Shirts, Sweatshirts and Hats	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00
		Change in Budget	0.00	Change in Budget	

574.240.30 SUPPLIES

574.240.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Class & Program Supplies	105,000.00	1	Class & Program Supplies	102,000.00
2	Specailized Recreation Fund Supplies	7,000.00	2	Specailized Recreation Fund Supplies	5,000.00
3	Teen Program Fund Supplies	9,000.00	3	Teen Program Fund Supplies	9,000.00
4	Teen Center Program Supplies	13,000.00	4	Teen Center Program Supplies	10,000.00
	Line Items Total	134,000.00		Line Items Total	126,000.00
		Change in Budget	-8,000.00	Change in Budget	

574.240.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	Program Equipment	4,000.00	1	Program Equipment	3,000.00

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001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.240 SERVICES - PROGRAMS
574.240.30 SUPPLIES

574.240.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
2	Specialized Recreation Fund Equipment	1,000.00	2	Specialized Recreation Fund Equipment	1,000.00
	Line Items Total	5,000.00		Line Items Total	4,000.00
		Change in Budget	-1,000.00	Change in Budget	
				0.00	

574.240.40 OTHER SERVICES & CHARGES**574.240.41 PROFESSIONAL SERVICES**

2018		2019		2020	
1	Association Umpires & Officials	32,000.00	1	Association Umpires & Officials	30,000.00
2	Contracted Class & Program Instructors	72,000.00	2	Contracted Class & Program Instructors	69,000.00
3	Community Center Contracted Instructors	44,000.00	3	Community Center Contracted Instructors	39,000.00
	Line Items Total	148,000.00		Line Items Total	138,000.00
		Change in Budget	-10,000.00	Change in Budget	
				0.00	

574.240.43 TRAVEL

2018		2019		2020	
1	Special Olympic Travel	1,200.00	1	Special Olympic Travel	1,200.00
2	Miscellaneous Travel Reimbursements	800.00	2	Miscellaneous Travel Reimbursements	800.00
	Line Items Total	2,000.00		Line Items Total	2,000.00
		Change in Budget	0.00	Change in Budget	
				0.00	

574.240.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1	School District Facilities	2,000.00	1	School District Facilities	2,000.00
2	Miscellaneous Rentals	3,000.00	2	Miscellaneous Rentals	2,000.00
	Line Items Total	5,000.00		Line Items Total	4,000.00
		Change in Budget	-1,000.00	Change in Budget	
				0.00	

574.240.49 MISCELLANEOUS

2018		2019		2020	
1	Coach Certifications	4,000.00	1	Coach Certifications	3,000.00
2	Admission Fees	28,000.00	2	Admission Fees	28,000.00
3	League Association Fees	5,000.00	3	League Association Fees	4,000.00
4	Teen Program Fund	2,000.00	4	Teen Program Fund	2,000.00
5	Adult Scholarship	1,000.00	5	Adult Scholarship	1,000.00
6	Specialized Recreation Program Fund	2,000.00	6	Specialized Recreation Program Fund	2,000.00
	Line Items Total	42,000.00		Line Items Total	40,000.00
		Change in Budget	-2,000.00	Change in Budget	
				0.00	

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001 GENERAL
33 PARKS
574 PARTICIPATION RECREATION
574.500 PARKS FACILITIES RENTALS
574.500.10 SALARIES & WAGES
574.500.13 OTHER WAGES

2018		2019		2020	
		1 Facility Attendants for Rental Facilities	95,000.00	1 Facility Attendants for Rental Facilities	100,000.00
Line Items Total	0.00	Line Items Total	95,000.00	Line Items Total	100,000.00
		Change in Budget	95,000.00	Change in Budget	5,000.00

574.500.30 SUPPLIES
574.500.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
		1 Supplies for rental facilities	3,000.00	1 Supplies for rental facilities	3,000.00
Line Items Total	0.00	Line Items Total	3,000.00	Line Items Total	3,000.00
		Change in Budget	3,000.00	Change in Budget	0.00

574.500.35 SMALL TOOLS AND EQUIPMENT

2018		2019		2020	
		1 Rental buildings equipment	7,000.00	1 Rental buildings equipment	7,000.00
Line Items Total	0.00	Line Items Total	7,000.00	Line Items Total	7,000.00
		Change in Budget	7,000.00	Change in Budget	0.00

574.500.40 OTHER SERVICES & CHARGES
574.500.41 PROFESSIONAL SERVICES

2018		2019		2020	
		1 Rental buildings cleaning	8,000.00	1 Rental buildings cleaning	8,000.00
		2 Game Farm Wilderness Campground Host	3,600.00	2 Game Farm Wilderness Campground Host	3,600.00
		3 FAC.0025 - Eliminate budget for rental building cleanings as a Custodian FTE was approved to handle this in-house.	-8,000.00	3 FAC.0025 - Eliminate budget for rental building cleanings as a Custodian FTE was approved to handle this in-house.	-8,000.00
Line Items Total	0.00	Line Items Total	3,600.00	Line Items Total	3,600.00
		Change in Budget	3,600.00	Change in Budget	0.00

574.500.49 MISCELLANEOUS

2018		2019		2020	
		1 Misc. items	1,000.00	1 Misc. items	1,000.00
Line Items Total	0.00	Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	1,000.00	Change in Budget	0.00

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001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILITY
575.280 THEATER
575.280.10 SALARIES & WAGES
575.280.13 OTHER WAGES

2018		2019		2020	
1	Box Office/Theater Assistant	9,500.00	1	Box Office/Theater Assistant	10,000.00
	Line Items Total	9,500.00		Line Items Total	10,000.00
		Change in Budget	500.00	Change in Budget	
				0.00	

575.280.20 PERSONNEL BENEFITS

575.280.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	0.40			
	Line Items Total	0.40		Line Items Total	0.00
		Change in Budget	-0.40	Change in Budget	
				0.00	

575.280.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.50			
	Line Items Total	0.50		Line Items Total	0.00
		Change in Budget	-0.50	Change in Budget	
				0.00	

575.280.30 SUPPLIES

575.280.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Theater Supplies	2,500.00	1	Theater Supplies	2,500.00
2	Show Supplies	1,600.00	2	Show Supplies	1,600.00
3	Youth Theater Camp Supplies	4,250.00	3	Youth Theater Camp Supplies	4,250.00
4	Auburn Community Players Supplies	7,500.00	4	Auburn Community Players Supplies	7,500.00
5	Auburn Ave Theatre Summer Program	2,000.00	5	Auburn Ave Theatre Summer Program	2,000.00
	Line Items Total	17,850.00		Line Items Total	17,850.00
		Change in Budget	0.00	Change in Budget	
				0.00	

575.280.35 SMALL TOOLS AND EQUIPMENT

2018		2019		2020	
1	Equipment	8,000.00	1	Equipment	8,000.00
	Line Items Total	8,000.00		Line Items Total	8,000.00
		Change in Budget	0.00	Change in Budget	
				0.00	

575.280.40 OTHER SERVICES & CHARGES

575.280.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Theater Shows	87,000.00	1	Theater Shows	87,000.00
2	Technical Services - Light and Sound	20,000.00	2	Technical Services - Light and Sound	19,400.00
3	Youth Theater Camp	27,000.00	3	Youth Theater Camp	27,000.00
4	Auburn Community Players	30,000.00	4	Auburn Community Players	30,000.00
5	Theater Administration Services	700.00	5	Theater Administration Services	700.00

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001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILITY
575.280 THEATER
575.280.40 OTHER SERVICES & CHARGES
575.280.41 PROFESSIONAL SERVICES

2018		2019		2020	
6	Bank Card Equipment Fee 240.00	6	Bank Credit Card Processing Fee 3,800.00	6	Bank Credit Card Processing Fee 4,000.00
7	Auburn Ave Theatre Summer Program 12,000.00	7	Auburn Ave Theatre Summer Program 12,000.00	7	Auburn Ave Theatre Summer Program 12,000.00
	Line Items Total 176,940.00		Line Items Total 179,900.00		Line Items Total 180,100.00
		Change in Budget 2,960.00		Change in Budget 200.00	

575.280.42 COMMUNICATION

2018		2019		2020	
1	Phone, Cable & Internet 5,000.00	1	Phone, Cable & Internet 5,000.00	1	Phone, Cable & Internet 5,000.00
	Line Items Total 5,000.00		Line Items Total 5,000.00		Line Items Total 5,000.00
		Change in Budget 0.00		Change in Budget 0.00	

575.280.43 TRAVEL

2018		2019		2020	
1	Conference (NW Booking Conf), mileage, parking 1,000.00	1	Conference (NW Booking Conf), mileage, parking 1,000.00	1	Conference (NW Booking Conf), mileage, parking 1,000.00
	Line Items Total 1,000.00		Line Items Total 1,000.00		Line Items Total 1,000.00
		Change in Budget 0.00		Change in Budget 0.00	

575.280.44 ADVERTISING

2018		2019		2020	
1	Advertising for Shows 13,500.00	1	Advertising for Shows 13,500.00	1	Advertising for Shows 13,500.00
2	Advertising for Auburn Community Players Productions 2,250.00	2	Advertising for Auburn Community Players Productions 2,250.00	2	Advertising for Auburn Community Players Productions 2,250.00
3	Auburn Ave Theatre Summer Program 1,000.00	3	Auburn Ave Theatre Summer Program 1,000.00	3	Auburn Ave Theatre Summer Program 1,000.00
	Line Items Total 16,750.00		Line Items Total 16,750.00		Line Items Total 16,750.00
		Change in Budget 0.00		Change in Budget 0.00	

575.280.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1	Shows/Admin 2,500.00	1	Shows/Admin 2,500.00	1	Shows/Admin 2,500.00
2	Youth Theater Camp 2,900.00	2	Youth Theater Camp 2,900.00	2	Youth Theater Camp 2,900.00
3	Auburn Community Players - Production Rights Rentals 10,500.00	3	Auburn Community Players - Production Rights Rentals 10,500.00	3	Auburn Community Players - Production Rights Rentals 10,500.00
4	Auburn Ave Theatre Summer Program 3,500.00	4	Auburn Ave Theatre Summer Program 3,500.00	4	Auburn Ave Theatre Summer Program 3,500.00
	Line Items Total 19,400.00		Line Items Total 19,400.00		Line Items Total 19,400.00
		Change in Budget 0.00		Change in Budget 0.00	

575.280.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	Equipment Repairs and Maintenance 5,000.00	1	Equipment Repairs and Maintenance 5,000.00	1	Equipment Repairs and Maintenance 5,000.00
	Line Items Total 5,000.00		Line Items Total 5,000.00		Line Items Total 5,000.00
		Change in Budget 0.00		Change in Budget 0.00	

575.280.49 MISCELLANEOUS

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001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILITY
575.280 THEATER
575.280.40 OTHER SERVICES & CHARGES
575.280.49 MISCELLANEOUS

2018		2019		2020	
1	Administrative Misc. 1,000.00	1	Administrative Misc. 1,000.00	1	Administrative Misc. 1,000.00
2	Youth Theater Camp 700.00	2	Youth Theater Camp 700.00	2	Youth Theater Camp 700.00
3	Auburn Community Players 1,500.00	3	Auburn Community Players 1,500.00	3	Auburn Community Players 1,500.00
4	Excise Taxes on Theater Rentals 500.00	4	Excise Taxes on Theater Rentals 500.00	4	Excise Taxes on Theater Rentals 500.00
5	Auburn Ave Theatre Summer Program 500.00	5	Auburn Ave Theatre Summer Program 500.00	5	Auburn Ave Theatre Summer Program 500.00
	Line Items Total 4,200.00	6	Excise Tax 100.00	6	Excise Tax 100.00
		Line Items Total 4,300.00		Line Items Total 4,300.00	
		Change in Budget 100.00		Change in Budget 0.00	

575.280.70 DEBT SERVICE PRINCIPAL

575.280.75 CAPITAL LEASE PRINCIPAL PAYMENTS

2018		2019		2020	
1	Theater Capital Lease - Principal 61,607.00	1	Theater Capital Lease - Principal 65,900.00	1	Theater Capital Lease - Principal 70,900.00
	Line Items Total 61,607.00	Line Items Total 65,900.00		Line Items Total 70,900.00	
		Change in Budget 4,293.00		Change in Budget 5,000.00	

575.280.80 DEBT SERVICE INTEREST

575.280.83 CAPITAL LEASE INTEREST

2018		2019		2020	
1	Theater Capital Lease - Interest 16,092.00	1	Theater Capital Lease - Interest 13,500.00	1	Theater Capital Lease - Interest 8,500.00
	Line Items Total 16,092.00	Line Items Total 13,500.00		Line Items Total 8,500.00	
		Change in Budget -2,592.00		Change in Budget -5,000.00	

575.280.90 INTERFUND PAYMENTS FOR SERVICES

575.280.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1	Multimedia Allocation 35,100.00	1	Multimedia Allocation 72,000.00	1	Multimedia Allocation 73,900.00
	Line Items Total 35,100.00	Line Items Total 72,000.00		Line Items Total 73,900.00	
		Change in Budget 36,900.00		Change in Budget 1,900.00	

575.280.98 INTERFUND FACILITIES

2018		2019		2020	
1	Facilities Allocation 87,000.00	1	Facilities Allocation 100,800.00	1	Facilities Allocation 103,300.00
	Line Items Total 87,000.00	Line Items Total 100,800.00		Line Items Total 103,300.00	
		Change in Budget 13,800.00		Change in Budget 2,500.00	

575.280.99 INTERFUND IS SERVICES

2018		2019		2020	
1	Innovation & Technology Allocation 15,245.00	1	Innovation & Technology Allocation 15,000.00	1	Innovation & Technology Allocation 17,300.00
	Line Items Total 15,245.00	Line Items Total 15,000.00		Line Items Total 17,300.00	
		Change in Budget -245.00		Change in Budget 2,300.00	

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001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILITY
575.300 HISTORICAL MUSEUM
575.300.10 SALARIES & WAGES
575.300.13 OTHER WAGES

2018			2019			2020				
1	Curator of Collections	31,381.48	1	Curator of Collections	34,500.00	1	Curator of Collections	34,500.00		
2	Curator of Education	28,244.84	2	Assistant Educator	28,244.00	2	Assistant Educator	28,244.00		
3	Temp. Parks Maintenance Worker at Mary Olson Farm	2,000.00	Line Items Total			62,744.00	Line Items Total			62,744.00
4	Rounding	-0.32								
Line Items Total		61,626.00	Change in Budget			1,118.00	Change in Budget			0.00

575.300.20 PERSONNEL BENEFITS

575.300.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	0.12	Line Items Total		0.00	Line Items Total		0.00
Line Items Total		0.12	Change in Budget		-0.12	Change in Budget		0.00

