



**City Council Study Session Finance -
Econ Dev SFA
September 25, 2017 - 5:30 PM
Council Chambers - City Hall
AGENDA**

- I. CALL TO ORDER
 - A. Roll Call
- II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS
- III. AGENDA ITEMS FOR COUNCIL DISCUSSION
 - A. [Ordinance No. 6660 \(10 Minutes\)\(Snyder\)](#)
- IV. FINANCE AND ECONOMIC DEVELOPMENT DISCUSSION ITEMS
 - A. [Mid Term Correction \(15 Minutes\)\(Coleman\)](#)
 - B. Property Tax Levy (10 Minutes)(Coleman)
- V. OTHER DISCUSSION ITEMS
- VI. NEW BUSINESS
- VII. MATRIX
 - A. [Matrix](#)
- VIII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6660 (10 Minutes)(Snyder)

Date:

September 20, 2017

Department:

Community Development
& Public Works

Attachments:

[Agenda Bill](#)
[Ordinance No. 6660](#)
[Exhibit A - Ordinance No. 6660](#)
[Planning Commission Materials](#)
[Public Comments](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:**

Please see the attached Agenda Bill.

Reviewed by Council Committees:

Other: Planning, Legal

Councilmember:**Staff:**

Snyder

Meeting Date: September 25, 2017

Item Number:



AGENDA BILL APPROVAL FORM

Agenda Subject: Ordinance No. 6660 – An Area-Wide Rezone that changes a significant portion of the EP zone to the M-1 zone.		Date: September 19, 2017
Department: Community Development & Public Works Dept.	Attachments: Ordinance No. 6660 Ordinance No. 6660 Exhibit 1 Map Planning Commission Materials Public Input	Budget Impact: (none)
Administrative Recommendation: City Council to approve the Planning Commission's recommendation to rezone the EP zone to M-1 zone.		
Summary: <p>On September 6, 2017 the Planning Commission held a public hearing, deliberated and voted to forward a recommendation to City Council to approve an area-wide rezone that changes the zoning designation of all properties zoned to Environmental Park (EP) to Light Industrial (M-1). Ordinance No. 6660, approving the Planning Commission's recommendation, has been prepared for consideration by City Council.</p>		
Background: <p>The staff report provided to the Planning Commission and included as Attachment 3 of this packet provides the detailed background that led to the Planning Commission's recommendation. Of particular note are the following items:</p> <ul style="list-style-type: none">• The EP zone was created under Ordinance 6036 by City Council action on August 7, 2006.• From its inception, and in spite of its name, the EP zone has always been an industrial land use designation.• Relative to the M-1 and M-2 zoning designations, development and investment in the M-1 and M-2 zones has far outpaced activity in the EP zone.• There are approximately 270 acres of land currently zoned EP. Of that, approximately 112 acres include the Auburn Environmental Park (AEP).• On March 7, 2014 several interested parties (landowners, a realtor, and an attorney) provided a presentation to City Council's Planning and Community Development Committee (PCDC) urging the City to revisit the viability of the EP zone.• On December 14, 2015 City Council took action to adopt the City's new Comprehensive Plan under Ordinance 6584. The new Comprehensive Plan eliminated the EP zone as one of the implementing zoning designations within the Light Industrial land use classification.• Because the EP zone is no longer listed as an implementing zone within the Comprehensive Plan, the zone is inconsistent with the Plan and therefore inconsistent with the Growth Management Act.• Most existing land uses, developments, and businesses located within the EP zone do not conform to the criteria and list of allowed uses within the EP zone.• The portion of the EP zone that is comprised of the AEP is not proposed to be rezoned to M-1. Despite the AEP being zoned EP, the 2015 Comprehensive Plan changed this area to the Open Space land use designation. A separate ordinance will be presented to City Council which proposes to change the zoning of the AEP from EP to an open space zoning designation. This is why Ordinance No. 6660 does not include a rezone to the AEP.		
Request: <p>Schedule Ordinance No. 6660 for action by City Council on October 2, 2017</p> <p>Attached to this agenda bill are the following:</p> <ol style="list-style-type: none">1. Ordinance No. 6660		

2. Ordinance No. 6660 Exhibit 1 – Zoning Map 3. August 29, 2017 staff report to the Planning Commission 4. Public comments received															
Action: Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Call for Public Hearing ____/____/____ Referred to _____ Until ____/____/____ Tabled _____ Until ____/____/____															
Reviewed by Departments & Divisions: <table border="0"><tr><td><input type="checkbox"/> Building</td><td><input type="checkbox"/> M&O</td></tr><tr><td><input type="checkbox"/> Cemetery</td><td><input type="checkbox"/> Mayor</td></tr><tr><td><input type="checkbox"/> Finance</td><td><input type="checkbox"/> Parks</td></tr><tr><td><input type="checkbox"/> Fire</td><td><input checked="" type="checkbox"/> Planning</td></tr><tr><td><input type="checkbox"/> Legal</td><td><input type="checkbox"/> Police</td></tr><tr><td><input type="checkbox"/> Public Works</td><td><input type="checkbox"/> Human Resources</td></tr><tr><td><input type="checkbox"/> Information Services</td><td><input type="checkbox"/> Surveying</td></tr></table>	<input type="checkbox"/> Building	<input type="checkbox"/> M&O	<input type="checkbox"/> Cemetery	<input type="checkbox"/> Mayor	<input type="checkbox"/> Finance	<input type="checkbox"/> Parks	<input type="checkbox"/> Fire	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Legal	<input type="checkbox"/> Police	<input type="checkbox"/> Public Works	<input type="checkbox"/> Human Resources	<input type="checkbox"/> Information Services	<input type="checkbox"/> Surveying	
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<input type="checkbox"/> Information Services	<input type="checkbox"/> Surveying														
Staff: Snyder															
Meeting Date: September 25, 2017															

ORDINANCE NO. 6660

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF AUBURN, WASHINGTON, APPROVING
AN AREAWIDE REZONE FOR PROPERTIES
ZONED ENVIRONMENTAL PARK TO LIGHT
INDUSTRIAL

WHEREAS, on August 7, 2006 the Auburn City Council approved Ordinance No. 6036 which created a new industrial designation called the Environmental Park (EP) zone; and

WHEREAS, since the inception of this zoning designation there has been very little private sector investment into the privately owned properties within the EP zone; and

WHEREAS, in contrast, there has been substantial investment in the nearby M-1 and M-2 industrial zoning designations; and

WHEREAS, there are approximately 270 acres of land zoned as EP, of which, 112 acres are comprised of the city owned Auburn Environmental Park, and the remaining 158 acres held in private ownership; and

WHEREAS, on December 14, 2015 the Auburn City Council approved Ordinance No. 6584 which amended the City's Comprehensive Plan by removing the EP zone as one of the implementing industrial land use designations; and

WHEREAS, staff introduced the area wide rezone proposal, under City file number ZOA17-0005, to the City's Planning Commission on August 8, 2017; and

WHEREAS, the Planning Commission noticed and held a public hearing on the draft area wide rezone on September 6, 2017. Notice of the public

hearing was provided to all affected property owners by direct mail and published in the August 17, 2017 Seattle Times; and

WHEREAS, public testimony was provided during the public hearing in support of approving the area wide rezone. The City's Planning Commission deliberated on the matter and voted to make a recommendation to City Council to approve the area wide rezone.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, HEREBY RESOLVES as follows:

Section 1. Approval. The City Council ("Council") adopts and approves the rezone of approximately 158 acres of privately owned Environmental Park (EP) zoned land to Light Industrial (M-1) zoning. The property is identified in Exhibit "A" attached hereto and incorporate herein.

Section 2. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 3. Recording. Upon passage, approval and publication of this ordinance as provided by law, the City Clerk of the City of Auburn shall cause this ordinance to be recorded in the office of the King County Auditor.

Section 4. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 5. Effective date. This ordinance shall take effect and be in force five days from and after its passage, approval and publication as provided by law.

Dated and Signed this _____ day of _____, 2017.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

Daniel B. Heid, City Attorney

Area Rezoned from EP Zone to M-1 Zone

Printed Date: 7/13/2017

Map Created by City of Auburn eGIS
Imagery Date: May 2015

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

Legend

☐ Parcels

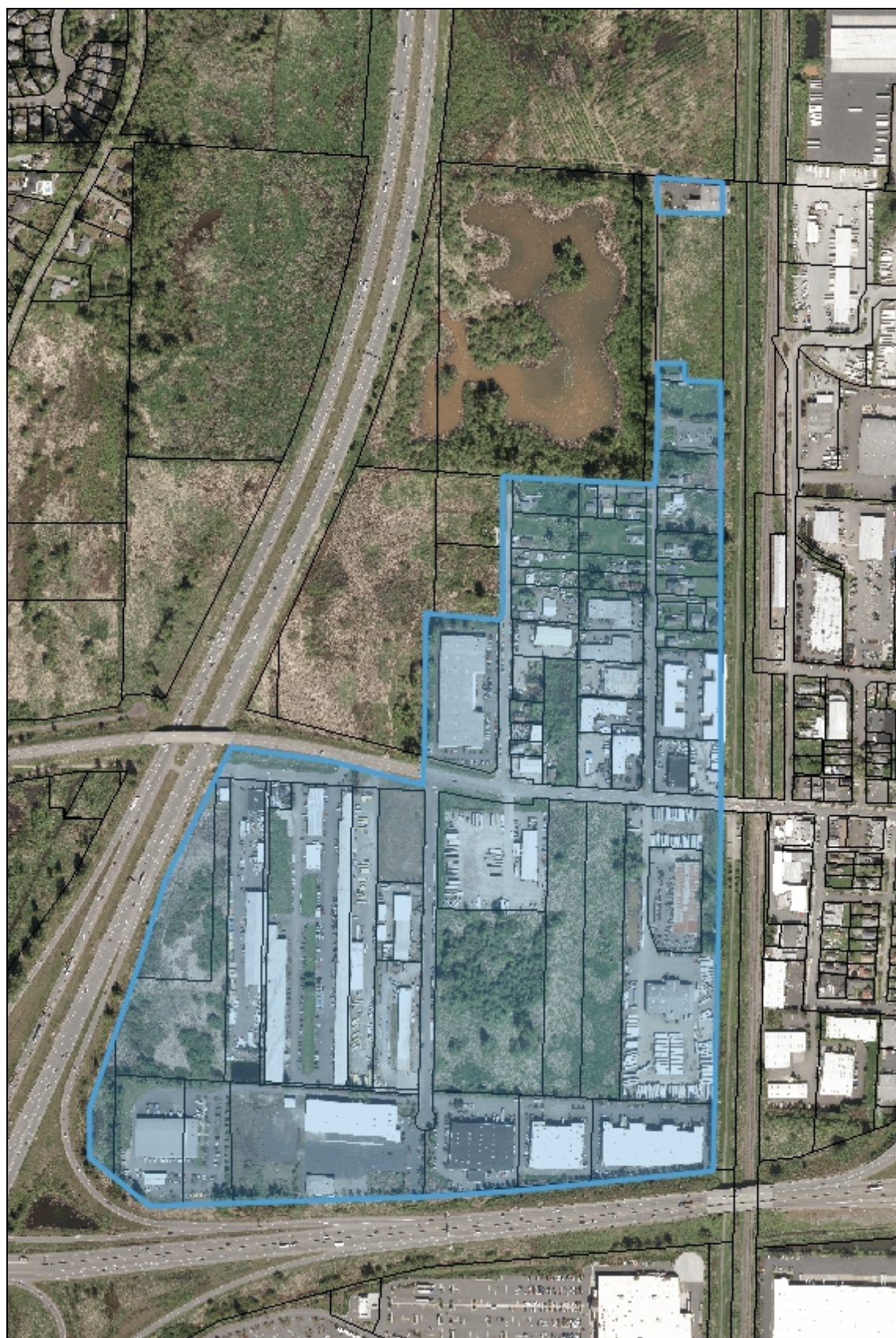
Notes

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Scale

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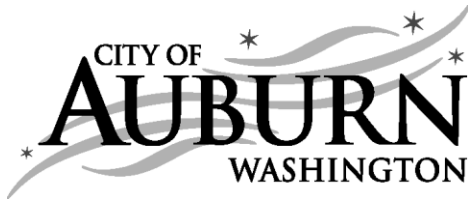
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MEMORANDUM

TO: Judi Roland, Chair, Planning Commission
Ron Copple, Vice-Chair, Planning Commission
Planning Commission Members

FROM: Jeff Tate, Assistant Director of Community Development

DATE: August 29, 2017

RE: Changing the Environmental Park Zone to the M-1 Zone

Update from August 8, 2017 Planning Commission Meeting

This memo and the attachments are identical to the materials that were previously transmitted to the Planning commission in anticipation of the August 8, 2017 meeting. During the August 8th meeting the Planning Commission requested that a side by side comparison be provided in order to help evaluate the effect of an areawide rezone from EP to M-1. The side by side comparison has been added as Attachment F.

