



**City Council Meeting**  
**September 18, 2017 - 7:00 PM**  
**Auburn City Hall**  
**AGENDA**

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[Watch the meeting video](#)

Meeting videos are not available until 72 hours after the meeting has concluded.

**I. CALL TO ORDER**

- A. **Pledge of Allegiance**
- B. **Roll Call**

**II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

**III. APPOINTMENTS**

**IV. AGENDA MODIFICATIONS**

**V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE**

**A. Public Hearings**

No public hearing is scheduled for this evening.

**B. Audience Participation**

*This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.*

**C. Correspondence**

There is no correspondence for Council review.

**VI. COUNCIL AD HOC COMMITTEE REPORTS**

***Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.***

**VII. CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.*

**A. Minutes of the February 29, 2016 and March 14, 2016 Study Session Meetings\***

**B. Minutes of the September 5, 2017 Regular City Council Meeting\***

**C. Claims Vouchers (Coleman)**

Claims voucher numbers 445670 through 445853 in the amount of

\$6,672,358.48 and four wire transfers in the amount of \$1,036,028.60 and dated September 18th, 2017.

D. **Payroll Vouchers (Coleman)**

Payroll check numbers 537502 through 537522 in the amount of \$546,843.18, electronic deposit transmissions in the amount of \$1,593,679.85 for a grand total of \$2,140,523.03 for the period covering August 31, 2017 to September 13, 2017.

E. **Public Works Project No. CP1218\* (Snyder)**

City Council to approve Change Order No. 01 in the amount of \$374,393.48 to Contract No. 16-20 for work on Project No. CP1218, Auburn Way South Corridor Safety Improvements (Muckleshoot Plaza to Dogwood St SE) project

F. **Public Works Project No. CP1406\* (Snyder)**

City Council to grant permission to advertise for bids for Project No. CP1406, Main Street Signal Upgrades

G. **Public Works Project No. CP1523\* (Snyder)**

City Council to approve Change Order No.1 in the amount of \$39,500.00 to Contract No. 17-05 for work on Project No. CP1523, Lake Tapps Parkway Preservation Project

***(RECOMMENDED ACTION: City Council approve the Consent Agenda.)***

VIII. **UNFINISHED BUSINESS**

IX. **NEW BUSINESS**

X. **RESOLUTIONS**

A. **Resolution No. 5297\* (Snyder)**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute the Flood Protection Easement for White River properties

***(RECOMMENDED ACTION: City Council adopt Resolution No. 5597.)***

B. **Resolution No. 5315\* (Faber)**

A Resolution of the City Council of the City of Auburn, Washington, adopting and supporting the Auburn Pioneer Cemetery Master Plan

***(RECOMMENDED ACTION: City Council adopt Resolution No. 5315.)***

XI. **MAYOR AND COUNCILMEMBER REPORTS**

*At this time the Mayor and City Council may report on their significant City-related activities since the last regular Council meeting.*

A. **From the Council**

B. **From the Mayor**

XII. **ADJOURNMENT**

*Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.*

\*Denotes attachments included in the agenda packet.



## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Minutes of the February 29, 2016 and March 14, 2016  
Study Session Meetings

**Date:**

September 5, 2017

**Department:**

Administration

**Attachments:**

[Feb 29, 2016 Minutes](#)

[March 14, 2016 Minutes](#)

**Budget Impact:**

\$0

**Administrative Recommendation:****Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

**Meeting Date:** September 18, 2017

**Item Number:** CA.A





**City Council Study Session**  
**February 29, 2016 - 5:30 PM**  
**Auburn City Hall**  
**MINUTES**

**I. CALL TO ORDER**

Deputy Mayor Wales called the meeting to order at 5:32 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

**A. Roll Call**

City Councilmembers present: Deputy Mayor Largo Wales, Bob Baggett, Claude DaCorsi, John Holman, Bill Pelosa, and Rich Wagner. Councilmember Yolanda Trout-Manuel was excused.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Daniel B. Heid, Innovation and Technology Director Paul Haugan, Human Resources and Risk Management Director Rob Roscoe, Director of Administration Dana Hinman, Community Development and Public Works Director Kevin Snyder, Police Commander Mark Caillier, and City Clerk Danielle Daskam.

**II. Announcements, Reports, and Presentations**

**A. Pierce Transit Long Range Plan - Destination 2040 (20 Minute Presentation/10 Minute Q&A)**

Pierce Transit Presenters: Rebecca Japhet, Public Relations Officer and Darin Stavish, Principal Planner

Using a PowerPoint presentation, Darin Stavish, Principal Planner for Pierce Transit's Destination 2040 Long Range Plan, presented an overview of the Plan to Council. Mr. Stavish shared the two key components of the long range plan; a range of future alternative service scenarios for growth through 2040 and the Puget Sound Regional Council travel demand modeling and evaluation of scenarios for potential ridership. Mr. Stavish explained the four future scenarios of either constrained or unconstrained funding. Scenario 1 is a baseline that does not change from current conditions, it keeps funding and ridership at their current status; Scenario 2 projects a 2% growth, the existing route structure would remain mostly unmodified with some increased frequency in trunk routes and a small increase in the higher urban areas; Scenario 3 projects a 2.5% increase that would allow for upgrading or maintaining the assets Pierce Transit currently has while returning to the agency's highest historical levels of service; Scenario 4 projects a 3% growth with high growth in transit service hours, expanded and new routes and unlimited or unconstrained funding availability. Scenario 4b would include service to Auburn.

Mr. Stavish reviewed the internal challenges and obstacles that Pierce Transit faces while working to restore service hours, including the uncertain or unstable financial outlook, vehicle conditions and replacement schedules and the aging out of the current Pierce Transit workforce. Some of the external challenges and obstacles that Pierce Transit will face is improving or maintaining the public's perception of the agency, creating a culture of greater transit usage in Pierce County and the fact that suburban land use patterns are not conducive to transit usage beyond the area of Tacoma.

Mr. Stavish reviewed some of the opportunities for growth including the underserved transit dependent population areas, evaluating the Pacific Avenue SR 7 Corridor for a higher capacity or even a bus rapid transit service, utilizing emerging technologies, new potential riders and regional connections with the ST3 Projects.

Councilmember Pelosa asked about the coordination with Sound Transit on a light rail project. Mr. Stavish explained they would like to expand the light rail project into Pierce County. Pierce Transit will serve the light rail station.

B. Auburn Youth Resources (15 Minute Presentation/10 Minute Q&A)

Michael Jackson, Sylvia Fuerstenberg, Rand Redlin from Auburn Youth Resources presented to Council the plan for the Arcadia House Project. The project's intent is to provide innovative housing, resources and support that serve to lift chronically homeless youth toward a productive future and sets them on a path to selfsufficiency in a new modern state-of-the-art facility. This a shelter with transitional housing, office space, drug and alcohol treatment and the other services homeless youth need. Mr. Jackson reviewed the need in South King County. The goals of the project is to construct a new and innovative center that serves the needs of the homeless youth, offer meaningful services and programs that focus youth on productive outcomes, low barrier to services under one roof, and to intervene in the cycle of homelessness and meet the stated goals of All Home (rare, brief and one time). Mr. Jackson reviewed the services provided and the program benefits by Auburn Youth Recourses.

Auburn Youth Resources is seeking funding from the City as well as funding from King County and other funding partners.

Deputy Mayor Wales questioned the total structural cost of the project. Mr. Redlinn stated the development budget is almost \$3 million. Most of the funding for the building is coming from the State of Washington and King County.

Councilmember DaCorsi asked about the length of stay. Ms. Fuerstenberg explained it would be somewhat unlimited. She said some

young adults need additional time to transition into regular housing.

Councilmember Holman suggested an aggressive outreach campaign to neighbors to mitigate complaints.

Mayor Backus reiterated that the youth that AYR is helping are local.

### III. **AGENDA ITEMS FOR COUNCIL DISCUSSION**

- A. Council Ad-Hoc Committee on Committees (30 Minute Presentation/20 Minute Q&A) (Deputy Mayor Wales)
  - 1. Committee Matrix
  - 2. Progression of Leadership
  - 3. Committee Notes Example

Councilmember Wagner and Councilmember DaCorsi presented the Council with the revised committee matrix.

Councilmember DaCorsi explained the ad hoc committee considered whether a committee had required attendance or the meeting was more of a networking opportunity. The committee suggested that the Puyallup River Watershed Council be removed from the matrix, and recommended adding the Governors Affordable Housing Board.

Councilmember DaCorsi recommended having the Independent Salary Commission identify and define what is compensable attendance.

Councilmember Holman questioned City Action Days and the Congressional City Conference as only networking. Councilmember DaCorsi explained these items are not required attendance. Deputy Mayor Wales suggested the title for those two items be changed to advocacy.

Councilmember Holman suggested adding the First Tier Suburbs Council as part of NLC.

Deputy Mayor Wales explained that the next step will be to provide the revised matrix to the Independent Salary Commission for review. The Salary Commission will determine which meetings will be considered as compensable for a Councilmember.

Councilmember Pelosa stated he is opposed to removing the Puyallup River Watershed from the matrix.

Director Hinman stated the City is going to institute a pilot a program with an on-line form where Council can report on their attendance at

committee meetings.

Mayor Backus requested the length of commitment be included on the matrix.

B. Council Retreat Goals (5 Minute Presentation/10 Minute Q&A)  
(Hinman)

Director Haugan presented Council with a PowerPoint presentation on the increase in internet access to achieve digital parity by a percentage by 2020. He spoke about establishing an Internet Utility, leveraging public infrastructure including the proof of concept of providing internet service to a low income area over the summer, building both public and private partnerships, and establishing standards as guiding principles. He reviewed the emerging opportunities and the progress that can be anticipated.

Deputy Mayor Wales thanked Director Haugan for the work and progress they have provided thus far.

**IV. OTHER DISCUSSION ITEMS**

Deputy Mayor Wales requested an overview of the private versus public parking availability and costs at a future meeting.

**V. ADJOURNMENT**

There being no further business before the Council, the meeting adjourned at 7:18 p.m.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
LARGO WALES, DEPUTY MAYOR

\_\_\_\_\_  
Danielle Daskam, City Clerk



**City Council Study Session**  
**March 14, 2016 - 5:30 PM**  
**Auburn City Hall**  
**MINUTES**

**I. CALL TO ORDER**

Deputy Mayor Wales called the Study Session to order at 5:30 p.m. in the Council Chambers of Auburn City Hall located at 25 West Main Street in Auburn.

**A. Roll Call**

Councilmembers present: Deputy Mayor Wales, Bob Baggett, Claude DaCorsi, John Holman, Bill Peloza, Yolanda Trout-Manuel and Rich Wagner.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Daniel B. Heid, Assistant City Attorney Doug Ruth, Innovation and Technology Director Paul Haugan, Director of Administration Dana Hinman, Community Development and Public Works Director Kevin Snyder, Police Chief Bob Lee, Parks, Arts and Recreation Director Daryl Faber, Assistant Director of Community Development Services Jeff Tate, Director of Engineering Services/City Engineer Ingrid Gaub, IT Operations Manager Ashley Riggs, Finance Director Shelley Coleman, Finance Customer Care Manager Brenda Goodson-Moore, Solid Waste and Recycling Supervisor Joan Nelson and Deputy City Clerk Shawn Campbell.

**II. AGENDA MODIFICATIONS**

An updated agreement for the GIS Software and Maintenance Renewal Program was provided to Council prior to the meeting.

**III. AGENDA ITEMS FOR COUNCIL DISCUSSION**

- A. Ordinance No. 6567 (10 Minute Presentation/10 Minute Q&A) (Heid)  
An Ordinance of the City Council of the City of Auburn, Washington, amending Sections 5.10.040, 5.15.110, 5.20.080 And 5.22.120 of the Auburn City Code relating to enforcement of the City's business license requirement

Assistant Director Tate and Assistant City Attorney Ruth presented Council with the draft City Code amendments. Staff is proposing code enforcement staff be allowed to use the civil code to enforce business licensing issues. Currently the only option is a criminal misdemeanor. This code amendment would allow the code enforcement officer to

have discretion if a civil or criminal citation would be issued. The amendment also allows the City to file an injunction or an abatement order.

Councilmember DaCorsi asked how a serious nature is categorized. Assitant Attorney Ruth stated it is somewhat up to the code enforcement officer. This section was intentionality left broad to allow for ease of use for the code enforcement staff.

Councilmember Wager stated the City started the business licenses program to know what businesses are in the town. He believes there needs to be additional language for compliance around apartment complexes.

Councilmember Pelozo asked for a serious nature be additionally identified.

Councilmember Holman advised not defining serious nature further. He suggested allowing the officers to use their discretion.

B. 2018 Solid Waste Collection Contract (15 Minute Presentation/ 30 Minute Q&A) (Coleman)

Director Coleman, Customer Care Manager Goodson-Moore and Solid Waste and Recycling Supervisor Nelson presented Council with the proposed advertising of the 2018 Solid Waste Collection contract.

Director Coleman stated the City is in its sixth year of a contract with the current vendor. The City's current contract is in place until the end of 2017. Staff is proposing a resolution on the next City Council agenda to allow the City to go out to bid on the solid wastes collection services.

Supervisor Nelson stated the procurement process will provide staff the opportunity for transparency, a competitive price and enhance services for the residents of Auburn.

Manager Goodson-Moore reviewed the current customer services provided by the City.

Supervisor Nelson looked at some proposed alternative services that will be a part of the bidding package.

Councilmember Pelozo questioned having the hauler provide customer service.

Councilmember DaCorsi asked about the evaluation of the bids. Supervisor Nelson said there are four qualified haulers. She stated the evaluation will be on price only.

Councilmember Wagner suggested staff think outside the box in regards to what could be possible.

- C. GIS Software & Maintenance Renewal (5 Minute Presentation/10 Minute Q&A) (Haugan)  
Agreement between the City of Auburn and Esri for GIS software and maintenance.

IT Operations Manager Riggs explained that the City has a current agreement with ERIS for GIS software and maintenance. The current agreement is set to expire and a new three year agreement with a cost increase of \$15,000.00, due to the City's population increase, will be before Council for consideration at the next City Council meeting. The City will receive additional services and training for the increased cost.

- D. Council Retreat Goals (5 Minute Presentation/10 Minute Q&A) (Hinman)

Director Hinman asked the Council what they would like to see from staff in regards to Economic Development at the next Study Session.

Councilmember Wagner stated he would like to have information about the wage structure of new and existing businesses.

Councilmember Holman stated business licensing is a tool to determine the number of employees per business. He suggested adding a question or survey on the satisfaction level with the ability to open a new business in the city from the perspective of the business owner.

Deputy Mayor Wales would like to know what type of new businesses are coming into the City.

Councilmember Trout-Manuel would like data on bringing in more women-owned businesses in to the City.

Councilmember DaCorsi asked about what the potential opportunity lost if the City cannot accommodate the various businesses.

Councilmember Pelozza stated he wants WiFi within the City.

Councilmember DaCorsi stated he would like to see the projected growth over the next 10 years, and if the City can accommodate the business growth.

#### **IV. ADJOURNMENT**

There being no further business before the Council, the meeting adjourned at 6:17 p.m.

APPROVED this 18th day of September, 2017.

\_\_\_\_\_  
LARGO WALES, DEPUTY MAYOR

\_\_\_\_\_  
Shawn Campbell, Deputy City Clerk





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Minutes of the September 5, 2017 Regular City Council Meeting

**Date:**

September 12, 2017

**Department:**

Administration

**Attachments:**

[Minutes](#)

**Budget Impact:**

\$0

**Administrative Recommendation:****Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

**Meeting Date:** September 18, 2017

**Item Number:** CA.B



## **CITY COUNCIL MEETING MINUTES**

**September 5, 2017 7:00 PM**

### **I. CALL TO ORDER**

#### **A. Pledge of Allegiance**

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street, and led those in attendance in the Pledge of Allegiance.

#### **B. Roll Call**

City Councilmembers present: Deputy Mayor Largo Wales, Bob Baggett, Claude DaCorsi, John Holman, Bill Pelozza, Yolanda Trout-Manuel, and Rich Wagner.

Mayor Nancy Backus was in attendance, and the following department directors and staff members were also present: Finance Director Shelley Coleman, City Attorney Daniel B. Heid, Police Commander Steve Stocker, Innovation and Technology Director Paul Haugan, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Community Development and Public Works Director Kevin Snyder, Parks, Arts and Recreation Director Daryl Faber, and City Clerk Danielle Daskam.

### **II. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS**

#### **A. Constitution Week Proclamation**

Mayor Backus to proclaim September 17-23, 2017 as "Constitution Week" in the city of Auburn.

Mayor Backus declared September 17-23, 2017 as "Constitution Week" in the city of Auburn and presented the proclamation to Hilda Meryhew representing the Lakota Chapter of the Daughters of the American Revolution.

### **III. APPOINTMENTS**

There was no appointment for Council consideration.

**IV. AGENDA MODIFICATIONS**

There was no change to the agenda.

**V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE****A. Public Hearings**

No public hearing was scheduled for this evening.

**B. Audience Participation**

*This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided*

There was no comment from the audience.

**C. Correspondence**

There was no correspondence for Council review.

**VI. COUNCIL AD HOC COMMITTEE REPORTS**

Councilmember Baggett, chair of the Finance ad hoc committee that reviews claims and payroll vouchers, reported he and Councilmember Wagner reviewed the payroll vouchers and electronic deposits in the approximate amount of \$2.3 million and claims vouchers and wire transfers in the amount of approximately \$1.1 million for the periods August 17, 2017 to August 30, 2017 and September 5, 2017, respectively. The ad hoc committee recommends approval of the claims and payroll vouchers as described on the Consent Agenda.

**VII. CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.*

**A. Minutes of the August 14, 2017, February 8, 2016 and February 22, 2016 Study Session Meetings****B. Minutes of the August 21, 2017 Regular City Council Meeting****C. Claims Vouchers**

Claims voucher numbers 445488 through 445669 in the amount of \$937,877.34 and six wire transfers in the amount of \$192,828.32 and dated September 5, 2017.

**D. Payroll Vouchers**

Payroll check numbers 537485 through 537501 in the amount of \$732,971.05 and electronic deposit transmissions in the amount of \$1,609,580.09 for a grand total of \$2,342,551.14 for the period covering August 17, 2017 to August 30, 2017.

**E. Public Works Project No. CP1501**

City Council approve Final Pay Estimate No. 5 to Contract No. 16-09 in the amount of \$17,608.05 and accept construction of Project No. CP1501, Traffic Signal Safety Improvements Project.

**F. Public Works Project No. CP1502**

City Council grant permission to advertise for bids for Project No. CP1502, A Street SE and 37<sup>th</sup> Street SE Traffic Signal

Deputy Mayor Wales moved and Councilmember DaCorsi seconded to approve the Consent Agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

**VIII. UNFINISHED BUSINESS**

There was no unfinished business.

**IX. NEW BUSINESS**

There was no new business.