575.300.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.36	Line Items Total		0.00	Line Items Total		0.00
Line Items Total		-0.36	Change in Budget		0.36	Change in Budget		0.00

575.300.30 SUPPLIES

575.300.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Office and Operating Supplies for Museum & Mary Olson Farm	5,000.00	1	Office and Operating Supplies for Museum & Mary Olson Farm	5,000.00	1	Office and Operating Supplies for Museum & Mary Olson Farm	5,000.00
	Line Items Total	5,000.00		Line Items Total	5,000.00		Line Items Total	5,000.00
				Change in Budget	0.00		Change in Budget	0.00

575.300.32 FUEL CONSUMED

2018			2019			2020				
1	Fuel to heat Mary Olson Farm farmhouse	2,400.00	1	Fuel to heat Mary Olson Farm farmhouse	2,400.00	1	Fuel to heat Mary Olson Farm farmhouse	2,400.00		
Line Items Total		2,400.00	Line Items Total		2,400.00	Line Items Total		2,400.00		
			Change in Budget			0.00	Change in Budget			0.00

575.300.35 SMALL TOOLS & MINOR EQUIPMENT

2018			2019			2020		
1	Budget for Museum & Mary Olson Farm	2,000.00	1	Budget for Museum & Mary Olson Farm	1,988.00	1	Budget for Museum & Mary Olson Farm	1,988.00
	Line Items Total	2,000.00		Line Items Total	1,988.00		Line Items Total	1,988.00
				Change in Budget	-12.00		Change in Budget	0.00

575.300.40 OTHER SERVICES & CHARGES

575.300.41 PROFESSIONAL SERVICES

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001 GENERAL
 33 PARKS
 575 CULTURE & RECREATIONAL FACILITY
 575.300 HISTORICAL MUSEUM
 575.300.40 OTHER SERVICES & CHARGES
 575.300.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Budget for Musuem & Mary Olson Farm	16,900.00	1	Budget for Musuem & Mary Olson Farm	10,725.00	1	Budget for Musuem & Mary Olson Farm	10,725.00
	Line Items Total	16,900.00		Line Items Total	10,725.00		Line Items Total	10,725.00
			Change in Budget			Change in Budget		
			-6,175.00			0.00		

575.300.42 COMMUNICATION

2018			2019			2020		
1	Cell Phones for Museum	300.00	1	Cell Phones for Museum	300.00	1	Cell Phones for Museum	300.00
	Phone/Computer lines @ Mary Olson Farm			Phone/Computer lines @ Mary Olson Farm			Phone/Computer lines @ Mary Olson Farm	
	Line Items Total	300.00		Line Items Total	300.00		Line Items Total	300.00
				Change in Budget	0.00		Change in Budget	0.00

575.300.43 TRAVEL

2018			2019			2020		
1	Travel Reimbursement	1,250.00	1	Travel Reimbursement	300.00	1	Travel Reimbursement	300.00
	Line Items Total	1,250.00		Line Items Total	300.00		Line Items Total	300.00
				Change in Budget	-950.00		Change in Budget	0.00

575.300.44 ADVERTISING

2018		2019		2020		
1	Advertising for Museum & Mary Olson Farm	4,450.00				
	Line Items Total	4,450.00	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-4,450.00	Change in Budget	0.00

575.300.45 OPERATING RENTALS & LEASES

2018			2019			2020		
1	Portable Toilet and Hand Washing Station for Mary Olson Farm	1,700.00	1	Portable Toilet and Hand Washing Station for Mary Olson Farm	1,700.00	1	Portable Toilet and Hand Washing Station for Mary Olson Farm	1,700.00
	Line Items Total	1,700.00		Line Items Total	1,700.00		Line Items Total	1,700.00
				Change in Budget	0.00		Change in Budget	0.00

575.300.48 REPAIRS & MAINTENANCE

2018		2019		2020		
1	Budget for Museum & Mary Olson Farm	800.00				
	Line Items Total	800.00	Line Items Total	0:00	Line Items Total	0.00
			Change in Budget	-800:00	Change in Budget	0.00

575.300.90 INTERFUND PAYMENTS FOR SERVICES

575.300.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	111,400.00	1	Multimedia Allocation	83,600.00	1	Multimedia Allocation	85,800.00
	Line Items Total	111,400.00		Line Items Total	83,600.00		Line Items Total	85,800.00
				Change in Budget	-27,800.00		Change in Budget	2,200.00

575.300.98 INTERFUND FACILITIES

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001 GENERAL
33 PARKS
575 CULTURE & RECREATIONAL FACILITY
575.300 HISTORICAL MUSEUM
575.300.90 INTERFUND PAYMENTS FOR SERVICES
575.300.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	6,300.00	1	Facilities Allocation	18,000.00	1	Facilities Allocation	18,300.00
	Line Items Total	6,300.00		Line Items Total	18,000.00		Line Items Total	18,300.00
				Change in Budget	11,700.00		Change in Budget	300.00

575.300.99 INTERFUND IS SERVICES

2018			2019			2020		
1	Innovation & Technology Allocation	25,768.00	1	Innovation & Technology Allocation	48,000.00	1	Innovation & Technology Allocation	55,400.00
	Line Items Total	25,768.00		Line Items Total	48,000.00		Line Items Total	55,400.00
				Change in Budget	22,232.00		Change in Budget	7,400.00

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.10 SALARIES & WAGES
576.100.12 OVERTIME & OTHER WAGES

2018		2019		2020	
1	Special event set-ups and take-downs are growing requiring more overtime to cover the events.	48,000.00	1	Special event set-ups and take-downs	48,000.00
			Line Items Total	Line Items Total	48,000.00
	Line Items Total	48,000.00			
		Change in Budget	0.00	Change in Budget	0.00

576.100.13 OTHER WAGES

2018		2019		2020	
1	Other Wages - seasonal workers.	112,000.00	1	Other Wages - seasonal workers.	112,000.00
2	Decision Package PRK.0049 -Increase Seasonal Maintenance Budget	40,000.00	2	Seasonal Maintenance Budget	40,000.00
	Line Items Total	152,000.00	Line Items Total	Line Items Total	152,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.100.20 PERSONNEL BENEFITS

576.100.22 OTHER FRINGE BENEFITS

2018		2019		2020	
1	Uniforms & clothing	6,000.00	1	Uniforms & clothing	6,000.00
	Line Items Total	6,000.00	Line Items Total	Line Items Total	6,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.100.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	-0.25			
	Line Items Total	-0.25	Line Items Total	Line Items Total	0.00
		Change in Budget	0.25	Change in Budget	0.00

576.100.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.36		1	Remove estimated 2020 Teamsters COLA.
	Line Items Total	0.36	Line Items Total	Line Items Total	-714.00
		Change in Budget	-0.36	Change in Budget	-714.00

576.100.30 SUPPLIES

576.100.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing and electrical supplies, lumber, lubricants, paint, cleaning supplies, etc.	250,000.00	1	Fertilizers, herbicides, flowers, shrubs, mulch, topsoil, irrigation, plumbing and electrical supplies, lumber, lubricants, paint, cleaning supplies, etc.	250,000.00
	Line Items Total	250,000.00	Line Items Total	Line Items Total	250,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.100.35 SMALL TOOLS & MINOR EQUIPMENT

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.30 SUPPLIES

576.100.35 SMALL TOOLS & MINOR EQUIPMENT

2018		2019		2020	
1	reolace (2) gas powered hedge trimmers and (1) pole chain saw	1,000.00	1	Trash Receptacles/Liners/Lids	5,600.00
2	Blowers (2)	1,000.00	2	Playground Equipment Parts	15,000.00
3	replace (4) Bar-B-Que grills	1,500.00	3	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, turf equipment/supplies, keys, locks, etc.)	10,000.00
4	Trash Receptacles/Liners/Lids	5,600.00			
5	Playground Equipment Parts	15,000.00		Line Items Total	30,600.00
6	Misc. Equipment (welding, electrical, plumbing, construction, irrigation, turf equipment/supplies, keys, locks, etc.)	10,000.00			
7	Decision Package PRK.0048 - Replace playground equipment at Lakeland Hills	40,000.00			
	Line Items Total	74,100.00			
				Change in Budget	-43,500.00
				Change in Budget	0.00

576.100.40 OTHER SERVICES & CHARGES

576.100.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Arborist	35,000.00	1	Arborist	35,000.00
2	Janitorial Service	25,000.00	2	Janitorial Service	25,000.00
3	Stump Grinder	10,000.00	3	Stump Grinder	10,000.00
4	Spraying	2,000.00	4	Spraying	2,000.00
5	Rototilling Pea Patch (2)	2,000.00	5	Rototilling Pea Patch (2)	2,000.00
6	Misc. Services As Needed including encampment cleanup	26,000.00	6	Misc. Services As Needed including encampment cleanup	26,000.00
7	Overall Cleaning Service (rags, coveralls, mops, etc.)	5,000.00	7	Overall Cleaning Service (rags, coveralls, mops, etc.)	5,000.00
8	CDL Physicals	500.00	8	CDL Physicals	500.00
9	Hepatitis B Vaccinations	500.00	9	Hepatitis B Vaccinations	500.00
10	Maintain Mary Olson Farm	10,000.00	10	Maintain Mary Olson Farm	10,000.00
11	Maintenance of ROW beautification areas	50,000.00	11	Maintenance of ROW beautification areas	50,000.00
12	Graffiti Abatement	12,000.00	12	Graffiti Abatement	12,000.00
13	Lawn maintenance of Lakeland Hills Linear Trail	10,000.00	13	Lawn maintenance of Lakeland Hills Linear Trail	10,000.00
	Line Items Total	188,000.00	14	FAC.0025 - Reduce janitorial service budget for cleanings as a Custodian FTE was approved to handle this in-house.	-6,000.00
				Line Items Total	182,000.00
				Change in Budget	-6,000.00
				Change in Budget	0.00

576.100.42 COMMUNICATION

2018		2019		2020	
1	Communication	3,200.00	1	Communication	3,200.00
	Line Items Total	3,200.00		Line Items Total	3,200.00

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001 GENERAL
 33 PARKS
 576 PARK FACILITIES
 576.100 ADMINISTRATION
 576.100.40 OTHER SERVICES & CHARGES
 576.100.42 COMMUNICATION

2018	2019	2020
	Change in Budget 0.00	Change in Budget 0.00

576.100.43 TRAVEL

2018	2019	2020
1 Green Industry Trade Show (Portland) 600.00	1 Green Industry Trade Show (Portland) 600.00	1 Green Industry Trade Show (Portland) 600.00
2 Misc. (meals, mileage, lodging) 500.00	2 Misc. (meals, mileage, lodging) 500.00	2 Misc. (meals, mileage, lodging) 500.00
Line Items Total 1,100.00	Line Items Total 1,100.00	Line Items Total 1,100.00
	Change in Budget 0.00	Change in Budget 0.00

576.100.45 OPERATING RENTALS & LEASES

2018	2019	2020
1 Misc. Tools & Equipment 14,000.00	1 Misc. Tools & Equipment 14,000.00	1 Misc. Tools & Equipment 14,000.00
2 Increased number of Portable Restrooms For Parks & Events 30,000.00	2 Portable Restrooms For Parks & Events 30,000.00	2 Portable Restrooms For Parks & Events 30,000.00
Line Items Total 44,000.00	Line Items Total 44,000.00	Line Items Total 44,000.00
	Change in Budget 0.00	Change in Budget 0.00

576.100.47 PUBLIC UTILITY SERVICE

2018	2019	2020
1 Utilities - Power, Water, Storm, Etc. 500,000.00 Utilities continue to go up substantially every year. The shift in the weather over the last 3 years, including this year has required the irrigation to be turned on as early as May, when in the past we have been able to hold off until as late as after the 4th of July.	1 Utilities - Power, Water, Storm, Etc. 555,000.00 Line Items Total 555,000.00	1 Utilities - Power, Water, Storm, Etc. 555,000.00 Line Items Total 555,000.00
2 Increase in utility costs due to addition of two parks (Lea Hill & Riverpoint) 15,000.00		
3 Increase in utility costs due to addition of three parks (two in the Kersey 3 development and one in the Trail Run 20,000.00		
4 Increase in utility costs due to additional property developed at the Les Gove Community Campus including the Herr Lumber property and the old YMCA property 20,000.00 Line Items Total 555,000.00		
	Change in Budget 0.00	Change in Budget 0.00

576.100.48 REPAIRS & MAINTENANCE

2018	2019	2020
1 Athletic Field/Court Lighting Repairs 5,000.00	1 Athletic Field/Court Lighting Repairs 5,000.00	1 Athletic Field/Court Lighting Repairs 5,000.00
2 Mowing Equipment Repair 10,000.00	2 Mowing Equipment Repair 10,000.00	2 Mowing Equipment Repair 10,000.00
3 Pump Maintenance & Repair 3,000.00	3 Pump Maintenance & Repair 3,000.00	3 Pump Maintenance & Repair 3,000.00
4 Scoreboard Repairs 500.00	4 Scoreboard Repairs 500.00	4 Scoreboard Repairs 500.00
5 Septic Tank Repair & Maintenance 5,000.00	5 Septic Tank Repair & Maintenance 5,000.00	5 Septic Tank Repair & Maintenance 5,000.00

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.100 ADMINISTRATION
576.100.40 OTHER SERVICES & CHARGES
576.100.48 REPAIRS & MAINTENANCE

2018			2019			2020		
6	Miscellaneous (Fence, Window, Vandalism, Etc.)	40,000.00	6	Miscellaneous (Fence, Window, Vandalism, etc.)	40,000.00	6	Miscellaneous (Fence, Window, Vandalism, etc.)	40,000.00
7	Repairs to pathways, sidewalks, concrete patios and bulk heads.	50,000.00	7	Repairs to pathways, sidewalks, concrete patios and bulk heads.	50,000.00	7	Repairs to pathways, sidewalks, concrete patios and bulk heads.	50,000.00
Line Items Total		113,500.00	Line Items Total		113,500.00	Line Items Total		113,500.00
			Change in Budget		0.00	Change in Budget		0.00