Summary

On August 7, 2006 City Council approved Ordinance No. 6036 which created the Environmental Park (EP) Zone. Despite its name, the EP Zone is grouped in with the other commercial and industrial zones that are identified in Chapter 18.23 of the Auburn City Code. As stated in Ordinance No. 6036 the intent of the EP zone is as follows:

The Environmental Park District is intended to allow uses in proximity to the Auburn Environmental Park that benefit from that location and will complement the Park and its environmental focus. Uses allowed in this zone will focus upon medical, biotech and "green" technologies including energy conservation, engineering, water quality and similar uses. Other uses complementary to and supporting these uses are also allowed. Incorporation of sustainable design and green building practices will be a primary aspect of this zone. The construction of Leadership in Energy and Environmental Design (LEED) and Built Green certified buildings is encouraged and Built Green will be required for multiple family dwellings. The City recognizes that much of the property in this zone was developed under earlier standards, so the goals of the district will be realized over a period of time as properties are redeveloped.

The EP Zone is located west of the BNSF rail lines and spans across Main Street (See Attachment A for map). The EP Zone consists of a mix of pre-existing industrial properties as well as several large city owned properties that include the Auburn Environmental Park and wetland properties that are a component of the City wide stormwater management system. Attachment B depicts those areas within the EP Zone that are owned by the city.

Since the inception of the EP Zone in 2006 there has been very little private sector investment into the privately owned properties within this commercial designation. On March 7, 2014 a

realtor and several owners of EP Zoned land presented information to the City Council's Planning and Community Development Committee that documented the challenges that they faced with utilizing, developing, and marketing EP Zoned property. They also provided information that showed robust investment activity within the M-1 Zone with very little activity in the EP Zone. The M-1 Zone is a light industrial zone that is present throughout the Highway 167/West Valley Highway/B Street NW corridors. Much of the consternation with the EP Zone pertains to: (1) a 15% site limit on outdoor storage (M-1 allows up to 50% of a site to be used for outdoor storage), (2) a prohibition on barbed wire (M-1 allows barbed wire which is an important security features for industrial uses), (3) a maximum lot coverage of 35% (M-1 does not have a limit); and, (4) a long list of prohibited uses (uses that are otherwise permitted in M-1).

The information that was provided by the landowners and realtor compelled staff to consider the appropriateness of eliminating the EP Zone from the City's Comprehensive Plan and Comprehensive Plan Land Use Map. When staff prepared the 2015 Comprehensive Plan update the EP Zone was removed from the list of implementing zoning designations under the "Industrial Land Use Designations". Attachment C provides the Comprehensive Plan language related to Industrial Land Use Designations. Note that this section of the Comprehensive Plan only identifies Light Industrial and Heavy Industrial zoning designations and that the Environmental Park designation is no longer included. The 2015 Comprehensive Plan was approved by the Planning Commission and adopted by City Council under Ordinance No. 6584 on December 14, 2015.

Attachment D is the Comprehensive Plan map that was adopted as part of Ordinance No. 6584. Those portions of the EP Zone that are owned by the City and consist of park and wetlands are designated as Open Space (depicted in green). The remaining portions of the EP Zone are designated as Light Industrial (depicted in light blue). Staff is seeking an amendment to the City's Zoning Map to change the portion of the EP Zone that is depicted as Light Manufacturing to M-1. This zoning map amendment accomplishes the following:

1. Because the EP Zone is no longer listed in the Comprehensive Plan as an implementing zoning designation, a change to M-1 will eliminate the existing inconsistency.
2. Changing the zoning map will expand the viability to utilize, develop, and market the affected properties.

Attachment E provides an aerial image with the proposed area wide rezone highlighted in light blue.

Prior to Planning Commission conducting a public hearing on this matter, staff will provide direct outreach to all property owners that are affected. Outreach will be in the form of direct mail as well as emailing parties that have expressed an interest in this matter in the past.

Questions

1. Are there any questions that the Planning Commission has about the above narrative and/or the maps that have been provided?
2. Is there additional background information that the Planning Commission would like staff to provide prior to scheduling a public hearing?

EP Zoning Designation

Printed Date: 7/13/2017

Map Created by City of Auburn eGIS
Imagery Date: May 2015

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

Legend

- ☐ Parcels
- Zoning**
- C1 Light Commercial District
 - C2 Central Business District
 - C3 Heavy Commercial District
 - C4 Mixed Use Commercial
 - CN Neighborhood Shopping District
 - DUC Downtown Urban Center
 - EP Environmental Park District
 - I Institutional Use District
 - Lakeland Hills South PUD
 - LF Airport Landing Field District
 - M1 Light Industrial District
 - M2 Heavy Industrial District
 - P1 Public Use District
 - PUD Planned Unit Development
 - R1 Residential 1 DU/Acre
 - R5 Residential 5 DU/Acre
 - R7 Residential 7 DU/Acre
 - R10 Residential 10 DU/Acre
 - R20 Residential 20 DU/Acre
 - Residential Conservancy
 - RMHC Residential Manufactured/Mobil

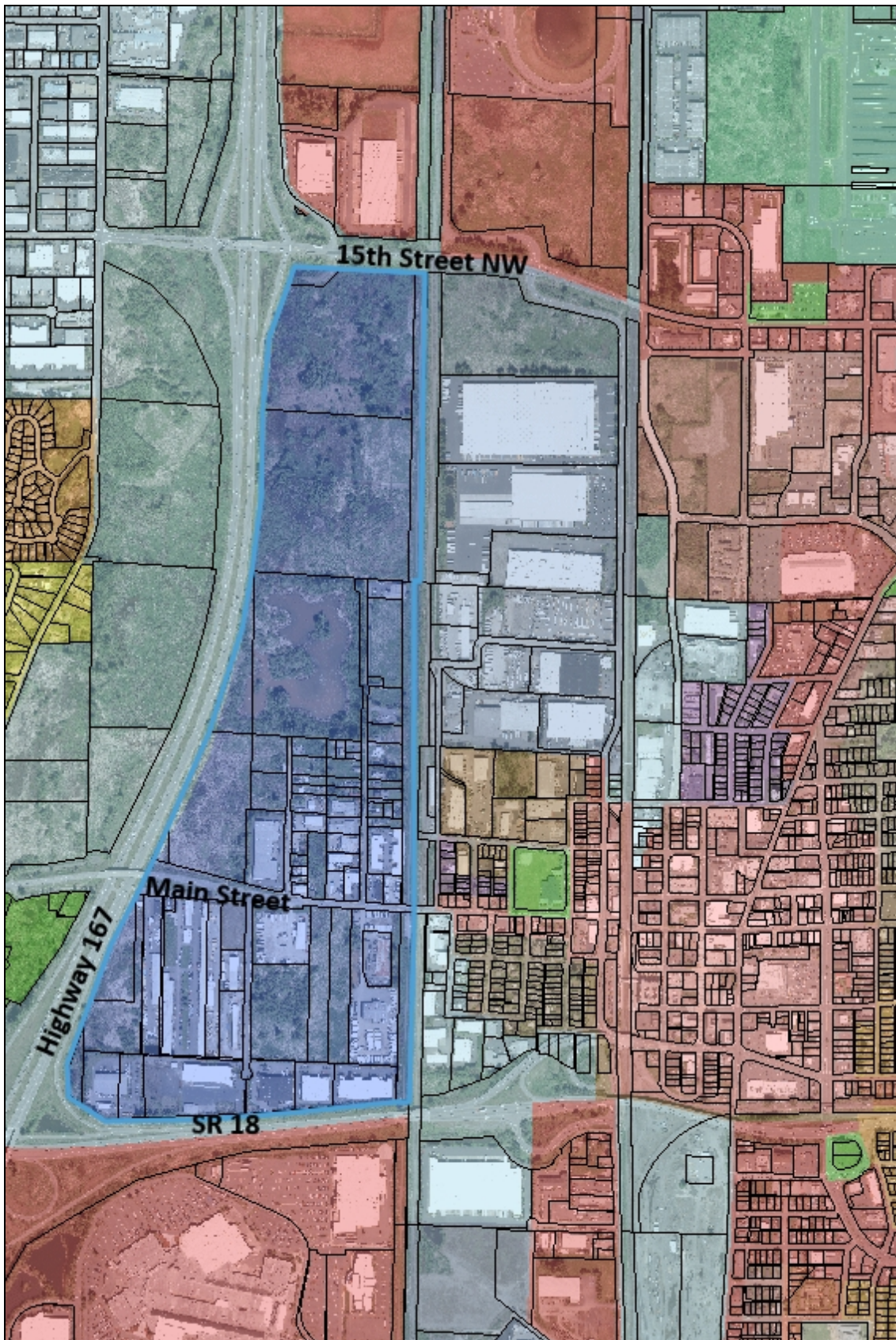
Notes

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Scale

1 in = 1,224.5 ft

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City Owned Properties within the EP Zone

Printed Date: 7/13/2017

Map Created by City of Auburn eGIS
Imagery Date: May 2015

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Legend

-  Parcels
- Zoning**
-  C1 Light Commercial District
 -  C2 Central Business District
 -  C3 Heavy Commercial District
 -  C4 Mixed Use Commercial
 -  CN Neighborhood Shopping District
 -  DUC Downtown Urban Center
 -  EP Environmental Park District
 -  I Institutional Use District
 -  Lakeland Hills South PUD
 -  LF Airport Landing Field District
 -  M1 Light Industrial District
 -  M2 Heavy Industrial District
 -  P1 Public Use District
 -  PUD Planned Unit Development
 -  R1 Residential 1 DU/Acre
 -  R5 Residential 5 DU/Acre
 -  R7 Residential 7 DU/Acre
 -  R10 Residential 10 DU/Acre
 -  R20 Residential 20 DU/Acre
 -  Residential Conservancy
 -  RMHC Residential Manufactured/Mobil

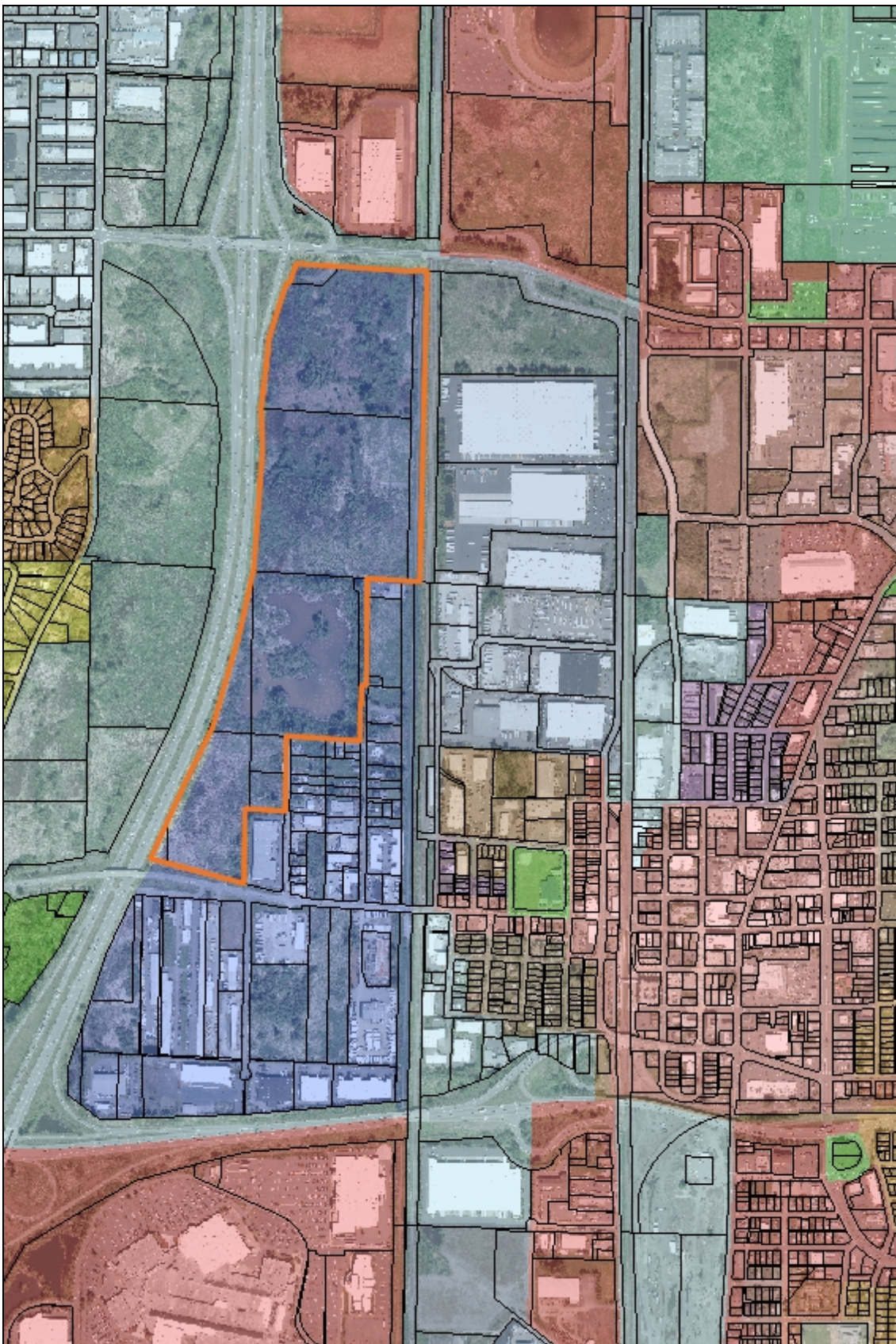
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variety of appropriate commercial uses in this designation benefit from the location, access, physical configuration, and building types of these properties. It is distinguished from heavier industrial uses by means of performance criteria. All significant activities shall take place inside buildings, and the processing or storage of hazardous materials shall be strictly controlled and permitted only as an incidental part of another use.