**X. MAYOR AND COUNCILMEMBER REPORTS****A. From the Council**

Councilmember DaCorsi commented on the United States Constitution adopted September 17, 1787, and reflected on the meaning of the Constitution for him and his family and the opportunity for his great-grandfather to immigrate to the United States in 1898 and become a citizen.

Councilmember Holman reported on his attendance at the remembrance ceremony held at the Washington State fairgrounds in Puyallup marking the 75<sup>th</sup> anniversary of the signing of Executive Order 9066 of 1942 and the impact of the internment of Japanese Americans during World War II.

Councilmember Baggett reported on his attendance at the 40<sup>th</sup> anniversary celebration for Valley Communications Center, the City's 911 provider.

Councilmember Pelozza reported on his attendance at the South County Area Transportation Board and Washington State Transportation Commission's ongoing pilot program testing a system of charging drivers for the number of miles traveled instead of charging them a gas tax. Gas tax revenue will decline as vehicles become more fuel-efficient or use no gasoline, and because the gas tax is the main source of funding for state roads, bridges and the ferry system, the state is looking for an alternative revenue source.

**B. From the Mayor**

Mayor Backus reported on her attendance at the Chamber of Commerce sponsored New Educators Breakfast, a press conference with Washington CAN! (Community Action Network), the Holiday Inn Express and Suites groundbreaking, the Diversity Council kickoff meeting, the City of Auburn Giving Campaign dunk tank fundraiser, the Auburn High School Welcome Back to School event, a Work Source fundraiser, Auburn Valley Humane Society's Barkfest, a tour of the Ray of Hope homeless resource center, the Valley Regional Fire Authority's Adopt-a-Highway cleanup on State Route 18, the Police and Fire chili cook-off held at the Auburn Farmers Market to benefit the Auburn Food Bank, and a meeting with Julia Reed, Regional Affairs Director for the City of Seattle.

**XI. ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:27 p.m.

APPROVED THE \_\_\_\_\_ DAY OF SEPTEMBER, 2017.

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NANCY BACKUS, MAYOR

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Danielle Daskam, City Clerk

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Internet: <http://www.auburnwa.gov>





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Claims Vouchers

**Date:**

September 13, 2017

**Department:**

Finance

**Attachments:**

No Attachments Available

**Budget Impact:**

\$0

**Administrative Recommendation:**

Approve Claims Vouchers

**Background Summary:**

Claims voucher numbers 445670 through 445853 in the amount of \$6,672,358.48 and four wire transfers in the amount of \$1,036,028.60 and dated September 18th, 2017.

**Reviewed by Council Committees:****Councilmember:****Staff:**

Coleman

**Meeting Date:** September 18, 2017

**Item Number:** CA.C



## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Payroll Vouchers

**Date:**

September 13, 2017

**Department:**

Finance

**Attachments:**

No Attachments Available

**Budget Impact:**

\$0

**Administrative Recommendation:**

Approve Payroll Vouchers

**Background Summary:**

Payroll check numbers 537502 through 537522 in the amount of \$546,843.18, electronic deposit transmissions in the amount of \$1,593,679.85 for a grand total of \$2,140,523.03 for the period covering August 31, 2017 to September 13, 2017.

**Reviewed by Council Committees:****Councilmember:****Staff:**

Coleman

**Meeting Date:** September 18, 2017

**Item Number:** CA.D





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Public Works Project No. CP1218

**Date:**

September 12, 2017

**Department:**

CD & PW

**Attachments:**

[Budget Status Sheet](#)  
[Project Map](#)

**Budget Impact:**

\$0

**Administrative Recommendation:**

City Council approve Change Order No. 01 in the amount of \$374,393.48 to Contract No. 16-20 for work on Project No. CP1218, Auburn Way South Corridor Safety Improvements (Muckleshoot Plaza to Dogwood St SE) project.

**Background Summary:**

This project is constructing improvements to Auburn Way South (SR164) from Muckleshoot Plaza (Bingo Hall/Smoke Shop) to Dogwood Street SE and consists of improving access management, providing U-turns, upgrading transit stops and street lighting, widening to accommodate turn lanes and 10-foot wide sidewalks, installing ADA accessible pedestrian push buttons with audible countdown pedestrian signal heads, and upgrading traffic signals. The improvements are illustrated on the attached project map. Current construction efforts are focusing on installing utilities, sidewalk, curb and gutter, and bus station pull-outs along the north side of the road.

Change Order No. 1 allocates additional funds to the Contract to address discrepancies between the estimated quantities provided by the City's design consultant and the actual quantities realized in the field for various bid items. The City is working with the design consultant to determine what portion, if any, of the associated added costs may be the responsibility of the consultant. The Change Order also allocates additional funds for various items of work being completed by the City's contractor for which the City anticipates receiving reimbursement from others. This work includes bus shelter footing installation for King County Metro and non-City utility relocations and adjustments.

An in-fund adjustment within the 102 Fund from Traffic Impact Fees in the amount of \$199,238.00 is needed to fund this change order but does not require a budget amendment because these funds are available from other budgeted projects in 2017 that are completed and have remaining budget or are not being completed this year.

These projects include the Traffic Management Center Improvements and a pre-design study for future phases of the Auburn Way South Improvements. The City continues working with the Muckleshoot Indian Tribe on the larger SR164 to SR18 connection project that is considering a new interchange from SR-18 that provides a direct connection to Auburn Way South. Therefore, the Pre-Design work currently budgeted is premature until this larger effort is completed.

A project budget contingency of \$2,427.00 remains in the 460 Water Utility Fund.

**Reviewed by Council Committees:**

**Councilmember:**

**Staff:** Snyder

**Meeting Date:** September 18, 2017

**Item Number:** CA.E

# BUDGET STATUS SHEET

|                           |  |
|---------------------------|--|
| <b>Project No:</b> CP1218 | <b>Project Title:</b> Auburn Way South Corridor Safety Improvements (Muckleshoot Plaza to Dogwood St SE) |
|---------------------------|--|

**Project Manager:** Matthew Larson

**Date:** Sept. 8, 2017

Initiation Date: 09/17/2012

Advertisement Date: 01/03/2017

Award Date: 02/21/2017

- ☐ Update

☐ Permission to Advertise

☐ Contract Award

☒ Change Order Approval

☐ Contract Final Acceptance

## Funds Budgeted (Funds Available)

| Funding                                   | Prior Years    | 2015 (Actual)  | 2016 (Actual)  | 2017             | Total            |
|---|----------------|----------------|----------------|------------------|------------------|
| 102 Fund - Federal Grant                  | 98,470         | 213,098        | 61,317         | 1,960,223        | 2,333,108        |
| 102 Fund - WSDOT GCB 1913 (Federal Funds) | 0              | 0              | 0              | 466,191          | 466,191          |
| 102 Fund - Traffic Impact Fees            | 0              | 54,597         | 191,794        | 828,206          | 1,074,597        |
| 102 Fund - Unrestricted Street            | 2,768          | 0              | 0              | 0                | 2,768            |
| 102 Fund - Other Reimbursements           | 0              | 0              | 0              | 57,015           | 57,015           |
| 460 Fund - Water                          | 0              | 0              | 151,091        | 1,010,249        | 1,161,340        |
| <b>Total</b>                              | <b>101,238</b> | <b>267,695</b> | <b>404,202</b> | <b>4,378,899</b> | <b>5,095,019</b> |

## Estimated Cost (Funds Needed)

| Activity  | Prior Years (Actual) | 2015 (Actual)  | 2016 (Actual)  | 2017             | Total            |
|---|----------------------|----------------|----------------|------------------|------------------|
| Design Engineering - City Costs Total             | 23,379               | 39,381         | 62,790         | 17,000           | 142,550          |
| Design Engineering - Consultant Costs Total       | 77,859               | 228,314        | 255,276        | 32,258           | 593,707          |
| ROW - Consultant Costs                            | 0                    | 0              | 10,000         | 2,059            | 12,059           |
| ROW - City Costs                                  | 0                    | 0              | 14,819         | 0                | 14,819           |
| ROW - Property Acquisitions                       | 0                    | 0              | 61,317         | 0                | 61,317           |
| Total Construction Contract Bid                   | 0                    | 0              | 0              | 3,658,080        | 3,658,080        |
| Change Order No. 1                                | 0                    | 0              | 0              | 374,394          | 374,394          |
| Authorized Contingency (Remaining)                | 0                    | 0              | 0              | 129,904          | 129,904          |
| Construction Engineering - State Costs Total      | 0                    | 0              | 0              | 10,000           | 10,000           |
| Construction Engineering - Consultant Costs Total | 0                    | 0              | 0              | 20,000           | 20,000           |
| Construction Engineering - City Costs Total       | 0                    | 0              | 0              | 275,000          | 275,000          |
| <b>Total</b>                                      | <b>101,238</b>       | <b>267,695</b> | <b>404,202</b> | <b>4,518,695</b> | <b>5,291,830</b> |

## 102 Arterial Street Budget Status

|  | Prior Years | 2015 (Actual) | 2016 (Actual) | 2017           | Total          |
|--|-------------|---------------|---------------|----------------|----------------|
| *102 Funds Budgeted ( )                  | (101,238)   | (267,695)     | (253,111)     | (3,311,635)    | (3,933,679)    |
| 102 Funds Needed                         | 101,238     | 267,695       | 253,111       | 3,510,873      | 4,132,917      |
| <b>*102 Fund Project Contingency ( )</b> | <b>0</b>    | <b>0</b>      | <b>0</b>      | <b>0</b>       | <b>0</b>       |
| <b>102 Funds Required</b>                | <b>0</b>    | <b>0</b>      | <b>0</b>      | <b>199,238</b> | <b>199,238</b> |

## 460 Water Budget Status

|  | Prior Years | 2015 (Actual) | 2016 (Actual) | 2017           | Total          |
|--|-------------|---------------|---------------|----------------|----------------|
| *460 Funds Budgeted ( )                  | 0           | 0             | (151,091)     | (1,010,249)    | (1,161,340)    |
| 460 Funds Needed                         | 0           | 0             | 151,091       | 1,007,822      | 1,158,913      |
| <b>*460 Fund Project Contingency ( )</b> | <b>0</b>    | <b>0</b>      | <b>0</b>      | <b>(2,427)</b> | <b>(2,427)</b> |
| <b>460 Funds Required</b>                | <b>0</b>    | <b>0</b>      | <b>0</b>      | <b>0</b>       | <b>0</b>       |

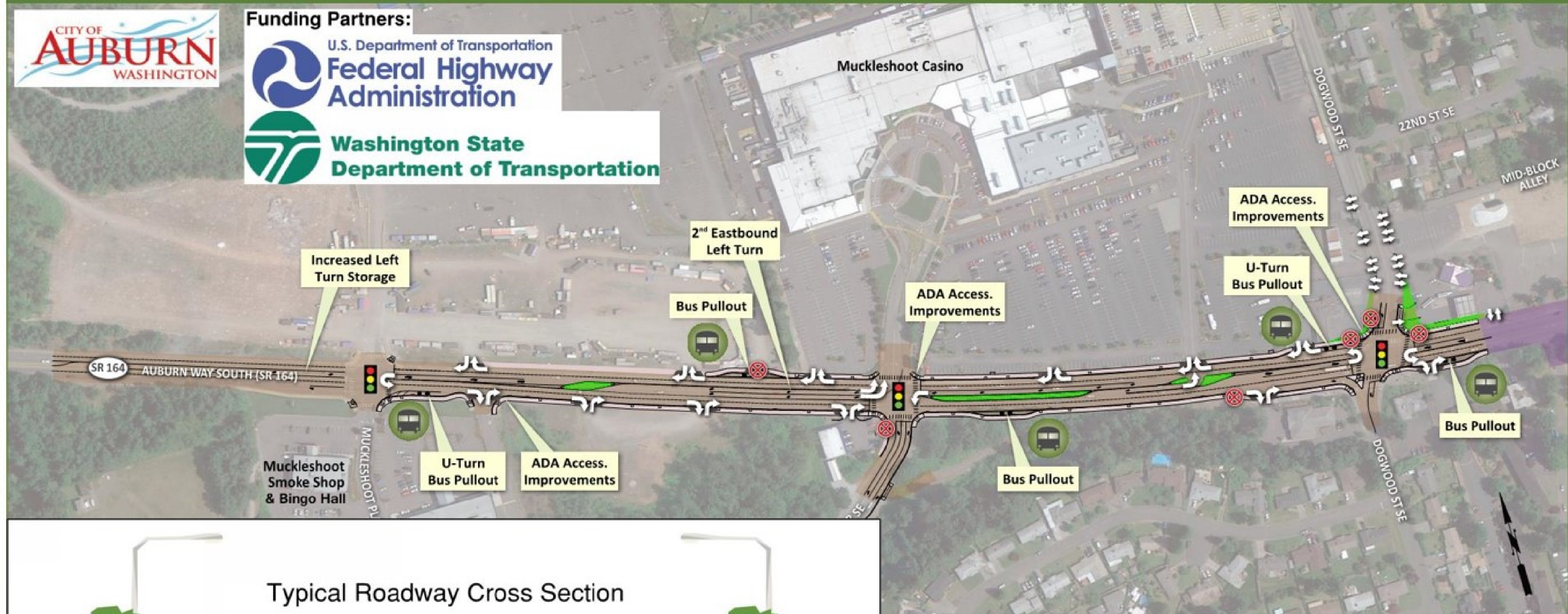
\* ( # ) in the Budget Status Sections indicates Money the City has available.



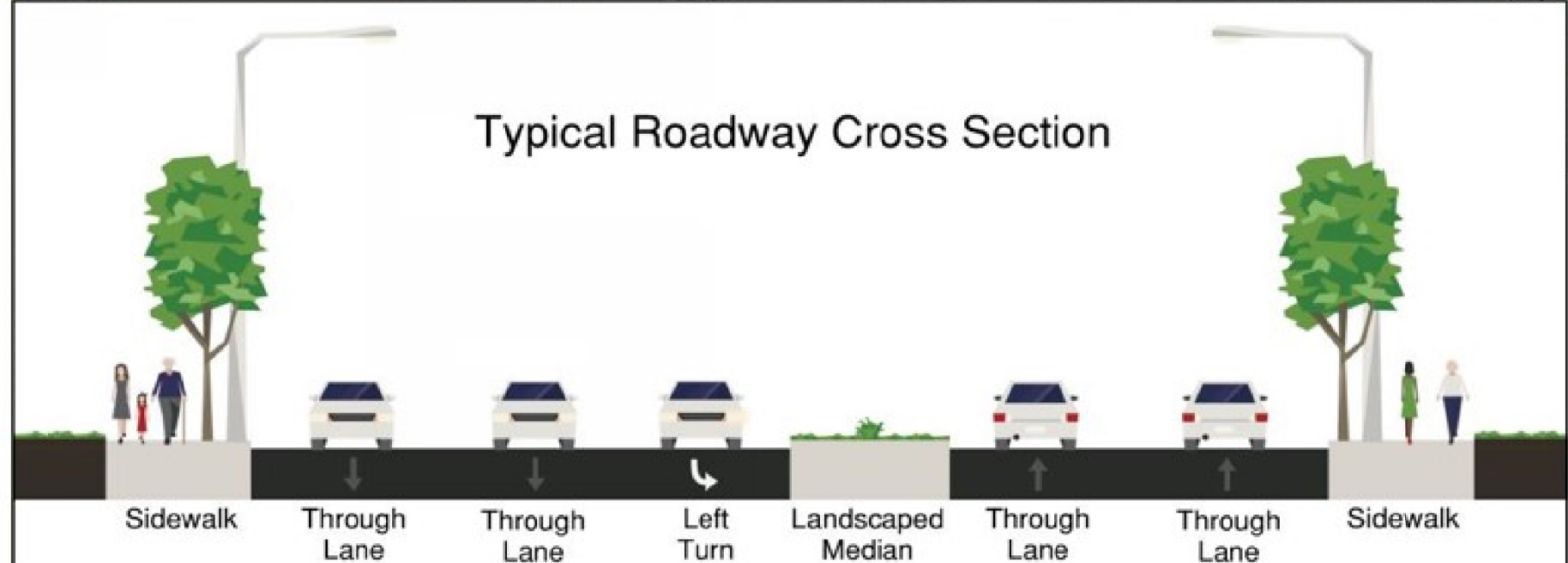
CP1218 Auburn Way South Corridor Safety Improvements  
Muckleshoot Plaza to Dogwood Street SE



Funding Partners:



Typical Roadway Cross Section



LEGEND

- Subject Project Limits
- Previously Constructed Project
- Bus Pullout
- Full-Access Traffic Signal
- Access to be Maintained/Added
- Full Access Driveway
- Existing Driveway to be Closed/Removed





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Public Works Project No. CP1406

**Date:**

September 11, 2017

**Department:**

CD & PW

**Attachments:**

[Budget Status Sheet](#)

[Vicinity Map](#)

**Budget Impact:**

\$TBD

**Administrative Recommendation:**

City Council grant permission to advertise for bids for Project No. CP1406, Main Street Signal Upgrades.

**Background Summary:**

The Main Street Signal Upgrades project will reconstruct the existing traffic signal system at the C Street NW and W Main Street intersection. The new traffic signal will provide protected left-turn phasing for C Street and additional safety related to the railroad pre-emption. The project also includes street lighting improvements, new sidewalk ramps, and Intelligent Transportation System upgrades.

Advertising for construction bids is expected in mid-September with construction anticipated to begin in February 2018 due to the long lead time needed to procure signal poles. Construction of the Project is expected to last 2 months.

Unless bids are lower than expected, it is anticipated that awarding the contract will require a project budget increase of \$74,190.00. The actual amount of this increase (if any), will be addressed in the award consent item brought to Council.

**Reviewed by Council Committees:****Councilmember:****Staff:**

Snyder

**Meeting Date:** September 18, 2017

**Item Number:** CA.F

## BUDGET STATUS SHEET

|  |   |
|--|---|
| <b>Project No:</b> CP1406              | <b>Project Title:</b> Main Street Signal Upgrades |
| <b>Project Manager:</b> Kevin Thompson |   |

Initiation Date: \_\_3/20/14\_\_

Advertisement Date: \_\_\_\_\_

Award Date: \_\_\_\_\_

- ☐ Update for 100% PS&E

☒ Permission to Advertise

☐ Contract Award

☐ Change Order Approval

☐ Contract Final Acceptance

Date: September 7, 2017

The "Future Years" column indicates the projected amount to be requested in future budgets.