576.100.49 MISCELLANEOUS

2018			2019			2020		
1	Arborist Training & Certification	600.00	1	Arborist Training & Certification	600.00	1	Arborist Training & Certification	600.00
2	Athletic Fields Maintenance - Seminars & Workshops	300.00	2	Athletic Fields Maintenance - Seminars & Workshops	300.00	2	Athletic Fields Maintenance - Seminars & Workshops	300.00
3	Backflow Testing (License Renewals)	200.00	3	Backflow Testing (License Renewals)	200.00	3	Backflow Testing (License Renewals)	200.00
4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00	4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00	4	Defensive Driving, Flagging, Forklift, Misc. Training	500.00
5	First Aid/CPR Training	500.00	5	First Aid/CPR Training	500.00	5	First Aid/CPR Training	500.00
6	Irrigation Seminar & Training	400.00	6	Irrigation Seminar & Training	400.00	6	Irrigation Seminar & Training	400.00
7	ISA Dues	150.00	7	ISA Dues	150.00	7	ISA Dues	150.00
8	Miscellaneous	1,200.00	8	Miscellaneous	1,200.00	8	Miscellaneous	1,200.00
9	Pesticide Certifications	1,000.00	9	Pesticide Certifications	1,000.00	9	Pesticide Certifications	1,000.00
10	Pesticide License Renewals	600.00	10	Pesticide License Renewals	600.00	10	Pesticide License Renewals	600.00
11	Pesticide Training/Testing	500.00	11	Pesticide Training/Testing	500.00	11	Pesticide Training/Testing	500.00
12	Playground Safety Certification (3)	1,000.00	12	Playground Safety Certification (3)	1,000.00	12	Playground Safety Certification (3)	1,000.00
13	PNWTMA Dues	250.00	13	PNWTMA Dues	250.00	13	PNWTMA Dues	250.00
14	Reference Books & CD's	200.00	14	Reference Books & CD's	200.00	14	Reference Books & CD's	200.00
15	Safety & Training Videos	200.00	15	Safety & Training Videos	200.00	15	Safety & Training Videos	200.00
16	WRPA Dues	200.00	16	WRPA Dues	200.00	16	WRPA Dues	200.00
Line Items Total		7,800.00	Line Items Total		7,800.00	Line Items Total		7,800.00
			Change in Budget		0.00	Change in Budget		0.00

576.100.60 CAPITAL OUTLAY

576.100.64 MACHINERY & EQUIPMENT

2018			2019			2020		
1	Decision Package PRK.0044 - Replace Large Tractor Mower in 2018	75,000.00	Line Items Total		0.00	Line Items Total		0.00
2	Decision Package PRK.0046 - Replace 2nd of 2 Small Mowers	30,000.00						
Line Items Total		105,000.00	Change in Budget		-105,000.00	Change in Budget		0.00

576.100.90 INTERFUND PAYMENTS FOR SERVICES

576.100.93 INTERFUND SUPPLIES

2018			2019			2020		
			220					

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001 GENERAL
 33 PARKS
 576 PARK FACILITIES
 576.100 ADMINISTRATION
 576.100.90 INTERFUND PAYMENTS FOR SERVICES
 576.100.93 INTERFUND SUPPLIES

2018			2019			2020		
1	ER&R Fleet Fuel Allocation	53,600.00	1	ER&R Fleet Fuel Allocation	42,900.00	1	ER&R Fleet Fuel Allocation	42,900.00
	Line Items Total	53,600.00		Line Items Total	42,900.00		Line Items Total	42,900.00
			Change in Budget			Change in Budget		
			-10,700.00			0.00		

576.100.95 OTHER INTERFUND SERVICES/CHGSN

2018			2019			2020		
1	ER&R Fleet Allocation	324,259.00	1	ER&R Fleet Allocation	369,400.00	1	ER&R Fleet Allocation	379,900.00
	Line Items Total	324,259.00		Line Items Total	369,400.00		Line Items Total	379,900.00
			Change in Budget			Change in Budget		
			45,141.00			10,500.00		

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.600 AUBURN GOLF COURSE OPERATIONS
576.600.10 SALARIES & WAGES
576.600.12 OVERTIME & OTHER WAGES

2018			2019			2020		
1	Overtime.	17,000.00	1	Overtime.	17,000.00	1	Overtime.	17,000.00
	Line Items Total	17,000.00		Line Items Total	17,000.00		Line Items Total	17,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.600.13 OTHER WAGES

2018		2019		2020	
1	Part time wages.	55,000.00	1	Part time wages.	40,000.00
2	Move budget from Golf Operations Temp Wages and Benefits to Golf Course Temp Wages and Benefits.	-15,000.00		Line Items Total	40,000.00
	Line Items Total	40,000.00		Change in Budget	0.00

576.600.20 PERSONNEL BENEFITS

576.600.22 OTHER FRINGE BENEFITS

2018		2019		2020	
		1	Uniforms, safety gear, rain gear.	1	Uniforms, safety gear, rain gear.
			4,000.00		4,000.00
Line Items Total	0.00	Line Items Total	4,000.00	Line Items Total	4,000.00
		Change in Budget	4,000.00	Change in Budget	0.00

576.600.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	-0.36		Line Items Total	0.00
	Line Items Total	-0.36		Change in Budget	0.00

576.600.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.31				1	Remove estimated 2020 Teamsters COLA.	-213.00
	Line Items Total	-0.31		Line Items Total	0.00		Line Items Total	-213.00
				Change in Budget	0.31		Change in Budget	-213.00

576.600.30 SUPPLIES

576.600.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	148,500.00	1	Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	148,500.00	1	Sand, fertilizer, seed, equipment repairs, golf course accessories, and shop supplies.	148,500.00
	Line Items Total	148,500.00		Line Items Total	148,500.00		Line Items Total	148,500.00
				Change In Budget	0.00		Change In Budget	0.00

576.600.32 FUEL CONSUMED

2018		2019		2020	
1	Fuel	16,500.00	1	Fuel	20,000.00

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001 GENERAL
 33 PARKS
 576 PARK FACILITIES
 576.600 AUBURN GOLF COURSE OPERATIONS
 576.600.30 SUPPLIES
 576.600.32 FUEL CONSUMED

2018		2019		2020	
Line Items Total	16,500.00	Line Items Total	20,000.00	Line Items Total	20,000.00
		Change in Budget	3,500.00	Change in Budget	0.00

576.600.35 SMALL TOOLS AND EQUIPMENT

2018		2019		2020	
1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00	1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00	1 Shop tools, shovels, rakes, small power tools, weedeaters, blowers, drag mats, etc.	6,500.00
2 Fertilizer Spreader Replacement	5,500.00	2 Fertilizer Spreader Replacement	5,500.00	2 Fertilizer Spreader Replacement	5,500.00
Line Items Total	12,000.00	Line Items Total	12,000.00	Line Items Total	12,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.40 OTHER SERVICES & CHARGES

576.600.41 PROFESSIONAL SERVICES

2018		2019		2020	
1 Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00	1 Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00	1 Repair service to the irrigation pump house, diver cost, building repairs, portable toilet service, mats and shop towel service.	16,500.00
Line Items Total	16,500.00	Line Items Total	16,500.00	Line Items Total	16,500.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.42 COMMUNICATION

2018		2019		2020	
1 Communications	2,500.00	1 Communications	2,500.00	1 Communications	2,500.00
Line Items Total	2,500.00	Line Items Total	2,500.00	Line Items Total	2,500.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.43 TRAVEL

2018		2019		2020	
Line Items Total	0.00	1 National Superintendents Assoc. education and conference	1,000.00	1 National Superintendents Assoc. education and conference	1,000.00
		Line Items Total	1,000.00	Line Items Total	1,000.00
		Change in Budget	1,000.00	Change in Budget	0.00

576.600.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1 Equipment rentals, trenchers, dozers, and chop saws.	4,000.00	1 Equipment rentals, trenchers, dozers, and chop saws.	4,000.00	1 Equipment rentals, trenchers, dozers, and chop saws.	4,000.00
Line Items Total	4,000.00	Line Items Total	4,000.00	Line Items Total	4,000.00
		Change in Budget	0.00	Change in Budget	0.00

576.600.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1 Equipment building repairs, tee box repairs	40,000.00	1 Equipment building repairs, tee box repairs	35,000.00	1 Equipment building repairs, tee box repairs	35,000.00
Line Items Total	40,000.00	Line Items Total	35,000.00	Line Items Total	35,000.00

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.600 AUBURN GOLF COURSE OPERATIONS
576.600.40 OTHER SERVICES & CHARGES
576.600.48 REPAIRS & MAINTENANCE

2018		2019		2020	
		Change in Budget	-5,000.00	Change in Budget	0.00
576.600.49 MISCELLANEOUS					
2018		2019		2020	
1	Classes, workshops, USGA, NGF, and GCSAA memberships.	1	Classes, workshops, USGA, NGF, and GCSAA memberships. Increased to attend National Superintendents Assoc. education and conference	1	Classes, workshops, USGA, NGF, and GCSAA memberships. Increased to attend National Superintendents Assoc. education and conference
	2,000.00		2,500.00		2,500.00
	Line Items Total		Line Items Total		Line Items Total
	2,000.00		2,500.00		2,500.00
		Change in Budget	500.00	Change in Budget	0.00

001 GENERAL
33 PARKS
576 PARK FACILITIES
576.601 DEPRECIATION CONTRA & TAXES
576.601.40 OTHER SERVICES & CHARGES
576.601.49 TAXES (B&O TAXES PAID ONLY)

2018			2019			2020		
1	B&O Taxes	8,300.00	1	B&O Taxes	8,400.00	1	B&O Taxes	8,400.00
2	Golf Admissions Tax	66,000.00	2	Golf Admissions Tax	65,000.00	2	Golf Admissions Tax	65,000.00
	Line Items Total	74,300.00		Line Items Total	73,400.00		Line Items Total	73,400.00
				Change in Budget	-900.00		Change in Budget	0.00

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.610 ADMIN GENERAL COST
576.610.20 PERSONNEL BENEFITS
576.610.24 INDUSTRIAL INSURANCE

2018		2019		2020	
1	Rounding	-0.43			
	Line Items Total	-0.43	0.00	0.00	
		Change in Budget	0.43	Change in Budget	0.00

576.610.25 MEDICAL & LIFE INSURANCE

2018		2019		2020	
1	Rounding	0.13			
	Line Items Total	0.13	0.00	0.00	
		Change in Budget	-0.13	Change in Budget	0.00

576.610.40 OTHER SERVICES & CHARGES

576.610.46 INSURANCE

2018		2019		2020	
1	Insurance Allocation	23,300.00	23,300.00	24,900.00	
	Line Items Total	23,300.00	23,300.00	24,900.00	
		Change in Budget	0.00	Change in Budget	1,600.00

576.610.90 INTERFUND PAYMENTS FOR SERVICES

576.610.95 OTHER INTERFUND SERVICES//CHGS

2018		2019		2020	
1	ER&R Fleet Allocation	108,791.00	147,200.00	130,600.00	
	Line Items Total	108,791.00	147,200.00	130,600.00	
		Change in Budget	38,409.00	Change in Budget	-16,600.00

576.610.97 INTERFUND PRINTING SERVICES

2018		2019		2020	
1	Multimedia Allocation	13,100.00	11,300.00	11,600.00	
	Line Items Total	13,100.00	11,300.00	11,600.00	
		Change in Budget	-1,800.00	Change in Budget	300.00

576.610.98 INTERFUND FACILITIES

2018		2019		2020	
1	Facilities Allocation	172,900.00	171,100.00	175,600.00	
	Line Items Total	172,900.00	171,100.00	175,600.00	
		Change in Budget	-1,800.00	Change in Budget	4,500.00

576.610.99 INTERFUND IS SERVICES

2018		2019		2020	
1	Innovation & Technology Allocation	38,891.00	49,900.00	52,400.00	
	Line Items Total	38,891.00	49,900.00	52,400.00	
		Change in Budget	11,009.00	Change in Budget	2,500.00

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001 GENERAL
33 PARKS
576 PARK FACILITIES
576.680 *** Title Not Found ***
576.680.10 SALARIES & WAGES
576.680.13 OTHER WAGES

2018			2019			2020		
1	Temp and seasonal wages for Pro Shop staff and cart attendants.	39,500.00	1	Temp and seasonal wages for Pro Shop staff and cart attendants.	91,020.00	1	Temp and seasonal wages for Pro Shop staff and cart attendants.	91,020.00
2	Move budget from Golf Operations Temp Wages and Benefits to Golf Course Temp Wages and Benefits.	15,000.00		Line Items Total	91,020.00		Line Items Total	91,020.00
3	Move budget to Golf Course Pro Shop Temp Wages due to Reclass of Golf Operations Assistant to Rec Center Office Assistant (Q4-2016 from Advertising).	15,000.00						
4	Move budget to Golf Course Pro Shop Temp Wages due to Reclass of Golf Operations Assistant to Rec Center Office Assistant (Q4-2016).	16,520.00						
	Line Items Total	86,020.00						
			Change in Budget			Change in Budget		
			5,000.00			0.00		

576.680.20 PERSONNEL BENEFITS

576.680.22 OTHER FRINGE BENEFITS

2018			2019			2020		
	Line Items Total	0.00	1	Uniforms for volunteer and pro shop staff.	1,500.00	1	Uniforms for volunteer and pro shop staff.	1,500.00
				Line Items Total	1,500.00		Line Items Total	1,500.00
			Change in Budget			Change in Budget		
			1,500.00			0.00		

576.680.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	-0.01						
2	Move bud from Golf to to Recreation Administration for Golf Operations Assistant reclass to Rec Center Office Assistant.	-3,488.00		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	-3,488.01						
			Change in Budget			Change in Budget		
			3,488.01			0.00		

576.680.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.12						
2	Move bud from Golf to to Recreation Administration for Golf Operations Assistant reclass to Rec Center Office Assistant.	-28,332.00		Line Items Total	0.00		Line Items Total	0.00
	Line Items Total	-28,332.12						
			Change in Budget			Change in Budget		
			28,332.12			0.00		

576.680.30 SUPPLIES

576.680.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
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33 PARKS
576 PARK FACILITIES
576.680 *** Title Not Found ***
576.680.30 SUPPLIES

576.680.31 OFFICE & OPERATING SUPPLIES

2018		2019		2020	
1	Office and clubhouse supplies, signage, seasonal items, scorecards, gift cards, postage, & tournament administration supplies.	24,000.00	1	Office and clubhouse supplies, signage, seasonal items, scorecards, gift cards, postage, & tournament administration supplies.	24,000.00
Line Items Total		24,000.00	Line Items Total		24,000.00
			Change in Budget		0.00

576.680.34 INVENTORY

2018		2019		2020	
1	Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous items, snacks for resale, and special orders for gift card holders.	116,000.00	1	Golf balls, gloves, headwear, clubs, bags, shoes, clothing, miscellaneous items, snacks for resale, and special orders for gift card holders.	116,000.00
Line Items Total		116,000.00	Line Items Total		116,000.00
			Change in Budget		0.00