Designation Criteria

1. Previously developed light industrial areas; or
2. Located along high visibility corridors;
3. Provides buffering for heavy industrial areas or is buffered from the Single Family designation by landscaping, environmental features, or the Residential Transition designation and buffered from all other Residential designations; and
4. Meets the development parameters of the Light Industrial designation.

Implementing Zoning Designations

Light Industrial

Policies

- Policy LU-76. A wide range of industrial uses may be permitted, subject to performance standards. Heavy commercial uses that serve the needs of workers in light industries are also appropriate. These uses include indoor manufacturing, processing, and assembling of materials from previously prepared or raw materials and ancillary and necessary warehousing and distribution of finished goods associated with manufacturing and industrial uses.
- Policy LU-77. Parking lots must be located and designed in a manner that softens their appearance from adjacent public roads. This is accomplished through landscaping, pedestrian spaces, and the location of buildings on the property. Where practicable, low impact development techniques and landscaping should be used to promote on site stormwater infiltration and shading of hard surfaces. Minimum and maximum parking ratios must be established for each type of permitted use.
- Policy LU-78. Landscaping, sidewalks, and bike paths will be integral parts of site design if a development is located on an impression corridor or located within or adjacent to an identified non-motorized corridor.
- Policy LU-79. Outside storage shall be permitted subject to performance criteria addressing its quantity and location. This is to ensure compatibility with adjacent uses, so that such storage would not detract from the potential use of the area for light industry. In all cases, such storage shall be extensively screened.
- Policy LU-80. Where a light industrial use is located adjacent to a property with a less intense zoning designation, the light industrial use bears the burden of incorporating techniques that mitigate the visual, noise, dust, and odor impacts.
- Policy LU-81. Uses involving substantial storage or processing of hazardous materials, as well as substantial emissions, should not be permitted in these areas.

Policy LU-82.	A wide range of commercial activities may be allowed to provide increased opportunities for sales tax revenue.
Policy LU-83.	The Burlington Northern Santa Fe (BNSF) Railroad Auburn Yard located within the Railroad Special Plan Area is considered a compatible use at its current level of usage. It is not bound by the policies concerning outside storage under the existing light industrial designation as it was an existing use prior to the development of this policy. Should BNSF decide to reactivate its applications to upgrade the yard to an intermodal facility, the proposal will be subject to the essential public facility siting process as defined in the Capital Facilities Element.
Policy LU-84.	Upzone requests to the next zone should be approved based on the innovations in transportation and stormwater management and public amenities proposed for the development associated with the request.

Heavy Industrial	
Description - This designation allows the full range of industrial uses, as well as certain heavy commercial uses that serve the needs of workers in light industries are also appropriate.	
Designation Criteria <ol style="list-style-type: none"> 1. Previously developed heavy industrial areas; or 2. Not located along high visibility corridors; 3. Is buffered by the Light Industrial Designation or otherwise buffered from all other compatible designations; and 4. Meets the development parameters of the Heavy Industrial designation. 	
Implementing Zoning Designations Heavy Industrial	
Policies <p>Policy LU-85. While this zone should be reserved primarily for the heavier forms of industrial activities, a wide range of industrial activities may be permitted. These heavier forms of industrial activities may include outdoor or semi-enclosed manufacturing, processing, or assembling activities, significant outdoor storage, and uses involving substantial storage or processing of hazardous materials. Heavy commercial uses that serve the needs of workers in heavy industries are also appropriate.</p> <p>Policy LU-86. Parking lots must be located and designed in a manner that softens their appearance from adjacent public roads. This is accomplished through landscaping, pedestrian spaces, and the location of buildings on the property. Where practicable, low impact development techniques and landscaping should be used to promote on site stormwater infiltration and shading of hard surfaces. Minimum and maximum parking ratios must be established for each type of</p>	

permitted use.

Policy LU-87. Landscaping, sidewalks, and bike paths will be integral parts of site design if a development is located on an impression corridor or located within or adjacent to an identified non-motorized corridor.

Policy LU-88. Where a heavy industrial use is located adjacent to a property with a less intense zoning designation, the heavy industrial use bears the burden of incorporating techniques that mitigate the visual, noise, dust, and odor impacts.


2015 Comprehensive Plan Land Use Map

Printed Date: 7/13/2017

Map Created by City of Auburn eGIS
Imagery Date: May 2015

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Legend

-  **Parcels**
- Land Use**
-  Downtown Urban Center
 -  Heavy Commercial
 -  Heavy Industrial
 -  Institutional
 -  Light Commercial
 -  Light Industrial
 -  Multi-Family
 -  Neighborhood Commercial
 -  Neighborhood Commercial Overlay
 -  Open Space
 -  Residential Conservancy
 -  Residential Transition
 -  Residential Transition Overlay
 -  Single Family

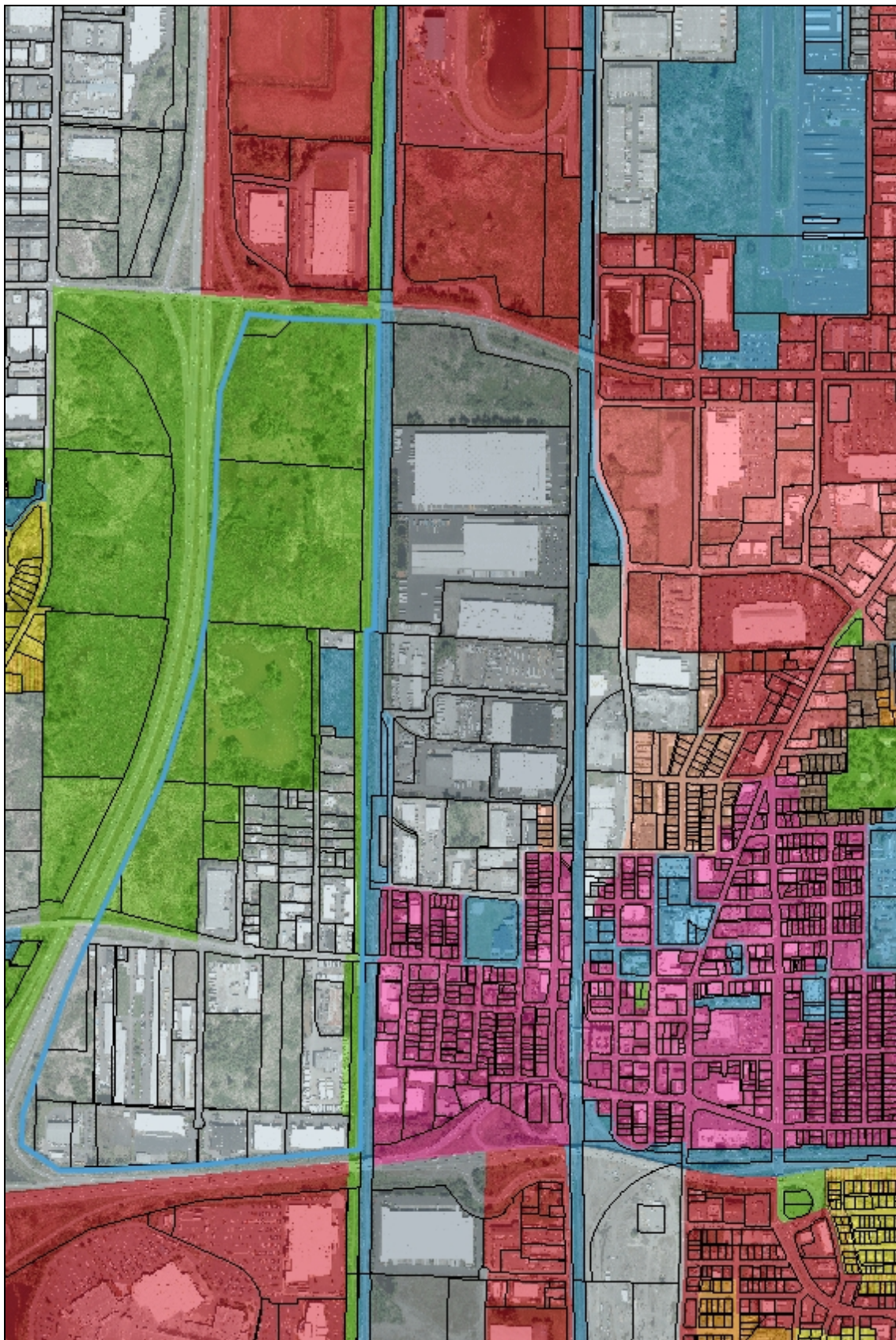
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Area Rezoned from EP Zone to M-1 Zone