### Funds Budgeted (Funds Available)

| Funding                            | Prior Years   | 2017          | 2018           | Future Years | Total          |
|------------------------------------|---------------|---------------|----------------|--------------|----------------|
| 102 Fund - Unrestricted            |               | 0             | 320,000        | 0            | 320,000        |
| 124 Fund - Traffic Mitigation Fees | 26,856        | 91,291        | 58,710         | 0            | 176,856        |
| <b>Total</b>                       | <b>26,856</b> | <b>91,291</b> | <b>378,710</b> | <b>0</b>     | <b>496,856</b> |

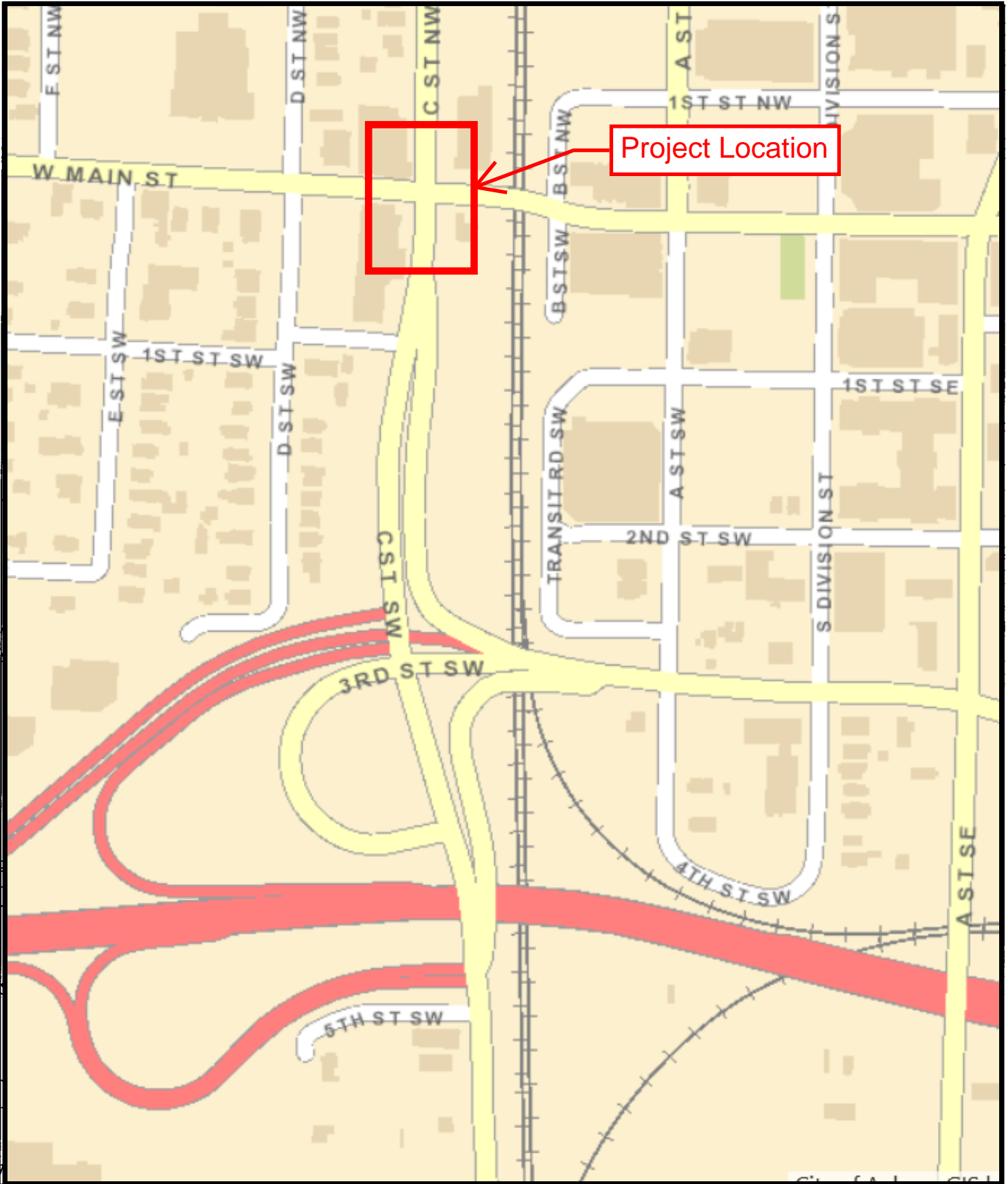
### Estimated Cost (Funds Needed)

| Activity                                      | Prior Years   | 2017          | 2018           | Future Years | Total          |
|---|---------------|---------------|----------------|--------------|----------------|
| Design Engineering - City Costs               | 26,856        | 24,198        | 0              | 0            | 51,054         |
| Design Engineering - On-Call Consultant Costs |               | 67,093        | 0              | 0            | 67,093         |
| Construction Estimate                         |               | 0             | 389,000        | 0            | 389,000        |
| Construction Contingency (10%)                |               | 0             | 38,900         | 0            | 38,900         |
| Construction Engineering - Consultant         |               | 0             | 10,000         | 0            | 10,000         |
| Construction Engineering - City Costs         |               | 0             | 15,000         | 0            | 15,000         |
| <b>Total</b>                                  | <b>26,856</b> | <b>91,291</b> | <b>452,900</b> | <b>0</b>     | <b>571,047</b> |

### 102/124 Arterial Street Budget Status

|  | Prior Years   | 2017     | 2018          | Future Years | Total         |
|--|---------------|----------|---------------|--------------|---------------|
| *102/124 Funds Budgeted ( )                  | 0             | (91,291) | (378,710)     | 0            | (496,856)     |
| 102/124 Funds Needed                         | 26,856        | 91,291   | 452,900       | 0            | 571,047       |
| <b>*102/124 Fund Project Contingency ( )</b> | <b>0</b>      | <b>0</b> | <b>0</b>      | <b>0</b>     | <b>0</b>      |
| <b>102/124 Funds Required</b>                | <b>26,856</b> | <b>0</b> | <b>74,190</b> | <b>0</b>     | <b>74,190</b> |

\* ( # ) in the Budget Status Sections indicates Money the City has available.





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Public Works Project No. CP1523

**Date:**

September 11, 2017

**Department:**

CD & PW

**Attachments:**

[Budget Status Sheet](#)

[Vicinity Map](#)

**Budget Impact:**

\$25,960.00

**Administrative Recommendation:**

City Council approve Change Order No.1 in the amount of \$39,500.00 to Contract No. 17-05 for work on Project No. CP1523, Lake Tapps Parkway Preservation Project.

**Background Summary:**

The purpose of this project is to rehabilitate and preserve the existing pavement on Lake Tapps Parkway between the Western City Limit near 8th Street E and Lakeland Hills Way. The project is grinding and overlaying 7.11 lane miles of pavement, upgrading eight curb ramps to meet current ADA standards, and upgrading vehicle detection loops.

Change Order No 1. will install ITS conduit across Lakeland Hills Way at Lake Tapps Parkway. This installation will allow for future planned ITS improvements and signal modifications at the intersection. The change order will also apply a High Friction Surface Treatment (HFST) to a section of Lake Tapps Parkway near the Terrace View Drive SE off ramp. The application of a HFST on this section of roadway will reduce the potential for crashes and injuries as a result of a reduction in friction on the pavement surface from wet conditions and/or high vehicle speeds.

Construction of the change order work is expected to begin in Mid-September 2017 and be completed by October 2017.

A project increase of \$25,960.00 within the 105 Arterial Street Fund will be necessary to fund this Change Order; however it will not require a budget adjustment due to the availability of funds from other budgeted projects that are anticipated to be under budget.

**Reviewed by Council Committees:**



**Councilmember:**

**Staff:** Snyder

**Meeting Date:** September 18, 2017

**Item Number:** CA.G

## BUDGET STATUS SHEET

|                                    |   |
|------------------------------------|---|
| <b>Project No:</b> CP1523          | <b>Project Title:</b> Lake Tapps Parkway Preservation Project |
| <b>Project Manager:</b> Luis Barba |   |

Initiation Date: 01/20/2016  
 Advertisement Date: 04/11/2017  
 Award Date: 05/15/2017

☐ Project Update  
☐ Permission to Advertise  
☐ Contract Award  
☒ Change Order Approval  
☐ Contract Final Acceptance

Date: September 7, 2017

The "Future Years" column indicates the projected amount to be requested in future budgets.

### Funds Budgeted (Funds Available)

| Funding                  | Prior Years | 2016 (Actual) | 2017           | Future Years | Total          |
|--------------------------|-------------|---------------|----------------|--------------|----------------|
| 105 Fund - Unrestricted  |             | 11,662        | 226,188        |              | 237,850        |
| 105 Fund - Federal Grant |             | 56,692        | 693,308        |              | 750,000        |
| 461 Fund - Sewer         |             | 0             | 5,000          |              | 5,000          |
| 462 Fund - Storm         |             | 0             | 5,000          |              | 5,000          |
| <b>Total</b>             | <b>0</b>    | <b>68,354</b> | <b>929,496</b> | <b>0</b>     | <b>997,850</b> |

### Estimated Cost (Funds Needed)

| Activity                                 | Prior Years | 2016 (Actual) | 2017           | Future Years | Total            |
|--|-------------|---------------|----------------|--------------|------------------|
| Design Engineering - City Costs          |             | 68,354        | 25,000         |              | 93,354           |
| Design Engineering - Other               |             |               | 1,219          |              | 1,219            |
| Construction Contract Bid                |             |               | 827,290        |              | 827,290          |
| Authorized Construction Contingency      |             |               | 17,447         |              | 17,447           |
| Change Order No. 1                       |             |               | 39,500         |              | 39,500           |
| Construction Engineering- State Cost     |             |               | 2,000          |              | 2,000            |
| Construction Engineering - City Costs    |             |               | 35,000         |              | 35,000           |
| Construction Engineering - Testing Costs |             |               | 8,000          |              | 8,000            |
| <b>Total</b>                             | <b>0</b>    | <b>68,354</b> | <b>955,456</b> | <b>0</b>     | <b>1,023,810</b> |

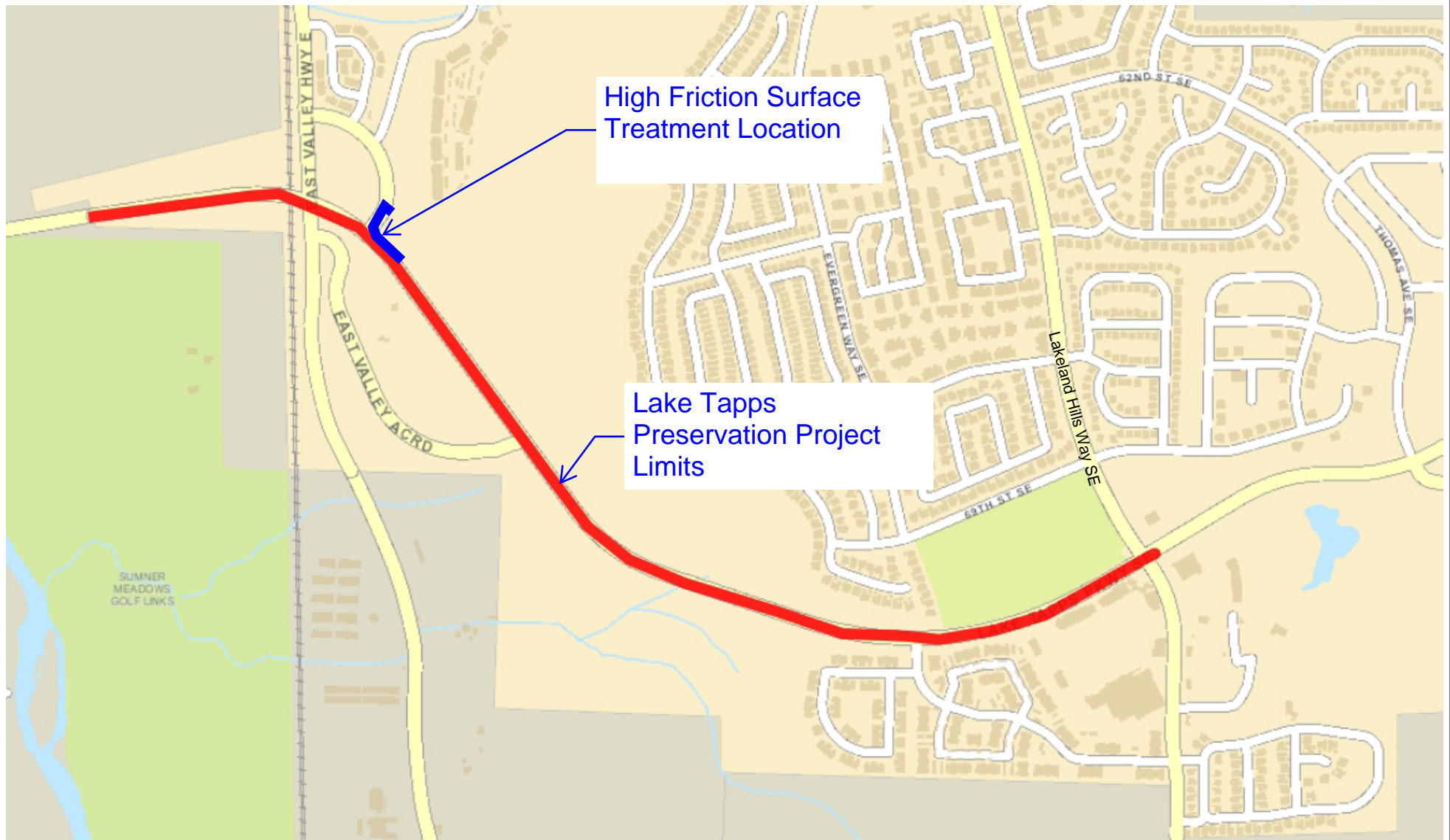
### 105 Arterial Street Budget Status

|  | Prior Years | 2016 (Actual) | 2017          | Future Years | Total         |
|--|-------------|---------------|---------------|--------------|---------------|
| *105 Funds Budgeted ( )                  | 0           | (68,354)      | (919,496)     | 0            | (987,850)     |
| 105 Funds Needed                         | 0           | 68,354        | 945,456       | 0            | 1,013,810     |
| <b>*105 Fund Project Contingency ( )</b> | <b>0</b>    | <b>0</b>      | <b>0</b>      | <b>0</b>     | <b>0</b>      |
| <b>105 Funds Required</b>                | <b>0</b>    | <b>0</b>      | <b>25,960</b> | <b>0</b>     | <b>25,960</b> |

### 461 / 462 Sewer and Storm Budget Status

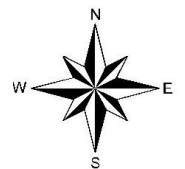
|  | Prior Years | 2016 (Actual) | 2017     | Future Years | Total    |
|--|-------------|---------------|----------|--------------|----------|
| *461 / 462 Funds Budgeted ( )                  | 0           | 0             | (10,000) | 0            | (10,000) |
| 461 / 462 Funds Needed                         | 0           | 0             | 10,000   | 0            | 10,000   |
| <b>*461 / 462 Fund Project Contingency ( )</b> | <b>0</b>    | <b>0</b>      | <b>0</b> | <b>0</b>     | <b>0</b> |
| <b>461 / 462 Funds Required</b>                | <b>0</b>    | <b>0</b>      | <b>0</b> | <b>0</b>     | <b>0</b> |

## Lake Tapps Parkway Preservation Vicinity Map



Printed Date: 4/30/2014  
Map Created by City of Auburn eGIS

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.





## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Resolution No. 5297

**Date:**

September 12, 2017

**Department:**

Community Development  
& Public Works

**Attachments:**

[Res 5297](#)

[Exhibit 1 - Flood Protection Easement](#)

**Budget Impact:**

\$0

**Administrative Recommendation:****Background Summary:**

The City of Auburn adopted Resolution No. 5160 on July 20, 2015 which authorized the purchase of approximately 41.5 acres from Puget Sound Energy along the White River. The property acquisition was funded through the King County Flood Control District Sub-Regional Opportunity Fund. County funding paid for the property (\$75,000.00) and all real estate transaction costs (\$8,727.30). The City of Auburn did not incur any expenditures. As a condition of the County's funding, the Flood Control District requires a flood protection easement on the 41.5 acres. Resolution No. 5297 authorizes the Mayor to execute the flood protection easement that was a condition of County funding that the City Council agreed to as part of Council's previous approval of Resolution No. 5160.

As indicated in the body of the easement, the easement granted from the City of Auburn to King County would allow for the following:

"A perpetual easement for the purposes of (1) accessing and constructing, inspecting, monitoring, reconstructing, maintaining and repairing, river bank protection, levees and/or other flood related works, including installing, inspecting and maintaining all vegetation and any other appurtenances thereto, (2) constructing, reconstructing, repairing, maintaining, locating and relocating utilities and stormwater facilities or improvements, and (3) constructing, reconstructing, repairing, maintaining, locating and relocation trail improvements across, in, under, on, over and upon the Easement Area."

**Reviewed by Council Committees:**

**Councilmember:**

**Staff:**

Snyder

**Meeting Date:** September 18, 2017

**Item Number:** RES.A

**RESOLUTION NO. 5 2 9 7**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE THE FLOOD PROTECTION EASEMENT FOR WHITE RIVER PROPERTIES**

WHEREAS, the City of Auburn City Council adopted Resolution No. 5160 on July 20, 2015, authorizing the purchase of approximately 41.5 acres of land from Puget Sound Energy along the White River, located north of Roegner Park; and

WHEREAS, the City of Auburn was awarded a fund allocation from the King County Flood Control District Sub-Regional Opportunity Fund for the purchase price and real estate transaction costs; and

WHEREAS, the King County Flood Control District Sub-Regional Opportunity Fund required that the fund allocation be supported with the establishment of a flood protection easement on the purchased property; and

WHEREAS, the City of Auburn purchased the 41.5 acres from Puget Sound Energy for \$75,000.00 in August, 2015; and

WHEREAS, the total purchase price and transaction costs for the acquisition of the property amounted to which \$83,727.30, all of which is being requested from the King County Flood Control District Sub-Regional Opportunity Fund; and

WHEREAS, the City of Auburn has prepared a flood protection easement suitable to meet the requirements of the King County Flood Control District Sub-Regional Opportunity Fund.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. That the Mayor is authorized to execute the Flood Protection Easement to meet the requirements of the King County Flood Control District Sub-Regional Opportunity Fund in substantial conformity with the document attached hereto, marked as Exhibit "1" and Incorporated herein by this reference.