576.680.35 SMALL TOOLS AND EQUIPMENT

2018		2019		2020	
1	Pressure Washer for Cart & Clubhouse, Walkie Talkies for marshals, and assorted tools for golf cart and clubhouse maintenance (wrenches, hoses, ladders, etc.)	1,000.00	1	Pressure Washer for Cart & Clubhouse, Walkie Talkies for marshals, and assorted tools for golf cart and clubhouse maintenance (wrenches, hoses, ladders, etc.)	1,000.00
Line Items Total		1,000.00	Line Items Total		1,000.00
			Change in Budget		0.00

576.680.40 OTHER SERVICES & CHARGES

576.680.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Dunbar Armored Car	11,600.00	1	Dunbar Armored Car	13,700.00
2	Bank Credit Card Processing Fee	46,300.00	2	Bank Credit Card Processing Fee	27,300.00
3	Annual State Audit	1,390.00	3	Tent services -- cleaning, set-up, take down & storage; club car annual Fleet inspection	3,000.00
Line Items Total		59,290.00	Line Items Total		44,000.00
			Change in Budget		-15,290.00

576.680.42 COMMUNICATION

2018		2019		2020	
1	Communications	12,000.00	1	Communications	12,000.00
Line Items Total		12,000.00	Line Items Total		12,000.00
			Change in Budget		0.00

576.680.43 TRAVEL - Golf

2018		2019		2020	
------	--	------	--	------	--

Budget Detail Report

City of Auburn

001 GENERAL
 33 PARKS
 576 PARK FACILITIES
 576.680 *** Title Not Found ***
 576.680.40 OTHER SERVICES & CHARGES

576.680.43 TRAVEL - Golf

2018			2019			2020		
1	PGA Education & Membership Programs. Travel to PGA Headquarters & West Coast Education Conferences & local travel for city business.	4,800.00	1	PGA Education & Membership Programs. Travel to PGA Headquarters & West Coast Education Conferences & local travel for city business.	4,800.00	1	PGA Education & Membership Programs. Travel to PGA Headquarters & West Coast Education Conferences & local travel for city business.	4,800.00
	Line Items Total	4,800.00		Line Items Total	4,800.00		Line Items Total	4,800.00
				Change in Budget	0.00		Change in Budget	0.00

576.680.44 ADVERTISING

2018			2019			2020		
1	Advertising	8,000.00	1	Advertising	8,000.00	1	Advertising	8,000.00
	Line Items Total	8,000.00		Line Items Total	8,000.00		Line Items Total	8,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.680.45 OPERATING RENTALS & LEASES

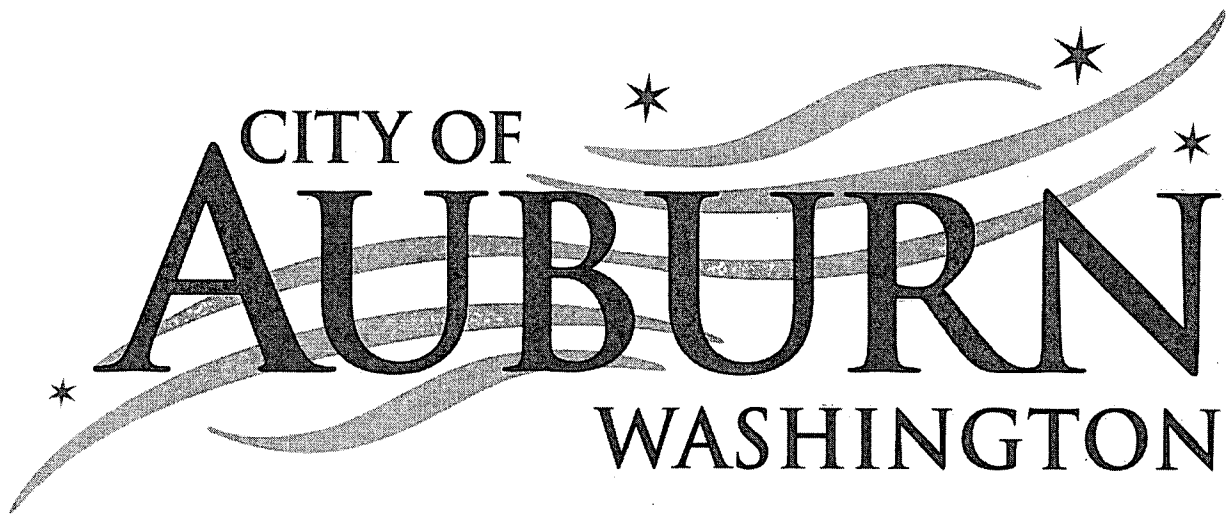
2018			2019			2020		
1	Equipment rentals for special events throughout the season.	2,000.00	1	Equipment rentals for special events throughout the season.	2,000.00	1	Equipment rentals for special events throughout the season.	2,000.00
	Line Items Total	2,000.00		Line Items Total	2,000.00		Line Items Total	2,000.00
				Change in Budget	0.00		Change in Budget	0.00

576.680.48 REPAIRS & MAINTENANCE

2018			2019			2020		
1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00	1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00	1	Golf cart and building maintenance, cart expenses (batteries, brakes, tires, & windows, cleaning and clubhouse storage items)	7,500.00
2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism, etc.)	6,000.00	2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism, etc.)	6,000.00	2	Golf Cart Repair (seats, roofs, enclosures, mechanical issues, vandalism, etc.)	6,000.00
	Line Items Total	13,500.00		Line Items Total	13,500.00		Line Items Total	13,500.00
				Change in Budget	0.00		Change in Budget	0.00

576.680.49 MISCELLANEOUS

2018			2019			2020		
1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA Education Expenses, Membership fees for National Golf Foundation, USGA, etc.	2,500.00	1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA Education Expenses, Membership fees for National Golf Foundation, USGA, etc.	2,500.00	1	National & Local PGA Dues for Chris Morris & Jeremy Sagle, WWC PGA Education Expenses, Membership fees for National Golf Foundation, USGA, etc.	2,500.00
	Line Items Total	2,500.00		Line Items Total	2,500.00		Line Items Total	2,500.00
				Change in Budget	0.00		Change in Budget	0.00



SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Parks, Arts, & Recreation Department is responsible for the budget in the following special revenue fund:

Fund 120 - Recreation Trails Fund, which accounts for gas tax revenues, with funds restricted for use in trail improvement projects.

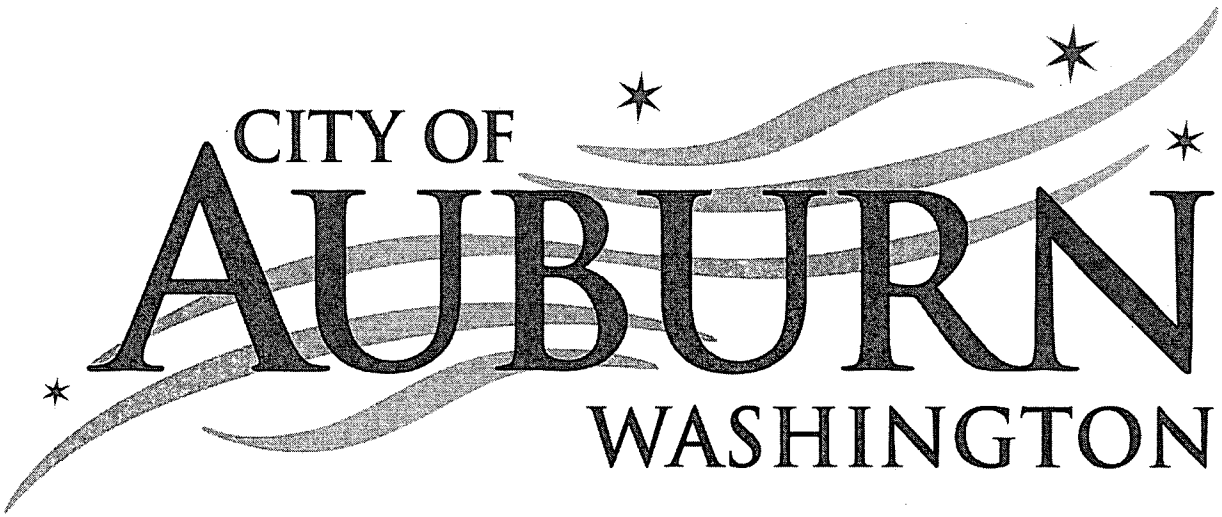
2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">Accumulate funds to provide for future trail improvements.	<ul style="list-style-type: none">Continued accumulations of funds	<ul style="list-style-type: none">Accumulate and utilize funds if approved on Reddington Levy trail or other

120 Recreation Trails	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Revenues					
Beginning Fund Balance	49,822	57,526	57,526	64,326	71,426
Motor Vehicle Fuel Tax	7,200	7,200	6,800	7,000	7,000
Investment Income	504	140	-	100	100
Total Revenues	\$ 57,526	\$ 64,866	\$ 64,326	\$ 71,426	\$ 78,526
Expenditures					
Operating Transfers Out	-	-	-	-	-
Ending Fund Balance	57,526	64,866	64,326	71,426	78,526
Total Expenditures	\$ 57,526	\$ 64,866	\$ 64,326	\$ 71,426	\$ 78,526

Budget Detail Report
City of Auburn

120 RECREATIONAL TRAILS
00 RECREATIONAL TRAILS
599 ENDING FUND BALANCE
599.200 EST UNDESIGNATED FUND BALANCE
599.200.00 CAFR ONLY
599.200.06 UNDESIGNATED ENDING FUND BAL

2018			2019			2020		
1	Estimated Ending Fund Balance	64,338.00	1	Estimated Ending Fund Balance	71,426.00	1	Estimated Ending Fund Balance	78,526.00
	Line Items Total	64,338.00		Line Items Total	71,426.00		Line Items Total	78,526.00
				Change in Budget	7,088.00		Change in Budget	7,100.00



MUNICIPAL PARKS CONSTRUCTION

Fund 321 – Municipal Parks Construction accumulates a portion of adult recreation fees for capital improvements at City parks. The Parks, Arts & Recreation Department is responsible for the budget in this fund.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none"> Develop master plan for 104th Avenue property along the Green River, Lakeland Hills Nature Area, and newly acquired property in the southwest portion of Game Farm Park to include renovated parks maintenance shop. 	<ul style="list-style-type: none"> Completed preliminary design. Applied for grants to implement development. 	<ul style="list-style-type: none"> Construct new park, based on grant funding.
<ul style="list-style-type: none"> Construct KOMPAN mini soccer field (funded) and upgrade dirt infield at Brannan Field #1 to synthetic field turf (Recreation and Conservation Office grant pending). 	<ul style="list-style-type: none"> Completed Kompan Mini Soccer Field. Received grant funding for turf field. 	<ul style="list-style-type: none"> Complete construction of synthetic turf infield.
<ul style="list-style-type: none"> Acquire Watts property at Mary Olson Farm. 	<ul style="list-style-type: none"> On hold 	<ul style="list-style-type: none"> Acquisition if willing seller.
<ul style="list-style-type: none"> Initiate Remodel of Old Post Office into Auburn Arts & Culture Center in downtown Auburn. 	<ul style="list-style-type: none"> Applied for and received over \$300,000 in funding. Completed preliminary design. 	<ul style="list-style-type: none"> Construct Phase1 (upstairs) contingent on funding.
<ul style="list-style-type: none"> Continue improvements at Les Gove Park: construct new restroom facility, close Deals Way, lighted crescent, turf improvements, add new section of trail. 	<ul style="list-style-type: none"> Completed Lighted Crescent and Restroom Facility 	<ul style="list-style-type: none"> Complete Pathway repairs and missing links.
<ul style="list-style-type: none"> Construct play area at Sunset Park. 	<ul style="list-style-type: none"> Postponed 	<ul style="list-style-type: none"> Construct pending additional funding.
<ul style="list-style-type: none"> Replace playgrounds at Roegner Park and Lakeland Hills Park. 	<ul style="list-style-type: none"> Completed 	
<ul style="list-style-type: none"> Improve interior lighting at Game Farm Park. 	<ul style="list-style-type: none"> Delayed 	<ul style="list-style-type: none"> Improve area near maintenance building.
<ul style="list-style-type: none"> Construct walking path at Rotary Park. 	<ul style="list-style-type: none"> Completed 	
		<ul style="list-style-type: none"> Complete synthetic turf replacement project at Game Farm Park.
		<ul style="list-style-type: none"> Complete parking lot improvements at Brannan Park and Les Gove south lot.

FUND BUDGET

321 Municipal Park Construction	2017 Actual	2018 Adjusted Budget	2018 Estimate	2019 Budget	2020 Budget
Revenues					
Beginning Fund Balance	982,900	1,018,032	1,018,032	310,222	365,772
Property Taxes (Prop 2 Levy)	138,510	125,000	135,000	130,000	130,000
Federal Grants	-	-	-	-	-
State Grants	-	268,100	218,100	200,000	150,000
Interlocal Grants	75,000	200,000	75,000	280,000	50,000
Intergovernmental Service (GRC)	-	-	-	-	-
Recreational Classes	9,395	11,000	9,000	7,500	8,500
Investment Income	11,351	500	10,500	6,200	8,300
Rentals & Leases	45,030	46,090	46,090	61,850	63,300
Contributions & Donations	-	220,000	20,000	-	-
Miscellaneous Revenue	-	150,000	150,000	-	-
Operating Transfers In	954,124	1,214,400	719,400	1,385,000	180,000
Total Revenues	\$ 2,216,309	\$ 3,253,122	\$ 2,401,122	\$ 2,380,772	\$ 955,872
Expenditures					
Salaries & Wages	49,406	-	-	-	-
Personnel Benefits	22,793	-	-	-	-
Services & Charges	-	10,000	10,000	10,000	10,000
Capital Outlay	1,126,079	2,975,900	2,080,900	2,005,000	460,000
Ending Fund Balance	1,018,032	267,222	310,222	365,772	485,872
Total Expenditures	\$ 2,216,309	\$ 3,253,122	\$ 2,401,122	\$ 2,380,772	\$ 955,872

Budget Detail Report

City of Auburn

321 MUNICIPAL PARK CONSTRUCTION
 00 MUNICIPAL PARK CONSTRUCTION
 576 PARK FACILITIES
 576.802 PARK CONSTRUCTION
 576.802.40 OTHER SERVICES & CHARGES
 576.802.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	Contract for services to include surveying, land purchase and sales agreements as well as other contracted services.	10,000.00	1	Contract for services to include surveying, land purchase and sales agreements as well as other contracted services.	10,000.00
Line Items Total		10,000.00	Line Items Total		10,000.00
		Change in Budget			Change in Budget
		0.00			0.00