Printed Date: 7/13/2017

Map Created by City of Auburn eGIS
Imagery Date: May 2015

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Legend

☐ Parcels

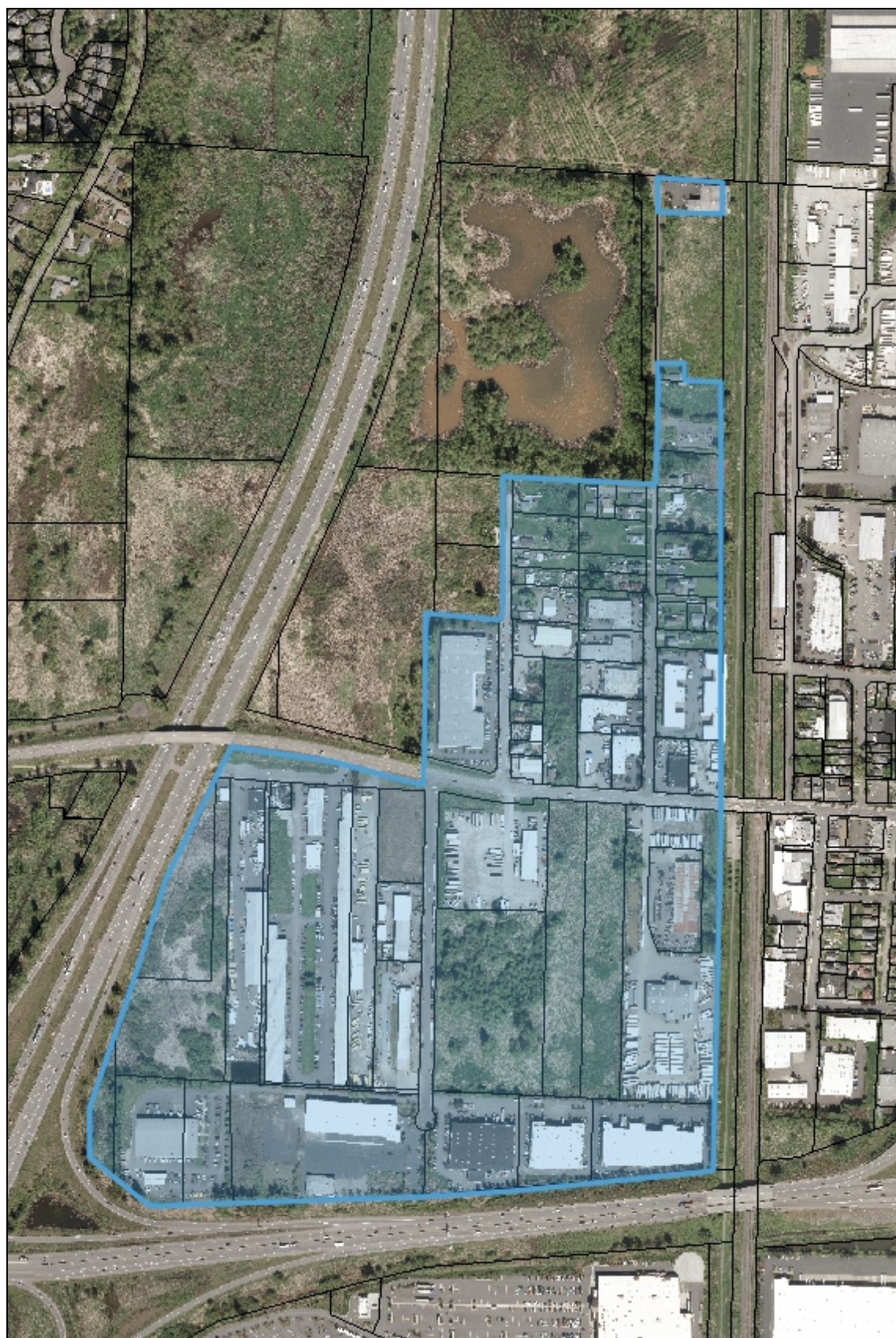
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Side by Side Comparison – M-1 and EP Zones			
	M-1 Zone	EP Zone	
Zone Intent	<p>M-1, Light Industrial Zone. The intent of the M-1 zone is to accommodate a variety of industrial, commercial, and limited residential uses in an industrial park environment, to preserve land primarily for light industrial and commercial uses, to implement the economic goals of the comprehensive plan and to provide a greater flexibility within the zoning regulations for those uses which are non-nuisance in terms of air and water pollution, noise, vibration, glare or odor. The light industrial/commercial character of this zone is intended to address the way in which industrial and commercial uses are carried out rather than the actual types of products made.</p> <p>The character of this zone will limit the type of primary activities which may be conducted outside of enclosed buildings to outdoor displays and sales. Uses which are not customarily conducted indoors or involve hazardous materials are considered heavy industrial uses under this title and are not appropriate for the M-1 zone. An essential aspect of this zone is the need to maintain a quality of development that attracts rather than discourages further investment in light industrial and commercial development. Consequently, site activities which could distract from the visual quality of development of those areas, such as outdoor storage, should be strictly regulated within this zone.</p>	<p>EP, Environmental Park Zone. The environmental park district is intended to allow uses in proximity to the Auburn Environmental Park that benefit from that location and will complement the park and its environmental focus. Uses allowed in this zone will focus upon medical, biotech and “green” technologies including energy conservation, engineering, water quality and similar uses. Other uses complementary to and supporting these uses are also allowed. Incorporation of sustainable design and green building practices will be a primary aspect of this zone. The construction of leadership in energy and environmental design (LEED) and built green certified buildings is encouraged and built green will be required for multiple-family dwellings. The city recognizes that much of the property in this zone was developed under earlier standards, so the goals of the district will be realized over a period of time as properties are redeveloped.</p>	
Uses: P=Permitted X=Prohibited C=Conditional A=Admin.	INDUSTRIAL, MANUFACTURING AND PROCESSING, WHOLESALING		
Highlighting= Difference		M-1	EP
	Building contractor, light	P	X
	Building contractor, heavy	A	X
	Manufacturing, assembling and packaging – Light intensity	P	P
	Manufacturing, assembling and packaging – Medium intensity	P	A
	Manufacturing, assembling and packaging – Heavy intensity	X	X
	Outdoor storage, incidental to principal permitted use on property	P	P
	Storage – Personal household storage facility (mini-storage)	P	X
	Warehousing and distribution	P	P
	Warehousing and distribution, bonded and located within a designated foreign trade zone	P	P
	Wholesaling with on-site retail as an incidental use (coffee, bakery, e.g.)	P	P
	RECREATION, EDUCATION AND PUBLIC ASSEMBLY USES		
	Commercial recreation facility, indoor	P	P
	Commercial recreation facility, outdoor	P	A
Conference/convention facility	A	X	
Library, museum	A	P	
Meeting facility, public or private	A	P	
Movie theater, except drive-in	X	X	

Private school – Specialized education/training (for profit)	P	P
Religious institutions, lot size less than one acre	A	A
Religious institutions, lot size more than one acre	A	A
Sexually oriented businesses	P	X
Sports and entertainment assembly facility	A	X
Studio – Art, dance, martial arts, music, etc.	P	A
RESIDENTIAL		
Caretaker apartment	P	P
Live/work unit	P	P
Work/live unit	P	P
Multiple-family dwellings as part of a mixed-use development ²	P	P
Multiple-family dwellings, stand-alone	X	X
Nursing home, assisted living facility	X	X
Senior housing ²	X	X
RETAIL		
Building and landscape materials sales	P	X
Construction and heavy equipment sales and rental	A	X
Convenience store	P	P
Drive-through espresso stands	P	A
Drive-through facility, including banks and restaurants	P	X
Entertainment, commercial	A	X
Groceries, specialty food stores	P	P
Nursery	P	X
Outdoor displays and sales associated with a permitted use (auto/vehicle sales not included in this category)	P	P
Restaurant, cafe, coffee shop	P	P
Community retail establishment	P	X
Neighborhood retail establishment	P	X
Regional retail establishment	P	X
Tasting room	P	P
Tavern	P	X
Wine production facility, small craft distillery, small craft brewery	P	P
SERVICES		
Animal daycare (excluding kennels and animal boarding)	P	X
Animal sales and services (excluding kennels and veterinary clinics)	P	X
Banking and related financial institutions, excluding drive-through facilities	P	P
Catering service	P	A
Daycare, including mini daycare, daycare center, preschools or nursery schools	P	P

Dry cleaning and laundry service (personal)	P	P
Equipment rental and leasing	P	X
Kennel, animal boarding	A	X
Government facilities; this excludes offices and related uses that are permitted outright	A	A
Hospital	P	X
Lodging – Hotel or motel	A	P
Medical – Dental clinic	P	X
Mortuary, funeral home, crematorium	P	X
Personal service shops	P	X
Pharmacies	X	X
Print and copy shop	P	X
Printing and publishing (of books, newspaper and other printed matter)	P	P
Professional offices	P	P
Repair service – Equipment, appliances	P	X
Veterinary clinic, animal hospital	P	X
TRANSPORTATION, COMMUNICATIONS AND INFRASTRUCTURE		
Ambulance, taxi, and specialized transportation facility	P	X
Broadcasting studio	P	X
Heliport	C	X
Motor freight terminal ¹	X	X
Parking facility, public or commercial, surface	P	P
Parking facility, public or commercial, structured	P	P
Towing storage yard	A	X
Utility transmission or distribution line or substation	A	A
Wireless communication facility (WCF)	–	–
Automobile washes (automatic, full or self-service)	P	X
Auto parts sales with installation services	P	X
Auto/vehicle sales and rental	P	X
Fueling station	P	X
Mobile home, boat, or RV sales	P	X
Vehicle services – Repair/body work	P	X
OTHER		
Any commercial use abutting a residential zone which has hours of operation outside of the following: Sunday: 9:00 a.m. to 10:00 p.m. or Monday – Saturday: 7:00 a.m. to 10:00 p.m.	A	A
Other uses may be permitted by the planning director or designee if the use is determined to be consistent with the intent of the zone and is of the same general character of the uses permitted. See ACC 18.02.120(C)(6), Unclassified Uses.	P	P

Development Standards	Development Standard	Requirement by Zone	
		M-1 Light Industrial	EP Environmental Park
Highlighting= Difference	Minimum lot area	None	None
	Minimum lot width, depth	None	None
	Maximum lot coverage	None	35 percent
	Minimum setbacks	Minimum setbacks required for structures. See also ACC 18.31.070 for specific exceptions to these standards.	
	Front	20 ft	20 ft
	Side – Interior	None (1)	15 ft
	Side – Corner	20 ft	20 ft
	Rear	None (1)	20 ft (1)
	Height limit	Maximum allowable height of structures. See also ACC 18.31.030 (Height limitations – Exceptions) for specific height limit exceptions.	
	Maximum height	45 ft (2)	35 ft
	Additional development standards	None	ACC 18.23.060
	Fences and hedges	See Chapter 18.31 ACC	
	Landscaping	See Chapter 18.50 ACC	
	Parking	See Chapter 18.52 ACC	
	Signs	See Chapter 18.56 ACC	
	Lighting	See Chapter 18.55 ACC	
	Nonconforming structures, land and uses	See Chapter 18.54 ACC	
Notes:			
(1) A 25-foot setback is required when adjacent to a residential zone.			
(2) Buildings may exceed 45 feet if one foot of setback is provided from each property line (or required minimum setback) for each foot the building exceeds 45 feet.			

September 5, 2017

Jeff Tate, Assistant Director, Community Dev. & Public Works Dept.
25 West Main Street
Auburn, WA 98001

Re: Rezone of Environmental Park to Light Industrial (ZOA17-0005)

Mr Tate,

I am the owner representative for the building located at 1028 4th St SW, Auburn, WA 98001 known as the Caddis Building. This property houses an approximately 43,000 sq ft warehouse build in 1999 and is currently located within the Environmental Park (EP) zoning boundary. The building is demised into two tenant spaces and currently houses tenants doing warehouse, distribution and assembly activities. I recently received a notification concerning rezoning the EP to M1. I am writing in support of this change as it moves the Caddis Building and the other similar buildings around it back to the zoning that most closely matches its function and use.

I would also like to thank you along with Mayor Backus and the Auburn City Council for their actions a couple years ago that made warehouse and distribution a permitted activity in the EP zone. This change made it possible for us to refinance our property last year when our previous 10 year loan was due. Your support for the businesses and property owners in the EP area is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erik R Little', with a stylized flourish at the end.

Erik R Little
Manager, R&L Little Family Property No. 1, LLC
24223 21st Dr SE
Bothell, WA 9802

Jeff Tate

From: Robert West <RWest@WestLawOffices.com>
Sent: Wednesday, September 6, 2017 12:30 PM
To: Jeff Tate; Tina Kriss
Cc: 'Bob Barkshire'; 'Dennis Garre'
Subject: RE: ZOA17-0005 Upcoming Planning Commission Hearing

Hi Jeff and Tina-

Just in case you have not already received an email or letter from Dennis Garre and Bob Barkshire on behalf of Den-Sue-Di, LLC, the legal owner of the property commonly known as 1408 West Main, Auburn (APN 1321049073 and -9064), the purpose of this email is to indicate my client's support of the proposed rezone of their property from EP to M-1.

Please add our respective emails to the distribution list for future correspondence regarding the rezone.

Regards, Bob West

ROBERT E. WEST, JR.



WEST LAW OFFICES, P.S.
332 1st Street NE
Auburn WA 98002

Telephone: 253-351-9000
Facsimile: 253-833-5322

E-Mail: rwest@westlawoffices.com
Website: www.WestLawOffices.com

Confidentiality: If you have received this email in error please reply to me and delete your copy immediately as this email may contain attorney-client privileged and/or information which should not be reproduced or distributed in any way.

IRS Circular 230 Notice: To ensure compliance with requirements imposed by the IRS, we inform you that any U.S. tax advice contained in this communication (including any attachments) is not intended or written to be used, and cannot be used, for the purpose of (i) avoiding penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

From: Jeff Tate [mailto:jtate@auburnwa.gov]
Sent: Tuesday, August 29, 2017 12:04 PM
To: 'rwest@westlawoffices.com'
Cc: 'Bob Barkshire'; 'Dennis Garre'
Subject: RE: ZOA17-0005

Easiest thing to do is to either email them to me or the Planning Commission's administrative assistant Tina Kriss. Of course, you have my email but Tina's is:

tkriss@auburnwa.gov

Each planning commissioner has their own email address so if you want all of them I can send them to you, but rest assured that if it gets to Tina it gets to all of them.

Jeff

POZZI BROS. TRANSPORTATION, INC.

P. O. Box 776, 21441 76th Avenue South • Kent, Washington 98031

Phone - Kent 872-3570, Tacoma 924-0400

MESSAGE

REPLY

TO

CITY OF AUBURN

DATE

ATTN: JEFF TATE

FILE # 20A17-0005

DATE

8-30-17

THIS IS A GREAT STEP IN
THE RIGHT DIRECTION.