-----  
Resolution No. 5297  
May 4, 2017  
Page 1

Section 2. That the Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF AUBURN

\_\_\_\_\_  
NANCY BACKUS, MAYOR

ATTEST:

\_\_\_\_\_  
Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

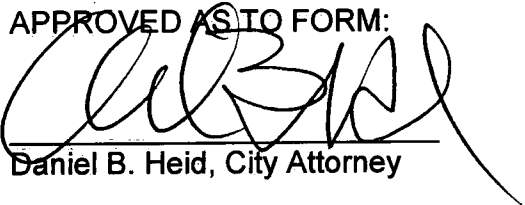
  
\_\_\_\_\_  
Daniel B. Heid, City Attorney

EXHIBIT "1" TO RESOLUTION NO. 5297

Recording Requested By And  
When Recorded Mail To:

King County Flood Control District  
Water and Lands Resources Division  
201 S. Jackson St. Suite 600  
Seattle, WA 98104-3855  
Attn: Brad Schabert

FLOOD PROTECTION EASEMENT

Grantor(s): The City of Auburn  
Grantee(s): King County, a political subdivision of the State of Washington  
Short Legal: T21N, R05E, Sec 30: Ptn S1/2SE ¼  
Assessor's Property Tax Parcels: 665500-0025, 302105-9020-01 and 302105-HYDR

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_  
2017, by and between The City of Auburn, hereinafter called the "Grantor", and King County,  
a political subdivision of the State of Washington, hereinafter called the "Grantee":

For valuable consideration, the receipt and adequacy of which is hereby acknowledged,  
Grantor does hereby grant and convey to the Grantee, their successors and assigns, agents and  
licensees an easement for the purposes set forth herein, under, over and upon the property  
described on the Exhibit "A" attached hereto and incorporated herein by this reference (the  
"Easement Area"), situated in King County, Washington.

A perpetual easement for the purposes of (1) accessing and constructing, inspecting,  
monitoring, reconstructing, maintaining and repairing, river bank protection, levees and/or other  
flood related works, including installing, inspecting and maintaining all vegetation and any  
other appurtenances thereto, (2) constructing, reconstructing, repairing, maintaining, locating  
and relocating utilities and stormwater facilities or improvements, and (3) constructing,  
reconstructing, repairing, maintaining, locating and relocation trail improvements across, in,  
under, on, over and upon the Easement Area.

Grantee shall have the right at such time as may be necessary and at the Grantee's sole  
discretion, to enter upon and to have unimpeded access to, in and through the Easement Area  
for the purposes of exercising the Grantee's rights as described herein.



Grantor agrees not to plant non-native vegetation within the Easement Area and not to remove or otherwise alter any improvements installed by Grantee, including any native vegetation that may be planted and any flood protection works and trail improvements that may be constructed, within the Easement Area, without the prior approval of Grantee.

For the purposes of this river protection easement, the term "native vegetation" shall mean vegetation comprised of plant species, other than noxious weeds (as identified on the State of Washington noxious weed list found at Washington Administrative Code Chapter 16-750, as amended from time to time), which are indigenous to the coastal region of the Pacific Northwest and which reasonably could have been expected to naturally occur at the site.

Neither Grantor nor Grantee are hereby obligated to future maintenance, repair or other action related to the above-described exercise of easement rights, except that Grantee shall maintain and repair any trails constructed by Grantee within the Easement Area. This river protection easement and/or any flood related works constructed or to be constructed within the Easement Area shall not be construed as granting any rights to any third person or entity, or as a guarantee of any protection from flooding or flood damage, and nothing contained herein shall be construed as waiving any immunity to liability granted to Grantor or Grantee by any state statute, including Chapters 86.12 and 86.15 of the Revised Code of Washington, or as otherwise granted or provided for by law.

The rights, conditions, and provisions of this easement shall inure to the benefit of and be binding upon the heirs, executors, administrators, and successors in interest and assigns of Grantor and Grantee.

WITNESSETH, the said Grantor(s) have hereunto signed their names the day and year first above written.

GRANTOR: THE CITY OF AUBURN, a municipal corporation.

By \_\_\_\_\_  
Title: \_\_\_\_\_

GRANTEE: KING COUNTY, a political subdivision of the State of Washington.

By \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF WASHINGTON       )  
  )ss:  
COUNTY OF KING            )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he/she is authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of City of Auburn, a municipal corporation to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for the State of Washington  
Residing at \_\_\_\_\_  
My appoint expires \_\_\_\_\_

STATE OF WASHINGTON       )  
  )ss:  
COUNTY OF KING            )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me, and said person acknowledged that he/she signed this instrument, on oath stated that he is authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of the Department of Natural Resources and Parks of King County to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for the State of Washington  
Residing at \_\_\_\_\_  
My appoint expires \_\_\_\_\_

Exhibit "A"  
Legal Description  
"Easement Area"

PARCEL A:

Those portions of Lots 3, 4, 5, 6, 11, 12, 13, 14 and 15, The Parker Homestead, according to the plat thereof recorded in Volume 8 of Plats, Page 51, in King County, Washington, situated within the northwest quarter of Section 31, Township 21 North, Range 5 East, W.M., and lying northwesterly of the following described line:

Commencing at the north quarter corner of Section 31, Township 21 North, Range 5 East, W.M.;  
thence south 89°49'20" west along the north line of said section 127.71 feet;  
thence south 41°20'16" west 1,436.51 feet;  
thence south 44°01'28" west 196.05 feet to a point on the easterly limit of said Lot 12;  
thence continuing along the inside top of dike south 44°01'28" west 18.98 feet;  
thence south 16°10'48" west 151.59 feet;  
thence south 46°28'52" west 115.24 feet;  
thence south 26°27'43" west 246.55 feet;  
thence south 63°21'45" west to the east boundary of the westerly 500 feet of said Lot 14;  
thence southwesterly along the south bank of the White (Stuck) River to a point on the west line of said Section 31, distant 359 feet north of the west quarter corner of said section, said point being the terminus of line description;

EXCEPT that portion lying within that certain parcel of land conveyed to the City of Auburn for Ta-Weel Memorial Park (Roegner Park), by deed recorded under Recording No. 8906290993;

ALSO EXCEPT that portion lying northwesterly of the following described line:

Commencing at the northwest corner of said Section 31;  
thence south 00°45'10" west along the west line of said section a distance of 30 feet;  
thence south 89°54'03" east, parallel to the north line of said section, a distance of 240.15 feet;  
thence south 00°28'27" west, parallel to the east margin of "A" Street Southeast right-of-way (Old P.S.H. No. 5), a distance of 200 feet;  
thence north 89°54'03" west 200 feet to the east margin of said street;  
thence south 00°28'27" west along said margin 725.43 feet to a point of curvature to the right, having a radius of 985 feet, the radial center of which bears north 89°31'33" west;  
thence southwesterly along said curve a distance of 302.53 feet;  
thence south 00°45'10" west 54.22 feet;  
thence south 89°14'50" east 50 feet;  
thence south 00°45'10" west 471.82 feet;  
thence south 39°09'59" east a distance of 70 feet;  
thence south 50°50'01" west a distance of 123.76 feet to the west line of said Section 31, and the

TRUE POINT OF BEGINNING of line description;  
thence north 50°50'01" east 123.76 feet;  
thence north 39°09'59" west 70 feet;  
thence north 50°50'01" east 1,081.81 feet;  
thence north 42°30'49" east 376.31 feet;  
thence north 33°31'10" east 581.74 feet;  
thence north 32°29'39" east 173.71 feet;  
thence north 36°51'24" east 242.90 feet to a point on the north line of said Lot 5, and the terminus  
of line description

PARCEL B:

Lot 1, City of Auburn Short Plat No. SP-1-83, recorded under Recording No. 8305120301, being  
a portion of the south half of the southeast quarter of the southwest quarter of Section 30,  
Township 21 North, Range 5 East, W.M., in King County, Washington;

EXCEPT that portion thereof lying northerly and northwesterly of Lot 2 of said Short Plat;

(ALSO KNOWN AS a portion of Parcel B, City of Auburn Lot Line Adjustment No. LLA-0011-  
92, recorded under Recording No. 9209281726).

PARCEL C-1:

That portion of the southwest quarter of the southeast quarter of Section 30, Township 21 North,  
Range 5 East, W.M., in King County, Washington, lying westerly of a line 720 feet east of the  
west line of said southwest quarter of the southeast quarter;

EXCEPT that portion lying northerly of the following described "Line A", conveyed to M. A.  
Segale, Inc. by deed recorded under Recording No. 8804220524;

ALSO EXCEPT that portion lying southeasterly of the following described "Line B", conveyed  
to Roland A. Crabtree by deed recorded under Recording No. 8502250557:

"Line A":

Commencing at the northeast corner of the southwest quarter of the southeast quarter of Section  
30, Township 21 North, Range 5 East, W.M., in King County, Washington;  
thence south 00°00'55" east along the east line of said subdivision, 252.35 feet to the TRUE  
POINT OF BEGINNING of line description;  
thence north 88°50'59" west 260.56 feet;  
thence south 77°58'54" west 528.41 feet;  
thence south 53°53'37" west 589.25 feet;  
thence south 49°19'56" west 91.35 feet, more or less, to the west line of the southeast quarter of  
said Section 30, and the terminus of line description.

Page 5 / 7

"Line B":

Commencing at the south one-quarter corner of Section 30, Township 21 North, Range 5 East, W.M., in King County, Washington;  
thence south 89°49'20" west along the south line of said section 127.71 feet to the TRUE POINT OF BEGINNING of line description;  
thence along the inside top of the southeast dike line of the White (Stuck) River, north 41°20'15" east 100.75 feet;  
thence north 44°31'40" east 514.79 feet;  
thence north 52°19'08" east 155.42 feet;  
thence north 45°55'37" east 218.52 feet;  
thence north 71°03'35" east 92.23 feet to the east line of the west 720 feet of the southwest quarter of the southeast quarter of said Section 30 and the terminus of line description.

PARCEL C-2:

That portion of the southwest quarter of the southeast quarter of Section 30, Township 21 North, Range 5 East, W.M., in King County, Washington, lying easterly of a line 720 feet east of the west line of said southwest quarter of the southeast quarter, and lying northerly of the northerly line of Oravetz Road, as conveyed to King County by deed recorded under Recording No. 19991207001436 (which deed supersedes instrument recorded under Recording No. 4926236);

EXCEPT that portion conveyed to the City of Auburn by Deed recorded under Recording No. 9201100939, and rerecorded under Recording No. 20150807002155;

ALSO EXCEPT that portion lying northerly of the following described line, conveyed to M. A. Segale, Inc. by deed recorded under Recording No. 8804220524:

Commencing at the northeast corner of the southwest quarter of the southeast quarter of Section 30, Township 21 North, Range 5 East, W.M., in King County, Washington;  
thence south 00°00'55" east along the east line of said subdivision, 252.35 feet to the TRUE POINT OF BEGINNING of line description;  
thence north 88°50'59" west 260.56 feet;  
thence south 77°58'54" west 528.41 feet;  
thence south 53°53'37" west 589.25 feet;  
thence south 49°19'56" west 91.35 feet, more or less, to the west line of the southeast quarter of said Section 30, and the terminus of line description.

Assessor's Tax Parcel ID#'s 6655000025, 3021059020, 302105HYDR

## PARCEL D

That portion of Southeast 41st Street vacated by operation of law per RCW 36.87.090 and described in Opinion Number 2016-1, Opinion of the City Attorney of Auburn, Washington, dated August 17, 2016, said description described as follows:

That portion of Southeast 41st Street, being a right of way 30 feet in width, according to the Plat of the Parker Homestead, recorded in Volume 8 of Plats, Page 51, in King County, Washington situated within the Northwest Quarter of Section 31, Township 21 North, Range 5 East, Willamette Meridian, and described as follows:

Beginning at the North Quarter Corner of said Section 31;  
thence south a distance of 30 feet along the east line of said Plat to the northeast corner of lot 7 of said plat, also being a point on the south margin of Southeast 41st Street;  
thence west a distance of 886.2 feet, more or less, along the north lines of lot 7, lot 6 and lot 5 of said Plat to the Northeast corner of Tract C of City of Auburn Lot Line Adjustment LLA-5-87 recorded under King County Recording Number 8704220781;  
thence northeasterly a distance of 127.6 feet, more or less, to the most southwest corner of parcel B of City of Auburn Lot Line Adjustment LLA-0011-92, recorded under King County Recording Number 9209281726, also being a point on the north line of said Section 31;  
thence east a distance of 762.3 feet, more or less, along said north line of Section 31 to the Point of Beginning.



## AGENDA BILL APPROVAL FORM

**Agenda Subject:**

Resolution No. 5315

**Date:**

September 5, 2017

**Department:**

Parks/Art and Recreation

**Attachments:**

[Res 5315](#)  
[master Plan](#)

**Budget Impact:**

\$0

**Administrative Recommendation:**

Auburn City Council adopt the Pioneer Cemetery Master Plan.

**Background Summary:**

The development of the Master Plan included input from the Master Plan Steering Committee, Auburn Parks and Recreation Board, Cemetery Board, and members of the White River Buddhist Temple and Seattle Buddhist Temple. The Auburn Pioneer Cemetery Master Plan provides an inventory of graves and inurnments, a conceptual site plan and suggested next steps for the development and preservation of this unique and important site; and a Master Plan is a critical element to be used when seeking funds to implement the actions recommended in the Plan.

**Reviewed by Council Committees:****Councilmember:****Staff:**

Faber

**Meeting Date:**

September 18, 2017

**Item Number:** RES.A

**RESOLUTION NO. 5 3 1 5**

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF AUBURN, WASHINGTON, ADOPTING AND  
SUPPORTING THE AUBURN PIONEER CEMETERY  
MASTER PLAN**

WHEREAS, the Auburn Pioneer Cemetery, previously known as the Faucett Cemetery, the Cemetery at Slaughter, and the Japanese Cemetery, is a resting place for some of Auburn's early settlers who immigrated to the White River Valley as early as the 1860's; and

WHEREAS, a portion of the Cemetery was historically set aside for the congregation of the White River Buddhist Temple and for many of Auburn's early residents of Japanese ancestry; and

WHEREAS, the City of Auburn Parks Department is charged with the operation and maintenance of the Cemetery; and

WHEREAS, the historic value and rare nature of the site was honored when, in 2016, Auburn Pioneer Cemetery was designated as a City of Auburn and King County Landmark; and

WHEREAS, the development of the Master Plan included input from the Master Plan Steering Committee Auburn Parks and Recreation Board, Cemetery Board, and members of the White River Buddhist Temple and Seattle Buddhist Temple; and

WHEREAS, the Auburn Pioneer Cemetery Master Plan provides an inventory of graves and inurnments, a conceptual site plan and suggested next steps for the development and preservation of this unique and important site; and



WHEREAS, a Master Plan is a critical element to be used when seeking funds to implement the actions recommended in the Plan.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. That the Auburn City Council adopting the Pioneer Cemetery Master Plan.

Section 2. That the Mayor and staff are authorized to take such further action as is consistent with the legislative intent hereof to implement the Plan, including having staff pursue funding opportunities in support thereof.

Section 3. That this Resolution shall be in full and effect upon passage and signature hereon.

Dated and Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF AUBURN

\_\_\_\_\_  
NANCY BACKUS, MAYOR

ATTEST:

\_\_\_\_\_  
Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Daniel B. Heid, City Attorney



# Auburn Pioneer Cemetery Master Plan

City of Auburn Parks, Arts & Recreation

White River Valley Museum

August 28, 2017

Hoshide Wanzer Architects

RES.A

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# AUBURN PIONEER CEMETERY MASTER PLAN

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  - Care of Historic Markers
  - Landscape Improvements

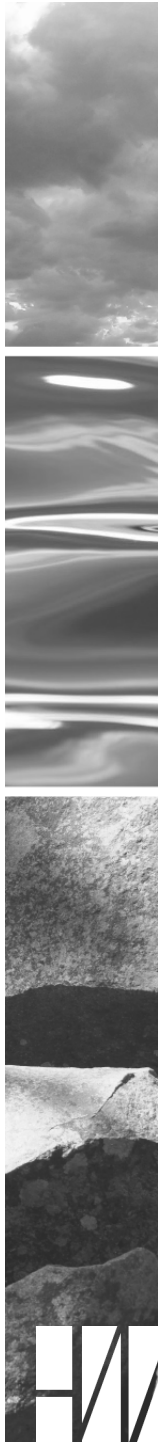
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RES.A  
Site Images  
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# AUBURN PIONEER CEMETERY MASTER PLAN

## Executive Summary

### History and Significance of the Auburn Pioneer Cemetery

Previously referred to as the Faucett Cemetery, the Cemetery at Slaughter, and the Japanese Cemetery, the Auburn Pioneer Cemetery is the resting place for some of Auburn's early settlers as well as many of the Japanese and Japanese Americans who resided in the White River Valley. Located in a peaceful farming area north of the town of Slaughter (later renamed Auburn) the land was used by John and Rachel Faucett as their family burial plot in the 1860's and was called Faucett Cemetery. About ten years later the land was donated as an official cemetery and was divided into 91 plots as the Cemetery at Slaughter in 1889. Many early pioneers were buried there, but frequent spring flooding of the nearby rivers convinced some families to move their departed to newer cemeteries on the surrounding hillsides.

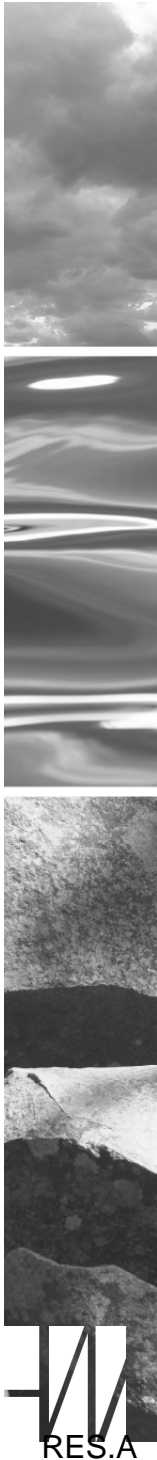
In the 1890's Japanese immigrants began farming in Auburn. The first Japanese inurnment at the cemetery was recorded in 1890, and was followed by many others. With the establishment of the White River Buddhist Temple in 1912 the growing Japanese community had a relationship to the cemetery, and the eastern portion of the property was granted for their use. In return, temple members began a long-term commitment to maintain the monuments and grounds. After the relocation of the Japanese community during World War II few families returned to the White River Valley.

The City of Auburn took ownership of the Pioneer Cemetery in 1962 and the City Parks Department was charged with its operation and maintenance. A policy was later adopted stipulating that only direct descendants of those already buried in Pioneer Cemetery may be interred there.

The Auburn Pioneer Cemetery was designated as a City of Auburn and King County Landmark in 2016. In the nomination, the cultural significance of the cemetery is described as follows: "In addition to its general historical significance as a place associated with Auburn's earliest era of non-native settlement and community development, the Auburn Pioneer Cemetery may hold a specific symbolic value to members of the Japanese American community." This landmark designation sets the goals and vision outlined in this Master Plan for the future of the Auburn Pioneer Cemetery.



Page 48 of 82 Historical Photos: Courtesy of White River Valley Museum





# AUBURN PIONEER CEMETERY MASTER PLAN

## Executive Summary

### Existing Conditions and Needed Upgrades

The main elements of the cemetery – the landscaped grounds and the headstones and rows of inurnment markers – are in relatively good condition. The lawn and flowering shrubs are well maintained, and the trees (except for the holly on the south edge of the property) are all healthy. The oldest pioneer headstones are in good condition considering their age, and the newer polished stone markers are in excellent condition. The cast concrete markers of the early Japanese Americans are becoming severely weathered. To prevent further deterioration and to preserve what is left of the inscriptions, a program of cleaning and sealing these markers is needed.