576.802.60 CAPITAL OUTLAY

576.802.65 CONSTRUCTION PROJECTS

2018		2019		2020	
1	gpb04 - Parks Acquisitions / Development	125,000.00	1	gpb04 - Park Acquisitions/Development	30,000.00
2	cp1605 - Les Gove Park Improvements	100,000.00	2	cp1817 - Brannan Park Synthetic Infield	60,000.00
3	gpb07 - Rotary Park Improvements	30,000.00	3	gpb13 - Mary Olson Farm - Watts Property Acquisition	250,000.00
4	gpb03 - Miscellaneous Parks Improvements	150,000.00	4	gpb08 - Game Farm Park Improvements	1,200,000.00
5	gpb11 - Lakeland Hills Nature Area	150,000.00	5	cp1605 - Les Gove Park Improvements	25,000.00
6	gpb15 - Lakeland Hills Playground Replacement	150,000.00	6	gpb06 - Sunset Park Improvements	200,000.00
7	gpb16 - Game Farm Drainage Improvements	100,000.00	7	cp1801 - West Hill Lake Property Development	20,000.00
8	GLF.0030 -Rebuild 10th Green & Surrounds	27,000.00	8	gpb03 - Miscellaneous Parks Improvements	100,000.00
9	GLF.0031 -Fairway Drainage Improvement	30,000.00	9	gpb24 - Cameron Park	55,000.00
Line Items Total		862,000.00	10	gpb09 - Gaines Park	35,000.00
			11	GLF.0035 Fairway Drainage Improvement (REET 2)	30,000.00
			Line Items Total		2,005,000.00
			Change in Budget		1,143,000.00
					Change in Budget
					-1,545,000.00

Budget Detail Report
City of Auburn

08/06/2018 10:33AM

321 MUNICIPAL PARK CONSTRUCTION
00 MUNICIPAL PARK CONSTRUCTION
599 ENDING FUND BALANCE
599.400 EST RESERVED FUND BALANCE
599.400.00 CAFR ONLY
599.400.06 UNDESIGNATED ENDING FUND BAL

2018			2019			2020		
1	Undesignated Ending Fund Bal	74,706.00	1	Undesignated Ending Fund Bal	365,772.00	1	Undesignated Ending Fund Bal	485,872.00
	Line Items Total	74,706.00		Line Items Total	365,772.00		Line Items Total	485,872.00
				Change in Budget	291,066.00		Change in Budget	120,100.00

TABLE PR-2

**CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND**

	2019	2020	2021	2022	2023	2024	Total
Capacity Projects:							
1 Park Acquisitions/Development							
Capital Costs	30,000	30,000	50,000	125,000	125,000	125,000	485,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
KC Prop 2	30,000	30,000	50,000	125,000	125,000	125,000	485,000
2 Jacobsen Tree Farm Site Plan							
Capital Costs	-	-	5,333,500	-	5,000,000	-	10,333,500
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	1,000,000	-	1,000,000	-	2,000,000
KC Prop 2	-	-	333,500	-	-	-	333,500
Other (TBD)	-	-	2,000,000	-	2,000,000	-	4,000,000
Park Impact Fees	-	-	2,000,000	-	2,000,000	-	4,000,000
3 Brannan Park Synthetic Infield							
Capital Costs	60,000	-	-	-	-	-	60,000
Funding Sources:							
KC Prop 2	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Park Impact Fees	60,000	-	-	-	-	-	60,000
4 Mary Olson Farm - Watts Property Acquisition							
Capital Costs	250,000	-	-	-	-	-	250,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	125,000	-	-	-	-	-	125,000
Park Impact Fees	125,000	-	-	-	-	-	125,000
5 Game Farm Park Improvements							
Capital Costs	1,200,000	-	-	-	-	-	1,200,000
Funding Sources:							
Park Mitigation Fees	300,000	-	-	-	-	-	300,000
Grants (Fed,State,Local)	300,000	-	-	-	-	-	300,000
Park Impact Fees	600,000	-	-	-	-	-	600,000
6 Les Gove Park Improvements							
Capital Costs	25,000	-	-	-	-	-	25,000
Funding Sources:							
Fund Balance	25,000	-	-	-	-	-	25,000
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Park Impact Fees	-	-	-	-	-	-	-
7 Auburndale Park							
Capital Costs	-	100,000	-	-	-	-	100,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
KC Prop 2	-	-	-	-	-	-	-
Park Impact Fees	-	100,000	-	-	-	-	100,000
8 Auburndale Park II							
Capital Costs	-	-	575,000	-	-	-	575,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
Other	-	-	575,000	-	-	-	575,000
9 Sunset Park Improvements							
Capital Costs	200,000	-	-	-	-	-	200,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Park Impact Fees	200,000	-	-	-	-	-	200,000
Other (Contributions)	-	-	-	-	-	-	-

TABLE PR-2

**CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND**

	2019	2020	2021	2022	2023	2024	Total
Capacity Projects:							
10 BPA Trail on Lea Hill							
Capital Costs	-	150,000	-	-	-	-	150,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	150,000	-	-	-	-	150,000
KC Prop 2	-	-	-	-	-	-	-
11 Lakeland Hills Nature Area							
Capital Costs	-	-	25,000	-	75,000	100,000	200,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Park Mitigation Fees	-	-	-	-	-	-	-
Park Impact Fees	-	-	25,000	-	75,000	100,000	200,000
12 West Hill Lake Property Development							
Capital Costs	20,000	-	-	-	-	-	20,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Park Impact Fees	20,000	-	-	-	-	-	20,000
13 Miscellaneous Parks Improvements							
Capital Costs	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Funding Sources:							
Fund Balance	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Grants (Fed,State,Local)	-	-	-	-	-	-	-
REET 2	-	-	-	-	-	-	-
Park Impact Fees	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Subtotal, Capacity Projects:							
Capital Costs	1,885,000	380,000	6,083,500	225,000	5,300,000	325,000	14,198,500
Non-Capacity Projects:							
14 Cameron Park							
Capital Costs	55,000	-	-	-	-	-	55,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	55,000	-	-	-	-	-	55,000
Other	-	-	-	-	-	-	-
15 Gaines Park							
Capital Costs	35,000	-	-	-	-	-	35,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
KC Prop 2	35,000	-	-	-	-	-	35,000
16 Fulmer Park Playground Replacement							
Capital Costs	-	-	150,000	-	-	-	150,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Private)	-	-	50,000	-	-	-	50,000
KC Prop 2	-	-	100,000	-	-	-	100,000

TABLE PR-2

**CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
MUNICIPAL PARKS CONSTRUCTION FUND**

	2019	2020	2021	2022	2023	2024	Total
<u>Non-Capacity Projects:</u>							
17 Lea Hill Mini Soccer Field Turf Replacement							
Capital Costs	-	50,000	-	-	-	-	50,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	50,000	-	-	-	-	50,000
Other	-	-	-	-	-	-	-
18 Fairway Drainage Improvement							
Capital Costs	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Funding Sources:							
Fund Balance	-	-	-	-	-	-	-
Grants (Fed,State,Local)	-	-	-	-	-	-	-
REET 2	30,000	30,000	30,000	30,000	30,000	30,000	180,000
<u>Subtotal, Non-Capacity Projects:</u>							
Capital Costs	120,000	80,000	180,000	30,000	30,000	30,000	470,000
<hr/>							
	2019	2020	2021	2022	2023	2024	Total
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	1,885,000	380,000	6,083,500	225,000	5,300,000	325,000	14,198,500
Non-Capacity Projects	120,000	80,000	180,000	30,000	30,000	30,000	470,000
Total Costs	2,005,000	460,000	6,263,500	255,000	5,330,000	355,000	14,668,500
FUNDING SOURCES:							
Fund Balance	75,000	50,000	50,000	50,000	50,000	50,000	325,000
Grants (Fed,State,Local)	480,000	200,000	1,000,000	-	1,000,000	-	2,680,000
Grants -Private	-	-	50,000	-	-	-	50,000
KC Prop 2	65,000	30,000	483,500	125,000	125,000	125,000	953,500
Parks Impact	1,055,000	150,000	2,075,000	50,000	2,125,000	150,000	5,605,000
Parks Mitigation	300,000	-	-	-	-	-	300,000
REET 2	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Other	-	-	2,575,000	-	2,000,000	-	4,575,000
Total Funding	2,005,000	460,000	6,263,500	255,000	5,330,000	355,000	14,668,500

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Park Acquisitions/Development**
 Project No: **gpbd04**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Land acquisitions to occur based on demand and deficiencies including parks, open space, trails and corridors.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

	(Previous 2 Yrs.) Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
General Fund Transfer In	-	-	-	-	-
KC Prop 2	-	21,400	30,000	30,000	51,400
Total Funding Sources:	-	21,400	30,000	30,000	51,400
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	-	21,400	30,000	30,000	51,400
Construction	-	-	-	-	-
Total Expenditures:	-	21,400	30,000	30,000	51,400

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	-
Grants- Secured (Fed,State,Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
General Fund Transfer In	-	-	-	-	-
KC Prop 2	50,000	125,000	125,000	125,000	485,000
Total Funding Sources:	50,000	125,000	125,000	125,000	485,000
Capital Expenditures:					
Design	-	-	-	-	-
Acquisition	50,000	125,000	125,000	125,000	485,000
Construction	-	-	-	-	-
Total Expenditures:	50,000	125,000	125,000	125,000	485,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Jacobsen Tree Farm Site Plan**
 Project No: **cp0609**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Develop the 29.3 acre site into a Community Park. A Master Plan for the park was completed in 2009 and will serve as a roadmap for development of the site. The newly annexed Lea Hill area of the City is deficient in park acreage.

Progress Summary:**Future Impact on Operating Budget:**

No significant impact due to master plan. Future park development will result in maintenance and utility expenses undeterminable at this time.

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	25,321	-	-	-	25,321
<i>Grants- Unsecured State</i>	-	-	-	-	-
<i>King County Prop 2</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	-	-	-
<i>Other (TBD)</i>	-	-	-	-	-
Total Funding Sources:	25,321	-	-	-	25,321
Capital Expenditures:					
<i>Design</i>	25,321	-	-	-	25,321
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	25,321	-	-	-	25,321

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured State</i>	1,000,000	-	1,000,000	-	2,000,000
<i>King County Prop 2</i>	333,500	-	-	-	333,500
<i>Park Impact Fees</i>	2,000,000	-	2,000,000	-	4,000,000
<i>Other (TBD)</i>	2,000,000	-	2,000,000	-	4,000,000
Total Funding Sources:	5,333,500	-	5,000,000	-	10,333,500
Capital Expenditures:					
<i>Design</i>	500,000	-	500,000	-	1,000,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	4,833,500	-	4,500,000	-	9,333,500
Total Expenditures:	5,333,500	-	5,000,000	-	10,333,500

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Brannan Park Synthetic Infield**
 Project No: **cp1817**
 Project Type: **Capacity**
 Project Manager: **Jamie Kelly**

Description:

Upgrade the existing dirt infield to synthetic turf to increase playability during inclement weather. The Parks Department submitted an application for a Youth Sports Facilities Grant (YAF) from RCO in May 2016 for the synthetic infield. In addition, a King County Youth Athletic Facilities Grant application was submitted to cover City matching funds for the YAF grant. Additional improvements to the park include replacing the degraded concrete curbing around the perimeter of the parking lot.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	48,100	-	-	48,100
<i>Interlocal Grant (KCYSFG)</i>	-	75,000	-	-	75,000
<i>Grants- Unsecured (State RCO)</i>	-	218,100	-	-	218,100
<i>Other- Donations</i>	-	20,000	-	-	20,000
<i>Park Impact fees</i>	-	75,000	60,000	-	135,000
Total Funding Sources:	-	436,200	60,000	-	496,200
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	436,200	60,000	-	496,200
Total Expenditures:	-	436,200	60,000	-	496,200

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Interlocal Grant (KCYSFG)</i>	-	-	-	-	-
<i>Grants- Unsecured (State RCO)</i>	-	-	-	-	-
<i>Other- Donations</i>	-	-	-	-	-
<i>Park Impact fees</i>	-	-	-	-	60,000
Total Funding Sources:	-	-	-	-	60,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	60,000
Total Expenditures:	-	-	-	-	60,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Mary Olson Farm - Watts Property Acquisition**
 Project No: **gpbd13**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber/Jamie Kelly**

Description:

Acquire approximately 16 acres in the southern portion of tax parcel number 3222059118, which is located east of the Mary Olson Farm property. The purpose of the acquisition is to create interpretive and educational opportunities in a plateau area that has historical significance within the steep forested ravine. The area was once a gathering place for Native Americans preparing to embark on fishing expeditions. The City was recently awarded a King County Conservation Futures grant to acquire the property.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Secured (Fed, State, Local)</i>	-	-	-	-	-
<i>Grants- Secured (KCCF)</i>	-	-	125,000	-	125,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	125,000	-	125,000
<i>Other (KC Prop 2)</i>	-	-	-	-	-
Total Funding Sources:	-	-	250,000	-	250,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Acquisition</i>	-	-	250,000	-	250,000
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	250,000	-	250,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Secured (Fed, State, Local)</i>	-	-	-	-	125,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	-	-	125,000
<i>Other (KC Prop 2)</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	250,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Acquisition</i>	-	-	-	-	250,000
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	-	250,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)**Six Year Capital Facilities Plan, 2019-2024****Capital Facilities Plan****Capital Projects Fund**

Project Title: **Game Farm Park Improvements**
 Project No: **gpbd08, cp1720**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Improve interior lighting and pathways and provide access from the newly acquired property on southwest corner of the park.
 Replace synthetic turf on two full sized soccer fields.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured State</i>	-	-	200,000	-	-
<i>Grants- Unsecured Local</i>	-	-	100,000	-	100,000
<i>REET</i>	-	20,000	-	-	20,000
<i>Other (Park Mitigation Fee)</i>	-	-	300,000	-	300,000
<i>Other (Park Impact Fee)</i>	-	20,000	600,000	-	620,000
Total Funding Sources:	-	40,000	1,200,000	-	1,040,000
Capital Expenditures:					
<i>Design</i>	-	-	40,000	-	40,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	40,000	1,160,000	-	1,200,000
Total Expenditures:	-	40,000	1,200,000	-	1,240,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured State</i>	-	-	-	-	200,000
<i>Grants- Unsecured Local</i>	-	-	-	-	100,000
<i>REET</i>	-	-	-	-	-
<i>Other (Park Mitigation Fee)</i>	-	-	-	-	300,000
<i>Other (Park Impact Fee)</i>	-	-	-	-	600,000
Total Funding Sources:	-	-	-	-	1,200,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	40,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	1,160,000
Total Expenditures:	-	-	-	-	1,200,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)**Six Year Capital Facilities Plan, 2019-2024****Capital Facilities Plan****Capital Projects Fund**

Project Title: **Les Gove Park Improvements**
 Project No: **cp1605**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Based on the completed Les Gove Master Plan, design and implement recommendations that will increase user safety, encourage public use and community connectivity.