GOOD FOR ALL LAND OWNERS
IN THE AREA.

GOOD FOR BUSINESS.

GOOD FOR THE ECONOMIC
FUTURE OF AUBURN

Ralph Pozzi

OWNER OF PROPERTY

@ 1016 W. MAIN

BY

SIGNED



AGENDA BILL APPROVAL FORM

Agenda Subject:

Mid Term Correction (15 Minutes)(Coleman)

Date:

September 19, 2017

Department:

Finance

Attachments:

[Memo](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Attachment 4](#)

[Attachment 5](#)

Budget Impact:

\$0

Administrative Recommendation:

For discussion only.

Background Summary:

Budget Amendment #4 represents the fourth budget amendment for the 2017-2018 biennium and the first budget amendment for 2018. For details, see the attached transmittal memorandum and supporting materials.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: September 25, 2017

Item Number:



Interoffice Memorandum

To: City Council
From: Shelley Coleman, Finance Director
CC: Nancy Backus, Mayor
Date: September 20, 2017
Re: Ordinance #6XXX – 2017-2018 Budget Amendment #4

The City's biennial 2017-2018 budget was approved by Council as two one-year appropriations. Budget Amendments #1 and #2 amended the budget for calendar year 2017. Budget Amendment #3, which will also amend the 2017 budget, will be brought to Council for consideration later this year.

This amendment will be the fourth budget amendment for the biennium and the first budget amendment for calendar year 2018. The purpose of this amendment is to 1) amend the 2018 budget for changes that occurred in 2017 for which there is an ongoing fiscal impact; 2) to carry forward capital project budgets that are not anticipated to be completed in 2017; and 3) to establish budget spending authority for new programs and other expected changes in 2018. Proposed amendments to the 2018 budget are as follows:

Adjustments of 2018 beginning fund balance due to 2017 budget amendments. Each approved budget amendment in 2017 that amended the 2017 budgeted ending fund balance also affects the budgeted 2018 beginning fund balance. These adjustments, which affect most funds, increase 2018 budgeted fund balance by \$21,136,521.

Funds for which this adjustment is the only item being requested in BA#4 are shown in Attachment 1. For all other funds, this item is shown in Attachment 2 under the heading "Adjust beginning fund balance for 2017 budget amendments."

Continuation of previously approved requests by Council. Items in this category were previously approved by Council in 2017 and are ongoing items that need to be included in the 2018 budget. These items are shown in Attachment 2 under the heading "Ongoing adjustments from 2017 (in BA#1 or BA#2)." In total, these items reduce budgeted 2018 ending fund balance by \$422,600, and include:

- Adjustments to revenues that are expected to continue in 2018 (such as property taxes and utility taxes);
- Ongoing costs associated with the new Administrative Assistant FTE added in BA#2; and
- Corrections for unbudgeted items, not included in the adopted 2018 budget.

New funding requests. This category includes project adjustments as well as new funding requests and other adjustments. These items are shown in Attachment 2 under the heading "New funding requests." In aggregate, these items increase budgeted 2018 ending fund balance by \$642,600.

Project adjustments include requested project expenses that were previously approved in 2017 but will require carry forward to 2018, as well as other changes to project budgets to align with the 2018-2023 Capital Facilities Plan (CFP) that is scheduled to be adopted in December. Please refer to Attachment 3 for project revenue and expense budget changes in the Arterial Street Fund (#102), Local Street Fund (#103), Arterial Street Preservation Fund (#105), Mitigation Fees Fund (#124), Parks Construction Fund (#321), Capital Improvements Fund (#328), Local Revitalization Fund (#330), Water Utility Capital Fund (#460), Sewer Utility Capital Fund (#461), Storm Drainage Utility Capital Fund (#462), Facilities Fund (#505), and the Equipment Rental Capital Fund (#560).

Other requests include revenue adjustments to reflect new revenue sources and increases in existing revenue streams; requests to add new staffing; requests for increased funding for existing programs, and funding requests for new projects or programs.

In this budget amendment, three new positions are being requested:

- Economic Development Coordinator, Administration Department (1.0 FTE, \$121,400): Funding is requested to hire an Economic Development Coordinator to provide capacity to implement the strategies identified in the 10-Year Economic Development Strategic Plan.
- Maintenance Worker I-CDL, Storm Utility Fund (2.0 FTEs; \$173,500): Funding is requested to hire two additional maintenance workers to focus on inspection, cleaning, and repair of the storm drainage system based on the requirements of the Department of Ecology's National Pollution Discharge Elimination System (NPDES) permit.

The following table summarizes the current and revised budget as a result of this amendment.

Table 1: 2017 Budget as Amended

2018 Adopted Budget	\$ 266,871,607
Budget Amendment #4 (Ord #6XXX)	<u>21,356,521</u>
2018 Budget as Amended	\$ 288,228,128

Attachments:

- ❖ 1. Funds with proposed budget amendment in BA#4 solely to adjust the 2018 ending fund balance to reflect approved 2017 budget amendments in BA#1 and BA#2.
- ❖ 2. Mid-biennium correction.
- ❖ 3. Summary of CIP changes per 2018-2023 CFP.
- ❖ 4. Funding for Street Preservation Reserve Fund (Fund 106) initial reserves.
- ❖ 5. Proposed new Arterial Street Preservation projects.

Attachment 1

Funds with proposed budget amendment in BA#4 solely to adjust the 2018 ending fund balance to reflect approved 2017 budget amendments in BA#1 and BA#2.

<u>Fund</u>		<u>Adjustment</u>	<u>Amended Fund Balance</u>
Fund 104	Hotel/Motel Tax Fund	\$ 96,102	\$ 180,146
Fund 117	Drug Forfeiture Fund	95,555	123,415
Fund 119	Housing & Community Development Fund	(10,001)	34,008
Fund 120	Recreational Trails	164	64,502
Fund 121	BIA Fund	9,956	58,872
Fund 122	Cumulative Reserves	2,121,600	9,258,799
Fund 249	LID Guarantee Fund	1,588	1,588
Fund 275	LID 350 Fund	(1,349)	11,176
Fund 433	Sewer Metro Sub Fund	297,317	2,556,535
Fund 501	Insurance Fund	743,711	1,588,190
Fund 503	Workers' Comp Fund	<u>227,246</u>	<u>1,461,408</u>
TOTAL		\$ 3,581,889	\$15,338,639

Attachment 2 Mid-Biennium Correction

GENERAL FUND

Adopted 2018 Budgeted Ending Fund Balance **\$ 5,855,075**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 2,512,021	2,512,021
------------------------	--------------	-----------

2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Increase property tax revenues to reflect use of banked capacity (from BA#1). The increase in 2017 will also result in higher property tax receipts in 2018.

Revenues	\$ 500,000	500,000
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- Add revenue from City Traffic School (from BA#2). These revenues result from the traffic school, which was created in late 2016 after the 2017-2018 budget had been prepared.

Revenues	\$ 40,000	40,000
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- Adjust budget for expected utility taxes (from BA#2); these revenues (from interfund utility taxes) were under-budgeted in both 2017 and 2018.

Revenues	\$ 170,900	170,900
----------	------------	---------

- New FTE: Administrative Assistant (from BA#2), representing ongoing costs for the position, which was added in 2017.

Expenditures	\$ 93,200	(93,200)
--------------	-----------	----------

- Correct budget for position #1430-002 (from BA#1). This ongoing ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 85,100	(85,100)
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- Increase pension budget for Police Records Division (from BA#1). The payroll budget module underfunded this budget in both 2017 and 2018.

Expenditures	\$ 46,800	(46,800)
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		<u>Ending Fund Balance Impact</u>
• Add budget for holidays worked by Police officers (from BA#1). This ongoing cost has been unbudgeted in the past.		
Expenditures	\$ 300,000	(300,000)
• Add budget for comp time and other cash-outs, including sick and vacation leave (from BA#1). This ongoing cost has been unbudgeted in past years.		
Expenditures	\$ 400,000	(400,000)
• Reimbursement for a City Police officer to provide training assistance to the state Criminal Justice Training Commission (CJTC) as part of a 3-year agreement, and add funding for the supernumerary position that was effective in 2017 to serve as backfill for the officer during her time with the CJTC (from BA#1).		
Revenues	\$ 121,300	
Expenditures	\$ 118,600	<u>2,700</u>
Subtotal Ongoing Adjustments		\$ (211,500)

3. New funding requests:

• Funding for homeless resources and sheltering, including funds for the operation of a day resource center, an overnight shelter, and rental of modular wash stations and restrooms.		
Expenditures	\$ 337,400	(337,400)
• Funds for the City's Business Incubator program and for enhancements to enable businesses to procure business licenses on-line. The cost will be partially covered by a Port of Seattle grant.		
Revenues	\$ 65,000	
Expenditures	\$ 122,500	(57,500)
• New FTE: Economic Development Coordinator. This request is for an individual to help implement the strategies identified in the 10-year Economic Development Plan.		
Expenditures	\$ 121,400	(121,400)
• Automatic vehicle location for Police vehicles. Locators are used in Police vehicles to allow mapping and routing of each vehicle by Valley Communications (ValleyCom 911).		
Expenditures	\$ 22,500	(22,500)

		<u>Ending Fund Balance Impact</u>
<ul style="list-style-type: none"> Increase budget for King County District Court costs due to increases passed on to the City by the Court. 		
Expenditures	\$ 135,000	(135,000)
<ul style="list-style-type: none"> Restore funding for position #4270-001 (Vegetation Field Supervisor), which was not funded in the 2018 budget. This ongoing position was unfunded in the 2018 budget due to a miscoded position distribution account number in the payroll budget module. 		
Expenditures	\$ 68,100	<u>(68,100)</u>
Subtotal New Funding Requests		\$ (741,900)
Total General Fund Requested Adjustments in BA#4		<u>\$ 1,558,621</u>
Amended 2018 General Fund Budgeted Ending Fund Balance		\$ 7,413,696

ARTERIAL STREET FUND (FUND 102)

Adopted 2018 Budgeted Ending Fund Balance **\$ 948,939**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 80,675	80,675
------------------------	-----------	--------

2. New funding requests:

- Additional funding for transit partnership services related to increased Sounder service, providing additional transit service between Lakeland Hills and the Auburn Sounder station.

Expenditures	\$ 140,000	(140,000)
--------------	------------	-----------

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Arterial Street Fund project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 344,900	
Revenues	(\$ 4,448,700)	
Expenditures	(\$ 4,324,800)	221,000

- Rebudget funding for Kersey Way study. This restores \$20,000 in budget for this project that was not carried forward from 2016 to 2017, to be funded using traffic mitigation fees (and therefore having no net impact on the Arterial Street Fund fund balance).

Revenues	\$ 20,000	
Expenditures	\$ 20,000	0

- Rebudget funding for A St SE/Lakeland Hills Way Intersection project. This restores \$50,000 in budget for this project that was not carried forward from 2016 to 2017, to be funded using traffic impact fees (and therefore having no net impact on the Arterial Street Fund fund balance).

Revenues	\$ 50,000	
Expenditures	\$ 50,000	<u>0</u>

Subtotal New Funding Requests	\$ 81,000
-------------------------------	-----------

Total Fund 102 Requested Adjustments in BA#4	\$ <u>161,675</u>
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Amended 2018 Fund 102 Budgeted Ending Fund Balance	\$ 1,110,614
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LOCAL STREET FUND (FUND 103)

Adopted 2018 Budgeted Ending Fund Balance **\$ 383,973**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 309,491	309,491
------------------------	------------	---------

2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Local Street Fund project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 150,000	
Expenditures	\$ 150,000	0

Total Fund 103 Requested Adjustments in BA#4	<u>\$ 309,491</u>
--	-------------------

Amended 2018 Fund 103 Budgeted Ending Fund Balance **\$ 693,464**

ARTERIAL STREET PRESERVATION FUND (FUND 105)

Adopted 2018 Budgeted Ending Fund Balance **\$ 552,908**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 247,717	247,717
------------------------	------------	---------

2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Adjust budget for expected utility taxes (from BA#2); these revenues (from interfund utility taxes) were under-budgeted in both 2017 and 2018.

Revenues	\$ 34,100	34,100
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3. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Arterial Street Preservation Fund project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 796,100	
Revenues	(\$ 250,900)	
Expenditures	(\$ 584,300)	1,129,500

Total Fund 105 Requested Adjustments in BA#4	<u>\$ 1,411,317</u>
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Amended 2018 Fund 105 Budgeted Ending Fund Balance	\$ 1,964,225
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MITIGATION FEES FUND (FUND 124)

Adopted 2018 Budgeted Ending Fund Balance **\$ 4,729,864**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 4,597,182	4,597,182
------------------------	--------------	-----------

2. New funding requests:

- Trail and other improvements to West Auburn Lake Property (transfer to Parks Construction Fund, Fund 321).