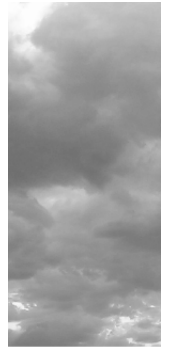
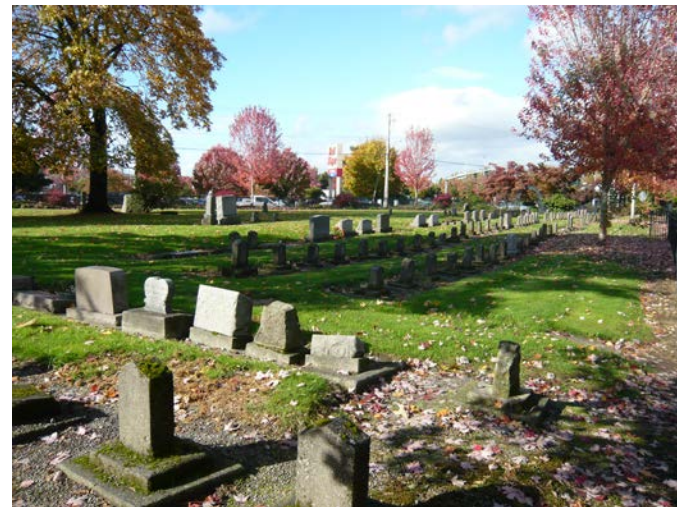
The existing parking area is in poor condition and inadequate as a shared use between the cemetery and the adjacent sports & marine facility. Improvements are needed to create designated parking spaces, a handicap space and a van parking space for cemetery visitors. An agreement must be reached to limit the area available for boats and boat trailers, and prohibits this use during peak cemetery use such as burial services and the annual Memorial Day ceremony.

The existing lawn does not meet ADA requirements for an accessible surface. An improved entrance from the parking area and a system of pathways are needed to improve accessibility for infirm or wheelchair-bound visitors.

### Recommendations

This Master Plan for the Auburn Pioneer Cemetery recalls the unique cultural history, documents the current conditions of the site, and explores future improvements to extend the use and relevancy of this important community asset. The recommendations of the Steering Committee are as follows:

- Emphasize improvements that reinforce the goal of creating a timeless quality through natural elements such as stone, water, sky.
- Emphasize improvements that reinforce the sense of the passage of time through seasonal changes in the plantings and the succession of generations within families and the community.
- Develop historical and interpretive signage to recognize the early pioneers and the role of the White River Buddhist Temple in the creation and continuing support of the cemetery.





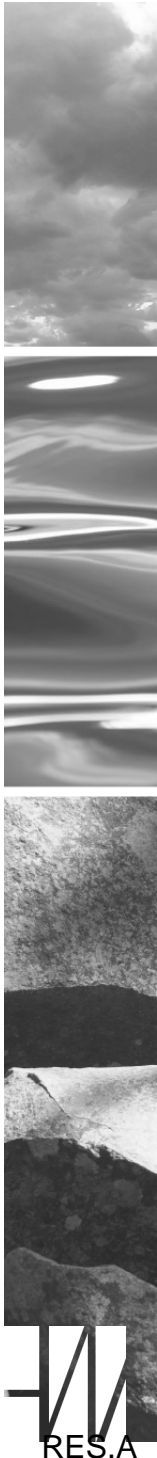
# AUBURN PIONEER CEMETERY MASTER PLAN

## Executive Summary

- One of the qualities of the cemetery is the uniformity and understated nature of the early Japanese American markers. This characteristic is expressed in the term “chowa” which describes harmony and the desire to blend with others. Although contemporary stone markers will vary in design, it would be desirable if this concept of “chowa” continues with future markers.
- Confirm the priorities and cost for various phases of implementation, and identify public and private funding sources.
- Create a program for donors to dedicate a specimen tree or flowering shrub in memory of a departed family member.
- Conduct an outreach program with an electronic data base of cemetery plots, locations, burial information, marker inscriptions and photographs to help future generations maintain an awareness of their ancestors’ resting spots.
- To improve communication and coordination, each year a member of the White River Buddhist Temple should be selected to serve on the city of Auburn Cemetery Board.



Concept of Chowa Reflected in Existing Grave Markers





# AUBURN PIONEER CEMETERY MASTER PLAN

## Existing Conditions

### Inventory of Existing Grave and Inurnment Markers

Several inventories of the existing burial and inurnment plots have been compiled over the past several years continuing the documentation started with the 1880 Plan of the Cemetery at Slaughter and the 1889 Plan of the Cemetery at Slaughter. A transcript of the early Japanese markers was prepared by Allan Terada in the early 1980's, and was supplemented and published as "Volume IV of The Memorial Records of South King County" by Hilda Meryhew. More recent efforts include the ongoing Pioneer Cemetery Burials list by the White River Valley Museum staff, and the results of a ground penetrating radar scan to help determine the accuracy of early records.

Another valuable resource is "Evolution of Japanese Grave Markers in the Auburn Pioneer Cemetery" by Kristy Arbuckle Lommen, prepared in 2012. This document researches and illustrates the types of markers used by the Japanese community throughout the history of the cemetery, including the original wooden posts and the concrete markers that replaced them in 1928, the early Jizo statues honoring children, and more contemporary stone markers that came into use prior to WWII.

### Current Condition of the Markers and Cemetery Grounds

The original grave markers in the cemetery are associated with at least seven different early pioneer families and are scattered across the center and west portion of the property. About fifteen of these markers remain and are typically upright headstones or raised tablets made of cut or cast stone, with precise and well preserved inscriptions.

The early Japanese immigrant families used simple wood markers, but by 1928 these had deteriorated and were replaced by the White River Buddhist Temple with uniform cast concrete markers with kanji characters identifying the deceased person's name, kaimyo (Buddhist name in the afterlife), and date of death. Unfortunately, these inscriptions appear to have been written by hand with a small blade directly in the wet concrete, and many have weathered to the point of being undecipherable. Because the simple concrete used is relatively porous and was never sealed, these early markers suffered from moisture infiltration, moss growth and weathering.

Contemporary stone markers were used from the mid 1900's and are of cut and polished stone (usually granite) with chiseled inscriptions in English and sometimes also in kanji. These more recent stone markers are in excellent condition.



Jizo Statues



Early Pioneer Markers



Cast Concrete Markers with Kanji Characters



Contemporary Grave Marker



# AUBURN PIONEER CEMETERY MASTER PLAN

## Existing Conditions

The cemetery grounds retain the rural character of the site from the mid-1800's even though the surroundings have been dramatically altered and developed. A flat lawn covers the entire property and is interspersed with an assortment deciduous trees including a very large mature maple tree in the center of the property and a pair of dogwood trees at the north pedestrian archway. The maples, rhododendrons, azaleas and other smaller trees and shrubs are all in good condition and are well maintained. Typical of most cemeteries the ground plane has an uneven grade due to soil disturbance, resulting in some difficulty walking and mowing between the rows of markers. Some settlement has occurred over time around the older cast concrete markers, which were each set on a small concrete base placed directly on the soil.

## Parking and Access Issues

The existing parking area is a gravel lot between the east fence of the cemetery and 8<sup>th</sup> Street NE. This parking area has been shared with Auburn Sports & Marine, a local business across 8<sup>th</sup> Street selling boats, parts and fishing supplies, which allows customers to park boats waiting for repairs on a short-term basis. In addition, the parking area is bisected by a driveway access to the Park View Apartments to the south. As a result, about eight parking spaces are available for cemetery visitors, although up to twenty cars can squeeze in for the annual Memorial Day ceremony or for a burial service when no boats are being stored. The parking area is not graded to drain properly so large puddles collect during rainy periods, and the gravel produces clouds of dust during dry summer weather.

The inadequate visitor experience continues from the parking lot past damaged sections of the perimeter cast iron fencing (likely hit during boat trailer maneuvering) through one of two gated openings to the cemetery grounds. Unfortunately, there are no pathways and the lawn is not adequate as an accessible wheelchair surface. The pedestrian entrance on the north end of the cemetery at the intersection of Auburn Way N. and 8<sup>th</sup> Street NE is marked with a ceremonial metal archway by artist Deborah Mersky, which welcomes visitors on the sidewalk, but this entrance is also not accessible due to three stone steps to manage the change in grade.

## Historic Preservation Issues

The designation of the Auburn Pioneer Cemetery as a City of Auburn and King County Landmark cites "significance from age (in association with of both European American and Japanese American settlement eras), and from distinctive design features (including grave marker features and distribution patterns." The park-like setting, the cluster of early pioneer headstones, and the rows of Japanese



Mature Maple Tree



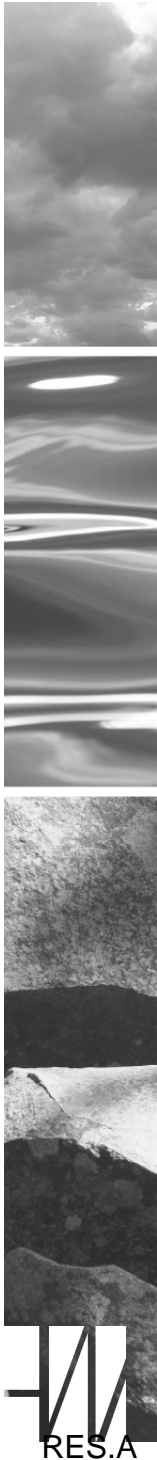
North Pedestrian Entry



Existing Grave Markers



Existing Parking Area





# AUBURN PIONEER CEMETERY MASTER PLAN

## Existing Conditions

inurnment markers are key elements contributing to the historic character and must be preserved. Any modifications to this historic resource should reinforce these elements, enable the property to be easily maintained, and provide interpretation of this history and use for current and future generations.

Specific guidelines for historic preservation have been outlined in the Secretary of the Interior's Standards for the Treatment of Historic Properties. These standards are used by the National Park Service and State Historic Preservation Officers as well as local jurisdictions to promote responsible preservation practices and guide preservation, rehabilitation, restoration and reconstruction projects. The Auburn Pioneer Cemetery is in the Preservation Planning and the Treatment of Cultural Landscapes category and the following steps are critical:

**Historical Research, Inventory and Documentation of Existing Conditions:** The history of the property's use first as a pioneer family's burial plot and later as a cemetery for the Japanese American community in the White River Valley is well documented in the Pioneer Cemetery Landmark Registration Form prepared for the City of Auburn Landmarks Commission by Holly Taylor of Past Forward Northwest Cultural Services in 2016. Further inventories of the existing grave markers are ongoing in the Pioneer Cemetery Burials list by the White River Valley Museum staff.

**Identifying and Preserving Character - Defining Features:** Character-defining features are a prominent or distinctive aspect, quality, or characteristic of a cultural landscape that contributes significantly to its physical character. The picturesque landscape featuring the broad, flat lawn area and a limited number of ornamental trees and shrubs is a remnant of the historically rural land use, while the headstones and rows of inurnment markers clearly express the historical and future use of the site.

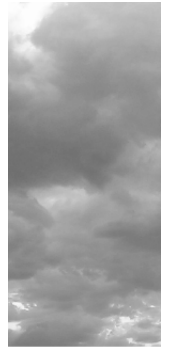
**Interpretation:** Historic exhibits and interpretive signage and displays help in the understanding and appreciation of cultural landscapes, and in turn lead to greater community awareness and care of the historic resource. These added elements should be secondary and complimentary to the main character-defining features in their design, materials and placement.



Existing Pioneer Monuments - Historical and Character Defining Features



Existing Pioneer Monuments - Historical and Character Defining Features





# AUBURN PIONEER CEMETERY MASTER PLAN

## Care of Grave and Inurnment Markers

### Long-Term Goal in Caring for the Markers

The headstones and inurnment markers are the most significant cultural and historic features of the Auburn Pioneer Cemetery, and the natural weathering that occurs in the outdoor environment creates a feeling of age and emphasizes the passage of time. The goal is to distinguish between markers of different eras not only by their design and materials used, but also by the subtle surface patina caused by age and weathering. The patina is formed by mineral deposits and serves as a protective layer against deterioration.

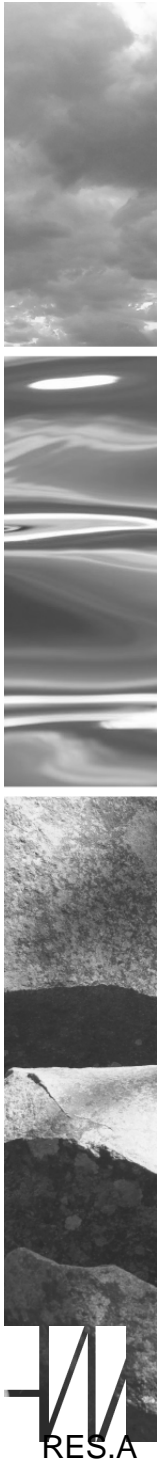
The goal in caring for the markers is to preserve their aged character utilizing a gentle cleaning process. Lightly rubbing the surface with a wet cloth or soft brush followed by a water rinse will remove dirt, biological growth such as lichen and moss, and bird droppings. Grass clippings that may contain fertilizers are often scattered on the markers in the mowing process, leaving a chemical residue.

### Care of Existing Markers

The earliest pioneer headstones of cut or cast stone are in generally good condition given their age, and no special care is needed except for occasionally washing. The newer cut and polished stone markers are in excellent condition and no special care is needed except for occasional washing.

The original cast concrete markers from 1928 present the greatest preservation challenge. Although less than one hundred years old (relatively young by historic cemetery standards) they were simply cast with a common concrete mix and the inscriptions were quickly cut into the wet concrete by hand. Over time the porous concrete surface erodes and attracts biological growth, which speeds up the deterioration. Unfortunately, the inscriptions on many of these cast concrete markers are no longer legible. Great care must be taken when cleaning these markers as the concrete surface is fragile and easily damaged. Cleaning products such as D2 Biological Cleaning Solution can be spray applied to penetrate the surface and prevent the growth of lichen and moss.

The oldest Japanese American markers that are no longer legible should not be replaced as this would change the historic character of the cemetery. Instead, small plaques could be placed in the ground in front of the illegible markers with the kanji characters and translation inscribed.



# AUBURN PIONEER CEMETERY MASTER PLAN

## Care of Grave and Inurnment Markers

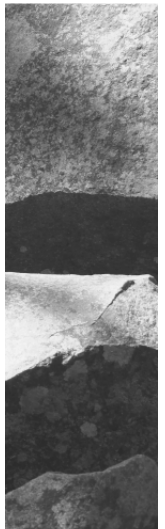
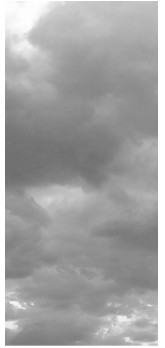
### Preservation and Maintenance of Markers

Simple washing is all that is required to maintain the old stone headstones and newer stone markers.

The old cast concrete markers can be sealed with a penetrating sealer such as silicates and siloxanes, which penetrate the concrete and shield against moisture. Besides providing protection against exterior environmental conditions and slowing the weathering process, this application is ideal for preservation of historic concrete elements as it provides virtually invisible protection with no change in the surface appearance. It is recommended that a test be performed on the back of one of the most deteriorated concrete markers to determine its effectiveness before sealing all the markers. Monitoring the condition of the concrete markers periodically will determine when they require resealing.



Above Images: Existing Markers





# AUBURN PIONEER CEMETERY MASTER PLAN

## Assessment of Available Plots

### Determining the Number and Location of Future Burial Plots

Currently an average of two burials are conducted by the White River Buddhist Temple at the Auburn Pioneer Cemetery per year. It is anticipated that space for approximately 50 future burials should be provided. Those would be available for the current and next generation of families already represented in the cemetery to maintain the character and importance of the cemetery's history. There is no need to allow for other members of the temple as their families likely have arrangements at other cemeteries, although it is possible that an exception to this restriction may be made for an extraordinary circumstance by the Buddhist Temples involved.

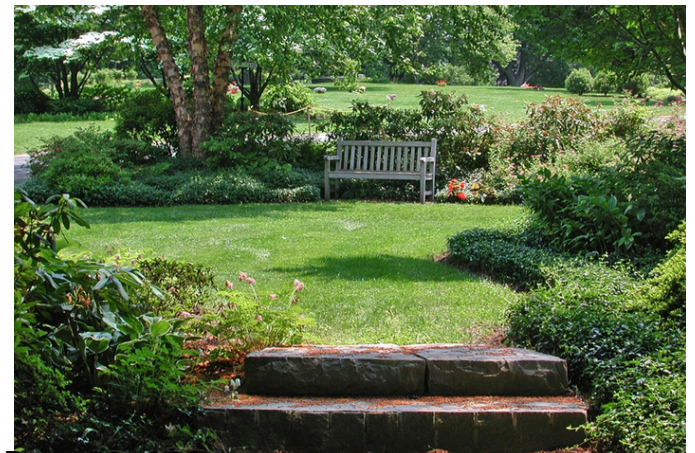
A continuation of the plots along the east side of the cemetery and filling in spaces in the existing north-south rows are the preferred locations for future burials. This would keep the inurnments concentrated in the historic Japanese American plots and leave a majority of the cemetery site vacant and available for other uses.

### Identification of Unused Plots Available for Other Uses

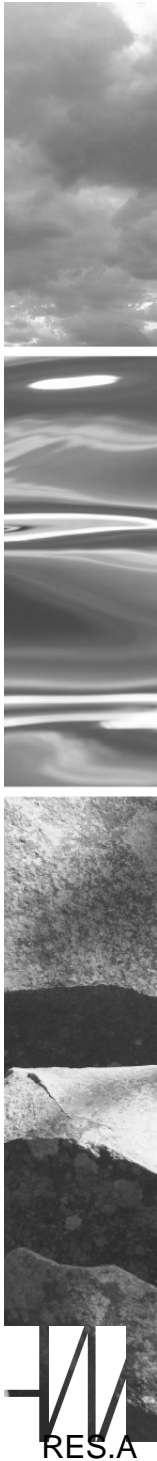
The park-like character of the Auburn Pioneer Cemetery sets it apart from the surrounding commercial development, parking lots, housing and traffic. This small island of lawn, trees, flowering shrubs and rows of quiet grave markers still has large open areas that will not be used for additional plots. The opportunity of including areas for community gatherings and ceremonies, interpretive displays and pathways can increase the use and enjoyment of the site by the community. The area around the largest maple tree in the center of the site is a natural focus for this activity.