Progress Summary:**Future Impact on Operating Budget:**

\$5,000 Utilities

Activity:

	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	323,900	25,000	-	348,900
Grants- Secured (KCCF)	370,560	-	-	-	370,560
Other Fund 328	-	-	-	-	-
Other-Park Impact Fee	-	-	-	-	-
KC Prop 2	-	330,000	-	-	330,000
Total Funding Sources:	370,560	653,900	25,000	-	1,049,460
Capital Expenditures:					
Design	13,586	-	-	-	13,586
Right of Way	-	-	-	-	-
Construction	356,974	653,900	25,000	-	1,035,874
Total Expenditures:	370,560	653,900	25,000	-	1,049,460

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	-	-	-	-	25,000
Grants- Secured (KCCF)	-	-	-	-	-
Other Fund 328	-	-	-	-	-
Other-Park Impact Fee	-	-	-	-	-
KC Prop 2	-	-	-	-	-
Total Funding Sources:	-	-	-	-	25,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	25,000
Total Expenditures:	-	-	-	-	25,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Auburndale Park**
 Project No: **gpbd01**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Develop a Master Plan for the Park, install an irrigation system, new play structure and improve signage. Create an entrance to the park from the east via 110th Ave SE to allow access from the adjacent neighborhoods. Construct new section of trail in the western portion of the park.

Progress Summary:**Future Impact on Operating Budget:**

Utilities would increase by \$5,000

Progress Summary:**Activity:**

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Other (Park Impact Fee)</i>	-	-	-	100,000	-
<i>Other (KC Prop 2)</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	-
Capital Expenditures:					
<i>Design</i>	-	-	-	5,000	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	95,000	-
Total Expenditures:	-	-	-	100,000	-

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Other (Park Impact Fee)</i>	-	-	-	-	100,000
<i>Other (KC Prop 2)</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	100,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	5,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	95,000
Total Expenditures:	-	-	-	-	100,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Auburndale Park II**
 Project No: **gpbd05**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Develop a Master Plan, improve the existing trail system and install signage and play structure.

Progress Summary:**Future Impact on Operating Budget:**

Increased utility costs of \$2,000

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other TBD</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	-
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	-	-

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other TBD</i>	575,000	-	-	-	575,000
Total Funding Sources:	575,000	-	-	-	575,000
Capital Expenditures:					
<i>Design</i>	75,000	-	-	-	75,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	500,000	-	-	-	500,000
Total Expenditures:	575,000	-	-	-	575,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Sunset Park Improvements**
 Project No: **gpbd06**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Expand playground area to include spray park and additional play activities. Coordinate improvements with service club and Lakeland Hills Homeowners Association.

Progress Summary:**Future Impact on Operating Budget:**

Increase in Utilities of \$10,000 per year

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	200,000	-	200,000
<i>Other -Contributions & Donations</i>	-	-	-	-	-
Total Funding Sources:	-	-	200,000	-	200,000
Capital Expenditures:					
<i>Design</i>	-	-	15,000	-	15,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	185,000	-	185,000
Total Expenditures:	-	-	200,000	-	200,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	-	-	200,000
<i>Other -Contributions & Donations</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	200,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	15,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	185,000
Total Expenditures:	-	-	-	-	200,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **BPA Trail on Lea Hill**
 Project No: **gpbd23**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Develop a feasibility study related to constructability of a pedestrian trail linking the Jacobsen Tree Farm site to the west end of Lea Hill. This trail would follow the alignment of the Bonneville Power Administration (BPA) transmission lines from 132nd to 108th Avenue SE. Construction would be in phases based on constructability.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured (State RCO)</i>	-	-	-	150,000	150,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other (KC Prop. 2)*</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	150,000	150,000
Capital Expenditures:					
<i>Predesign</i>	-	-	-	25,000	-
<i>Design</i>	-	-	-	125,000	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	150,000	-

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured (State RCO)</i>	-	-	-	-	150,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other (KC Prop. 2)*</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	150,000
Capital Expenditures:					
<i>Predesign</i>	-	-	-	-	25,000
<i>Design</i>	-	-	-	-	125,000
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	-	150,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Lakeland Hills Nature Area**
 Project No: **gpbd11**
 Project Type: **Capacity**
 Project Manager: **Daryl Faber**

Description:

Complete Master Plan to include the development and construction of an environmental community park. Trails, fencing, parking and visitor amenities are included in the project.

Progress Summary:**Future Impact on Operating Budget:**

Increased maintenance costs of \$5,000

Activity:

	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	-	-	-	-	-
<i>Park Mitigation Fees</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	-
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	-	-

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Park Impact Fees</i>	25,000	-	75,000	100,000	200,000
<i>Park Mitigation Fees</i>	-	-	-	-	-
Total Funding Sources:	25,000	-	75,000	100,000	200,000
Capital Expenditures:					
<i>Design</i>	25,000	-	-	-	25,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	75,000	100,000	175,000
Total Expenditures:	25,000	-	75,000	100,000	200,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **West Hill Lake Property Development**
 Project No: **cp1801**
 Project Type: **Capacity**
 Project Manager: **Faber**

Description:

Install and construct park improvements identified in the 2013 Master Plan for the park. Park improvements include trail development, installation of picnic tables and benches, parking improvements, and invasive species removal.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed, State, Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other-Park Impact Fees	-	80,000	20,000	-	100,000
Total Funding Sources:	-	80,000	20,000	-	100,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	80,000	20,000	-	100,000
Total Expenditures:	-	80,000	20,000	-	100,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
Municipal Parks Construction Fund	-	-	-	-	-
Grants- Secured (Fed, State, Local)	-	-	-	-	-
Bond Proceeds	-	-	-	-	-
REET	-	-	-	-	-
Other-Park Impact Fees	-	-	-	-	20,000
Total Funding Sources:	-	-	-	-	20,000
Capital Expenditures:					
Design	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	-	-	-	-	20,000
Total Expenditures:	-	-	-	-	20,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Miscellaneous Parks Improvements**
 Project No: **gpbd03**
 Project Type: **Capacity/Non-Capacity**
 Project Manager: **Daryl Faber**

Description:

Minor park improvements including shelters, roofs, playgrounds, irrigation and restrooms.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

	(Previous 2 Yrs.) Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	105,937	50,000	50,000	50,000	205,937
Grants- Unsecured State	-	-	-	-	-
Local Grant	-	-	-	-	-
REET 2	-	-	-	-	-
Other (Park Impact Fee)	-	50,000	50,000	50,000	100,000
Total Funding Sources:	105,937	100,000	100,000	100,000	305,937
Capital Expenditures:					
Professional Services	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	105,937	100,000	100,000	100,000	305,937
Total Expenditures:	105,937	100,000	100,000	100,000	305,937

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
Fund 321 -Unrestricted Fund Balance	50,000	50,000	50,000	50,000	300,000
Grants- Unsecured State	-	-	-	-	-
Local Grant	-	-	-	-	-
REET 2	-	-	-	-	-
Other (Park Impact Fee)*	50,000	50,000	50,000	50,000	300,000
Total Funding Sources:	100,000	100,000	100,000	100,000	600,000
Capital Expenditures:					
Professional Services	-	-	-	-	-
Right of Way	-	-	-	-	-
Construction	100,000	100,000	100,000	100,000	600,000
Total Expenditures:	100,000	100,000	100,000	100,000	600,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Cameron Park**
 Project No: **gpbd24**
 Project Type: **Non-Capacity**
 Project Manager: **Daryl Faber**

Description:

This project will improve the pedestrian trail and add landscape and fencing to serve as buffer to the neighborhood and play structure. This project is identified in the Parks Improvement Plan.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured Local</i>	-	-	55,000	-	55,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	55,000	-	55,000
Capital Expenditures:					
<i>Design</i>	-	-	5,000	-	5,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	50,000	-	50,000
Total Expenditures:	-	-	55,000	-	55,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Unsecured Local</i>	-	-	-	-	55,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	55,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	5,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	50,000
Total Expenditures:	-	-	-	-	55,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Gaines Park**
 Project No: **gpbd09**
 Project Type: **Non-Capacity**
 Project Manager: **Daryl Faber**

Description:

Develop Horticulture Plan for the Park as indicated in the Parks Improvement Plan and repair boardwalk.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>KC Prop 2</i>	-	-	35,000	-	35,000
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	35,000	-	35,000
Capital Expenditures:					
<i>Design</i>	-	-	10,000	-	10,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	25,000	-	25,000
Total Expenditures:	-	-	35,000	-	35,000

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Fund 321 -Unrestricted Fund Balance</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>KC Prop 2</i>	-	-	-	-	35,000
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	35,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	10,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	25,000
Total Expenditures:	-	-	-	-	35,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Fulmer Park Playground Replacement**
 Project No: **gpbd25**
 Project Type: **Non-Capacity**
 Project Manager: **Jamie Kelly**

Description:

Replace aging playground.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Kaboom</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>KC Prop 2</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	-
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	-	-	-

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Kaboom</i>	50,000	-	-	-	50,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	-	-	-	-
<i>KC Prop 2</i>	100,000	-	-	-	100,000
Total Funding Sources:	150,000	-	-	-	150,000
Capital Expenditures:					
<i>Design</i>	7,500	-	-	-	7,500
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	142,500	-	-	-	142,500
Total Expenditures:	150,000	-	-	-	150,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Lea Hill Mini Soccer Field Turf Replacement**
 Project No: **gpbd26**
 Project Type: **Non-Capacity**
 Project Manager: **Daryl Faber**

Description:

Replace synthetic turf in the Kompan mini soccer field. Based on heavy use of this facility surface replacement is expected to be needed at approximate 5 year intervals.

Progress Summary:**Future Impact on Operating Budget:**

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Unsecured (Interlocal KCYSFG)</i>	-	-	-	50,000	-
<i>REET</i>	-	-	-	-	-
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	50,000	-
Capital Expenditures:					
<i>Design</i>	-	-	-	2,500	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	47,500	-
Total Expenditures:	-	-	-	50,000	-

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Unsecured (Interlocal KCYSFG)</i>	-	-	-	-	50,000
<i>REET</i>	-	-	-	-	-
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	-	-	-	50,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	2,500
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	47,500
Total Expenditures:	-	-	-	-	50,000

Grants / Other Sources:

MUNICIPAL PARKS CONSTRUCTION FUND (321)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Capital Projects Fund

Project Title: **Fairway Drainage Improvement**
 Project No: **gpbd19**
 Project Type: **Non-capacity**
 Project Manager: **Daryl Faber**

Description:

Apply top dressing sand to the first five fairways in order to firm up these landing areas so that the holes are playable year round. Sand will be applied with a three yard topdressing machine. Sand will be applied bi/weekly at a tenth of an inch of sand throughout the fairways. Fairways will start to show improvements once four inches of sand are applied.

Future Impact on Operating Budget:

None

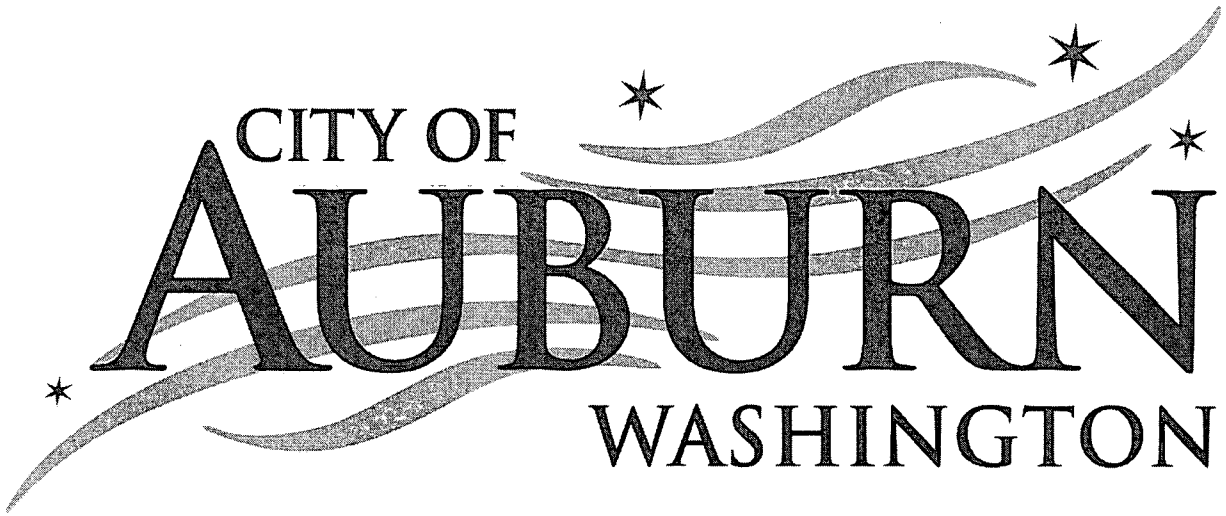
Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	-	30,000	30,000	30,000	60,000
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	-	30,000	30,000	30,000	60,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	30,000	30,000	30,000	60,000
Total Expenditures:	-	30,000	30,000	30,000	60,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Municipal Parks Construction Fund</i>	-	-	-	-	-
<i>Grants- Secured (Fed,State,Local)</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>REET</i>	30,000	30,000	30,000	30,000	180,000
<i>Other</i>	-	-	-	-	-
Total Funding Sources:	30,000	30,000	30,000	30,000	180,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	30,000	30,000	30,000	30,000	180,000
Total Expenditures:	30,000	30,000	30,000	30,000	180,000

Grants / Other Sources:



CEMETERY**Mission**

Mountain View Cemetery shall be a sacred place to comfort and strengthen the community through responsible stewardship and compassionate ministry.

To fulfill this mission we will:

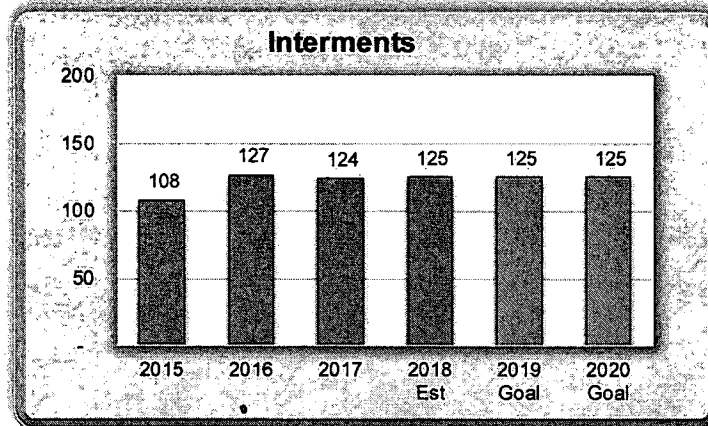
- Be attentive by listening and understanding.
- Be respectful by being courteous, prompt, and caring.
- Be professional by creating and maintaining beautiful grounds.
- Be thorough in documenting records.
- Be dedicated to protecting the faith and trust the community has placed in us.