Expenditures	\$ 100,000	(100,000)
--------------	------------	-----------

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Mitigation Fee Fund (Fund 124) project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 226,600	
Expenditures	(\$ 34,400)	261,000

- Rebudget funding for Kersey Way study. This restores \$20,000 in budget for this project that was not carried forward from 2016 to 2017, to be funded using traffic mitigation fees.

Expenditures	\$ 20,000	(20,000)
--------------	-----------	----------

- Rebudget funding for A St SE/Lakeland Hills Way Intersection project. This restores \$50,000 in budget for this project that was not carried forward from 2016 to 2017, to be funded using traffic impact fees.

Expenditures	\$ 50,000	<u>(50,000)</u>
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Subtotal New Funding Requests	\$ 91,000
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Total Fund 124 Requested Adjustments in BA#4	<u>\$ 4,688,182</u>
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Amended 2018 Fund 124 Budgeted Ending Fund Balance	\$ 9,418,046
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PARKS CONSTRUCTION FUND (FUND 321)

Adopted 2018 Budgeted Ending Fund Balance **\$ 74,706**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 484,060	484,060
------------------------	------------	---------

2. New funding requests:

- Trail and other improvements to West Auburn Lake Property (fully funded by a transfer of parks impact fees from the Mitigation Fee Fund (Fund 124) and therefore with a zero net impact on the Parks Construction Fund fund balance).

Revenues	\$ 100,000	
Expenditures	\$ 100,000	0

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Parks Construction Fund project carry forwards from 2017 and project deferrals as shown in the updated CFP (funded by carry forwards, grants, contributions, and park impact fees, and therefore with no net impact on the Parks Construction Fund fund balance). [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 66,400	
Revenues	\$ 623,000	
Expenditures	\$ 689,400	<u>0</u>

Subtotal New Funding Requests	\$	0
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Total Fund 321 Requested Adjustments in BA#4	\$	<u><u>484,060</u></u>
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Amended 2018 Fund 321 Budgeted Ending Fund Balance **\$ 558,766**

CAPITAL IMPROVEMENTS FUND (FUND 328)

Adopted 2018 Budgeted Ending Fund Balance **\$ 7,652,008**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 690,286	690,286
------------------------	------------	---------

2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Capital Improvements Fund (Fund 328) project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 295,000	
Revenues	(\$ 398,400)	
Expenditures	(\$ 970,400)	867,000

- Web based HVAC upgrade for Council chambers (funded by a transfer from the Facilities Fund (Fund 505) and therefore with a zero net impact on the Capital Improvements Fund fund balance). This project will allow HVAC in Council Chambers to be pre-programmed and not run 24/7, resulting in energy savings.

Revenues	\$ 200,000	
Expenditures	\$ 200,000	<u>0</u>

Subtotal New Funding Requests	\$ 867,000
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Total Fund 328 Requested Adjustments in BA#4	<u><u>\$ 1,557,286</u></u>
--	----------------------------

Amended 2018 Fund 328 Budgeted Ending Fund Balance **\$ 9,209,294**

Ending Fund
Balance Impact

LOCAL REVITALIZATION FUND (FUND 330)

Adopted 2018 Budgeted Ending Fund Balance	\$	0
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Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$	600	600
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2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to the Local Revitalization Fund 330 project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$	40,500	
Expenditures	\$	40,500	0

Total Fund 330 Requested Adjustments in BA#4	\$	<u>600</u>
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Amended 2018 Fund 330 Budgeted Ending Fund Balance	\$	600
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WATER FUND (FUND 430)

Adopted 2018 Budgeted Ending Fund Balance **\$ 4,644,112**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 1,417,306	1,417,306
------------------------	--------------	-----------

2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 4,000	(4,000)
--------------	----------	---------

- Adjust budget for expected utility taxes (from BA#2); these expenditures (interfund utility taxes) were under-budgeted in both 2017 and 2018.

Expenditures	\$ 95,000	<u>(95,000)</u>
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Subtotal Ongoing Adjustments		\$ (99,000)
------------------------------	--	-------------

3. New funding requests:

- Adjust operating transfer to the Equipment Rental Capital Fund (Fund 560) for capital projects, per the 2018-2023 CFP.

Beginning Fund Balance	\$ 37,500	
Expenditures	\$ 25,000	12,500

Total Fund 430 Requested Adjustments in BA#4		<u><u>\$ 1,330,806</u></u>
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Amended 2018 Fund 430 Budgeted Ending Fund Balance **\$ 5,974,918**

SEWER FUND (FUND 431)

Adopted 2018 Budgeted Ending Fund Balance **\$ 1,679,161**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 856,257	856,257
------------------------	------------	---------

2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 3,000	(3,000)
--------------	----------	---------

- Adjust budget for expected utility taxes (from BA#2); these expenditures (interfund utility taxes) were under-budgeted in both 2017 and 2018.

Expenditures	\$ 65,000	<u>(65,000)</u>
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Subtotal Ongoing Adjustments	\$ (68,000)
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3. New funding requests:

- Adjust operating transfer to the Equipment Rental Capital Fund (Fund 560) for capital projects, per the 2018-2023 CFP.

Beginning Fund Balance	\$ 37,500	
Expenditures	\$ 25,000	12,500

Total Fund 431 Requested Adjustments in BA#4	\$ <u>800,757</u>
--	-------------------

Amended 2018 Fund 431 Budgeted Ending Fund Balance **\$ 2,479,918**

STORM DRAINAGE FUND (FUND 432)

Adopted 2018 Budgeted Ending Fund Balance **\$ 1,536,112**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	(\$ 259,007)	(259,007)
------------------------	---------------	-----------

2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 3,000	(3,000)
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- Adjust budget for expected utility taxes (from BA#2); these expenditures (interfund utility taxes) were under-budgeted in both 2017 and 2018.

Expenditures	\$ 45,000	<u>(45,000)</u>
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Subtotal Ongoing Adjustments	\$ (48,000)
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3. New funding requests:

- Adjust operating transfer to the Equipment Rental Capital Fund (Fund 560) for capital projects, per the 2018-2023 CFP.

Beginning Fund Balance	\$ 37,500	
Expenditures	\$ 25,000	12,500

- New FTEs: Two Maintenance Worker I positions, to focus on storm system inspection, cleaning, and repair based on Department of Ecology National Pollution Discharge Elimination System (NPDES) requirements.

Expenditures	\$ 173,500	<u>(173,500)</u>
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Subtotal New Funding Requests	\$ (161,000)
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Total Fund 432 Requested Adjustments in BA#4	<u>\$ (468,007)</u>
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Amended 2018 Fund 432 Budgeted Ending Fund Balance	\$ 1,068,105
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SOLID WASTE FUND (FUND 434)

Adopted 2018 Budgeted Ending Fund Balance **\$ 4,607,824**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 493,334	493,334
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 1,000	(1,000)
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3. New funding requests:

- Adjust budget to reflect extension of the solid waste contract with Waste Management. The adopted budget assumed annexed customers would become City collection customers; instead, they will remain Republic Services customers for the year. For the Solid Waste Fund, this reduces billing revenues but is partially offset by a reduction in taxes and payments to the hauler.

Revenues	(\$ 1,013,400)	
Expenditures	(\$ 753,200)	(260,200)

Total Fund 434 Requested Adjustments in BA#4		<u>\$ 232,134</u>
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Amended 2018 Fund 434 Budgeted Ending Fund Balance **\$ 4,839,958**

AIRPORT FUND (FUND 435)

Adopted 2018 Budgeted Ending Fund Balance **\$ 459,990**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 26,635	26,635
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Add budget to repay interfund loan (from BA#1). This item was inadvertently omitted from the 2017-2018 adopted budget.

Expenditures	\$ 40,100	(40,100)
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- Increase revenues for change in security charge, reflecting a rate change from \$5 to \$10 per month, which was put into effect in January 2017 (from BA#2).

Revenues	\$ 19,000	<u>19,000</u>
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Subtotal Ongoing Adjustments	\$ (21,100)
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3. New funding requests:

- Competitive Market Assessment and Long-Term Rate Study for the Auburn Municipal Airport. Both of these items were recommended for implementation in the 2017-2020 Airport Strategic Business Plan.

Expenditures	\$ 50,000	(50,000)
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Total Fund 435 Requested Adjustments in BA#4	\$ <u>(44,465)</u>
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Amended 2018 Fund 435 Budgeted Ending Fund Balance **\$ 415,525**

CEMETERY FUND (FUND 436)

Adopted 2018 Budgeted Ending Fund Balance **\$ 230,318**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 16,243	16,243
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 1,000	(1,000)
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Total Fund 436 Requested Adjustments in BA#4	\$ <u>15,243</u>
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Amended 2018 Fund 436 Budgeted Ending Fund Balance **\$ 245,561**

WATER CAPITAL FUND (FUND 460)

Adopted 2018 Budgeted Ending Fund Balance **\$ 859,467**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	(\$ 857,498)	(857,498)
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2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Water Capital Fund (Fund 460) project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 552,500	
Revenues	\$ 287,500	
Expenditures	(\$ 777,400)	1,617,400

Total Fund 460 Requested Adjustments in BA#4	<u>\$ 759,902</u>
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Amended 2018 Fund 460 Budgeted Ending Fund Balance **\$ 1,619,369**

SEWER CAPITAL FUND (FUND 461)

Adopted 2018 Budgeted Ending Fund Balance **\$ 7,007,219**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 3,531,858	3,531,858
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2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Sewer Capital Fund (Fund 461) project carry forwards from 2017 and project deferrals as shown in the updated CFP. [see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 210,000	
Expenditures	\$ 117,000	93,000

- Increase budget for Pump Station Telemetry Improvements project from 2017 savings in other projects (zero impact on Sewer Capital Fund fund balance).

Beginning Fund Balance	\$ 140,000	
Expenditures	\$ 140,000	0

- New: Pump Station Electrical Improvements funded from savings in other project (zero impact on Sewer Capital Fund fund balance).

Expenditures (sebd05)	(\$ 141,000)	
Expenditures (new project)	\$ 141,000	<u>0</u>

Subtotal New Funding Requests	\$ 93,000
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Total Fund 461 Requested Adjustments in BA#4	<u><u>\$ 3,624,858</u></u>
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Amended 2018 Fund 461 Budgeted Ending Fund Balance	\$ 10,632,077
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STORM DRAINAGE CAPITAL FUND (FUND 462)

Adopted 2018 Budgeted Ending Fund Balance **\$ 10,611,143**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 314,053	314,053
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2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Storm Drainage Capital Fund (Fund 462) project carry forwards from 2017 and project deferrals as shown in the updated CFP.

[see Attachment 3: Summary of CIP Changes]

Beginning Fund Balance	\$ 783,100	
Expenditures	\$ 513,100	270,000

- Auburn Way South, 2nd to Main St. Storm Improvements. (125,000)

Subtotal New Funding Requests	\$ 145,000
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Total Fund 462 Requested Adjustments in BA#4	\$ <u>459,053</u>
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Amended 2018 Fund 462 Budgeted Ending Fund Balance **\$ 11,070,196**

AIRPORT CAPITAL FUND (FUND 465)

Adopted 2018 Budgeted Ending Fund Balance	\$	76
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Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$	92,892	92,892
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2. New funding requests:

- Move funding for purchase of runway safety area from 2021 to 2018 (expenditure largely offset by FAA grants).

Revenues	\$	527,800	
Expenditures	\$	555,600	(27,800)

Total Fund 465 Requested Adjustments in BA#4	\$	<u>65,092</u>
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Amended 2018 Fund 465 Budgeted Ending Fund Balance	\$	65,168
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CEMETERY CAPITAL FUND (FUND 466)

Adopted 2018 Budgeted Ending Fund Balance **\$ 157,301**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 99,332	99,332
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2. New funding requests:

- Fund asphalt repair work at Mountain View Cemetery (expenditure funded by a transfer from the Cemetery Endowment Fund (Fund 701) and therefore having a zero net impact on Cemetery Capital Fund fund balance.