Auburn Pioneer Cemetery, Community Use



Page 56 of 82  
Above images: Examples of a Park-like Setting at Mt. Auburn Cemetery



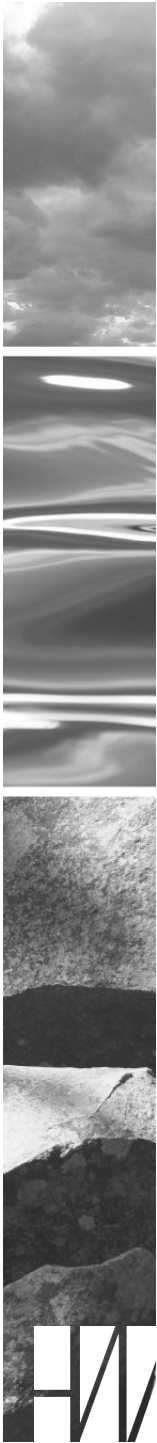
Burials Plan  
DRAFT

Burials Key  
Buried at Pioneer Cemetery

— Yes  
— Likely



Cemetery Plot Map Overlaid on Proposed Site Plan





# AUBURN PIONEER CEMETERY MASTER PLAN

## Concept Plan

### Vision and Goals for the Auburn Pioneer Cemetery

The peaceful and rural quality of the site, with the simple landscape of flat lawn and scattered trees and shrubs, the cluster of pioneer headstones and the long rows of Japanese American inurnment markers is a historic cultural resource that must be preserved. These qualities are especially valued in contrast to the commercial development and traffic that has surrounded the site.

The vision of the Steering Committee is to reinforce the cemetery use and the nature of the landscape by continuing the timeless qualities of natural elements such as stone, water and sky in any future improvements.

In concert with this timeless quality, it is also important to emphasize the passage of time in this place of remembrance. Plantings that celebrate the changing seasons and historical and interpretive material that marks the succession of generations are also the goal of future improvements.

### Description of Proposed Plan

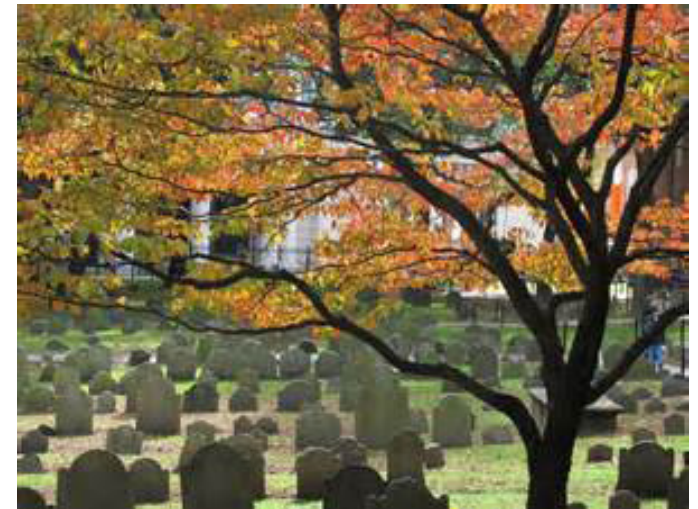
A series of conceptual plan options were discussed with the Steering Committee, and following many insightful suggestions the preferred Concept Plan evolved. The main features of this plan are:

**Main Entrance:** The existing gate at the southeast corner will be developed as the main pedestrian entrance to the cemetery. The visibility and importance of this entrance can be reinforced with new white flowering dogwood trees to relate to the dogwoods flanking the north metal archway entrance. This location allows a direct connection to a new pathway system within the cemetery. The existing gate on the east side adjacent to the parking area will be closed and the damaged cast iron fencing will be repaired.

**Parking Area Improvements:** The parking area is reconfigured to place the handicap parking space and van-accessible parking adjacent to the new main entrance at the southeast corner. The parking spaces will be marked and designated for cemetery visitors only, and space for 20 vehicles will be provided. The existing driveway access to the Park View Apartments to the south will remain, and an agreement is needed with Auburn Sports & Marine to clarify where and when limited short-term boat and boat trailer parking will be allowed. The parking area will receive a new layer of gravel to eliminate ponding in wet weather and reduce dust in dry weather, and a permeable paving material at the angled parking stalls will delineate the designated cemetery parking and help limit boat parking to



Flowering Dogwood Marking a Place



Vegetation Marking Changing Seasons



Concepts of Stone, Water, Sky





# AUBURN PIONEER CEMETERY MASTER PLAN

## Concept Plan

the gravel areas. This more finished paving surface will also provide a nice transition to the entry walkway for cemetery visitors. A new planting area is proposed to help screen the parking area and 8<sup>th</sup> Street NE and visually expand the park-like setting of the cemetery. This planting area will include new trees with a relatively high canopy and low shrubbery to keep sight lines from the parking area to the street open.

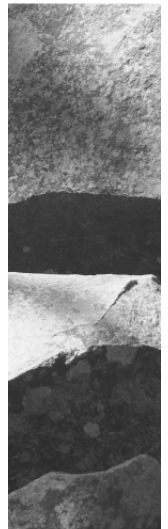
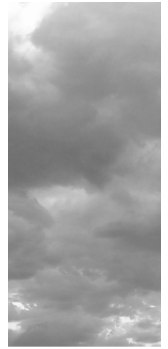
**Demarcation of Inurnment Areas:** The rows of Japanese American inurnment markers will be set apart from the lawn with of fine gravel surface bordered with flush stone edging. This change of material will create a subtle feeling sacredness around the markers and is often used in cemeteries in Japan. Having gravel surfaces will also alleviate the uneven grade around the rows of markers and lawn maintenance will be easier. The larger pioneer monuments scattered in the center of the site will continue to be within lawn area with no surround gravel surfacing, which will distinguish the earliest historical burial sites that were traditionally set in the lawn from the rows of Japanese American markers.

**Pathway System and Gathering Areas:** A system of pathways is an important element in meeting accessibility requirements for cemetery visitors that are infirm or in wheelchairs as lawns do not meet ADA standards for firmness, stability and slip resistance. The proposed pathway system will connect the new pedestrian entrance at the southeast corner and the existing north metal archway entrance. The pathway surface will be very fine compactable gravel with a mowing edge. The large maple tree at the center of the site has traditionally served as a natural gathering spot, with a sense of shelter in inclement weather and shade in the summer. Two gathering areas are proposed – one around the large boulder and historic plaque honoring the pioneer families, and an adjacent area focusing on the rows of inurnment markers. These gathering areas are connected and surfaced with stone or concrete pavers to designate their special use. Proposed seating will be limited to natural stone boulders as standard benches are unfortunately not recommended due to public safety issues.

**Interpretive Material:** Historic exhibits and interpretive displays are proposed to supplement the existing historic plaques to further community awareness and appreciation of this unique cultural resource. The interpretive material will be located in the gathering areas and consist of cast or etched metal panels with historic photos and narratives, landmark designation plaques, and acknowledgment of the role of the City of Auburn Parks Arts and Recreation, White River Valley Museum, and the White River Buddhist Temple.



(L) Example of Historical Signage, (R) Concrete/Stone Border and Gravel



# AUBURN PIONEER CEMETERY MASTER PLAN

## Concept Plan



NOT TO SCALE



# AUBURN PIONEER CEMETERY MASTER PLAN

## Concept Plan

**Landscape Elements:** Additional plantings will help screen the surrounding commercial uses and traffic as well as the apartment building and parking on the south side. The need to maintain visual surveillance of the cemetery grounds will limit the density of perimeter shrubbery. A program to encourage contributions of specimen trees or flowering plants in honor of loved ones will be initiated. A list of preferred native or flowering trees and shrubs will be developed.

## Implementation Components

The scope of improvements outlined in this Master Plan and the limitations of funding may require dividing the project into a series of components for phased implementation. The goal will be to take care of the highest priority and most visible items first to build fundraising momentum. The recommended implementation components for the project is as follows:

### Hardscape and Parking

- Repair of the existing perimeter fence
- New pedestrian entrance and pathway system
- Parking area improvements
- Planting area on 8th St. NE

### Interpretive Material and Gathering Area

- Historic displays and plaques
- Stone seating areas
- Special paving at the gathering area

### Care of Historic Markers

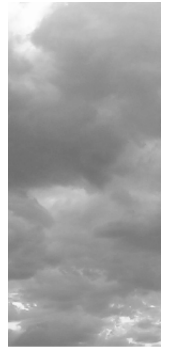
- Demarcation of the inurnment areas with fine gravel surface
- Cleaning and sealing historic markers
- Possible replacement of lost statuary

### Landscape Improvements

- Development of the Landscape Plan
- New plantings and removal of some existing undesirable plant material
- Specimen tree donor program



Cemetery Site





# AUBURN PIONEER CEMETERY MASTER PLAN

## Preliminary Cost Estimate

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To facilitate planning for the implementation of improvements for the Auburn Pioneer Cemetery, the following costs estimates are separated into four components: Hardscape and Parking, Interpretive Material and Gathering Space, Care of Historic Markers, and Landscape Improvements. The estimates are for the Construction Cost only, and do not include amounts such as administrative and management cost, design and permit fees, or Washington State Sales Tax which must be added to produce a Project Cost. The estimates do include a contingency amount intended to cover unforeseen conditions or increases in the bidding climate, and the contingency varies according to the level of risk in each component category. As the planning process proceeds into final plans and specifications, these preliminary cost estimates will be refined and updated.

The cost estimates are based on the requirements of a Public Works Contract, which involves greater administrative requirements of the Contractor and mandates paying prevailing wages on all labor. If the work is bid under a private agreement the costs would likely be reduced. The Hardscape and Parking component would certainly be a Public Works Contract with the City of Auburn, but the other components of the master plan could potentially be funded by grants and donations and constructed under private contracts.

The Preliminary Cost Estimates for the Master Plan Implementation Components are summarized below, and the cost breakdowns are provided on the following pages:

|  |           |
|--|-----------|
| HARDSCAPE AND PARKING                        | \$ 70,585 |
| INTERPRETIVE MATERIAL AND GATHERING AREA     | \$ 26,155 |
| CARE OF HISTORIC MARKERS                     | \$ 42,340 |
| LANDSCAPE IMPROVEMENTS                       | \$ 17,395 |
| TOTAL MASTER PLAN CONSTRUCTION COST ESTIMATE | \$156,475 |



# AUBURN PIONEER CEMETERY MASTER PLAN

## Preliminary Cost Estimate

### Hardscape and Parking (page 1 of 2)

|  |      |    |            |                    |
|--|------|----|------------|--------------------|
| <b>8th Street NE Right of Way New Curb Modifications</b>   |      |    |            |                    |
| traffic controls and signage                               | 1    | ls | \$1,500.00 | 1,500.00           |
| survey and alignment verification                          | 1    | ls | \$1,500.00 | 1,500.00           |
| excavation - 4' wide x 1.5" depth                          | 200  | sf | \$3.00     | 600.00             |
| base material  | 5    | cy | \$100.00   | 500.00             |
| concrete curb & gutter (roadside)                          | 50   | lf | \$35.00    | 1,750.00           |
| patch and repair asphalt pavement                          | 1    | ls | \$500.00   | 500.00             |
|  |      |    |            | <b>\$6,350.00</b>  |
| <b>Parking Area Improvements</b>                           |      |    |            |                    |
| site demo (6"- 8" subgrade, compaction)                    | 1    | ls | \$1,500.00 | 1,500.00           |
| permeable paving at angled parking stalls                  | 1640 | sf | \$3.00     | 4,920.00           |
| concrete curbs   | 130  | ls | \$24.00    | 3,120.00           |
| reuse precast concrete wheel stops                         | 7    | ea | \$25.00    | 175.00             |
| crushed gravel parking area surface (4" depth)             | 9315 | sf | \$1.00     | 9,315.00           |
| crushed gravel parking area sidewalk                       | 630  | sf | \$2.00     | 1,260.00           |
| parking area signage                                       | 1    | ls | \$750.00   | 750.00             |
| cemetary entrance signage                                  | 1    | ls | \$1,500.00 | 1,500.00           |
|  |      |    |            | <b>\$22,540.00</b> |
| <b>Landscaping at Cemetery Fence/Parking Area Sidewalk</b> |      |    |            |                    |
| excavation - 24" depth                                     | 1600 | sf | \$1.50     | 2,400.00           |
| topsoil  | 40   | cy | \$50.00    | 2,000.00           |
| tilling, fine grading                                      | 1600 | sf | \$0.35     | 560.00             |
| tree planting  | 4    | ea | \$350.00   | 1,400.00           |
| shrub (med-lg) planting                                    | 5    | ea | \$45.00    | 225.00             |
| shrub (sm) planting  | 11   | ea | \$30.00    | 330.00             |
| groundcover planting                                       | 50   | ea | \$12.00    | 600.00             |
| mulch  | 1600 | sf | \$0.55     | 880.00             |
|  |      |    |            | <b>\$8,395.00</b>  |
| <b>Landscaping at 8th St. NE Island</b>                    |      |    |            |                    |
| excavation - 24" depth                                     | 980  | sf | \$1.50     | 1,470.00           |
| topsoil  | 30   | cy | \$50.00    | 1,500.00           |
| tilling, fine grading                                      | 980  | sf | \$0.35     | 343.00             |
| tree planting  | 3    | ea | \$350.00   | 1,050.00           |
| shrub planting   | 5    | ea | \$30.00    | 150.00             |
| mulch 3"   | 980  | sf | \$0.55     | 539.00             |
|  |      |    |            | <b>\$5,052.00</b>  |



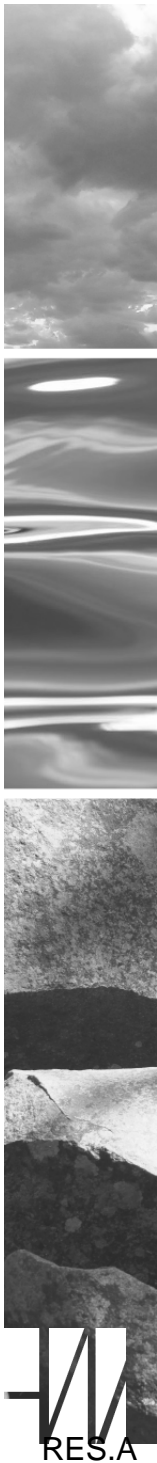
# AUBURN PIONEER CEMETERY MASTER PLAN

## Preliminary Cost Estimate

### Hardscape and Parking (page 2 of 2)

|   |      |    |            |  |                    |
|---|------|----|------------|--|--------------------|
| <b>Cemetery Pathways</b>                |      |    |            |  |                    |
| tree protection                         | 6    | ea | \$60.00    |  | 360.00             |
| sod removal                             | 1775 | sf | \$0.25     |  | 443.75             |
| sub base prep                           | 1775 | sf | \$0.30     |  | 532.50             |
| crushed granite paving (4" depth, 30cy) | 1775 | sf | \$2.00     |  | 3,550.00           |
| path edge material                      | 555  | lf | \$5.00     |  | 2,775.00           |
| sod repair                              | 1    | ls | \$300.00   |  | 300.00             |
| entry gate (parking)                    | 1    | ls | \$1,500.00 |  | 1,500.00           |
| main entry at intersection (upgrade)    | 1    | ls | \$1,500.00 |  | 1,500.00           |
|   |      |    |            |  | <b>\$10,961.25</b> |
| <b>Perimeter Fence Repair</b>           |      |    |            |  |                    |
| repairs to existing metal fencing       | 1    | ls | \$2,000.00 |  | 2,000.00           |
| reset some fence post footings          | 1    | ls | \$500.00   |  | 500.00             |
|   |      |    |            |  | <b>\$2,500.00</b>  |

|                                    |                    |
|------------------------------------|--------------------|
| SUBTOTAL                           | \$55,798.00        |
| Mobilization 10%                   | \$5,580.00         |
| Contingency 15%                    | \$9,207.00         |
| <b>TOTAL HARDSCAPE AND PARKING</b> | <b>\$70,585.00</b> |

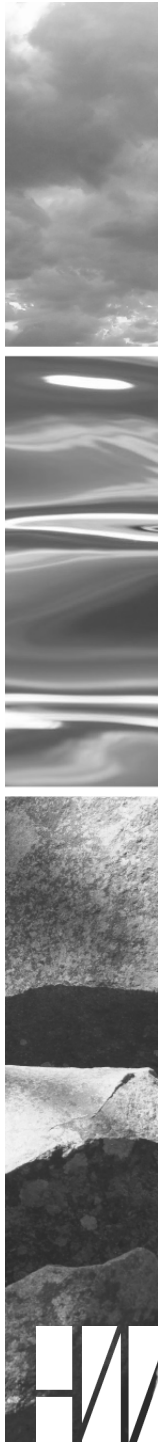


AUBURN PIONEER CEMETERY MASTER PLAN

Preliminary Cost Estimate

Interpretive Material and Gathering Area

|  |      |    |            |                    |
|--|------|----|------------|--------------------|
| Gathering Area Paving<br>tree protection<br>sod removal<br>sub base prep<br>concrete pavers<br>crushed granite paving (4" depth, 30cy)<br>path edge material<br>sod repair | 2    | ea | \$60.00    | 120.00             |
|  | 1550 | sf | \$0.25     | 387.50             |
|  | 1550 | sf | \$0.30     | 465.00             |
|  | 1150 | sf | \$6.00     | 6,900.00           |
|  | 400  | sf | \$2.00     | 800.00             |
|  | 290  | lf | \$3.25     | 942.50             |
|  | 1    | ls | \$250.00   | 250.00             |
|  |      |    |            | <b>\$9,865.00</b>  |
| Interpretive Material and Seating<br>interpretive plaques<br>stone base<br>stone boulder seating   | 4    | ea | \$1,500.00 | 6,000.00           |
|  | 1    | ls | \$2,000.00 | 2,000.00           |
|  | 5    | ea | \$750.00   | 3,750.00           |
|  |      |    |            | <b>\$11,750.00</b> |
| SUBTOTAL   |      |    |            | \$21,615.00        |
| Mobilization 10%   |      |    |            | \$2,162.00         |
| Contingency 10%  |      |    |            | \$2,378.00         |
| TOTAL INTERPRETIVE MATERIAL<br>AND GATHERING SPACE   |      |    |            | <b>\$26,155.00</b> |