2017-2018 Goals	Progress Towards 2017-2018 Goals	Major Goals for 2019-2020
<ul style="list-style-type: none">• Improve existing cemetery grounds and buildings in accordance with Cemetery Master Plan.	<ul style="list-style-type: none">• Recently completed new roof repair on mausoleum and lower shop. Completed new Memory Heights addition.	Overlay or Sealcoat failing asphalt roads within the cemetery (phase 1).
<ul style="list-style-type: none">• Provide quality support services to bereaved families, public, and death care service providers.	Ongoing improvements being made to ensure top quality service and experience.	Work on the construction of new open air 96 crypt mausoleum building.
<ul style="list-style-type: none">• Explore financing options for construction of a new outdoor mausoleum.	<ul style="list-style-type: none">• Currently working on this in new 2019-2020 budget.	Work with MWII's on a comprehensive plan to train temporary employees at the start of their hire.

PERFORMANCE MEASURES - CEMETERY FUND

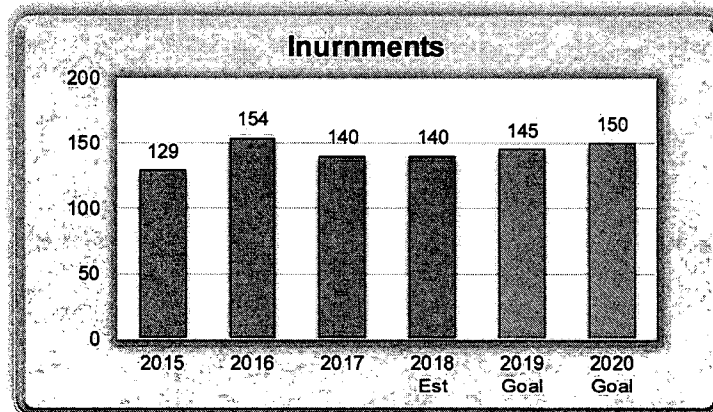
Interments

We will continue to focus on new section design to incorporate new ideas and products. Existing property of older sections will be reexamined and planned for additional inventory as appropriate.



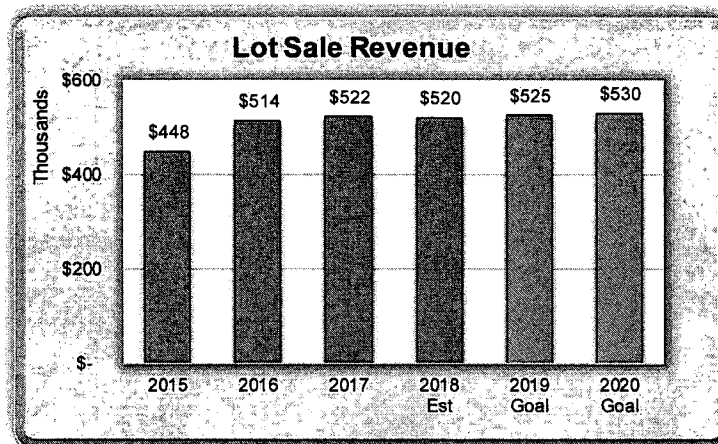
Inurnments

By developing cremation gardens in prominent, well-traveled locations, and investing in their aesthetic qualities, we will see the benefit in terms of increased sales and higher product values. Added to this are the benefits of lower labor requirements and land conservation.



Revenue From Lot Sales

The most important asset of Mountain View Cemetery is the landscape. Decisions on how and where to memorialize are largely based on emotion, tempered by practical considerations. A variety of product choices, community events, and local advertising, will all help drive sales revenue.



2019 – 2020 Working Capital Budget

City of Auburn		2017	2018	2018	2019	2020
436 Cemetery (includes 466 Cemetery - Capital)		Actual	Adjusted Budget	Estimate	Budget	Budget
OPERATING FUND:						
OPERATING REVENUES						
343.601	Settings	54,321	46,000	50,000	50,000	50,000
343.602	Openings & Closings	284,078	212,000	240,000	240,000	240,000
343.603	Recordings	15,700	14,000	14,000	14,000	14,000
343.604	Liners	125,850	87,000	100,000	100,000	100,000
343.607	Vases	29,145	22,000	25,000	25,000	25,000
343.609	Lot Sales	521,689	350,000	450,000	425,000	425,000
343.610	Vault Installation	19,765	17,000	12,000	17,000	17,000
343.611	Other	22,840	15,000	20,000	15,000	15,000
343.612	Marker Sales	263,182	170,000	200,000	200,000	200,000
361.110	Investment Income	4,323	800	800	1,000	1,000
397.100	Operating Transfers In	-	250,000	-	100,000	100,000
369.810	Miscellaneous Revenue	(2,075)	-	-	-	-
TOTAL OPERATING REVENUES		\$ 1,338,819	\$ 1,183,800	\$ 1,111,800	\$ 1,187,000	\$ 1,187,000
OPERATING EXPENDITURES						
536.000.10	Salaries & Wages	470,184	490,917	490,917	464,932	473,697
536.000.20	Benefits	225,937	277,863	265,000	269,931	294,946
536.000.30	Supplies	208,702	221,700	221,700	221,700	221,700
536.000.40	Other Service Charges	142,549	157,980	157,980	151,500	157,400
536.000.50	Intergovernmental Services	400	1,033	1,033	100,000	-
536.000.60	Capital	-	-	-	-	-
536.000.90	Interfund Payments for Service	47,832	48,898	48,898	155,900	196,000
590.100.05	Other Uses	22,256	-	-	-	-
TOTAL OPERATING EXPENDITURES		\$ 1,117,860	\$ 1,198,391	\$ 1,185,528	\$ 1,363,963	\$ 1,343,743
REVENUES LESS EXPENDITURES		\$ 220,959	\$ (14,591)	\$ (73,728)	\$ (176,963)	\$ (156,743)
BEGINNING WORKING CAPITAL - January 1		293,829	514,788	514,788	441,060	264,097
ENDING WORKING CAPITAL - December 31		514,788	500,197	441,060	264,097	107,354
NET CHANGE IN WORKING CAPITAL (*)		\$ 220,959	\$ (14,591)	\$ (73,728)	\$ (176,963)	\$ (156,743)
CAPITAL FUND:						
CAPITAL REVENUES						
361.110	Investment Income	2,404	-	2,000	-	-
397.100	Operating Transfers In	-	75,000	42,000	133,000	-
396/399	Other Revenues	-	-	-	-	-
TOTAL CAPITAL REVENUES		\$ 2,404	\$ 75,000	\$ 44,000	\$ 133,000	\$ -
CAPITAL EXPENDITURES						
Net Change In Restricted Net Assets		-	-	-	-	-
590.100.4	Professional Services	-	-	-	100	100
590.100.6	Construction Projects	-	75,000	42,000	358,000	25,000
590.100.55	Operating Transfers Out	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES		\$ -	\$ 87,000	\$ 42,000	\$ 358,100	\$ 25,100
BEGINNING WORKING CAPITAL - January 1		256,633	259,037	259,037	261,037	35,937
ENDING WORKING CAPITAL - December 31		259,037	247,037	261,037	35,937	10,837
NET CHANGE IN WORKING CAPITAL (*)		\$ 2,404	\$ (12,000)	\$ 2,000	\$ (225,100)	\$ (25,100)
Total Change in Working Capital		\$ 223,363	\$ (26,591)	\$ (71,728)	\$ (402,063)	\$ (181,843)

(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

436 Cemetery FTEs	2016	2017	2018	2019	2020
Cemetery FTEs*	6.00	6.00	6.00	6.00	6.00
TOTAL CEMETERY FTEs	6.00	6.00	6.00	6.00	6.00

Full Time Equivalent (FTE)

*These FTEs are previously reported in the Parks, Arts and Recreation Department.

Budget Detail Report

City of Auburn

436 CEMETERY
 00 CEMETERY
 536 CEMETERY
 536.100 ADMINISTRATION
 536.100.10 SALARIES & WAGES
 536.100.12 OVERTIME & OTHER WAGES

2018			2019			2020		
1	OFFICE OVERTIME	600.00	1	Office Overtime	600.00	1	Office Overtime	600.00
	Line Items Total	600.00		Line Items Total	600.00		Line Items Total	600.00
				Change in Budget	0.00		Change in Budget	0.00

536.100.20 PERSONNEL BENEFITS

536.100.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	0.44						
	Line Items Total	0.44		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-0.44		Change in Budget	0.00

536.100.26 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	-0.44						
	Line Items Total	-0.44		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.44		Change in Budget	0.00

536.100.30 SUPPLIES

536.100.31 OFFICE & OPERATING SUPPLIES

2018			2019			2020		
1	OFFICE & OPERATING SUPPLIES	2,200.00	1	Office & Operating Supplies	2,200.00	1	Office & Operating Supplies	2,200.00
	Line Items Total	2,200.00		Line Items Total	2,200.00		Line Items Total	2,200.00
			Change in Budget		0.00	Change in Budget		0.00

536.100.35 SMALL TOOLS & MINOR EQUIPMENT

2018			2019			2020		
1	MOWERS, EDGERS; BACKPACK BLOWERS	3,000.00	1	Mowers, Edgers and Backpack Blowers	3,000.00	1	Mowers, Edgers and Backpack Blowers	3,000.00
2	2 PORTABLE CANOPIES	1,500.00	2	2 Portable Canopies	1,500.00	2	2 Portable Canopies	1,500.00
	Line Items Total	4,500.00		Line Items Total	4,500.00		Line Items Total	4,500.00
				Change in Budget	0.00		Change in Budget	0.00

536.100.40 OTHER SERVICES & CHARGES

536.100.41 PROFESSIONAL SERVICES

2018			2019			2020		
1	Annual State Audit	1,390.00	1	Annual State Audit	1,200.00	1	Annual State Audit	1,300.00
2	Bank Card Equipment Fee	240.00	2	Dunbar Armored Car Service	6,800.00	2	Dunbar Armored Car Service	7,100.00
3	Dunbar Armored Car Service	5,600.00	3	Bank Analysis Fee	100.00	3	Bank Analysis Fee	100.00
4	Bank Analysis Fee	50.00	4	Bank Credit Card Processing Fee	21,000.00	4	Bank Credit Card Processing Fee	22,100.00
5	Bank Credit Card Processing Fee	25,000.00		Line Items Total	29,100.00		Line Items Total	30,600.00
	Line Items Total	32,280.00						
				Change in Budget	-3,180.00		Change in Budget	1,500.00

Budget Detail Report
City of Auburn

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436 CEMETERY
00 CEMETERY
536 CEMETERY
536.100 ADMINISTRATION
536.100.40 OTHER SERVICES & CHARGES
536.100.42 COMMUNICATION

2018			2019			2020		
1	TELEPHONE - CEMETERY	2,200.00	1	Telephone - Cemetery	2,200.00	1	Telephone - Cemetery	2,200.00
	Line Items Total	2,200.00		Line Items Total	2,200.00		Line Items Total	2,200.00
				Change in Budget	0.00		Change in Budget	0.00

536.100.43 TRAVEL

2018			2019			2020		
1	WASHINGTON CEMETERY ASSOC. CONFERENCE	300.00	1	Washington Cemetery Association Conference	300.00	1	Washington Cemetery Association Conference	300.00
2	HOTEL, TRAVEL, MEALS	300.00	2	Hotel, Travel, Meals	500.00	2	Hotel, Travel, Meals	500.00
	Line Items Total	600.00		Line Items Total	800.00		Line Items Total	800.00
				Change in Budget	200.00		Change in Budget	0.00

536.100.46 INSURANCE

2018			2019			2020		
1	Insurance Allocation	12,000.00	1	Insurance Allocation	13,000.00	1	Insurance Allocation	13,900.00
	Line Items Total	12,000.00		Line Items Total	13,000.00		Line Items Total	13,900.00
				Change in Budget	1,000.00		Change in Budget	900.00

536.100.49 MISCELLANEOUS

2018			2019			2020		
1	ASSOC. DUES & LICENSING	800.00	1	Association Dues and Licensing	1,200.00	1	Association Dues and Licensing	1,200.00
2	CLASS REGISTRATION/WORKSHOPS	1,000.00	2	Class Registration / Workshops	1,000.00	2	Class Registration / Workshops	1,000.00
3	LAUNDRY SERVICES; RUGS, MATS, SHOP RAGS	2,000.00	3	Laundry, Work and Safety Attire	2,500.00	3	Laundry, Work and Safety Attire	2,500.00
4	MISC. EXPENSES ALARM, TRADE MAGAZINE SUBSCRIPTIONS, LICENCE RENEWAL, SOUND PEST	4,800.00	4	Misc. Expenses: Alarm, Trade Magazine Subscriptions, License Renewal, Sound Pest	4,800.00	4	Misc. Expenses: Alarm, Trade Magazine Subscriptions, License Renewal, Sound Pest	4,800.00
Line Items Total		8,600.00	Line Items Total		9,500.00	Line Items Total		9,500.00
			Change in Budget		900.00	Change in Budget		0.00

536.100.90 INTERFUND PAYMENTS FOR SERVICES

536.100.97 INTERFUND PRINTING SERVICES

2018			2019			2020		
1	Multimedia Allocation	4,900.00	1	Multimedia Allocation	5,500.00	1	Multimedia Allocation	5,700.00
	Line Items Total	4,900.00		Line Items Total	5,500.00		Line Items Total	5,700.00
				Change in Budget	600.00		Change in Budget	200.00

536.100.98 INTERFUND FACILITIES

2018			2019			2020		
1	Facilities Allocation	25,700.00	1	Facilities Allocation	37,000.00	1	Facilities Allocation	72,600.00
	Line Items Total	25,700.00		Line Items Total	37,000.00		Line Items Total	72,600.00
				Change in Budget	11,300.00		Change in Budget	35,600.00

536.100.99 INTERFUND IS SERVICES

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.100 ADMINISTRATION
536.100.90 INTERFUND PAYMENTS FOR SERVICES
536.100.99 INTERFUND IS SERVICES

2018		2019		2020	
1	Innovation & Technology Allocation	18,298.00	1	Innovation & Technology Allocation	64,200.00
	Line Items Total	18,298.00		Line Items Total	65,800.00
				Change in Budget	1,600.00