Revenues	\$ 75,000	
Expenditures	\$ 75,000	0

Total Fund 466 Requested Adjustments in BA#4	\$ <u>99,332</u>
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Amended 2018 Fund 466 Budgeted Ending Fund Balance **\$ 256,633**

FACILITIES FUND (FUND 505)

Adopted 2018 Budgeted Ending Fund Balance **\$ 1,249,682**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	(\$ 21,903)	(21,903)
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2. New funding requests:

- Adjustments to capital projects per the 2018-2023 Capital Facilities Plan (CFP), representing the net change in fund balance due to Facilities Fund (Fund 505) project carry forwards from 2017 and project deferrals as shown in the updated CFP (cost offset by transfers from the Capital Improvements Fund (Fund 328), therefore having no net impact on Facilities Fund fund balance). [see Attachment 3: Summary of CIP Changes]

Revenues	\$ 450,000	
Expenditures	\$ 450,000	0

- Web based HVAC upgrade for Council chambers. This project will allow HVAC in Council Chambers to be pre-programmed and not run 24/7, resulting in energy savings.

Expenditures	\$ 200,000	<u>(200,000)</u>
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Subtotal New Funding Requests	\$ (200,000)
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Total Fund 505 Requested Adjustments in BA#4	<u>\$ (221,903)</u>
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Amended 2018 Fund 505 Budgeted Ending Fund Balance **\$ 1,027,779**

INNOVATION AND TECHNOLOGY FUND (FUND 518)

Adopted 2018 Budgeted Ending Fund Balance **\$ 969,523**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 1,103,567	1,103,567
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- New FTE: Administrative Assistant (from BA#2), representing ongoing costs for the position, which was added in 2017.

Expenditures	\$ 5,000	(5,000)
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3. New funding requests:

- Funding for major upgrade to the City's CRW system, which helps the City manage CDPW activities, including building permits, land management, business, licenses, code enforcement, and developer projects.

Expenditures	\$ 50,000	(50,000)
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- Correct interfund revenue to match charges to funds (2018 budgeted revenues in Fund 518 was not updated to match the sum of interfund charges to other funds during the budget development process).

Revenues	\$ 362,400	362,400
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- Migrate help desk software to service desk solution, increasing IT's ability to efficiently service department and meet service agreements, including providing a service catalog, asset lifecycle management, and in-depth project management.

Expenditures	\$ 80,000	<u>(80,000)</u>
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Subtotal New Funding Requests	\$ 232,400
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Total Fund 518 Requested Adjustments in BA#4	<u>\$ 1,330,967</u>
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Amended 2018 Fund 518 Budgeted Ending Fund Balance	\$ 2,300,490
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EQUIPMENT RENTAL FUND (FUND 550)

Adopted 2018 Budgeted Ending Fund Balance **\$ 2,703,403**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 440,448	440,448
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 2,100	(2,100)
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- Move budget for capital lease from capital to operating subfund (from BA#1).

Expenditures	\$ 41,500	<u>(41,500)</u>
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Subtotal New Funding Requests	\$ (43,600)
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3. New funding requests:

- Remove salary and benefits for the deactivated M&O Support Manager position.

Expenditures	(\$ 132,400)	132,400
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Total Fund 550 Requested Adjustments in BA#4	<u>\$ 529,248</u>
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Amended 2018 Fund 550 Budgeted Ending Fund Balance **\$ 3,232,651**

EQUIPMENT RENTAL CAPITAL FUND (FUND 560)

Adopted 2018 Budgeted Ending Fund Balance **\$ 1,573,723**

Proposed Budget Amendments:

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 1,066,352	1,066,352
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2. Ongoing adjustments from 2017 (in BA#1 or BA#2):

- Move budget for capital lease from capital to operating subfund (from BA#1).

Expenditures	(\$ 41,500)	41,500
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3. New funding requests:

- Transfer appropriation for Police vehicles, authorized in adopted 2018 budget (POL.0023), from General Fund to Equipment Rental Capital Fund (Fund 560) where the purchases will actually be made. This expenditure will be funded by a transfer from the General Fund; therefore, there will be no net impact on the Equipment Rental Fund fund balance.

Revenues	\$ 130,300	
Expenditures	\$ 130,300	0

- Adjust operating transfer from other funds for capital projects, per the 2018-2023 CFP. Net zero impact on Equipment Rental Capital Fund fund balance. [see Attachment 3: Summary of CIP Changes]

Revenues	\$ 100,000	
Expenditures	\$ 100,000	<u>0</u>

Subtotal New Funding Requests	\$ 0
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Total Fund 560 Requested Adjustments in BA#4	<u><u>\$ 1,107,852</u></u>
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Amended 2018 Fund 560 Budgeted Ending Fund Balance	\$ 2,681,575
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IT CAPITAL FUND (FUND 568)

Adopted 2018 Budgeted Ending Fund Balance **\$ 250,883**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 337,694	337,694
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2. New funding requests:

- Automatic vehicle location for Police vehicles. Locators are used in Police vehicles to allow mapping and routing of each vehicle by Valley Communications (ValleyCom 911).

Revenues	\$ 22,500	
Expenditures	\$ 22,500	0

Total Fund 568 Requested Adjustments in BA#4	\$ <u>337,694</u>
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Amended 2018 Fund 568 Budgeted Ending Fund Balance **\$ 588,577**

FIRE PENSION FUND (FUND 611)

Adopted 2018 Budgeted Ending Fund Balance **\$ 2,229,957**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	(\$ 48,293)	(48,293)
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2. New funding requests:

- Correct budget for position #1430-002 (from BA#1). This ongoing position (Payroll Specialist) was unbudgeted in 2018 due to a miscoding in the payroll budget module.

Expenditures	\$ 1,000	(1,000)
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- Increase budgeted salary and benefits for Battalion Chief and Fire Marshall, per collective bargaining agreement.

Expenditures	\$ 41,800	<u>(41,800)</u>
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Subtotal New Funding Requests	\$ (42,800)
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Total Fund 611 Requested Adjustments in BA#4	\$ <u><u>(91,093)</u></u>
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Amended 2018 Fund 611 Budgeted Ending Fund Balance **\$ 2,138,864**

CEMETERY ENDOWMENT FUND (FUND 701)

Adopted 2018 Budgeted Ending Fund Balance **\$ 1,798,179**

Proposed Budget Amendments: _____

1. Adjust beginning fund balance for 2017 budget amendments.

This adjusts the budgeted 2018 ending fund balance to reflect all of the approved 2017 budget amendments in BA#1 and BA#2.

Beginning Fund Balance	\$ 23,330	23,330
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2. New funding requests:

- Fund asphalt repair work at Mountain View Cemetery (transfer to Cemetery Capital Fund (Fund 466).

Expenditures	\$ 75,000	(75,000)
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Total Fund 701 Requested Adjustments in BA#4		<u>\$ (51,670)</u>
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Amended 2018 Fund 701 Budgeted Ending Fund Balance **\$ 1,746,509**

Attachment 3

Summary of CIP Changes per 2018-2023 CFP

GRAND TOTAL \$ 3,717,600 \$ (4,367,500) \$ (4,976,300) \$ 4,326,400

<u>Fund</u>	<u>Project</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
102 Arterial Streets	cp1502 37th St SE & A St SE Traffic Signal Safety Imp	34,400	355,600	390,000	-
	cp1707 A St SE Corridor Signal Safety & Op. Imp	35,500	319,700	355,200	-
	cp1110 A Street SE Safety Improvements	55,000	-	55,000	-
	asbd24 Auburn Regional Growth Center Access Imp	-	(500,000)	(500,000)	-
	cp1114 Auburn Way S & 12th St SE Intersection Improvements	150,000	-	150,000	-
	asbd05 AWN & 1st Street NE Signal Improvements	-	-	(50,000)	50,000
	asbd23 AWS / SR-164 Sidewalk Improvements	-	(208,000)	(260,000)	52,000
	cp1705 AWS / SR-164 Sidewalk Improvements	-	-	52,000	(52,000)
	asbd07 Citywide Arterial Bicycle & Safety Improvements	-	-	(100,000)	100,000
	asbd14 Evergreen Heights Safe Routes to School Improvements	-	(410,000)	(210,000)	(200,000)
	cp1416 F Street SE Non-Motorized Improvements	-	(2,352,000)	(2,502,000)	150,000
	cp1701 ITS Dynamic Message Signs	-	(120,000)	(50,000)	(70,000)
	asbd18 Lea Hill Segment 1 - R St NE to 105th PI SE	-	200,000	200,000	-
	asbd12 M Street NE - E Main St to 4th St NE	-	(300,000)	(300,000)	-
	asbd21 M Street SE & 29th St SE Intersection Safety Imp	50,000	-	50,000	-
	cp1406 Main Street Signal Upgrades	20,000	-	20,000	-
	asbd26 Riverwalk Drive SE Non-Motorized Improvements	-	(125,000)	(250,000)	125,000
	asbd25 Stewart Road - Lake Tapps Parkway Corridor	-	(34,000)	(100,000)	66,000
	asbd20 West Valley Highway Improvements	-	(100,000)	(100,000)	-
	cp1513 22nd St NE & I St NE Intersection	-	(1,175,000)	(1,175,000)	-
	asbd11 Kersey Way Study	-	20,000	20,000	-
	asbd15 A St SE & Lakeland Hills Wy SE Intersection Sfty & Imp	-	50,000	50,000	-
	TOTAL	344,900	(4,378,700)	(4,254,800)	221,000
103 Local Streets	sobd02 Local Street Improvement Program	150,000	-	150,000	-
	TOTAL	150,000	-	150,000	-
105 Arterial Sreet Preservation	cp1521 15th St NE/NW Preservation	750,000	750,000	1,500,000	-
	cp1502 37th St SE & A St SE Traffic Signal Safety Imp	46,100	-	46,100	-
	spbd01 Annual Street Preservation Program	-	-	(400,000)	400,000
	spbd04 Auburn Way N Preservation Phase 2	-	(889,700)	(1,508,000)	618,300
	spbd05 Auburn Way N Preservation Phase 3	-	(111,200)	(222,400)	111,200
	TOTAL	796,100	(250,900)	(584,300)	1,129,500

Attachment 3

Summary of CIP Changes per 2018-2023 CFP

<u>Fund</u>	<u>Project</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
124 Mitigation Fees	asbd24 Auburn Regional Growth Center Access Imp	-		(100,000)	100,000
	cp1315 City Wetland Mitigation projects	26,600		26,600	-
	asbd14 Evergreen Heights Safe Routes to School Improvements	-		(57,000)	57,000
	cp1416 F Street SE Non-Motorized Improvements	-		(190,000)	190,000
	gpbd11 Lakeland Hills Nature Area	-		150,000	(150,000)
	asbd18 Lea Hill Segment 1 - R St NE to 105th PI SE	-		200,000	(200,000)
	asbd12 M Street NE - E Main St to 4th St NE	-		(20,000)	20,000
	gpbd13 Mary Olson Farm - Watts Property Acquisition	-		125,000	(125,000)
	asbd25 Stewart Road - Lake Tapps Parkway Corridor	-		(34,000)	34,000
	gpbd06 Sunset Park	200,000		200,000	-
	asbd20 West Valley Highway Improvements	-		(100,000)	100,000
	cp1513 22nd St NE & I St NE Intersection	-		(235,000)	235,000
	West Auburn Lake Property	-		100,000	(100,000)
	asbd11 Kersey Way Study	-		20,000	(20,000)
	asbd15 A St SE & Lakeland Hills Wy SE Intersection Sfty & Imp	-		50,000	(50,000)
	TOTAL	226,600	-	135,600	91,000
321 Parks Construction	gpbd22 Les Gove Campus Security Cameras	20,000	-	20,000	-
	gpbd13 Mary Olson Farm - Watts Property Acquisition	-	250,000	250,000	-
	gpbd04 Park Acquisitions / Development	46,400	-	46,400	-
	gpbd06 Sunset Park	-	400,000	400,000	-
	10th Green and Surrounds	-	(27,000)	(27,000)	-
	West Auburn Lake Property	-	100,000	100,000	-
	TOTAL	66,400	723,000	789,400	-
328 Capital Improvements	cp1611 Auburn Environmental Park Boardwalk - Phase 2	-	(800,000)	(800,000)	-
	cp1705 AWS / SR-164 Sidewalk Improvements	295,000	375,000	670,000	-
	cp1315 City Wetland Mitigation projects	-	26,600	26,600	-
	gcdb08 Citywide Bridge Railing Replacements	-	-	(100,000)	100,000
	cp1711 Citywide Street Lighting Improvements	-	-	(100,000)	100,000
	gpbd11 Lakeland Hills Nature Area	-	-	(150,000)	150,000
	erbd02 M&O Lunchroom Expansion	-	-	37,500	(37,500)
	erbd03 M&O Master Planning	-	-	(12,500)	12,500
	gcdb05 Public Art	-	-	(30,000)	30,000
	gcdb03 Wayfinding Program	-	-	(35,000)	35,000
	City Hall Roof Replacement	-	-	(200,000)	200,000
	City Hall Structural Repairs	-	-	(250,000)	250,000
	10th Green and Surrounds	-	-	(27,000)	27,000
	TOTAL	295,000	(398,400)	(970,400)	867,000