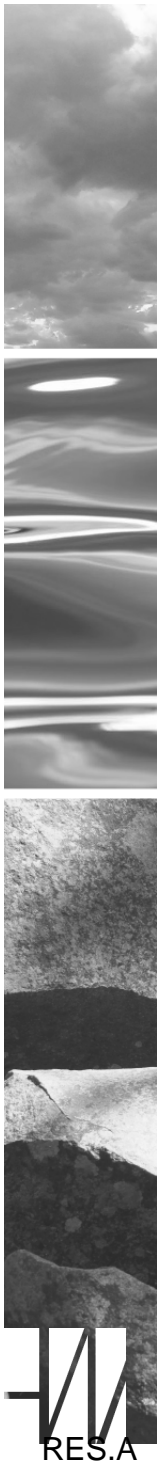
# AUBURN PIONEER CEMETERY MASTER PLAN

## Preliminary Cost Estimate

### Care of Historic Markers

|  |      |    |            |                    |
|--|------|----|------------|--------------------|
| <b>Demarcation of Historic Inurnment Areas</b> |      |    |            |                    |
| tree protection                                | 6    | ea | \$60.00    | 360.00             |
| sod removal                                    | 5600 | sf | \$0.25     | 1,400.00           |
| sub base prep                                  | 5600 | sf | \$0.30     | 1,680.00           |
| crushed granite paving (4" depth, 30cy)        | 5600 | sf | \$2.00     | 11,200.00          |
| stone edge border                              | 625  | lf | \$8.00     | 5,000.00           |
| sod repair                                     | 1    | ls | \$250.00   | 250.00             |
|  |      |    |            | <b>\$19,890.00</b> |
| <b>Cleaning and Sealing Historic Markers</b>   |      |    |            |                    |
| cleaning and sealing historic concrete markers | 92   | ea | \$50.00    | 4,600.00           |
| metal plaques to supplement illegible markers  | 90   | ls | \$100.00   | 9,000.00           |
| possible replacement of lost statuary          | 1    | ls | \$1,500.00 | 1,500.00           |
|  |      |    |            | <b>\$15,100.00</b> |

|                                       |                    |
|---------------------------------------|--------------------|
| SUBTOTAL                              | \$34,990.00        |
| Mobilization 10%                      | \$3,500.00         |
| Contingency 10%                       | \$3,850.00         |
| <b>TOTAL CARE OF HISTORIC MARKERS</b> | <b>\$42,340.00</b> |





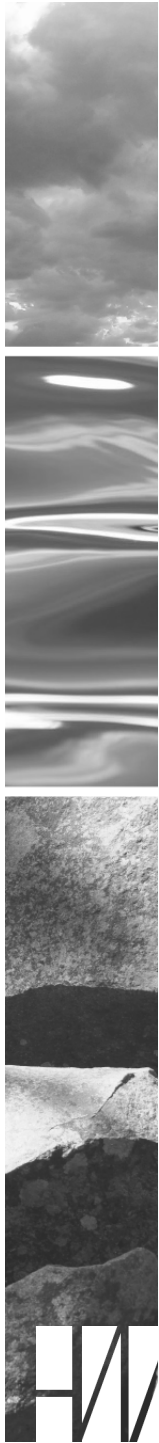
AUBURN PIONEER CEMETERY MASTER PLAN

Preliminary Cost Estimate

Landscape Improvements

|   |   |  |  |   |
|---|---|--|--|---|
| <b>New Planting Areas</b><br>excavation - 24" depth<br>topsoil<br>tilling, fine grading<br>tree planting<br>shrub (med-lg) planting<br>shrub (sm) planting<br>groundcover planting<br>mulch | 1<br>1<br>1<br>5<br>1<br>1<br>1<br>1    | ls<br>ls<br>ls<br>ea<br>ls<br>ls<br>ls<br>ls | \$1,200.00<br>\$2,000.00<br>\$250.00<br>\$350.00<br>\$500.00<br>\$500.00<br>\$1,000.00<br>\$500.00 | 1,200.00<br>2,000.00<br>250.00<br>1,750.00<br>500.00<br>500.00<br>1,000.00<br>500.00<br><b>\$7,700.00</b> |
| <b>Landscape Beds Along Auburn Way N.</b><br>tree protection<br>weed cleanup<br>planting bed prep<br>topsoil, fertilizer<br>shrub (med-lg) planting<br>shrub (sm) planting<br>mulch 3"      | 7<br>1<br>1000<br>8<br>15<br>40<br>3000 | ea<br>ls<br>sf<br>cy<br>ea<br>ea<br>sf       | \$50.00<br>\$200.00<br>\$0.20<br>\$50.00<br>\$45.00<br>\$30.00<br>\$0.55                           | 350.00<br>200.00<br>200.00<br>400.00<br>675.00<br>1,200.00<br>1,650.00<br><b>\$4,675.00</b>               |
| <b>Removal of Existing Undesirable Plant Material</b><br>existing tree removal  | 1                                       | ls   | \$2,000.00   | 2,000.00<br><b>\$2,000.00</b>   |

|                                     |                    |
|-------------------------------------|--------------------|
| SUBTOTAL                            | \$14,375.00        |
| Mobilization 10%                    | \$1,438.00         |
| Contingency 15%                     | \$1,582.00         |
| <b>TOTAL LANDSCAPE IMPROVEMENTS</b> | <b>\$17,395.00</b> |





## AUBURN PIONEER CEMETERY MASTER PLAN

### Appendix - Acknowledgements

#### Auburn Pioneer Cemetery Master Plan Steering Committee

Patricia Cosgrove  
White River Valley Museum

Daryl Faber, Director  
City of Auburn Parks, Arts & Recreation

Craig Hudson  
City of Auburn Cemetery Supervisor

Calvin Terada  
Seattle Buddhist Temple Representative

Charles Natsuhara  
White River Buddhist Temple Representative

#### References

City of Auburn Landmarks Commission  
Auburn Pioneer Cemetery Landmark Registration Form

Kristy Arbuckle Lommen  
Evolution of Japanese Grave Markers in the Auburn Pioneer Cemetery

Hilda Meryhew  
The Memorial Records of South King County, Volume IV

Amerie & Kristy Lommen  
Auburn Pioneer Cemetery: About the Cemetery  
Auburn Pioneer Cemetery: The Japanese Burials

Gwenneth Anderson  
Auburn Pioneer Cemetery: A tiny cemetery with many stories  
Newcastle (Washington) Historical Society



AUBURN PIONEER CEMETERY MASTER PLAN

Appendix - Meeting Minutes - 02.16.17

Meeting Minutes

Project: AUBURN PIONEER CEMETERY MASTER PLAN

Date: February 16, 2017

Location: Auburn Community Event Center, 910 Ninth Street SE

Subject: Steering Committee Meeting 1

Attendance: Calvin Terada                      Seattle Buddhist Temple

                 Charles Natsuhara                White River Buddhist Temple

                 Daryl Faber                                Director of Parks Arts and Recreation

                 Craig Hudson                               Cemetery Supervisor

                 Patricia Cosgrove                        White River Valley Museum

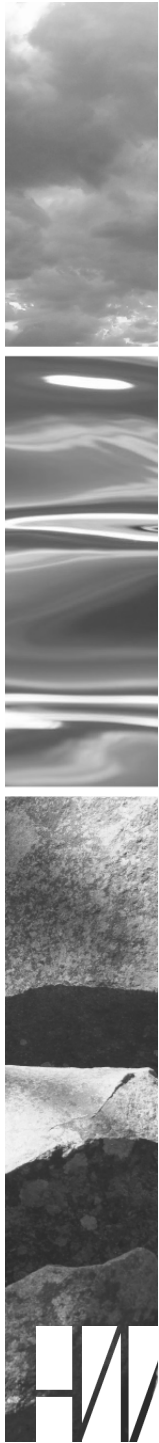
                 Bob Hoshide                               Hoshide Wanzer Architects

INTRODUCTIONS AND PROJECT BACKGROUND

- 1. The history of Auburn’s Pioneer Cemetery and the King County Landmark Designation was summarized. The Master Plan will emphasize this history and how the cemetery should evolve in the future.
- 2. The White River Buddhist Temple has had a key role in the history of the cemetery and will continue to be a major voice in its future development. The Seattle Buddhist Temple will provide support and outreach to the entire Japanese American community.
- 3. The cemetery exists unchanged almost as a time capsule of an earlier age, surrounded on all sides by the growth and development of Auburn.

GOALS AND OBJECTIVES OF THE MASTER PLAN

- 4. The plan should recognize that the number of future inurnments (currently averaging two per year) will eventually cease due to the requirement allowing only descendants of those already represented in the cemetery, as well as the ongoing trend of families moving out of the area.
- 5. Since there will be a large portion of the site that will never be used as cemetery plots, the focus should be on creating a quiet park-like setting.
- 6. Attracting the public to enjoy the cemetery/park would be the ideal way to generate interest and awareness of the history of the cemetery.
- 7. Incorporating elements expressing the passage of time (generations of families, seasonal change and development of the surroundings) as well as timeless qualities (stone, water and sky) will develop a sense of place and emphasize the historic use.





## AUBURN PIONEER CEMETERY MASTER PLAN

### Appendix - Meeting Minutes - 02.16.17

#### MASTER PLAN COMPONENTS

8. The perimeter edges of the site are critical to the image of the cemetery and welcoming the public. The sidewalk along Auburn Way North is pinched by the busy arterial and the cemetery fence, and developing a pathway through the cemetery to the north gate would provide an alternative route through the park-like setting. It would also assist in engaging the public with any historic and interpretive material.
9. The east side of the site is an undeveloped parking area shared with Auburn Sports and Marine across 8<sup>th</sup> Street NE, and is an uninviting entrance to the cemetery for visitors arriving by car. This area should be developed to include 5 or 6 designated parking stalls for cemetery visitors with plantings and barriers to help protect the wrought iron fencing as well as creating a welcoming arrival. This parking area should also include at least one handicapped accessible stall and possibly a van-accessible spot.
10. The center of the site under the largest deciduous tree is a natural gathering spot and a key area for interpretive material, surrounded by the original pioneer monuments and the historic boulder, and with a sweeping view of the rows of Japanese American markers.
11. The ground disturbance radar survey will be matched with GIS information to create an accurate plan of available plots and likely open spaces. This plan will be used to locate proposed pathways, gathering spaces and new plantings.
12. Much of the inventory work of the inurnment markers and translations has been done. When it's determined by Museum staff that the inventory is complete, it will be included in the Master Plan.
13. The cost of maintaining the lawn should not be used as a major criteria in the development of plantings, but rather the overall goals of the landscape plan. Auburn is very good at maintaining park system lawns.

#### NEXT STEPS

14. The community should have an opportunity to learn about the Master Plan, and an ideal time would be at the White River Buddhist Temple Memorial Day ceremony at the cemetery on Monday, May 29. B. Hoshide will provide the latest presentation boards and will be available to answer questions after the ceremony.
15. P. Cosgrove will provide a site survey or accurate site plan to assist in the development of the Master Plan concept drawings and the potential parking layout.
16. The Master Plan Schedule was reviewed and Steering Committee meetings are planned in two month intervals, in mid-April and mid-June. Recommend that the next meeting be scheduled for Thursday, April 13 at 7:00 pm. If any issues arise that require a meeting sooner it will be scheduled by P. Cosgrove.

AUBURN PIONEER CEMETERY MASTER PLAN

Appendix - Meeting Minutes - 04.20.17

Meeting Minutes

|             |  |                                       |
|-------------|--|---------------------------------------|
| Project:    | AUBURN PIONEER CEMETERY MASTER PLAN                |                                       |
| Date:       | April 20, 2017                                     |                                       |
| Location:   | Auburn Community Event Center, 910 Ninth Street SE |                                       |
| Subject:    | Steering Committee Meeting 2                       |                                       |
| Attendance: | Calvin Terada                                      | Seattle Buddhist Temple               |
|             | Charles Natsuhara                                  | White River Buddhist Temple           |
|             | Daryl Faber  | Director of Parks Arts and Recreation |
|             | Patricia Cosgrove                                  | White River Valley Museum             |
|             | Bob Hoshide  | Hoshide Wanzer Architects             |

REVIEW OF PREVIOUS MEETING

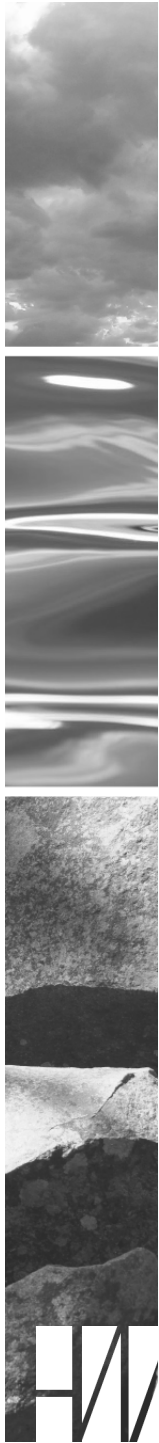
- 1. No items noted.

INVENTORY OF GRAVE AND INURNMENT MARKERS

- 2. The Burials Plan shows the names and locations by plot number, with a number of unknowns. P. Cosgrove noted that a more complete listing is available and will be sent.
- 3. It is anticipated that space for approximately 50 future burials should be provided. These would be available for the current and next generation of families already represented in the cemetery. There is no need to allow for other members of the White River Buddhist Temple as their families likely have arrangements at other cemeteries, although an occasional exception might arise.
- 4. All uncommitted plots could be available for other uses, such as pathways and gathering spaces.

CONCEPTUAL SITE PLAN

- 5. The existing entry gate at the southeast corner will be developed as the main pedestrian entrance to the cemetery, with a path extending between the north-south grave area and the east-west rows. The existing entry on the east side adjacent to the parking area will be closed, as it faces a strip of lawn (not ADA accessible) and a long continuous row of grave markers.
- 6. The proposed parking area layout will be reconfigured to place the handicap parking space and van-accessible parking adjacent to the southeast pedestrian entry.



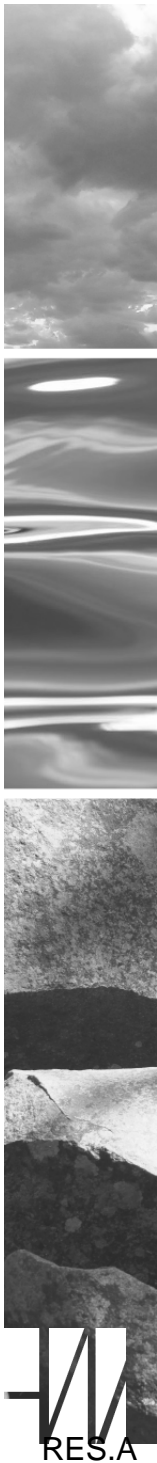
# AUBURN PIONEER CEMETERY MASTER PLAN

## Appendix - Meeting Minutes - 04.20.17

7. New planting areas are proposed at the edges of the parking area to help screen the traffic on 8<sup>th</sup> St. NE and to visually expand the park-like setting of the cemetery.
8. The existing driveway access to the apartment complex through the parking area is paved but the rest of the parking area will continue to be gravel to avoid storm water drainage issues. There is concern that the existing gravel causes a significant dust problem during dry summer weather.
9. The proposed pedestrian entrance at the west sidewalk will be deleted, as it would create an undesirable short-cut through the cemetery.
10. Demarcation of the inurnment areas with a fine gravel surface surrounded by flush stone edging is proposed to create a subtle feeling of sacredness. This change of material is often used in cemeteries in Japan. Having gravel surfaces around the markers will help alleviate the uneven grade around the rows of markers, and lawn maintenance will be easier. B. Hoshide will confirm that this change will be in keeping with the Historic Landmarks designation.
11. The larger pioneer monuments scattered in the center of the site will continue to be within the lawn with no surrounding gravel areas. This will distinguish the earliest historic burial sites that were traditionally set in the lawn from the rows of Japanese American markers.
12. The center of the site under the largest deciduous tree is proposed as the main gathering spot and a key area for interpretive material and informal seating. The use of pavers for this special area will be studied.

### NEXT STEPS

13. The White River Buddhist Temple Memorial Day ceremony at the cemetery is scheduled for Monday, May 29 at 10:15 am. The architects will provide the latest presentation boards (clearly marked "Draft") and will be available to answer questions before and after the ceremony. In addition, the Site Plan will be revised to incorporate the items above and will be available for distribution prior to the Memorial Day event.
14. A Grant Application is being prepared for funding to proceed with the Landscape Plan and implementation of the first phase of improvements.
15. The next Steering Committee meeting is scheduled for Thursday, June 8 at 7:00 pm. The draft of the Master Plan Report outline was distributed, and will be the topic of the next meeting. If any issues arise that require a meeting sooner it will be scheduled by P. Cosgrove.
16. At the conclusion of the Master Plan study an informational presentation might be useful for the Auburn City Council.



AUBURN PIONEER CEMETERY MASTER PLAN

Appendix - Meeting Minutes - 06.29.17

Meeting Minutes

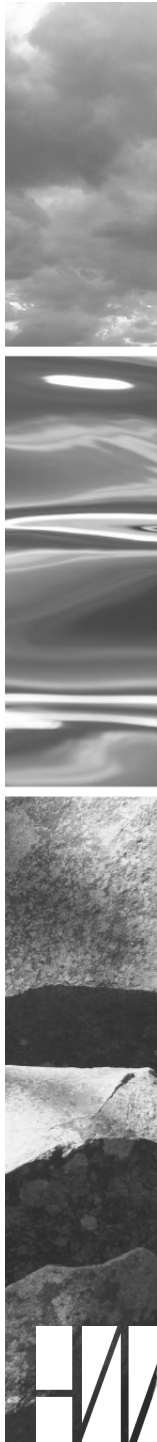
|             |  |                                       |
|-------------|--|---------------------------------------|
| Project:    | AUBURN PIONEER CEMETERY MASTER PLAN                |                                       |
| Date:       | June 29, 2017                                      |                                       |
| Location:   | Auburn Community Event Center, 910 Ninth Street SE |                                       |
| Subject:    | Steering Committee Meeting 3                       |                                       |
| Attendance: | Calvin Terada                                      | Seattle Buddhist Temple               |
|             | Charles Natsuhara                                  | White River Buddhist Temple           |
|             | Daryl Faber  | Director of Parks Arts and Recreation |
|             | Craig Hudson                                       | Cemetery Supervisor                   |
|             | Patricia Cosgrove                                  | White River Valley Museum             |
|             | Bob Hoshide  | Hoshide Wanzer Architects             |
|             | Jim Yamaguchi                                      | Nakano Associates                     |

MASTER PLAN DRAFT

1. A preliminary draft of the Master Plan was distributed for review, and comments and revisions should be sent to P. Cosgrove by July
2. Two sections of the Master Plan – Potential Project Phasing and Preliminary Cost Estimate – will be discussed at this meeting and included in the final Master Plan.
3. Include the GPR summary diagram showing ground disturbance, utility lines and graves in the Master Plan Appendix.

INVENTORY OF GRAVE AND INURNMENT MARKERS

4. The Burials Plan has been updated with the available information and records. The existing lots are numbered and vary in size from approximately 2’x12’ to 12’x16’. Within each lot an average size of an inurnment plot for 2 people is 4’x4’.
5. Space for approximately 50 future burials will be limited for use by current and next generation of families already represented in the cemetery to maintain the character and importance of the cemetery’s history. However, it is possible that an exception to this restriction may be made for an extraordinary circumstance by the Buddhist Temples involved.





## AUBURN PIONEER CEMETERY MASTER PLAN

### Appendix - Meeting Minutes - 06.29.17

6. Concentrating the future burials in portions of Lots 55, 58 and 60 in the north end, and portions of Lots 6, 7, 8 and 9 along the south side would keep the Japanese American inurnments together and leave the majority of the site available for other uses.
7. Outlines of uncommitted lots not needed for future burials should be removed from the site plan to clarify the areas available for other uses, such as pathways, gathering spaces and open areas. C. Hudson to confirm that there is no legal obstacle to removing these unused lots.