Budget Detail Report
City of Auburn

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436 CEMETERY
00 CEMETERY
536 CEMETERY
536.110 ADMIN GENERAL COST
536.110.20 PERSONNEL BENEFITS
536.110.24 INDUSTRIAL INSURANCE

2018			2019			2020		
1	Rounding	-0.42						
	Line Items Total	-0.42		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.42		Change in Budget	0.00

536.110.25 MEDICAL & LIFE INSURANCE

2018			2019			2020		
1	Rounding	0.50						
	Line Items Total	0.50		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	-0.50		Change in Budget	0.00

536.110.90 INTERFUND PAYMENTS FOR SERVICES

536.110.91 INTERFUND SUPPORT CHARGES

2018			2019			2020		
			1	Interfund Support Department Allocations	49,200.00	1	Interfund Support Department Allocations	51,900.00
Line Items Total 0.00			Line Items Total 49,200.00			Line Items Total 51,900.00		
			Change in Budget 49,200.00			Change in Budget 2,700.00		

Budget Detail Report

City of Auburn

436 CEMETERY
00 CEMETERY
536 CEMETERY
536.200 CEMETERY OPERATIONS
536.200.00 CAFR ONLY

536.200.01 DEPRECIATION

2018			2019			2020		
1	Depreciation	51,000.00	1	Depreciation	45,000.00	1	Depreciation	45,000.00
	Line Items Total	51,000.00		Line Items Total	45,000.00		Line Items Total	45,000.00
				Change in Budget	-6,000.00		Change in Budget	0.00

536.200.10 SALARIES & WAGES**536.200.12 OVERTIME & OTHER WAGES**

2018			2019			2020		
1	Grounds Staff Weekend Services / Memorial Day Preparations	6,000.00	1	Grounds Staff Weekend Services/ Memorial Day Preparations	6,000.00	1	Grounds Staff Weekend Services/ Memorial Day Preparations	6,000.00
	Line Items Total	6,000.00		Line Items Total	6,000.00		Line Items Total	6,000.00
				Change In Budget	0.00		Change In Budget	0.00

536.200.13 OTHER WAGES

2018			2019			2020		
1	Other Wages - 3 Seasonal for 7 Months	38,000.00	1	Other Wages - 3 Seasonal for 7 Months	38,000.00	1	Other Wages - 3 Seasonal for 7 Months	38,000.00
	Line Items Total	38,000.00		Line Items Total	38,000.00		Line Items Total	38,000.00
				Change in Budget	0.00		Change in Budget	0.00

536.200.20 PERSONNEL BENEFITS**536.200.24 INDUSTRIAL INSURANCE**

2018			2019			2020		
1	Rounding	-0.24						
	Line Items Total	-0.24		Line Items Total	0.00		Line Items Total	0.00
				Change in Budget	0.24		Change in Budget	0.00

536.200.25 MEDICAL & LIFE INSURANCE

2018		2019		2020		
1	Rounding	0.20				
	Line Items Total	0.20	Line Items Total	0.00	Line Items Total	0.00
			Change in Budget	-0.20	Change in Budget	0.00

536.200.30 SUPPLIES**536.200.31 OFFICE & OPERATING SUPPLIES**

2018			2019			2020		
1	GAS/DIESEL, FERTILIZER, HERBICIDE, IRRIGATION, CONCRETE MIX, SAND; TOPSOIL, ROCK, SEED, EQUIPMENT REPAIRS	80,000.00	1	Gas/Diesel, Fertilizer, Herbicide, Irrigation, Concrete Mix, Sand, Topsoil, Rock, Seed, Equipment Repairs	80,000.00	1	Gas/Diesel, Fertilizer, Herbicide, Irrigation, Concrete Mix, Sand, Topsoil, Rock, Seed, Equipment Repairs	80,000.00
	Line Items Total	80,000.00		Line Items Total	80,000.00		Line Items Total	80,000.00
				Change in Budget	0.00		Change in Budget	0.00

536.200.34 INVENTORY AND OTHER PAYMENTS

2018		2019		2020	
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436 CEMETERY
00 CEMETERY
536 CEMETERY
536.200 CEMETERY OPERATIONS
536.200.30 SUPPLIES

536.200.34 INVENTORY AND OTHER PAYMENTS

2018		2019		2020	
1	ITEMS FOR RESALE MARKERS, LINER/VAULTS, VASES, URNS	1	Items for Resale: Markers, Liner/Vaults, Vases, Urns	1	Items for Resale: Markers, Liner/Vaults, Vases, Urns
	135,000.00		135,000.00		135,000.00
	Line Items Total		Line Items Total		Line Items Total
	135,000.00		135,000.00		135,000.00
			Change in Budget		Change in Budget
			0.00		0.00

536.200.40 OTHER SERVICES & CHARGES

536.200.41 PROFESSIONAL SERVICES

2018		2019		2020	
1	ARBORIST	1	Arborist	1	Arborist
	400.00		400.00		400.00
	Line Items Total		Line Items Total		Line Items Total
	400.00		400.00		400.00
			Change in Budget		Change in Budget
			0.00		0.00

536.200.44 ADVERTISING

2018		2019		2020	
1	DEX WEST MEDIA	1	Dex West Media	1	Dex West Media
	3,400.00		3,400.00		3,400.00
2	NEWSPAPER ADS	2	Newspaper Ads	2	Newspaper Ads
	5,000.00		5,000.00		5,000.00
3	CEMETERY FEATURES ADVERTISING	3	Cemetery Features Advertising	3	Cemetery Features Advertising
	7,500.00		7,500.00		7,500.00
	Line Items Total		Line Items Total		Line Items Total
	15,900.00		15,900.00		15,900.00
			Change in Budget		Change in Budget
			0.00		0.00

536.200.45 OPERATING RENTALS & LEASES

2018		2019		2020	
1	PROPANE TANK	1	Propane Tank	1	Propane Tank
	500.00		500.00		500.00
	Line Items Total		Line Items Total		Line Items Total
	500.00		500.00		500.00
			Change in Budget		Change in Budget
			0.00		0.00

536.200.47 PUBLIC UTILITY SERVICE

2018		2019		2020	
1	Water Irrigation - Lakehaven Water District	1	Water Irrigation - Lakehaven Water District	1	Water Irrigation - Lakehaven Water District
	61,500.00		58,000.00		61,500.00
	Line Items Total		Line Items Total		Line Items Total
	61,500.00		58,000.00		61,500.00
			Change in Budget		Change in Budget
			-3,500.00		3,500.00

536.200.48 REPAIRS & MAINTENANCE

2018		2019		2020	
1	MISC. ELECTRICAL, PAINT, CARPENTRY	1	Misc. Electrical, Paint, Carpentry	1	Misc. Electrical, Paint, Carpentry
	2,000.00		2,000.00		2,000.00
2	MISC. MARKER, COLUMBARIUM MAINTENANCE	2	Misc. Marker, Columbarium Maintenance	2	Misc. Marker, Columbarium Maintenance
	8,000.00		8,000.00		8,000.00
	Line Items Total		Line Items Total		Line Items Total
	10,000.00		10,000.00		10,000.00
			Change in Budget		Change in Budget
			0.00		0.00

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436 CEMETERY
00 CEMETERY
536 CEMETERY
536.201 CONTRA DEPRECIATION
536.201.00 CAFR ONLY
536.201.01 CONTRA DEPRECIATION

2018		2019		2020	
		1 Contra Depreciation	-45,000.00	1 Contra Depreciation	-45,000.00
Line Items Total	0.00	Line Items Total	-45,000.00	Line Items Total	-45,000.00
		Change in Budget	-45,000.00	Change in Budget	0.00

536.201.40 OTHER SERVICES & CHARGES

536.201.49 MISCELLANEOUS

2018		2019		2020	
1 B&O Taxes	14,000.00	1 B&O Taxes	12,100.00	1 B&O Taxes	12,100.00
Line Items Total	14,000.00	Line Items Total	12,100.00	Line Items Total	12,100.00
		Change in Budget	-1,900.00	Change in Budget	0.00

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436 CEMETERY
00 CEMETERY
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2018			2019			2020		
1	Estimated Ending Working Capital	230,318.00	1	Estimated Ending Working Capital	264,097.00	1	Estimated Ending Working Capital	107,354.00
	Line Items Total	230,318.00		Line Items Total	264,097.00		Line Items Total	107,354.00
				Change in Budget	33,779.00		Change in Budget	-156,743.00

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436 CEMETERY
 00 CEMETERY
 597 OTHER FINANCING
 597.100 OPERATING TRANSFER OUT
 597.100.50 INTERGOVERNMENTAL/INTERFUND
 597.100.55 OPERATING TRANSFERS OUT

2018			2019			2020		
1	Decision Package: IS.0042 - Network Engineer	533.00	1	CEM.0005 - Asphalt Overlay	100,000.00	1		
				Line Items Total	100,000.00		Line Items Total	0.00
2	Decision Package: IS.0049 - CRM System	60.00						
3	Decision Package: IS.0050 - eDocument Scanning and Workflow	160.00						
4	Decision Package: IS.0051 - GIS Imagery	120.00						
5	Decision Package: IS.0061 - Cyber Security Management	160.00						
	Line Items Total	1,033.00						
			Change in Budget			Change in Budget		
			98,967.00			-100,000.00		

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466 CEMETERY CAPITAL PROJECTS
00 *** Title Not Found ***
590 CAPITAL OUTLAY
590.100 CAPITAL EXPENDITURES
590.100.00 CAFR ONLY
590.100.06 ENDING WORKING CAPITAL

2018		2019		2020	
1	Ending Working Capital	157,301.00	1	Ending Working Capital	35,937.00
	Line Items Total	157,301.00		Line Items Total	35,937.00
			Change in Budget		-121,364.00
			Change in Budget		-25,100.00

590.100.40 OTHER SERVICES & CHARGES

590.100.41 PROFESSIONAL SERVICES

2018		2019		2020	
	Line Items Total	0.00	1	Bank Analysis Fee	100.00
				Line Items Total	100.00
			Change in Budget		100.00
			Change in Budget		0.00

590.100.60 CAPITAL OUTLAY

590.100.65 CONSTRUCTION PROJECTS

2018		2019		2020	
	Line Items Total	0.00	1	cmbd01 - Cemetery Road Improvements	33,000.00
			2	CEM.0005 - Asphalt Overlay	300,000.00
			3	CEM.0006 - Mausoleum	25,000.00
				Line Items Total	358,000.00
			Change in Budget		358,000.00
			Change in Budget		-333,000.00

TABLE C-2

**CAPITAL FACILITIES PLAN PROJECTS AND FINANCING
CEMETERY FUND**

	2019	2020	2021	2022	2023	2024	Total
<u>Capacity Projects:</u>							
1 Mausoleum Building							
Capital Costs	25,000	25,000	-	355,000	-	-	405,000
Funding Sources:							
Cemetery Fund	25,000	25,000	-	355,000	-	-	405,000
Cemetery Endowed Care	-	-	-	-	-	-	-
<u>Non Capacity Projects:</u>							
2 Cemetery Road Improvements							
Capital Costs	333,000	-	-	-	-	-	333,000
Funding Sources:							
Cemetery Fund	300,000	-	-	-	-	-	300,000
Cemetery Endowed Care	33,000	-	-	-	-	-	33,000
SUMMARY:							
CAPITAL COSTS							
Capacity Projects	25,000	25,000	-	355,000	-	-	405,000
Non-Capacity Projects	333,000	-	-	-	-	-	333,000
Total Costs	358,000	25,000	-	355,000	-	-	738,000
FUNDING SOURCES:							
Cemetery Fund	325,000	25,000	-	355,000	-	-	705,000
Cemetery Endowed Care	33,000	-	-	-	-	-	33,000
Total Funding	358,000	25,000	-	355,000	-	-	738,000

CEMETERY FUND (466)**Six Year Capital Facilities Plan, 2019-2024****Capital Facilities Plan****Enterprise Funds**

Project Title: **Mausoleum Building**
 Project No: **cmbd02**
 Project Type: **Capacity**
 Project Manager: **Craig Hudson**

Description:

This project will design and construct a 96 crypt mausoleum for above ground internment option. The public has expressed desire to have this option available as the current mausoleum is at capacity.

Progress Summary:

Project design is planned to be completed in 2020 and construction to begin in 2022.

Future Impact on Operating Budget:**Activity:**

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Unrestricted Cemetery Revenue</i>	-	-	25,000	25,000	25,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Cemetery Endowed Care</i>	-	-	-	-	-
Total Funding Sources:	-	-	25,000	25,000	25,000
Capital Expenditures:					
<i>Design</i>	-	-	25,000	25,000	25,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	-
Total Expenditures:	-	-	25,000	25,000	25,000

Forecasted Project Cost:

	2021	2022	2023	2024	Total 2019-2024
Funding Sources:					
<i>Unrestricted Cemetery Revenue</i>	-	355,000	-	-	405,000
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Cemetery Endowed Care</i>	-	-	-	-	-
Total Funding Sources:	-	355,000	-	-	405,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	50,000
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	355,000	-	-	355,000
Total Expenditures:	-	355,000	-	-	405,000

CEMETERY FUND (466)

Six Year Capital Facilities Plan, 2019-2024

Capital Facilities Plan

Enterprise Funds

Project Title: **Cemetery Road Improvements**
 Project No: **cmbd01**
 Project Type: **Non Capacity**
 Project Manager: **Craig Hudson**

Description:

Repair and overlay cemetery roads that are in poor condition.

Progress Summary:

Anticipated that this work will be completed in 2019.

Future Impact on Operating Budget:

None

Activity:

Funding Sources:	Prior to 2018	2018 YE Estimate	2019 Budget	2020 Budget	2019 Year End Project Total
<i>Unrestricted Cemetery Revenue</i>	-	-	300,000	-	300,000
<i>Grants</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Other/Endowed Care</i>	-	30,000	33,000	-	63,000
Total Funding Sources:	-	30,000	333,000	-	363,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	30,000	333,000	-	363,000
Total Expenditures:	-	30,000	333,000	-	363,000

Forecasted Project Cost:

Funding Sources:	2021	2022	2023	2024	Total 2019-2024
<i>Unrestricted Cemetery Revenue</i>	-	-	-	-	300,000
<i>Grants</i>	-	-	-	-	-
<i>Bond Proceeds</i>	-	-	-	-	-
<i>Other/Endowed Care</i>	-	-	-	-	33,000
Total Funding Sources:	-	-	-	-	333,000
Capital Expenditures:					
<i>Design</i>	-	-	-	-	-
<i>Right of Way</i>	-	-	-	-	-
<i>Construction</i>	-	-	-	-	333,000
Total Expenditures:	-	-	-	-	333,000