Attachment 3

Summary of CIP Changes per 2018-2023 CFP

<u>Fund</u>	<u>Project</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
330 Local Revitalization	cp1616 City Downtown Public Parking Lot Reconfiguration	40,500	-	40,500	-
	TOTAL	40,500	-	40,500	-
430 Water Operations	erbd02 M&O Lunchroom Expansion	37,500	-	37,500	-
	erbd03 M&O Master Planning	-	-	(12,500)	12,500
	TOTAL	37,500	-	25,000	12,500
431 Sewer Operations	erbd02 M&O Lunchroom Expansion	37,500	-	37,500	-
	erbd03 M&O Master Planning	-	-	(12,500)	12,500
	TOTAL	37,500	-	25,000	12,500
432 Storm Operations	erbd02 M&O Lunchroom Expansion	37,500	-	37,500	-
	erbd03 M&O Master Planning	-	-	(12,500)	12,500
	TOTAL	37,500	-	25,000	12,500
460 Water Capital	cp1513 22nd St NE & I St NE Intersection	-	-	(275,000)	275,000
	wabd08 Algona Well 1 Decommissioning	-	-	(39,000)	39,000
	wabd14 Auburn Regional Growth Center Access Improvements	-	-	(50,000)	50,000
	cp1218 Auburn Way S Muckleshoot Plaza to Dogwood	10,000	-	10,000	-
	wabd07 Coal Creek Springs Rehabilitation	-	-	(800,000)	800,000
	cp1603 Coal Creek Springs Transmission Main Rpl	-	-	(183,400)	183,400
	cp1416 F Street SE Non-Motorized Improvements	-	-	(250,000)	250,000
	cp1107 Fulmer Well Field Improvements	10,000	-	10,000	-
	cp1617 Lea Hill PRV Stations Improvement	10,000	-	10,000	-
	wabd13 M Street NE Widening	-	-	(20,000)	20,000
	cp1709 Reservoir 1 Seismic Control Valve	12,500	87,500	100,000	-
	wabd04 Utilities Field Operations Center	100,000	200,000	300,000	-
	cp1317 Water Meter & Billing System Improvements	400,000	-	400,000	-
	cp1417 West Hill Springs Improvements	10,000	-	10,000	-
	TOTAL	552,500	287,500	(777,400)	1,617,400

Attachment 3

Summary of CIP Changes per 2018-2023 CFP

<u>Fund</u>	<u>Project</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
461 Sewer Capital	cp1520 B Street NW Reconstruction	10,000	-	10,000	-
	cp1416 F Street SE Non-Motorized Improvements	-	-	(88,000)	88,000
	sebd08 M Street NE Widening	-	-	(5,000)	5,000
	sebd06 Siphon Assessment	100,000	-	100,000	-
	wabd04 Utilities Field Operations Center	100,000	-	100,000	-
	sebd09 Pump Station Telemetry Improvements	140,000	-	140,000	-
	cp1512 Pump Station Electrical Improvements	-	-	(141,000)	141,000
	sebd05 Pump Station Replacement / Improvements	-	-	141,000	(141,000)
	TOTAL	350,000	-	257,000	93,000
462 Storm Capital	cp1312 Academy Dr, SE 312 St Se, & D St Storm Improvements	600,000	-	600,000	-
	cp1316 East Ridge Manor Storm Drainage Improvements	83,100	-	83,100	-
	sdbd07 Hillside Drainage Assessment	-	-	(125,000)	125,000
	sdbd14 Riverwalk Drive SE Non-Motorized Improvements	-	-	(50,000)	50,000
	sdbd13 S. 330th St. & 46th Pl. S. Storm Improvement	-	-	(20,000)	20,000
	wabd04 Utilities Field Operations Center	100,000	-	100,000	-
	sdbd12 Vegetation Sorting Facility	-	-	(75,000)	75,000
	TOTAL	783,100	-	513,100	270,000
505 Facilities	CHRoof City Hall Roof Replacement	-	(200,000)	(200,000)	-
	City Hall Structural Repairs	-	(250,000)	(250,000)	-
	TOTAL	-	(450,000)	(450,000)	-
560 ER&R Capital	erbd02 M&O Lunchroom Expansion	-	150,000	150,000	-
	erbd03 M&O Master Planning	-	(50,000)	(50,000)	-
	TOTAL	-	100,000	100,000	-

Attachment 4

Funding for Street Preservation Reserve Fund (Fund 106) Initial Reserves

Source	Dept	Project/Program	CIP	Amount	
				2017	2018
REET					
	CDPW	Auburn Environmental Boardwalk - Phase 2	CP1611	75,000	
		Downtown Wayfinding Program	G CBD03	25,000	35,000
		Citywide Bridge Railing Replacements	G CBD08	99,000	100,000
		Citywide Street Lighting Improvements	CP1711	50,000	100,000
	Parks	Mary Olson Farm/Watts Property Acquisition	GPBD13	125,000	
		Public Art	G CBD02	133,000	30,000
		Lakeland Hills Nature Area	GPBD11	25,000	150,000
		Rebuild the Tenth Green and Surrounds			27,000
	Facilities	M&O Vehicle Storage Bay Improvements	CP0711	25,000	
		M&O Vehicle Bay Maintenance	CP1223	62,500	
		M&O Fuel Tank Replacement	ERBD01	17,500	
		M&O Lunchroom Expansion	ERBD02	37,500	
		M&O Master Planning	ERBD03	12,500	12,500
		City Hall Exterior Structural Repairs			250,000
		City Hall Roof Replacement			200,000
Fund Balance					
	GF	Projected surplus fund balance		1,300,000	
Total				1,987,000	904,500
GRAND TOTAL				\$ 2,891,500	

Attachment 5

Proposed new Arterial Street Preservation projects

		Ending Fund Balance <u>Impact</u>
STREET PRESERVATION RESERVE FUND (FUND 106)		
Adopted 2018 Budgeted Ending Fund Balance		\$ 0
<u>Initial Funding:</u>		
Funding per the recommendation of the <i>ad hoc</i> committee on \$20 car tab fees to establish a fund for this purpose:		
• REET funds from existing projects [see list in Attachment 4]		\$ 1,591,500
• Transfer from the Cumulative Reserve Fund (Fund 122)		<u>\$ 1,300,000</u>
Subtotal New Funding		\$ 2,891,500
<u>Proposed New Projects in BA#4:</u>		
• Funding for West Valley Highway paving project (SR518 and Peasley Canyon Road).		
Expenditures	\$ 350,000	(\$ 350,000)
• Funding for additional Arterial Street Preservation Program Projects.		
Expenditures	\$ 1,200,000	(\$ 1,200,000)
• Funding for S 277th St Pavement Preservation.		
Expenditures	\$ 662,400	<u>(\$ 662,400)</u>
Subtotal New Projects		(\$ 2,212,400)
Amended 2018 Fund 106 Budgeted Ending Fund Balance		\$ 679,100

ARTERIAL STREET PRESERVATION FUND (FUND 105)

Adjusted 2018 Ending Fund Balance [see Attachment 2, page 6] **\$ 1,976,225**

Proposed Budget Amendments:

- Funding for West Valley Highway paving project (SR518 and Peasley Canyon Road). Expenditure funded by a transfer from Street Preservation Reserve Fund (Fund 106), with no net impact on Fund Arterial Street Preservation Fund fund balance.

Revenues: Transfer from Street			
Preservation Reserve Fund	\$ 350,000		
Expenditures	\$ 350,000	\$	0

- Funding for additional Arterial Street Preservation Program Projects. Expenditure funded by transfers from Street Preservation Reserve Fund (Fund 106). with no net impact on Arterial Street Preservation Fund fund balance.

Revenues: Transfer from Street			
Preservation Reserve Fund	\$ 1,200,000		
Expenditures	\$ 1,200,000	\$	0

- Funding for S 277th St Pavement Preservation, funded by grant and transfer from Street Preservation Reserve Fund (Fund 106), with no impact on Arterial Street Preservation Fund fund balance.

Revenues:			
• Transfer from Street Preservation			
Reserve Fund	\$ 662,400		
• Grants	\$ 662,400		
Expenditures	\$ 1,324,800	\$	<u>0</u>
Subtotal New Projects		\$	0

Amended 2018 Fund 105 Budgeted Ending Fund Balance **\$ 1,976,225**



AGENDA BILL APPROVAL FORM

Agenda Subject:

Matrix

Date:

September 20, 2017

Department:

Administration

Attachments:

[Matrix](#)
[scope](#)

Budget Impact:

\$0

Administrative Recommendation:

Background Summary:

Reviewed by Council Committees:

Councilmember:

Staff:

Meeting Date: September 25, 2017

Item Number:

COUNCIL MATRIX

NO.	TOPIC	Chair	STAFF LEAD(S)	STUDY SESSION REVIEW DATE(S)	COUNCIL DISCUSSION SUMMARY	ACTION DATE
2	Capital Projects Update and Featured Capital Project Discussion	Chair Wagner Chair DaCorsi	Vice Director Snyder	TBD		
3	Community Sustainability Series: Economic and Statutory Considerations for Municipalities	Chair Wagner Chair DaCorsi	Vice Director Snyder	Rescheduled for later this year		
4	IT Update on Digital Parity	Chair Wagner Chair DaCorsi	Vice Director Haugan	10/09/2017		
5	Code Enforcement Presentation	Chair Wagner Chair DaCorsi	Vice Director Snyder	10/9/2017		
6	Property at 104th and 102nd	Chair Wagner Chair DaCorsi	Vice Director Snyder	10/9/2017		
7	Business Shopping Carts	Chair Peloza Vice Chair Baggett	Director Snyder	10/23/2017		
9	Police Calls for Mental Health Issues	Chair Peloza Vice Chair Baggett	Chief Lee	10/23/2017		
11	Third Quarter Financial Report	Chair Baggett Chair Wagner	Vice Director Coleman	TBD		
16	Legal Rights for Undocumented Residents	Chair Trout-Manuel Chair Wales	Vice Director Hinman	future meeting		
17	CDBG Grant Parameters	Chair Trout-Manuel Chair Wales	Vice	9/11/2017		

SPECIAL FOCUS AREAS

HEALTH & HUMAN SERVICES	FINANCE & ECONOMIC DEVELOPMENT	PUBLIC WORKS & COMMUNITY DEVELOPMENT	MUNICIPAL SERVICES
HUMAN SERVICES FUNDING PUBLIC WELLNESS DOMESTIC VIOLENCE SERVICES HOMELESSNESS SERVICES AFFORDABLE HOUSING COMMUNITY SERVICES HUMAN RESOURCES MEDICAL COMMUNITY RELATIONS	CITY BUDGET & AMENDMENTS RISK MANAGEMENT EQUIPMENT RENTAL FACILITIES CITY REAL PROPERTY LEGAL DEVELOPMENT INCENTIVES BUSINESS DEVELOPMENT ECONOMIC DEVELOPMENT STRATEGIES	UTILITIES ZONING, CODES & PERMITS INNOVATION & TECHNOLOGY TRANSPORTATION STREETS ENGINEERING CAPITAL PROJECTS SUSTAINABILITY ENVIRONMENTAL PROTECTION CULTURAL ARTS & PUBLIC ARTS PLANNING	POLICE SCORE JAIL DISTRICT COURT PARKS & RECREATION ANIMAL CONTROL SOLID WASTE EMERGENCY PLANNING AIRPORT AIRPORT BUSINESSES SISTER CITIES MULTIMEDIA
Councilmember Trout-Manuel, Chair Deputy Mayor Wales, Vice Chair	Councilmember Baggett, Chair Councilmember Wagner, Vice Chair	Councilmember Wagner, Chair Councilmember DaCorsi, Vice Chair	Councilmember Peloza, Chair Councilmember Baggett, Vice Chair
2017 MEETING DATES March 13, 2017 May 8, 2017 July 10, 2017 September 11, 2017 November 13, 2017	2017 MEETING DATES March 27, 2017 May 22, 2017 June 12, 2017 July 24, 2017 August 14, 2017 September 25, 2017 November 27, 2017	2017 MEETING DATES April 10, 2017 June 12, 2017 May 22, 2017 August 14, 2017 July 24, 2017 October 9, 2017 December 11, 2017	2017 MEETING DATES April 24, 2017 June 26, 2017 August 28, 2017 October 23, 2017 December 26, 2017