#### CARE OF GRAVE AND INURNMENT MARKERS

8. The historic Japanese American markers are slowly becoming weathered to the point of no longer being legible. The concrete markers should be carefully cleaned and sealed per the recommendations in this report, but should not be replaced as this would change the historic character of the cemetery. Instead, small plaques could be placed in the ground in front of the illegible markers with the kanji characters and translation inscribed.

#### CONCEPTUAL SITE PLAN

9. The property lines, easements or any other previous agreements regarding the parking area will be researched by the City of Auburn to confirm that the anticipated improvements can move forward.
10. Use of a permeable paving material at the angled parking stalls will delineate the designated cemetery parking and help limit boat parking to the gravel area. The more finished paving surface will also provide a nice transition to the entry walkway for cemetery visitors.
11. The new planting area at 8th St. NE will serve as a visual buffer. The new trees should have a relatively high canopy and the shrubbery should be low to keep sight lines from the parking area to the street open.
12. The new main visitor entrance at the southeast corner should include large white dogwood trees to relate to the spectacular dogwoods at the north arch gateway.
13. Donations for memorials will be limited to specimen trees and plant material. Other possibilities such as pavers are difficult to manage, and benches are not recommended.

#### CEMETERY MANAGEMENT

14. To improve communication and coordination, each year a member of the White River Buddhist Temple will be selected to serve on the City of Auburn Cemetery Board.

#### IMPLEMENTATION COMPONENTS

15. Instead of phasing strategies for implementation, the Master Plan will be divided into the following components which can be done as funding is secured:

**Hardscape and Parking** – repair of the existing perimeter fence, pedestrian entrance and pathway system, parking area improvements, planting area at 8th St. NE, signage

# AUBURN PIONEER CEMETERY MASTER PLAN

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**Interpretive Material and Gathering Area** – historical displays and plaques, stone seating areas, special paving at the gathering area

**Care of Historic Markers** – demarcation of the inurnment areas with fine gravel surface, cleaning and sealing historic markers, possible replacement of lost statuary

**Landscape Improvements** – development and implementation of a Landscape Plan including new specimen trees and planting, and removal of some existing undesirable plant material

### NEXT STEPS

16. The corrections discussed at this meeting will be incorporated in a new draft Master Plan, with will be distributed electronically to the Steering Committee members.
17. The White River Buddhist Temple Bon Odori is scheduled for Saturday, July 22. The architects will provide the latest presentation boards and will be available to answer questions at the event.
18. No further Steering Committee meetings are scheduled. Any issues arise requiring further discussion will be coordinated by P. Cosgrove.
19. At the conclusion of the Master Plan study an informational presentation will be scheduled with the Auburn City Council, possibly in August.





## AUBURN PIONEER CEMETERY MASTER PLAN

### Appendix - Memorial Day Event Photos and Comments



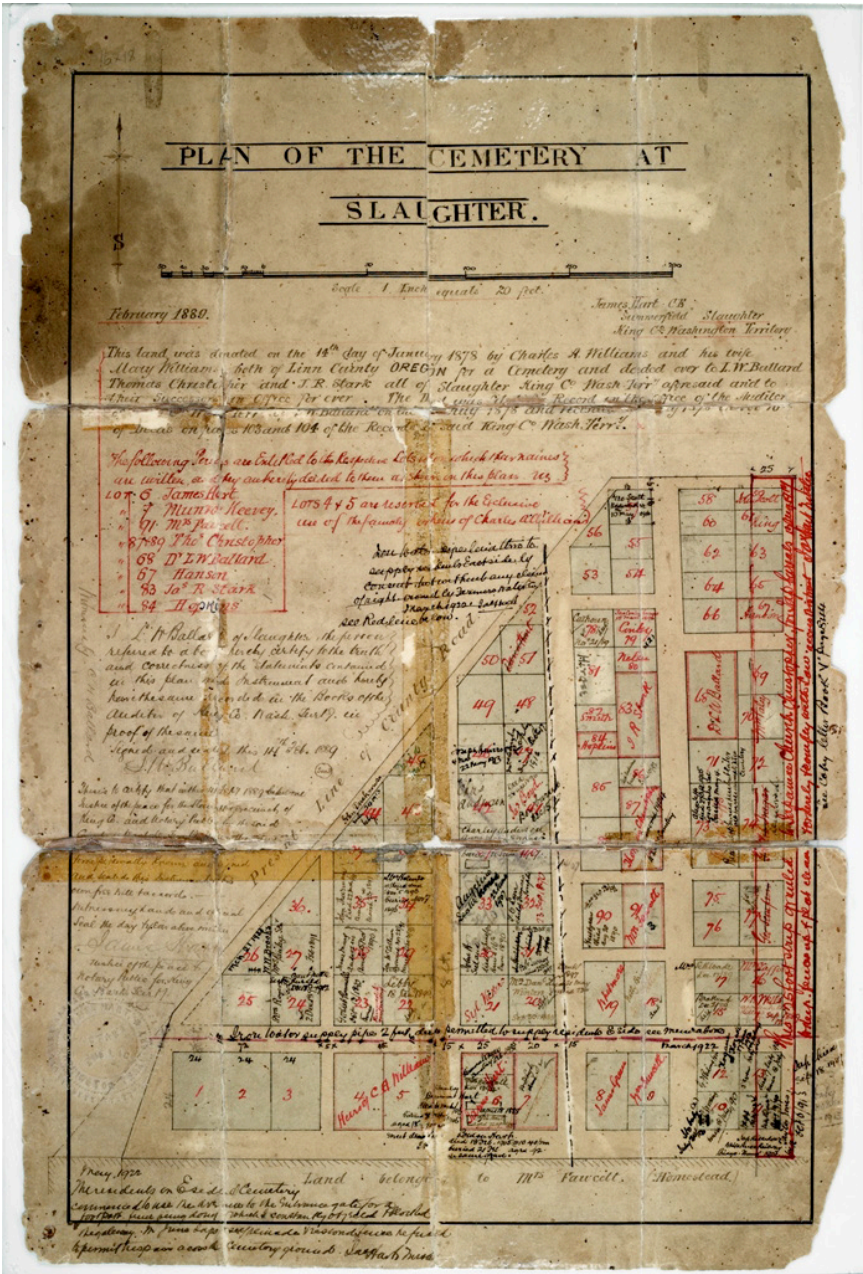
Memorial Day Service 05.29.17



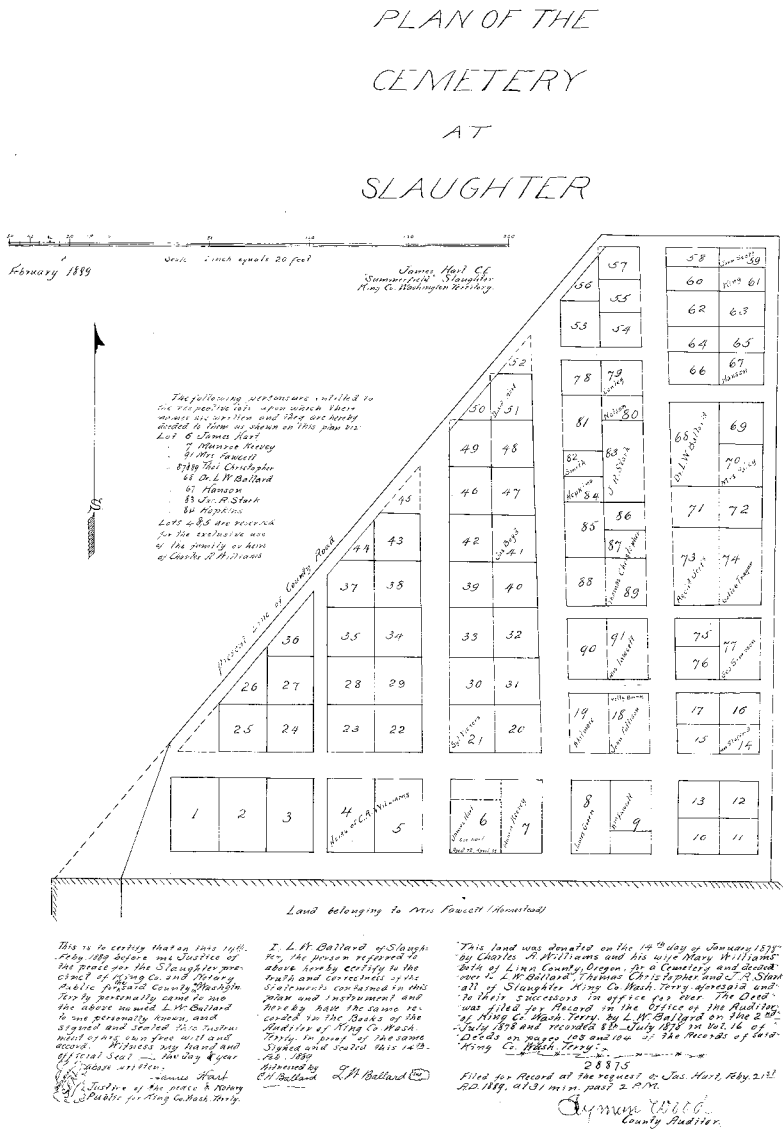
#### Comments and Feedback:

1. Very positive reaction to the fine gravel areas around the rows of markers
2. Agreement about the new entrance gate location and the need for a pathway system
3. Strong criticism of the boats using the parking area, and the perception that the boat users have caused the damage to the metal fence
4. Comments that the number of parking spaces shown on the plan seems inadequate
5. Need for more plantings around the perimeter to screen the traffic and the adjacent apartment use, but acknowledging the need for visual surveillance
6. Desire to contribute a specimen tree in honor of a loved one





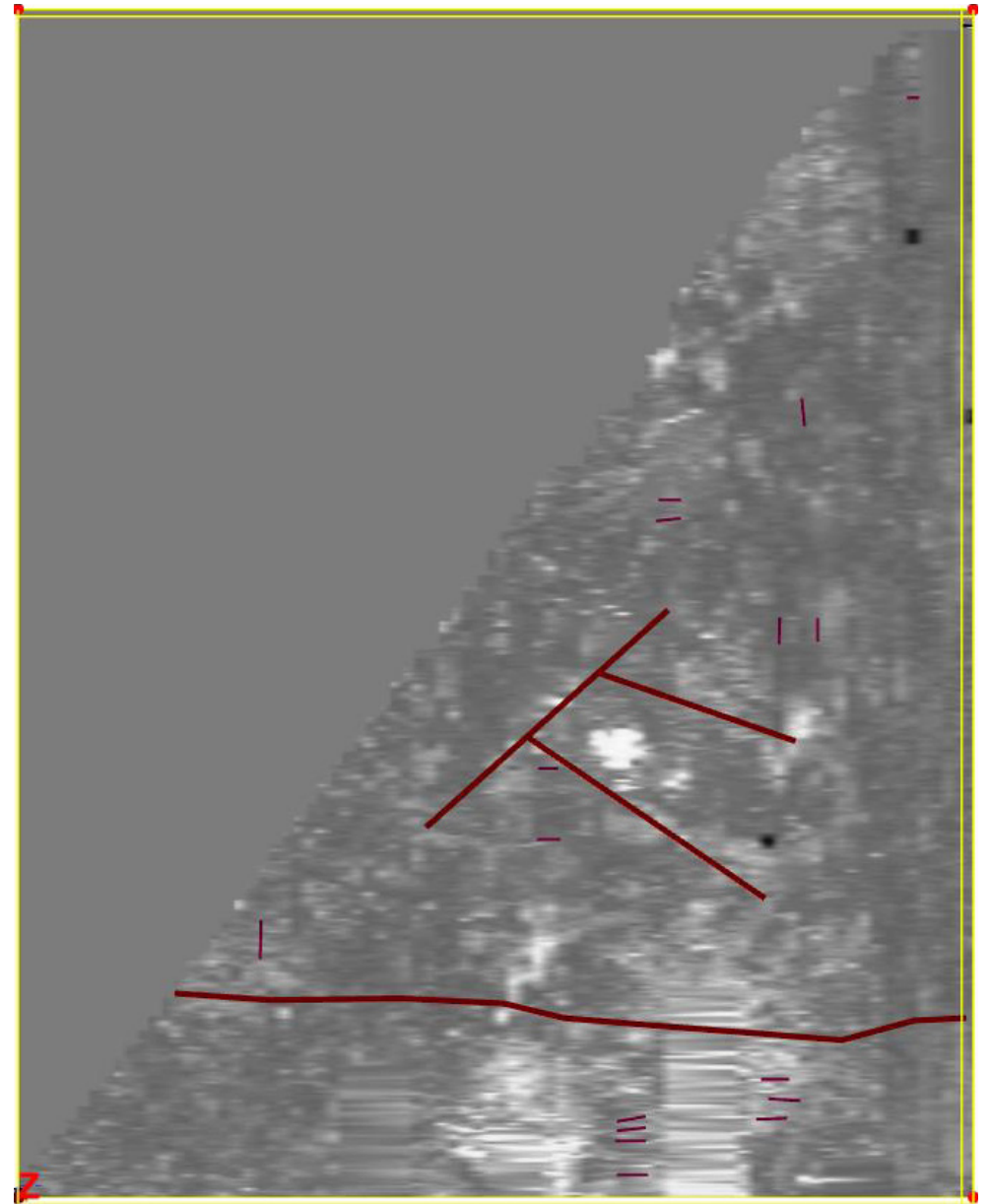
1880 Plan of the Cemetery at Slaughter



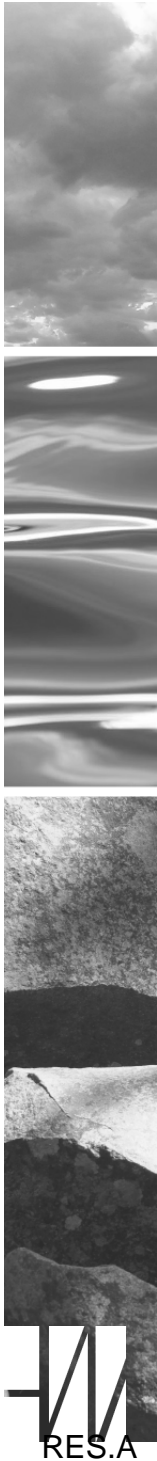
1889 Plan of the Cemetery at Slaughter

# AUBURN PIONEER CEMETERY MASTER PLAN

## Appendix - Ground Penetrating Radar Summary Diagram

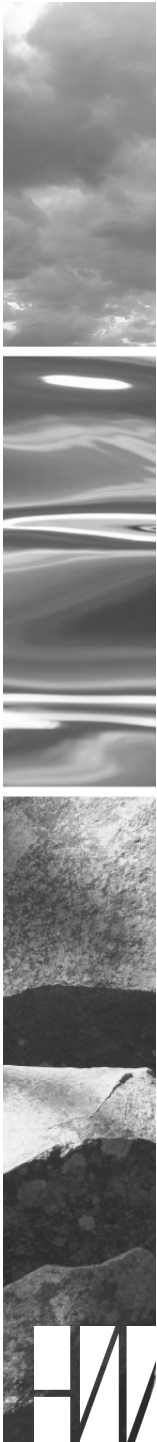
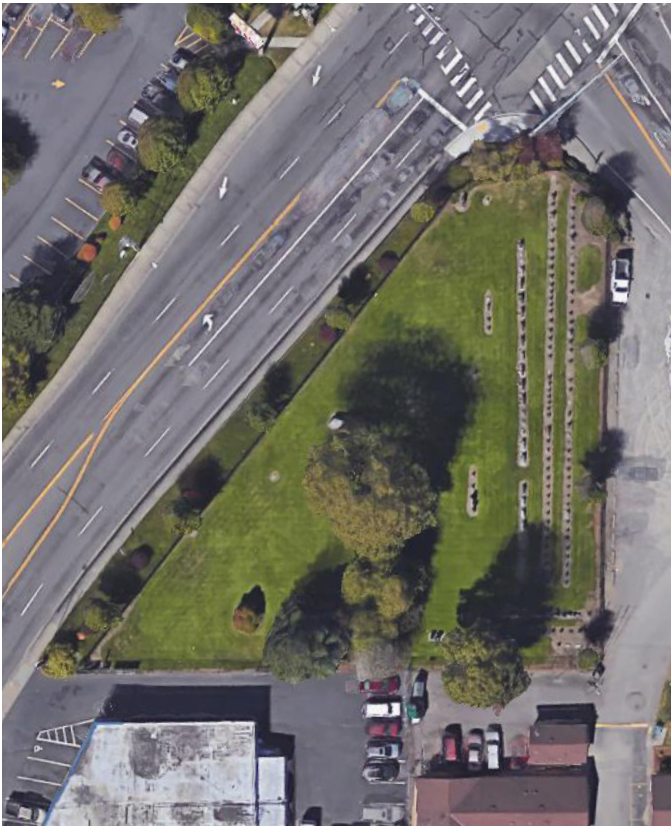


Ground Penetrating Radar Summary Diagram  
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Site Images

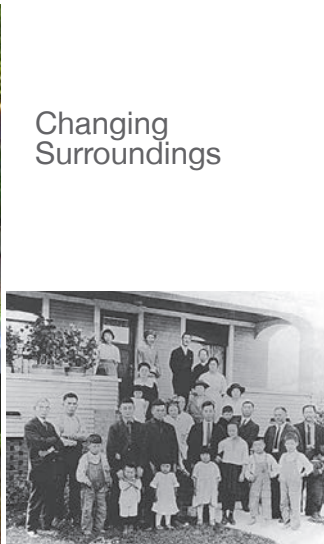




# AUBURN PIONEER CEMETERY MASTER PLAN

## Appendix - Presentation Boards

Generations



Changing Surroundings



Passage of Time



Seasons







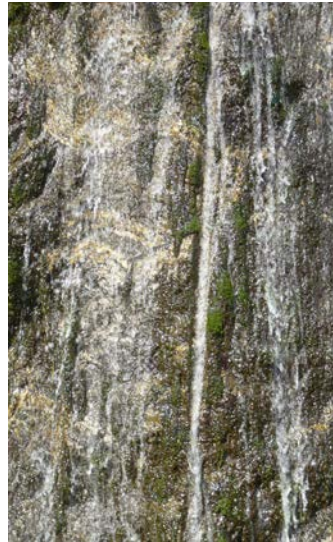
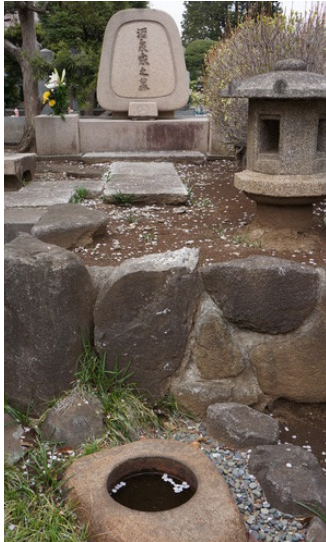
Stone



Sky



Water



Timeless Qualities

